Franklin Board of Education
Regular Meeting Agenda
November 16, 2026 at 7:00 p.m. in the Library

CALL MEETING TO ORDER AND ROLL CALL BY: **Time:** **p.m.**

Member	Mr. Friend	Mr. Graham	Mrs. Kabbash	Mr. Koger	Mrs. Perna	Mr. VanKampen	VACANT	Ms. Henry	Mrs. Clohessey
Present									

Flag Salute & Pledge of Allegiance

PRESIDENT'S STATEMENT – OPEN PUBLIC MEETINGS ACT

This meeting is being conducted in compliance with the "Open Public Meetings Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

I. ACTION ITEMS – Approval of the following routine matters:

A. Approval of Regular Board Minutes

That the minutes of the following meeting be approved as presented:

1. October 12, 2026 – Regular Meeting Minutes **ATTACHMENT 1**

Motion: **_____** ***Second:*** **_____**

Discussion
Roll Call Vote:

Member	Mr. Graham	Mrs. Kabbash	Mr. Koger	Mrs. Perna	Mr. VanKampen	Mr. Friend	VACANT	Ms. Henry	Mrs. Clohessey

PRESENTATIONS

A. School Update - National Junior Honor Society (NJHS) Students
B. NJSLA Test Data Presentation - Carolyn Ryder - Supervisor of Instruction
C. 27/28 Preschool Annual Operational Plan - Carolyn Ryder - Supervisor of Instruction
D. Preschool Enrollment Report - Carolyn Ryder - Supervisor of Instruction
E. 2025-2026 Annual Audit Presentation - Valerie Dolan - Nisivoccia LLP
F. Health Insurance Report - Jim Finn - Brown & Brown Metro LLC

OPEN TO THE PUBLIC - AGENDA ITEMS

A. Open the meeting for public comments on agenda items.

Motion: _____ ***Second:*** _____

Discussion
Voice Vote:

Member	Mrs. Kabbash	Mr. Koger	Mrs. Perna	Mr. VanKampen	Mr. Graham	Mr. Friend	VACANT	Ms. Henry	Mrs. Clohessey

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

B. Close the meeting for public comment on agenda items.

Motion: _____ ***Second:*** _____

Discussion
Voice Vote:

Member	Mr. Koger	Mrs. Perna	Mr. VanKampen	Mr. Friend	Mr. Graham	Mrs. Kabbash	VACANT	Ms. Henry	Mrs. Clohessey

CORRESPONDENCE

BOARD SECRETARY'S REPORT

A. November 3, 2026 Board of Education Member Election Update

SUPERINTENDENT'S REPORT

A. School updates

B. To report that the fire and security drills held during the month of October 2026 were as follows:
- October 2, 2026 at 10:46 a.m. – Shelter-in-Place Drill
- October 5, 2026 at 1:22 p.m. – Fire Drill
- October 15, 2026 at 9:45 a.m. – Active Shooter Cafeteria Drill for all students in grades K - 8

II. PERSONNEL COMMITTEE – Stephanie Perna, Chair – Committee Report

Approve Items A – I

Motion: _____ ***Second:*** _____

A. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints Alicia Citro as Vice Principal and approves the 2026-2027 Vice Principal contract at an annual salary for the term January 18, 2027 through June 30, 2027 at $50,810.00 (prorated from a full, ten (10) month plus two (2) weeks salary of $97,000.00) and other benefits per contract as depicted in **ATTACHMENT 2**.

B. Resolved that the Board of Education , upon recommendation of the Superintendent, amends the Vice Principal Job Description. **ATTACHMENT 3**

C. Resolved that the Board of Education, upon recommendation of the Superintendent, approves maternity and subsequent parental bonding leave for Employee ID #8283 beginning on or about March 24, 2027, and continuing through November 28, 2027, as listed below. The dates listed below for sick leave, personal leave, and the start of unpaid leave are anticipated and may be adjusted based on medical documentation, the actual delivery date, verified leave balances, and the District calendar:

Employee	Leave Request Detail
Employee ID #8283	• Use of 17 accumulated sick days at regular pay on scheduled workdays from March 24 through April 23, 2027, for qualifying pregnancy-related disability and recovery, subject to medical documentation and verification of the available balance. • Use of two accrued personal days at regular pay on April 26 and April 27, 2027, subject to verification of the available balance. • The remainder of the leave, beginning April 28, 2027, shall be unpaid by the District. • Qualifying leave shall be designated under FMLA and NJFLA, as applicable, with paid leave and statutory leave running concurrently where required. Any absence beyond available statutory leave is approved as additional unpaid leave through November 28, 2027. • Continued health insurance coverage and required employee contributions shall be administered in accordance with applicable law, plan requirements, and the collective bargaining agreement. • Employee is expected to return to work on November 29, 2027. Leave extending into the 2027-2028 school year is contingent upon continued appointment.

D. Resolved that the Board of Education, upon recommendation of the Superintendent, approves compensation for the following New or Non-Stipend Club advisors for the 2026-2027 school year:

New or Non-Stiped Club	Advisor	Compensation
RISE Club (Responsible, Independent Skill Experiences)	Laura Roberts	$500.00

E. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2026-2027 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Alicia Fedele (.71 FTE) – Part-time Paraprofessional	On or about November 30, 2026	$20.26 per hour, plus $2.00 per hour for providing higher level care, not benefit eligible, pending completion of required paperwork
Bianca Sozzi (1.00 FTE) – Long-term Substitute Special Education Teacher	From on or about November 18, 2026 to on or about December 23, 2026	$170 per day, not benefit eligible, pending completion of required paperwork. Compensation upon submission of timesheets.
Eden Scherff (.71 FTE) – Part-time Paraprofessional	On or about November 18, 2026	$20.26 per hour, plus $2.00 per hour for providing higher level care, not benefit eligible, pending completion of required paperwork

F. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the continuation of Ms. Sarah Chimileski's teaching assignment on the teachers' salary guide, at her current step and salary classification, to provide coverage for Employee ID #8283 during their leave from on or about April 5, 2027, through on or about June 30, 2027.

G. Resolved that the Board of Education, upon recommendation of the Superintendent, rescinds the appointment of the following substitute originally made at the August 27, 2026 Board of Education meeting:

Name	Position
David Trexler	Substitute Teacher

H. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes for the 2026-2027 school year, pending completion of required documents where applicable. Compensation upon completion of timesheets:

Name	Position	Compensation
Hannah Peterson	Substitute Teacher	$150 per day, not benefit eligible, pending completion of required paperwork
Michael Romanelli	Substitute Teacher	$150 per day, not benefit eligible, pending completion of required paperwork
Bianca Sozzi	Substitute Teacher	$150 per day, not benefit eligible, pending completion of required paperwork

I. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following professional development:

Staff Member	Professional Development	Cost	Date
John Giacchi	Superintendents Collaborative Summit in Palm Beach Gardens, FL sponsored by Finalsite	Registration: $0.00 Hotel: $0.00 Meals: $0.00 Airfare: $506.48 Airport Transfer: $100.00 Mileage: $51.70 Parking $100.00	December 2-4, 2026
Amy Maurin	Online Event: Using AI Tools to Improve Special Education Student Learning and Increase Teacher Productivity	Registration: $295.00	December 4, 2026
Amy Maurin	Online Event: Strengthening Your Effectiveness as a Special Education Resource Teacher	Registration: $295.00	January 12, 2027

Discussion
Roll Call Vote:

Member	Mrs. Perna	Mr. VanKampen	Mr. Friend	Mr. Graham	Mrs. Kabbash	Mr. Koger	VACANT	Ms. Henry	Mrs. Clohessey

III. EDUCATION COMMITTEE – Stephen Koger, Chair – Committee Report

Approve Item A – E

Motion: _____ ***Second:*** _____

A. Resolved that the Franklin Borough Board of Education approves the district's Preschool Annual Operational Plan and Preschool Projected Enrollment Report for the 2027-2028 school year and to ratify the district's November 13, 2026 submission of both documents to the New Jersey Department of Education through the Preschool Budget and Operational Plan (PBOP) system. **ATTACHMENT 4** and **ATTACHMENT 5**

B. Resolved that the Franklin Borough Board of Education approves the submission of the School Safety and Security Plan Statement of Assurance to the Sussex County Office of Education.

C. Resolved that the Franklin Borough Board of Education approves the following out-of-district educational costs for the 2026-2027 school year, effective October 28, 2026, subject to confirmation that the charges reflect the student's approved program and schedule:

Student	Provider	Services	Costs
#****2436	Sussex County Educational Services Commission - Northern Hills Academy	Tuition, October 28, 2026 through June 2027	$52,926.52
		Paraprofessional services, October 28, 2026 through June 2027	$25,545.34
#****4528	Chapel Hill Academy, Lincoln Park, NJ	Tuition, October 26, 2026 through June 2027	$63,802.00

D. Resolved that the Board of Education approves the following field trip:

Grade	Date	Location	Cost
8	May 26, 2027	New Amsterdam Theatre 214 West 42nd Street New York NY 10019	$4,102.00 *plus transportation*
		Madame Tussauds Wax Museum 234 W 42nd Street New York, NY 10036	$1,216.88 *This cost is expected to be defrayed via a donation from the Franklin Education Foundation.*
		Dallas BBQ 241 W 42nd Street New York, NY 10036	$1,430.00 *This cost is expected to be defrayed via a donation from the Franklin Education Foundation.*

E. To approve the Winter4Kids Ski Program contract for the 2026-2027 school year at $450 per participant. The program runs for six (6) sessions from 4:30 p.m. - 8:00 p.m. on the following dates:

Winter4Kids Ski Program	
Session 1:	January 06, 2027
Session 2:	January 13, 2027
Session 3:	January 20, 2027
Session 4:	January 27, 2027
Session 5:	February 03, 2027
Session 6:	February 10, 2027

Discussion
Roll Call Vote:

Member	Mr. VanKampen	Mr. Friend	Mr. Graham	Mrs. Kabbash	Mr. Koger	Mrs. Perna	VACANT	Ms. Henry	Mrs. Clohessey
Present									

IV. FINANCE/BUILDINGS & GROUNDS – Erin Henry, Chair – Committee Report
Approve Items A – R

Motion: _____ Second: _____

A. Resolved that the Board of Education approves the vendor payments dated October 13, 2026 through November 16, 2026. **ATTACHMENT 6**

Fund 10	Charter School/ER FICA Share	$71,740.43
Fund 11	General Expense	$1,787,803.87
Fund 12	Capital Outlay	-
Fund 20	Special Revenue	$111,988.41
Fund 30	Capital Projects	-
Fund 60	Cafeteria	$61,404.20
Fund 95	Student Activities	$1,091.90
	Total	$2,034,028.81

B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for September 2026.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary does certify that as of September 30, 2026, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 the Board of Education does certify that as of September 30, 2026, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **ATTACHMENT 7**

C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of September 2026. **ATTACHMENT 8**

D. Resolved that the Franklin Borough Board of Education approves the completed 2026-2027 Health and Safety Evaluation of School Buildings Checklist for Franklin Borough School and authorizes its submission to the Sussex County Office of Education.

ATTACHMENT 9

E. Resolved that the Franklin Borough Board of Education accepts, with appreciation, the following donation:

Organization	Purpose	Donation
Parent Teacher Organization (PTO)	Protect Young Eyes Program for the 2026-2027 school year	$7,677.27

F. Resolved that the Franklin Board of Education accepts the 85 books donated to the school library, including 36 listed in **ATTACHMENT 10** - September 2026 Library Donations and 49 listed in **ATTACHMENT 11** - October 2026 Library Donations.

G. Resolved that the Franklin Board of Education approves the withdrawal of the following items from the K - 8 library collection and authorizes donation or recycling of the items on hand:

Disposal of Obsolete/Surplus/Disposable Equipment/Materials			
Month	**Library materials**	**Quantity**	**Attachment**
September 2026	Books, videotapes, and DVDs	98	**ATTACHMENT 12** - September 2026
October 2026	Books, videotapes, and DVDs	72	**ATTACHMENT 13** - October 2026

H. Resolved that the Franklin Board of Education accepts the Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) prepared by Nisivoccia LLP for the fiscal year ended June 30, 2026, with no audit recommendations, and acknowledge the following audited reserve activity and balances:

Capital Reserve

Date/Description	Increase/Decrease	Balance
July 1, 2025	—	$1,247,625
FY 2026 deposit by Board resolution (June 2026)	$761,700	$2,009,325
Unexpended balance returned from Capital Projects Fund	$40,151	$2,049,476
Withdrawal by Board resolution	($22,342)	$2,027,134
June 30, 2026		$2,027,134

Maintenance Reserve

Date/Description	Increase/Decrease	Balance
July 1, 2025	—	$654,826
Unexpended balance of withdrawal returned	$11,915	$666,741
FY 2026 deposit by Board resolution (June 2026)	$93,365	$760,106
Withdrawal by Board resolution	($105,279)	$654,827
June 30, 2026		$654,827

I. Resolved that the Franklin Board of Education approves the fiscal year 2026 final expenditure reports for the following Elementary and Secondary Education Act (ESEA) grants, with a total of $24,381.00 to be carried over to fiscal year 2027.

ESEA Grant	Carryover to FY 2027
Title I-A	$2,000.00
Title II-A	$15,574.00
Title IV-A	$6,807.00
Total	**$24,381.00**

J. Resolved that the Franklin Board of Education approves the retroactive amendment of the fiscal year 2026 Title I-A funded personnel assignment to replace Matthew Bove with Paolette Jurado, effective April 1, 2026 through June 30, 2026, with eligible salary expenditures charged to Title I-A based on supporting payroll and time-and-effort documentation.

K. Resolved that the Board of Education approves the following equipment loan at no cost, pending receipt of a completed Equipment Loan and Hold Harmless agreement:

Lender	Borrower	Equipment	Date
Franklin Board of Education	Immaculate Conception Church 75 Church Street Franklin NJ 07416	•15 folding tables •30 folding chairs	December 6, 2026

Health Benefits Transition

L. Resolved that the Board of Education adopts the attached Resolution Concerning Group Medical and Prescription Drug Benefits, incorporated herein by reference, terminating the District's SEHBP medical and prescription coverage, awarding medical coverage to the Schools Health Insurance Fund through Aetna and prescription coverage to Benecard through the Public Employer Trust, and designating Brown & Brown Metro, LLC as Benefit Risk Manager, effective February 1, 2027, and authorizing the actions and execution of documents necessary to implement the transition. **ATTACHMENT 14**

M. Resolved that the Board of Education adopts the attached Resolution to Join the Schools Health Insurance Fund (SHIF) and approves the attached Indemnity and Trust Agreement, incorporated herein by reference as **ATTACHMENT 15** and **ATTACHMENT 16**, for membership commencing February 1, 2027 through January 31, 2030, subject to the terms, conditions, and withdrawal provisions set forth therein, and authorizes the Business Administrator and Superintendent to execute the documents necessary to effectuate membership.

N. Resolved that the Board of Education acknowledges receipt and review of the attached Notice and Acknowledgement of Assessable and Financial Conditions concerning the Schools Health Insurance Fund, incorporated herein by reference as **ATTACHMENT 17**, and authorizes the Business Administrator to execute the acknowledgment on behalf of the Board.

O. Resolved that the Board of Education approves the attached Public Employer Trust Agreement, incorporated herein by reference as **ATTACHMENT 18**, for prescription drug coverage through Benecard for the period February 1, 2027 through June 30, 2028, subject to the terms and conditions set forth therein, and authorizes the Business Administrator to execute the agreement on behalf of the Board.

P. Resolved that the Board of Education adopts the attached Resolution Concerning Benefit Risk Manager, incorporated herein by reference as **ATTACHMENT 19**, designating James T. Finn, CLU, of Brown & Brown Metro, LLC as Benefit Risk Manager for the District's Schools Health Insurance Fund medical plan and Benecard prescription drug plan through the Public Employer Trust, effective February 1, 2027, with the responsibilities and authority set forth therein.

Q. Resolved that the Board of Education adopts the attached Resolution to Appoint a Fund Commissioner, incorporated herein by reference as **ATTACHMENT 20**, appointing Michael C. Meier as Fund Commissioner and Dr. John R. Giacchi as Alternate Fund Commissioner to the Schools Health Insurance Fund, effective February 1, 2027.

R. Resolved that the Board of Education adopts the attached Resolution to Terminate Participation in the School Employees' Health Benefits Program (SEHBP), incorporated herein by reference as **ATTACHMENT 21**, for the District's medical and prescription drug coverage under employer location 017300, effective February 1, 2027, and authorizes the Business Administrator to execute and submit the resolution and supporting documents to the New Jersey Division of Pensions & Benefits.

Discussion

Roll Call Vote:

Member	Mr. Friend	Mr. Graham	Mrs. Kabbash	Mr. Koger	Mrs. Perna	Mr. VanKampen	VACANT	Ms. Henry	Mrs. Clohessey

OLD BUSINESS

NEW BUSINESS

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

A. Open the meeting to the public for visitors to address the Board on non-agenda items.

Motion: _____ ***Second:*** _____

Discussion
Voice Vote:

Member	Mr. Graham	Mrs. Kabbash	Mr. Koger	Mrs. Perna	Mr. VanKampen	Mr. Friend	Vacant	Ms. Henry	Mrs. Clohessey

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B. Close the meeting to the public for visitors to address the Board.

Motion: _____ ***Second:*** _____

Discussion
Voice Vote:

Member	Mrs. Kabbash	Mr. Koger	Mrs. Perna	Mr. VanKampen	Mr. Friend	Mr. Graham	Vacant	Ms. Henry	Mrs. Clohessey

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter closed session to discuss the following matter(s) concerning:

[ ] Matters rendered confidential by state or federal law
[ ] Personnel
[ ] Appointment of a public official
[ ] Matters covered by the attorney-client privilege
[ ] Pending or anticipated litigation
[ ] Pending or anticipated contract negotiations
[ ] Protection of the safety or property of the public
[ ] Matters which would constitute an unwarranted invasion of privacy
[ ] Matters in which the release of information would impair a right to receive funds from the United States Government
[ ] Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
[ ] Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion: **_____** ***Second:*** **_____**

Roll Call Vote:

Member	Mr. Koger	Mrs. Perna	Mr. VanKampen	Mr. Friend	Mr. Graham	Mrs. Kabbash	Vacant	Ms. Henry	Mrs. Clohessey

OPEN EXECUTIVE SESSION: Time: _____

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING: Time _____

Motion: **_____** ***Second:*** **_____**

Roll Call Vote:

Member	Mrs. Perna	Mr. VanKampen	Mr. Friend	Mr. Graham	Mrs. Kabbash	Mr. Koger	Vacant	Ms. Henry	Mrs. Clohessey