

# MINUTES OF REGULAR MEETING

## May 5, 2025

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kathleen Clohessey, Wayne Bartron, John J. Friend, Erin Henry,  
Rachel Kabbash, Stephen Koger, Stephanie Perna  
John R. Giacchi, Superintendent  
Carlos Sarmiento, Business Administrator/Board Secretary

ABSENT: Christopher Patterson, John VanKampen

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

### Approval of Regular Board Minutes

On motion by Ms. Henry, seconded by Mrs. Perna, and carried by the following roll call vote, approved the minutes of the following meetings as presented:

- |                   |                             |                     |
|-------------------|-----------------------------|---------------------|
| 1. April 14, 2025 | – Regular Meeting Minutes   | <b>ATTACHMENT 1</b> |
| 2. April 14, 2025 | – Executive Session Minutes |                     |
|                   | Yes - 6                     |                     |
|                   | Abstain - 1                 |                     |
|                   | No - 0                      |                     |

### PRESENTATIONS

- A. School Updates – National Junior Honor Society Students – Joshua Saltzman - Provided school updates.
- B. Fiscal Year (FY) 2025-2026 Budget Presentation – Mr. Sarmiento, Business Administrator/ Board Secretary and Dr. Giacchi, Superintendent

### OPEN TO THE PUBLIC – FY 2025-2026 Budget

On motion by Mr. Friend, seconded by Ms. Henry, and carried unanimously by voice vote, opened the meeting to the public for comment on the FY 2025-2026 Budget.

The Board Secretary read the following statement:

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At this time, members of the public are invited to address the Board for comments on the FY 2025-2026 budget. Please note that public comments on the budget will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

On motion by Ms. Henry, seconded by Mrs. Kabbash, and carried unanimously by voice vote, closed the meeting to the public for comment on the FY 2025-2026 budget.

### **BUDGET:**

**Discussion: N/A**

### **ADOPTION OF THE BUDGET FOR 2025-2026**

On motion by Mr. Bartron, seconded by Mrs. Perna, and carried unanimously by voice vote, approved the FY 2025-2026 budget.

**BE IT RESOLVED** that the budget be approved for the 2025-2026 school year using the 2025-2026 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said budget in the NJ Herald in accordance with the form suggested by the State Department of Education according to law; and

**BE IT FURTHER RESOLVED** that a public hearing be held in the auditorium at Franklin Borough School, 50 Washington Avenue, Franklin, New Jersey on Monday, May 5, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 school year.

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Total</b>
2025-2026 Budget	12,370,895	1,615,009	13,985,904

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Less: Anticipated Revenue	5,384,649	1,615,009	6,999,658
Taxes to be Raised	6,986,246		6,986,246

### PROFESSIONAL SERVICES 2025-2026

**WHEREAS**, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Board of Education hereby establishes the following maximums for the 2025-2026 fiscal year as follows:

Professional Service	Amount
Legal	23,639
Audit	35,196
Physician	7,000
Architect/Engineer	8,405

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs.

### SCHOOL DISTRICT TRAVEL MAXIMUM 2025-2026

**WHEREAS**, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2025-2026 school year; and

**WHEREAS**, travel and expense reimbursement has reached a total amount of \$2,483.08 as of April 30, 2025 **NOW, THEREFORE, BE IT RESOLVED**, that the Franklin Borough Board of Education, in the County of Sussex, New Jersey, hereby establishes the school district maximum for the 2025-2026 school year at the sum of \$32,750.00; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Yes	-	7
Abstain	-	0
No	-	0

**CORRESPONDENCE – N/A**

**OPEN TO THE PUBLIC - AGENDA ITEMS**

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On motion by Ms. Henry, seconded by Mr. Friend, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

On motion by Ms. Henry, seconded by Mr. Bartron, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

**BOARD SECRETARY'S REPORT** – Mr. Sarmiento thanked the Board and Dr. Giacchi for their support.

### **SUPERINTENDENTS REPORT**

- A. School updates – Dr. Giacchi provided school updates.
- B. Mildred Harden Scholarship award announcement – Makenzie Lynn, Nick Panaite – STEM academy – STEM lesson 5<sup>th</sup> grade classes.
- C. To report the following clinical experience (student teaching) student was at Franklin Borough School five days per week from January 20, 2025 through April 28, 2025:

<b>University</b>	<b>Teacher Candidate</b>	<b>Certification</b>	<b>Teacher assigned</b>
Western Governors University	Elda Gamella	K-6	Melissa Fanuel

- D. To report that the fire and security drills held during the month of April 2025 were as follows:

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- April 14, 2025 at 1:25 a.m. – Fire Drill
- April 17, 2025 at 8:03 a.m. – Evacuation Drill

**PERSONNEL COMMITTEE – Stephanie Perna, Chair – Committee Report**

**Discussion: N/A**

On motion by Mr. Bartron, seconded by Ms. Henry, and carried by the following roll call vote, approved the following resolutions:

***Approve Items A – AA***

- A. Resolved that the Board of Education, upon recommendation of the Superintendent, rescinds the following appointment originally made at the April 14, 2025 Board of Education Meeting:

Rescinded Staff Member	Rescinded Start Date	Rescinded Compensation
Jaelyn McCabe (1 FTE) Confidential Administrative Clerk to the Business Administrator	On or about May 6, 2025	\$64,770 per year, prorated, benefit eligible, pending completion of required documentation

- B. Resolved that the Board of Education, upon recommendation of the Superintendent, accepts the following resignation:

Employee	Position	Effective Date
Kiara Rodriguez	Part-time Paraprofessional	Effective April 17, 2025  <i>Pending receipt of a letter form the Franklin Education Association (FEA) stating accepting a resignation of less than 60 days' notice as required by contract is not precedent setting.</i>

- C. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following leave of absence request:

Employee	Leave Request
#655	Intermittent FMLA (Family and Medical Leave Act) request beginning April 25, 2025 through October 25, 2025 utilizing a combination of sick leave and unpaid days

- D. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following unpaid days:

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Employee	Unpaid Day
#8162	5/21/2025
#8200	4/29/2025, 4/30/2025, 5/1/2025, 5/2/2025
#8227	4/28/2025, 5/5/2025
#8244	4/16/2025
#8170	5/1/2025

- E. Resolved that the Board of Education amends the following professional development hours, compensation upon submission of timesheets originally approved at the April 14, 2025 Board of Education meeting:

Non-Violent Crisis Intervention (CPI Training)		
April 4, 2025		
Staff Member	Position	Cost Per Hour
Lisa Frye	Paraprofessional	\$19.00 per hour for 3 hours

- F. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the \$2.00 per hour compensation differential for the paraprofessional listed below:

Rescind \$2 Differential for Higher Level of Care	Start Day of \$2 Differential
Daniel Engelhardt	April 29, 2025

- G. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2024-2025 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Tracy Mulligan – (1 FTE) Confidential Administrative Clerk to the Business Administrator (Accounts Payable)	April 28, 2025	\$57,000 per year, prorated, benefit eligible, pending completion of required documentation

- H. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2025-2026 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
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Yuri Missenheim - (1 FTE) Physical Education/ Health Teacher	August 26, 2025	BA Step 2 at \$62,805 per year, benefit eligible
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- I. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following home instruction staff member for the 2024-2025 school year. Staff member is to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Member	Student	Home Instruction	Compensation
For up to six weeks from on or about April 9, 2025 to student's return to school date	Jaime Dippel	#*****6513	Five (5) hours per week	\$43.00 per hour

- J. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes for the 2024-2025 school year pending completion of required paperwork, where applicable. Compensation upon submission of timesheets. *(Note that benefits are not included for the substitute listed below.)*

Name	Position	Compensation
Maxwell Drake	Substitute Teacher	\$150 per day, not benefit eligible, pending completion of required paperwork

- K. Resolved that the Board of Education, upon recommendation of the Superintendent, approves withholding the 2025-2026 salary increment for Employee #632.
- L. Resolved that the Board of Education, upon recommendation of the Superintendent, approves revised salaries for tenured and non-tenured certificated staff for the 2025-2026 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

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<b>2025-26 Tenured Certificated Staff</b>						
<b>Name</b>	<b>Track</b>	<b>Step</b>	<b>FTE</b>	<b>Salary</b>	<b>Longevity</b>	<b>TOTAL</b>
Bartholomew, Elaine	MA/BA+45	18	1	95,510	1,500	97,010
Black, Laurie	MA+30	18	1	97,720	1,500	99,220
Crosby, Karen	MA/BA+45	18	1	95,510	1,500	97,010
Davies, Lauren	MA+30	18	1	97,720	1,500	99,220
Diaz-Rojas, Ariadne	MA/BA+45	18	1	95,510	2,000	97,510
Edwards, Janel	MA/BA+45	13	1	76,675		76,675
Ellis, Ryan	BA	18	1	91,210	1,500	92,710
Fanuel, Melissa	MA/BA+45	18	1	95,510	1,500	97,010
Fuzia, Michele	MA/BA+45	18	1	95,510	1,500	97,010
Garrity, Erin	MA/BA+45	9	1	69,560		69,560
Gori, Kailee	MA/BA+45	6	1	67,710		67,710
Grillo, Lisa	MA+60	17	1	96,274	1,500	97,774
Gummere, Margaret	MA/BA+45	18	1	95,510	1,500	97,010
Healey, Sarah	BA	10	1	65,889		65,889
Hendershot, Alison	BA	18	1	91,210	1,500	92,710
Huffman, Amanda	MA+30	18	1	96,150	1,500	97,650
Kota, Christy	MA/BA+45	18	1	95,510	1,500	97,010
Labance, Heather	BA	16	1	83,122		83,122
LoPorto, Karen	MA+30	18	1	97,720	1,500	99,220
Maurin, Amy	MA/BA+45	11	1	70,825		70,825
Mjihad, Kenza	BA	7	1	64,020		64,020
Mohammed, Sabrina	MA/BA+45	12	1	73,423		73,423
Molla-Saracco, Sandra	MA+60	18	1	100,420	2,000	102,420
Morville, Brianne	MA/BA+45	11	1	70,825		70,825
Norris, Regina	BA	5	1	63,410		63,410
Panaite, Kimberly	MA+30	18	1	97,720	1,500	99,220
Perry, Janice	MA+30	18	1	97,720		97,720
Reger, Kelly	MA/BA+45	18	1	95,510	1,500	97,010
Roberts, Laura	BA	15	1	79,366		79,366
Samiljan, Jason	MA/BA+45	18	1	95,510	2,000	97,510
Sapio, Stephanie	BA	18	1	91,210	1,500	92,710
Siegert, Jason	BA+30	18	1	93,360	1,500	94,860
Smith, Chelsea	MA/BA+45	7	1	68,320		68,320
Sparta, Kelly	MA/BA+45	18	1	95,510	1,500	97,010
Speer, Nicholas	BA	16	1	83,122	1,500	84,622
Storch, Melissa	BA	10	1	65,889		65,889
Street, Fredric	BA	11	1	64,955		64,955
Symons, Cassandra	BA	17	1	87,064	1,500	88,564
Winters, Amanda	MA/BA+45	18	1	95,510	1,500	97,010
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2025-26 Tenured Certificated Staff						
Name	Track	Step	FTE	Salary	Longevity	Total
Zaremba, Shannon	BA+30	13	1	74,525		74,525
Zuccheri, Tyler	MA/BA+45	7	1	68,320		68,320

*End – 2025- 2026 Tenured Certificated Staff table*

2025-26 Non-Tenured Certificated Staff					
Name	Tenure Date	Track	Step	FTE	Salary
Bauer, Kristen	10/2/2028	BA	5	1	63,410
Charpentier, Nicole	8/28/2028	MA/BA+45	6	1	67,710
Correal, Stephanie	9/1/2026	BA	9	1	65,260
Devido, Melissa	2/20/2029	MA/BA+45	3	1	67,710
Dylewski, Lisa	8/28/2028	BA	2	1	62,805
Fazio, Megan	8/31/2027	MA/BA+45	18	1	95,510
Felix, Analee	4/5/2026	BA	5	1	63,410
Gallagher, Moya	9/1/2026	BA	8	.4	25,855
Mangine, Alyxx	8/28/2028	BA	9	1	65,260
Masucci, Deanna	1/16/2029	BA	2	1	62,805
Missenheim, Yuri	8/28/2028	BA	2	1	62,805
Putnam, Meghan	2/2/2027	MA/BA+45	7	1	68,320
Riker, Paige	9/1/2026	BA	4	1	63,410
Untisz, Stephen	8/28/2028	MA/BA+45	6	1	67,710
Wynne, Emily	9/1/2026	BA	10	1	65,889

*End – 2025-2026 Non-tenured Certificated Staff table*

M. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the revised annual salaries for paraprofessionals for the 2025-2026 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

2025-26 Paraprofessionals						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
Alonso, Erika	1	6.5	19.62			
Alvarado, Adam	.71	5	19.62			
Arxer, Meghan	.71	5	19.62			
Awuah, Wendy	.71	5	19.62			
Baldassano, Kelly	.71	5	19.62			
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2025-26 Paraprofessionals						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
Barrientos, Yackelin	.71	5	19.62			
Bauer, Tyler	.71	5	19.62			
Becker, Samantha	.71	5	19.62			
Blackwell, Harleigh	.71	5	19.62			
Brown, Aurora	.71	5	19.62			
Cardenas, Matthew	.71	5	19.62			
Cilurso, Brenda	.71	5	19.62			
Collins, Caitlin	.71	5	19.62			
Cross, Jordan	.71	5	19.62			
Cuevas-Arce, Ivelisse	.71	5	19.62			
Davenport, Elizabeth	1	6.5	19.62			
Davis, Lisa	.71	5	19.62	.25	19.87	
DeVore, Lauren	.71	5	19.62	.25	19.87	
Engelhardt, Daniel	.71	5	19.62			
Ferrari, Johanna	.71	5	19.62			
Frye, Lisa	.71	5	19.62			
Ghaleb, Katie	.71	5	19.62			
Gonzales, Angela	.71	5	19.62	.25	19.87	
Grabkowski, Ann	.71	5	19.62	.50	20.12	
Healy, Diane	.71	5	19.62			
Hetyei, Diana	.71	5	19.62			
Lanham, Angela	.71	5	19.62			
Maher, Michelle	.71	5	19.62			
Maione, Angela	.71	5	19.62			
Mazzei, Johanna	.71	5	19.77	.50	20.27	
McCann, Amy	1	6.5	19.62	.25	19.87	
McNamara, Sunisa	.71	5	19.62			
Moldovany, Shannon	.71	5	19.62			
Mora Morales, Veronica	.71	5	19.62			
Muniz, Angelica	.71	5	19.62			
Neal, Justin	.71	5	19.62			
Nogueras, Christina	.71	5	19.62			
Pacenka, Mary	.71	5	19.62			
Papadoupalos, Melissa	.71	5	19.62			
Paragh, Nicole	.71	5	19.62			
Ratti, Donna	1	6.5	19.62			
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2025-26 Paraprofessionals						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
Riso, Rosalba	.71	5	19.62	.25	19.87	
Ross, Jessica	.71	5	19.62			
Sanders, Laura	.71	5	19.62			
Siccardi, Kim	.71	5	19.62			
Simone, Lorraine	.71	5	19.62			
Talmadge, Crystal	.71	5	19.62			
Taylor, Yesenia	.71	5	19.62			
Torres, Jennifer	.71	5	19.62			
Voegele, Dolores	1	6.5	19.62	.25	19.87	
Walters, Kelly	.71	5	19.62			
Witherby, Diane	.71	5	19.62			
Zierold-Soares, Eve	1	6.5	19.62	.50	20.12	

*End – 2025-2026 Paraprofessionals table*

- N. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the revised annual appointments for secretaries for the 2025-2026 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

Name	FTE	Longevity	Salary	TOTAL
Guzman, Beatriz	1		46,463	46,463
Panagakis, Harriet	1	800	48,056	48,856
Wylie, Sharon	1		47,583	47,583

- O. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the revised annual appointments for the confidential secretaries for the 2025-2026 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

Name	FTE	Longevity	Salary	TOTAL
Babler, Tracey	.71		39,373	39,373
Mangine, Donna	1	800	75,336	76,136
Mulligan, Tracy	1		58,853	58,853

- P. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the annual appointments for custodians for the 2025-2026 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

Name	FTE	Longevity	Salary
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Cahill, Robert	1	1,000	46,742
Higgins, Michael (10-month employee)	0.63		19,912
McDole, David	1	1,500	61,329
McDole, Sheri	1	1,500	49,760
Nostray Yafar, Federico (10-month employee)	0.63		17,961

- Q. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the 2025-2026 contract for Carlos Sarmiento, Business Administrator/Board Secretary, at an annual salary of \$117,266 and other benefits per contract as depicted in **ATTACHMENT 2**.
- R. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the 2025-2026 contract for Carolyn Ryder, Supervisor of Instruction, at an annual salary of \$126,739 and other benefits per contract as depicted in **ATTACHMENT 3**.
- S. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the 2025-2026 contract for Lisa Vallacchi, Principal, at an annual salary of \$136,455 and other benefits per contract as depicted in **ATTACHMENT 4**.
- T. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the Treasurer of School Monies for the 2025-2026 school year:

Name/Position	Compensation
Pamela J. Crum – Treasurer	7,303

- U. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the annual appointments for the 2025-2026 school year:

Name/Position	Compensation
Robert Hennessy – School Security Officer	47,532
Arcangelo Iurato – Technology Coordinator	80,535
Kristoffer Moser – Head Custodian	84,659

- V. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the school security officer to carry a handgun in school buildings and on school grounds for the 2025-2026 school year in accordance with Policy 7446 - School Security Program.
- W. **WHEREAS**, the Franklin Board of Education acknowledges summer hours as defined in *Article V – School Calendar/Work Schedule, Secretary* (“Article V”) of the agreement

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between the Franklin Board of Education (“Board”) and the Franklin Education Association (“FEA”) dated July 1, 2024 through June 30, 2028 is as follows:

“5. *Summer hours for secretarial and clerical employees on Monday through Thursday will be 8:00 a.m. to 3:00 p.m. On Fridays, hours will be from 8:00 a.m. to 12:30 p.m. exclusive of lunch. Summer hours begin after student graduation and end 10 workdays prior to the first day for teachers.*”

**WHEREAS**, the Board would like to offer a second option for summer hours for all 12-month employees, including custodians;

**WHEREAS**, Article V is Summer Hours Option 1 (“Option 1”) for the 2025-2026 school year;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Education, upon recommendation of the Superintendent, approves Summer Hours Option 2 (“Option 2”) for 12-month employees beginning June 16, 2025 as listed below. *Note that Option 2 is only for the 2025-2026 school year and is contingent upon receipt of a letter from the FEA acknowledging the change in summer hours is not precedent setting.*

- Full-time, 12-month office staff will work eight (8) hour days Monday through Thursday and have off on Fridays.
  - Part-time, 12-month office staff will work prorated summer hours on a schedule to be determined by the Superintendent.
  - Custodians will work eight (8) hour days Monday through Thursday and a five and a half (5.5) hour day on Fridays.
  - Option 2 will begin Monday, June 16, 2025 and end Monday, August 11, 2025.
  - Option 2 start- and end-times for 12-month employees, including custodial staff, is at the discretion of the Superintendent or designee.
  - All 12-month employees must notify the Superintendent which option they choose, Option 1 or Option 2, no later than Thursday, June 12, 2025.
- X. Resolved that the Board of Education approves the following Extended School Year (ESY) personnel from June 23, 2025 - July 24, 2025, Monday - Thursday, for the session below. Compensation at the contracted hourly rate upon submission of timesheets:
- Staff Session: 8:45 a.m. - 11:45 a.m.

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Teacher	Compensation
<ul style="list-style-type: none"> <li>• Kristen Bauer</li> <li>• Stephanie Correal</li> <li>• Jaime Dippel</li> <li>• Lisa Dylewski</li> <li>• Erin Garrity</li> <li>• Kailee Gori</li> <li>• Alyxx Mangine</li> <li>• Megan Putnam</li> </ul>	\$45.00 per hour To include five (5) hours of prep time per teacher

Paraprofessional	Compensation
Yackelin Barrientos	\$19.62 per hour
Sammantha Becker	\$19.62 per hour
Aurora Brown	\$19.62 per hour
Jordyn Cross	\$19.62 per hour
Elizabeth Davenport	\$19.62 per hour
Dan Englehardt	\$19.62 per hour
Angela Lanham	\$19.62 per hour
Michelle Maher	\$19.62 per hour
Angela Maione	\$19.62 per hour
Johanna Mazzei	\$19.77 per hour
Angelica Muniz	\$19.62 per hour
Melissa Papadopolous	\$19.62 per hour
Nicole Paragh	\$19.62K per hour
Jessica Ross	\$19.62 per hour
Kim Siccardi	\$19.62 per hour
Lorraine Simone (Paugh)	\$19.62 per hour
Delores Voegle	\$19.62 per hour

Additional ESY Personnel		
Service	Staff Member	Cost
Occupational Therapy (OT) Services	J&B	At contracted rate
Physical Therapy (PT) Services	Performance Pediatrics	At contracted rate
Speech Services	Melissa Devido	\$45.00 per hour

# MINUTES OF REGULAR MEETING

## May 5, 2025

<b>Additional ESY Personnel</b>		
<b>Service</b>	<b>Staff Member</b>	<b>Cost</b>
Occupational Therapy (OT) Services	J&B	At contracted rate
School Nurse	Sabrina Mohammed	\$52.44 per hour
School Security Officer	Robert Hennessy	\$32.29 per hour

<b>ESY Substitutes</b>		
<b>Substitute</b>	<b>Name</b>	<b>Cost</b>
Substitute ESY Teacher	<ul style="list-style-type: none"> <li>• Angela Gonzales</li> <li>• Yuri Missenheim</li> </ul>	\$150 per day (prorated to \$64.29 per day)
Substitute ESY Paraprofessional	<ul style="list-style-type: none"> <li>• Angela Gonzales</li> </ul>	\$110 per day (prorated to \$47.14 per day)

- Y. Resolved that the Board of Education approves additional summer hours for the personnel listed below, compensation at the contracted hourly rate upon submission of timesheets:

<b>Staff Members</b>	<b>Compensation</b>
Margaret Gummere, Child Study Team	\$68.22 per hour Not to exceed 10 days each or 70 hours
Sandra Molla-Saracco, Child Study Team	\$71.73 per hour Not to exceed 10 days each or 70 hours
Chelsea Smith, Child Study Team	\$48.80 per hour Not to exceed 10 days each or 70 hours
Sabrina Mohammed, School Nurse	\$52.44 per hour Not to exceed 30 hours
Nicole Charpentier, School Counselor	\$45.00 per hour Not to exceed 3 days or 21 hours
Steve Untisz, School Counselor	\$45.00 per hour Not to exceed 3 days or 21 hours

- Z. Resolved that the Board of Education approves the following teachers for summer CST meetings. Compensation at the contracted hourly rate upon submission of timesheets:

# MINUTES OF REGULAR MEETING

## May 5, 2025

Staff Member	Cost
<ul style="list-style-type: none"> <li>• Kristen Bauer</li> <li>• Elaine Bartholomew</li> <li>• Stephanie Correal</li> <li>• Jaime Dipple</li> <li>• Lisa Dylewski</li> <li>• Melissa Fanuel</li> <li>• Analee Feliix</li> <li>• Michele Fuzia</li> <li>• Erin Garrity</li> <li>• Kailee Gori</li> <li>• Alyxx Mangine</li> <li>• Amy Maurin</li> <li>• Jeanie Norris</li> <li>• Megan Putnam</li> <li>• Kelly Sparta</li> <li>• Shannon Zaremba</li> </ul>	\$45.00 per hour

AA. Resolved that the Board of Education approves the following summer custodians beginning on or about June 16, 2025 through August 25, 2025. Compensation is payable upon submission of timesheets:

Staff Member/Appointment	Start Date	Compensation
<ul style="list-style-type: none"> <li>• James Henry</li> <li>• Ashley Counterman-O’Leary</li> <li>• Crystal Talmadge</li> </ul>	June 16, 2025 through on or about August 25, 2025	\$15.50 per hour, not benefit eligible

### EDUCATION COMMITTEE – Stephen Koger – Chair

On motion by Mrs. Kabbash, seconded by Mrs. Perna, and carried by the following roll call vote, approved the following resolutions:

#### ***Approve Items A – F***

- A. Resolved that the Board of Education approves submission of the Child Assault Prevention (CAP) Program grant for \$7,155 for the 2025-2026 school year.
- B. Resolved that the Board of Education approves the job description for a Behavior Specialist as listed in **ATTACHMENT 5**.
- C. Resolved that the Board of Education approves out-of-district costs for the 2024-2025 school year for the following students:

# MINUTES OF REGULAR MEETING

## May 5, 2025

Student	Provider	Dates	Costs
#*****8649	Northern Hills Academy Sussex County Educational Services Commission 10 Gail Court Sparta, NJ 07871	February 25, 2025 - June 30, 2025	Tuition: \$55,025 (prorated) Paraprofessional: \$29,635 (prorated) Transportation: TBD
#*****8492	Northern Hills Academy Sussex County Educational Services Commission 10 Gail Court Sparta, NJ 07871	May 7, 2025 - June 30, 2025	Tuition: \$64,040 (prorated) Paraprofessional: \$31,655 (prorated) Transportation: TBD

D. Resolved that the Board of Education approves the following service:

Student	Provider	Type and Date of Service	Cost/Service
#*****5220	Dr. Jennifer Gioia DC Fagan Psychological Services 769 Susquehanna Avenue Franklin Lakes, N 07417	Neuropsychological Evaluation April 14, 2025	Not to exceed \$4,000

E. Resolved that the Board of Education approves the following field trip:

Grade	Destination	Date	Cost
6th	Medieval Times, Lindhurst, NJ	May 20, 2025	Transportation costs to be determined

F. Resolved that the Board of Education approves the second reading and adoption of the following policy:

Number	Title	Attachment
P 1110	Organizational Chart	ATTACHMENT 6

**FINANCE/BUILDINGS & GROUNDS** – Erin Henry, Chair

**Discussion:** N/A

On motion by Mr. Bartron, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

***Approve Items A – I***

# MINUTES OF REGULAR MEETING

## May 5, 2025

- A. Resolved that the Board of Education approves the vendor payments dated April 12, 2025 - May 5, 2025. **ATTACHMENT 7**

Fund 10	Charter School/ER FICA Share	35,266.81
Fund 11	General Expense	878,003.60
Fund 12	Capital Outlay	2,071.50
Fund 20	Special Revenue	77,523.54
Fund 60	Cafeteria	24,700.09
Fund 95	Student Activities	0
<b>Total</b>		<b>1,017,565.54</b>

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for March 2025.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary does certify that as of March 2025, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 the Board of Education does certify that as of March 2025, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **ATTACHMENT 8**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of March 2025. **ATTACHMENT 9**
- D. Resolved that the Board of Education accepts a generous donation of \$500.00 for the RISE club from Mr. and Mrs. Jim Williams.
- E. Resolved that the Board of Education approves the submission of the Extraordinary Aid application for fiscal year 2025.
- F. Resolved that the Board of Education approves various obsolete Library items for disposal as listed on the Obsolete Items Lists in **ATTACHMENT 10**.
- G. Resolved that the Board of Education accepts two (2) \$50.00 donations from Ronetco Supermarkets for the 2024-2025 8th grade graduation awards.
- H. Resolved that the Board of Education approves the following Annual Certification of Taxes for fiscal year 2025-2026:

# MINUTES OF REGULAR MEETING

## May 5, 2025

Month	General Fund Tax Levy	Date Due to BOE
July 2025	\$582,187	7.15.2025
August 2025	\$582,187	8.15.2025
September 2025	\$582,187	9.15.2025
October 2025	\$582,187	10.15.2025
November 2025	\$582,187	11.14.2025
December 2025	\$582,187	12.15.2025
January 2026	\$582,187	1.15.2026
February 2026	\$582,187	2.16.2026
March 2026	\$582,187	3.16.2026
April 2026	\$582,187	4.15.2026
May 2026	\$582,187	5.15.2026
June 2026	\$582,189	6.15.2026
<b>TOTAL</b>	<b>\$6,986,246</b>	

- I. Resolved that the Board of Education approves the following facility use request in accordance with Policy and Regulation 7510 - Use of School Facilities:

Group/Organization	Time/Date	Space/Cost
Class I - Franklin Education Foundation - Pro Wrestling Event Fundraiser	Friday, November 21, 2025 from 6:00 p.m. - 8:00 p.m.	Main gymnasium and locker rooms: <ul style="list-style-type: none"> <li>● Facility Use costs for each four hours' use: <ul style="list-style-type: none"> <li>○ <i>Main Gymnasium and locker rooms</i> \$1,500.00 – Waived</li> </ul> </li> <li>● Other Fees: <ul style="list-style-type: none"> <li>○ <i>Service Fee</i> \$300.00 – Waived</li> </ul> </li> </ul> TOTAL COSTS: N/A

### OLD BUSINESS

- A. Mrs. Clohessey shared that the Tricky Tray made over \$24,000.

### NEW BUSINESS

### OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

# MINUTES OF REGULAR MEETING

## May 5, 2025

On motion by Ms. Henry, seconded by Mr. Bartron, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on non-agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

On motion by Mr. Friend, seconded by Mr. Bartron, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

### EXECUTIVE SESSION

On motion by Ms. Henry, seconded by Mr. Friend, and carried unanimously by voice vote, the following resolution was adopted:

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED** that the Board of Education shall forthwith enter closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Superintendent’s Evaluation, Personnel Matters
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public

# MINUTES OF REGULAR MEETING

## May 5, 2025

- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

*The Board returned to regular session at 8:02 pm.*

On motion by Mr. Friend, seconded by Mr. Bartron, and carried unanimously by voice vote, adjourned the meeting at 8:02 pm.

Respectfully submitted,

Carlos Sarmiento  
Business Administrator/  
Board Secretary