

MINUTES OF REGULAR MEETING

June 17, 2024

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, John J. Friend
Erin Henry, Rachel Kabbash, Stephen Koger
Christopher Patterson, Stephanie Perna, James Saltzman
John R. Giacchi, Superintendent
Carlos Sarmiento, Business Administrator/Board Secretary

ABSENT: None

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Ms. Henry, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. May 13, 2024 – Regular Meeting Minutes
2. May 13, 2024 – Executive Session Minutes

ATTACHMENT 1

PRESENTATIONS: NA

CORRESPONDENCE:

Letter from Jim and Judy Williams regarding RISE donation. Mr. Friend asked if the Board would send anything to thank Mr. and Mrs. Williams for their gift.

OPEN TO THE PUBLIC - AGENDA ITEMS

On motion by Mrs. Kabbash, seconded by Ms. Henry, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in

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duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Dr. Saltzman, seconded by Mrs. Kabbash, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT:

A. School Board Elections

- November 5, 2024
- Three, three-year seats are open
- Deadline to file petitions for BOE election is before 4:00 p.m. on Monday, July 29, 2024.

B. New Jersey School Boards Association (NJSBA) Annual Workshop

- Monday, October 21, 2024 through Thursday, October 24, 2024

SUPERINTENDENT'S REPORT

A. Dr. Giacchi provided an update on school events:

- ESY starts Monday of next week.
- FEF Golf Outing is next week.

B. Dr. Giacchi reported that the fire and security drills held during the month of May were as follows:

- May 21, 2024 at 1:15 p.m. - Fire Drill
- Evacuation Drill

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Personnel Committee – Wayne Bartron, Chair

Discussion:

Mr. Patterson wanted to discuss Item K and discussion ensued.

On motion by Mr. Friend, seconded by Ms. Henry, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following, compensation upon completion of timesheets:

Name	Purpose	Timeframe	Compensation
Leslie Alfano Barboza	Transition/Training	Not to exceed 3 days	\$27.40 per hour

- B. Resolved that the Board of Education, upon recommendation of the Superintendent, accepts the following resignations:

Employee	Position	Effective Date
Mathew Inesti	Part-time Paraprofessional	Last Day worked - June 12, 2024
Victoria McBurney	Part-time Paraprofessional	June 30, 2024
Carolyn Morris	Part-time Paraprofessional	June 30, 2024

- C. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following maternity leave of absence:

Employee	Updated Dates
Rebecca Szymansky	On or about October 28, 2024 through June 30, 2025, returning in the fall of the 2024-2025 school year <i>Excluding unforeseen circumstances, utilize 14 sick days starting on October 28, 2024 with no sick days after the delivery</i>

- D. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following unpaid days:

Employee	Unpaid Days
Jesse Arteaga	1 Day: 5/20/2024
Meghan Arxer	1 Day: 5/14/2024
Christina Lash-Lain	2 Days: 5/24/2024, 5/29/2024
Carolyn Morris	1 Day: 5/22/2024, 5/31/2024, 6/4/2024, 6/5/2024
Jessica Ross	1 Day: 5/23/2024, 5/31/2024

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- E. Resolved that the Board of Education, upon recommendation of the Superintendent, approves supplemental pay for the following staff member for the 2023-2024 school year:

Staff Member	Reason	Compensation
Crystal Talmadge	As needed	\$16.30 per hour

- F. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following home instruction staff member for the 2023-2024 school year. Staff member is to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Member	Student	Home Instruction	Compensation
From on or about May 15, 2024 to on or about June 13, 2024	Megan Fazzio - Teacher	#*****0230	5 hours per week	\$43.00 per hour

- G. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following Extended School Year (ESY) home instruction staff. Staff members are to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Member	Student	Home Instruction	Compensation
From on or about July 1, 2024 - July 25, 2024 <i>(No home instruction to take place July 4 - 5, 2024)</i>	Megan Fazzio - Teacher	#*****5706	Monday - Friday from 11:30 a.m.- 1:30 p.m.	\$45.00 per hour
	Daniel Engelhardt - Paraprofessional			\$19.00/hour plus \$2.00/hour for providing higher standard of care

- H. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2023-2024 school year, pending receipt of required paperwork:

Staff Member/Appointment	Start Date	Compensation
Ivelisse Cuevas-Arce - (.71 FTE) Part-time Paraprofessional	June 3, 2024	\$16.30 per hour, no benefits, and pending completion of required paperwork

- I. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2024-2025 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Megan DeVoe - (.71 FTE) Part-time Paraprofessional	On or about August 28, 2024	\$19.00 per hour, not benefit eligible, pending completion of required paperwork

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Staff Member/Appointment	Start Date	Compensation
Alyxx Mangine - (1 FTE) Full-time Teacher	On or about August 27, 2024	BA Step 8 at \$63,067, benefit eligible, pending completion of required paperwork
Tori Rowe - (.71 FTE) Part-time Paraprofessional	On or about August 28, 2024	\$19.00 per hour, not benefit eligible, pending completion of required paperwork
Stephen Untisz - (1 FTE) School Counselor	On or about August 27, 2024	MA Step 5 at \$65,535 per year, benefit eligible, pending completion of required paperwork
Selina Vieira - (1 FTE) Full-time Teacher	On or about August 27, 2024	BA Step 2 at \$60,637 per year, benefit eligible, pending completion of required paperwork

- J. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following annual appointment for the 2024-2025 school year:

2024-25 Paraprofessional						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
Cuevas-Arce, Ivelisse	.71	5	19.00		19.00	-

- K. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following annual appointment per contract for the 2024-2025 school year:

Name/Position	Compensation
Arcangelo Iurato – Technology Coordinator	\$78,000

- L. Resolved that the Board of Education, upon recommendation of the Superintendent, approves supplemental pay for the following staff member for the 2024-2025 school year:

Staff Member	Reason	Compensation
Diana Hetyei	Licensed Practical Nurse (LPN) Services as needed	\$21.38 per hour <i>Plus \$2.00 differential for providing a higher level of care.</i>

- M. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following Extended School Year (ESY) appointments, compensation upon completion of timesheets. *All ESY programs are from June 24, 2024 to July 25, 2024, Monday - Thursday. (Note that there is no school Thursday, July 4, 2024.)*

ESY sessions are as follows:

- 8:45 a.m. - 11:30 a.m.
- 12:00 p.m. - 2:45 p.m.

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ESY Teachers	ESY Dates	Compensation	Eligible for Up to Five (5) Hours of Prep Time
<ul style="list-style-type: none"> • Kristen Bauer • Stephanie Correal • Jaime Dippel • Lisa Dylewski • Erin Garrity • Kailee Gori • Kenza Mjahad • Meghan Putnam 	June 24, 2024 to July 25, 2024	\$45.00/hour	Yes
ESY Paraprofessionals	ESY Dates	Compensation	
Tyler Bauer	June 24, 2024 to July 25, 2024	\$19.00/hour	
Courtney Castor		\$19.00/hour.	
Ashely Counterman-O'Leary		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Dan Englehardt		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Elda Gamella		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Angela Gonzales		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Amy McCann		\$19.00/hour	
Melissa Papadoupalos		\$19.00/hour	
Nicole Paragh		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Jessica Ross		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Eve Soares		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
Delores Voegele		\$19.00/hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
ESY Substitutes		ESY Dates	Compensation
<ul style="list-style-type: none"> • Laurie Black - Teacher • Jose Barrientos- Teacher • Elaine Tizzano - Teacher 	As needed from June 24, 2024 - July 25, 2024	\$45.00/hour	
<ul style="list-style-type: none"> • Diana Hetyei - LPN 	As needed from June 24, 2024 - July 25, 2024	\$21.38 per hour <i>Plus \$2.00 differential for providing a higher level of care.</i>	
<ul style="list-style-type: none"> • Diana Hetyei - Paraprofessional • Jennifer Torres - Paraprofessional 	As needed from June 24, 2024 - July 25, 2024	\$19.00/hour	

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ESY Health Office	ESY Dates	Compensation
Sabrina Mohammed - School Nurse	June 24, 2024 - July 25, 2024	\$49.47/hour
Moya Gallagher - School Nurse	July 10, 17, and 24, 2024 plus additional dates as needed	\$44.61/hour
School Security Officer	ESY Dates	Compensation
Robert Hennessy	June 24, 2024 - July 25, 2024	\$31.45/Hour
School Counselor	Extra Summer Hours/Dates	Compensation
Stephen Untisz	Not to exceed 5 days or 35 hours from June 14, 2024 - August 26, 2024	\$45.00/hour
Child Study Team (CST)	Extra Summer Hours/Dates	Compensation
Margaret Gummere - LDTC	Not to exceed 10 days or 70 hours each from on or about June 14, 2024 - August 26, 2024	\$67.10/hour
Chelsea Lange - School Social Worker		\$47.24/hour
Sandra Molla-Saracco - School Psychologist		\$70.61/hour
Reading Specialist	Extra Summer Hours/Dates	Compensation
Janel Edwards	Not to exceed 5 days or 35 hours from on or about June 14, 2024 - August 26, 2024	\$45.00/hour

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Teachers for ESY CST Meetings	Dates	Compensation
<ul style="list-style-type: none"> • Elaine Bartholomew • Kristen Bauer • Stephanie Correal • Jaime Dippel • Melissa Fanuel • Megan Fazzio • Michele Fuzia • Kailee Gori • Kenza Mjihad • Jeanie Norris • Janice Perry • Paige Riker • Kelly Sparta • Elaine Tizzano • Selena Vieira 	<p>As needed from June 14, 2024 - August 26, 2024</p>	\$45.00/hour
Summer Custodians	Dates	Compensation
Ashley Counterman-O'Leary	June 17, 2024 - August 30, 2024 from 7:00 a.m. - 3:00 p.m., Monday - Friday	\$15.50/hour
Alexa Henry	June 17, 2024 - August 30, 2024 from 7:00 a.m. - 3:00 p.m., Monday - Friday	\$15.50/hour
James Henry	June 17, 2024 - August 30, 2024 from 7:00 a.m. - 3:00 p.m., Monday - Friday	\$15.50/hour

End – ESY Appointments Table

N. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following substitutes for the 2024-2025 school year, compensation upon submission of timesheets: *(Note that benefits are not included for the substitute listed below.):*

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Name	Substitute Position	Dates	Compensation
<ul style="list-style-type: none"> • Ashley Counterman-O’Leary • Craig Goelz • Jonathon Henderson • Alexa Henry • James Henry • Charles Talmadge 	Substitute Custodian	Beginning July 1, 2024	\$15.50 per hour, no benefits

P. Resolved that the Board of Education approves the following extra-curricular appointments for the 2024-2025 school year:

2024-2025 Extra-Curricular Appointments			
Activity	Staff Member	Annual Stipend	
Basketball - Boys Head Coach	Jason Samiljan	\$3,652	
Basketball - Boys Assistant Coach	Tyler Zuccheri	\$2,696	
Basketball - Girls Head Coach	TBD	\$3,652	
Basketball - Girls Assistant Coach	Meghan Putnam	\$2,696	
Basketball - Game Clock Operator	Daniel Engelhardt	\$65 per night (JV & Varsity Home Games)	
Cheerleading - Head Coach	Kailee Gori	\$3,558	
Cheerleading - Assistant Coach	TBD	\$2,696	
Field Hockey - Head Coach	TBD	\$3,558	
Field Hockey - Assistant Coach	Kailee Gori	\$2,696	
Soccer - Head Coach	Jason Samiljan	\$3,558	
Soccer - Assistant Coach	Elaine Tizzano	\$2,696	
Track - Head Coach		\$3,558	
Track - Assistant Coach	Meghan Putnam	\$2,696	
Art Advisor	TBD	\$3,690	
Auditorium Morning Arrival Supervisor (2)	<ul style="list-style-type: none"> • Nicholas Speer • Tyler Zuccheri 	\$2,400 per advisor	
Band Director	Sarah Healey	\$3,690	
Breakfast Program Supervisor		\$2,400	
Coordinator of CST	Margaret Gummere	\$3,641	
Eighth Grade Advisor (2)	<ul style="list-style-type: none"> • Meghan Putnam • TBD 	\$500 per advisor	
Music Director	Allyson Murphy	\$3,690	
NJHS Advisor	<ul style="list-style-type: none"> • Erin Garrity • Brianne Morville 	\$2,566	<i>At the advisors' request and with Franklin Education Association (FEA) consent, the stipend will be split equally between the two advisors.</i>
Play Director	<ul style="list-style-type: none"> • Erin Garrity 	\$3,690	

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2024-2025 Extra-Curricular Appointments		
Play Assistant Director	<ul style="list-style-type: none"> • Dorothy Kent • Stephanie Sapio 	\$2,690 <i>At the advisors' request and with Franklin Education Association (FEA) consent, the stipend will be split equally among the advisors.</i>
RTI Chairperson	Megan Fazzio	\$2,617
Student Council Advisor	<ul style="list-style-type: none"> • Melissa Fanuel • Tyler Zuccheri 	\$3,690 <i>At the advisors' request and with Franklin Education Association (FEA) consent, the stipend will be split equally between the two advisors.</i>
Yearbook Advisor	TBD	\$3,690

End – 2024-2025 Extracurricular Appointments Table

Q. **WHEREAS**, the Franklin Board of Education acknowledges summer hours as defined in Article V – School Calendar/Work Schedule, Secretary (“Article V”) of the agreement between the Franklin Board of Education (“Board”) and the Franklin Education Association (“FEA”) dated July 1, 2021 through June 30, 2024 is as follows:

“5. *Summer hours for secretarial and clerical employees on Monday through Thursday will be 8:00 a.m. to 3:00 p.m. On Fridays, hours will be from 8:00 a.m. to 12:30 p.m. exclusive of lunch. Summer hours begin after student graduation and end 10 workdays prior to the first day for teachers.*”

WHEREAS, the Board would like to offer a second option for summer hours for all 12-month employees, including custodians;

WHEREAS, Article V is Summer Hours Option 1 (“Option 1”) for the 2024-2025 school year;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Education, upon recommendation of the Superintendent, approves Summer Hours Option 2 (“Option 2”) for 12-month employees beginning June 24, 2024 as listed below. *Note that Option 2 is only for the 2024-2025 school year and is contingent upon receipt of a letter from the FEA acknowledging the change in summer hours is not precedent setting.*

- Full-time, 12-month office staff will work eight (8) hour days Monday through Thursday and have off on Fridays.
- Part-time, 12-month office staff will work prorated summer hours on a schedule to be determined by the Superintendent.
- Custodians will work eight (8) hour days Monday through Thursday and a five and a half (5.5) hour day on Fridays.
- Option 2 will begin Tuesday, June 24, 2024 and end Friday, August 16, 2024.

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- Option 2 start and end times for 12-month employees, including custodial staff, is at the discretion of the Superintendent or designee.
- All 12-month employees must notify the Superintendent which option they choose, Option 1 or Option 2, no later than Thursday, June 20, 2024.

R. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2024-2025 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Nicole Charpentier - (1 FTE) School Counselor	On or about August 27, 2024	MA Step 5 at \$65,535 per year, benefit eligible, pending completion of required paperwork
Yuri Missenheim - (.71 FTE) Part-time Teacher	On or about August 27, 2024	BA Step 1 at \$60,637 per year prorated, no benefits, pending completion of required paperwork

Items A-J & L-R: **Yes** - **9**
 Abstain - **0**
 No - **0**

Item K: **Yes** - **8**
 Abstain - **0**
 No - **Mr. Patterson**

EDUCATION COMMITTEE – James Saltzman – Chair

Discussion: NA

On motion by Mr. Koger, seconded by Mrs. Perna, and carried by the following roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the following services for the 2023-2024 school year:

Student	Provider	Services	Cost
#*****9175	D.C. Fagan Psychological Services, LLC	Neuropsychological Evaluation not including attendance at school meetings or classroom observations, unless otherwise specified	\$3,500 - \$4,000
#*****8492	TEAM Behavioral Consultants - BCBA	Functional Behavioral Evaluation	\$2,000

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- B. Resolved that the Board of Education approves Extended School Year (ESY) home instruction services as follows:

Student	ESY Home Instruction Staff Members	Dates/Times
#*****5706	<ul style="list-style-type: none"> • Teacher - 10 hours per week • Paraprofessional - 10 hours per week 	11:30 a.m. to 1:30 p.m., Monday through Friday from July 1, 2024 to July 25, 2024 <i>Note: There will be no home instruction July 4 and 5, 2024.</i>

- C. Resolved that the Board of Education approves additional summer hours as listed below:

Staff Member
Reading Specialist - Not to exceed 5 days or 35 hours

- D. Resolved that the Board of Education approves Big Brothers Big Sisters - State Association of New Jersey Program for FY 2025 at a cost of \$3,333.33 which represents one third (1/3) of the total cost which is evenly split with the Hardyston School and Walkkill Valley Regional High School districts.
- E. Resolved that the Board of Education approves the 2024-2025 Child Assault Prevention (CAP) programs for preschool through 8th grade at a total cost to the district of \$4,679.90.
- F. Resolved that the Board of Education approves the following ESY out-of-district tuition and transportation costs:

Student	Provider	Dates	Cost
#*****5685	Celebrate the Children	July 1, 2024 - August 2, 2024 (School is closed July 4 - 5, 2024)	Tuition: \$11,132.00 Paraprofessional: \$4,370.00
#*****8815	Celebrate the Children	July 1, 2024 - August 2, 2024 (School is closed July 4 - 5, 2024)	Tuition: \$11,132.00 Paraprofessional: \$4,370.00

- G. Resolved that the Board of Education approves the following out-of-district tuition for the 2024-2025 school year:

Student	Provider	Dates	Cost
#*****2125	Shepard School	2024-2025 school year, including a 30-day ESY program commencing July 1, 2024 <i>(no services to be provided July 4 & 5, 2024)</i>	\$69,548.76, plus transportation

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Fund 20	Special Revenue	123,335.79
Fund 60	Cafeteria	47,345.70
Fund 95	Student Activities	8,664.91
	Total	1,802,742.53

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for May 2024.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary does certify that as of May 31, 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 the Board of Education does certify that as of May 31, 2024, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

ATTACHMENT 3

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of May 2024.

ATTACHMENT 4

- D. Resolved that the Board of Education approves the following tuition rates for the 2024-2025 schoolyear:

Program/Grade	Annual Tuition
Kindergarten	18,584
Grades 1 - 5	20,848
Grades 6 - 8	20,483
Learning Language Disabilities	52,477
Emotional Regulation Impairment (ERI)	144,419
Preschool Disabilities	27,054

- E. Resolved that the Board of Education approves a shared nursing services agreement for FY 2024 with the following districts at a cost of \$350 per day contingent upon receipt of a signed shared service agreement from each school:

Hamburg School
Ogdensburg School
Walkill Valley Regional High School

- F. Resolved that the Board of Education approves compensation for NJ Earned Sick Leave to substitute teachers, aides, custodians, and secretaries commencing July 1, 2023 through June 13, 2024 per New Jersey law, not to exceed \$5,000.

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- G. Resolved that the Board of Education approves existing curriculum for the 2024-2025 school year.
- H. Resolved that the Board of Education approves existing policies and by-laws for the 2024-2025 school year.
- I. Resolved that the Board of Education authorizes the Superintendent to hire new employees throughout the 2024-2025 school year with the understanding that they will be submitted for Board of Education approval at the next regular Board of Education meeting.
- J. Resolved that the Board of Education approves the purchase of furniture for the school library from as follows:

Provider	Fiscal Year	Cost
Creative Library Concepts	2023-2024	\$28,026.44
Creative Library Concepts	2024-2025	\$31,086.68

- K. Resolved that the Board of Education approves the following items:

Item	Provider	Cost
90 Dell Chromebooks with 3 Year ADP	Trafera	\$31,500.00
90 Chromebook Cases	Trafera	\$2,880.00
2 Laptops	CDWG	\$4,099.23
Penetration Testing	Dyntek/Arctiq	\$12,155.00
4 iPads with 4 years of AppleCare+ and \$1000 of VPP credit to purchase apps	Apple	\$2,752.00
New Copier for the faculty room	T.A. Mountford	\$6,333.47

ANNUAL APPOINTMENTS - FY 2024-2025

- L. Resolved that the Board of Education approves the FY 2024-2025 Annual Personnel Appointments, Authorizations, or Designations as listed below:

2024-2025 Appointments, Authorizations or Designations	Staff Member(s)	Annual Stipend
Appoint Public Agency Compliance Officer (per Affirmative Action requirements), Contracting Agent, and the Custodian of Records	Carlos Sarmiento	N/A
Appoint Attendance Officer	Chelsea Lange	N/A
Appoint School Examiner	Sandra Molla-Saracco	N/A
Appoint Affirmative Action/504 Compliance Officer	TBD	N/A

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2024-2025 Appointments, Authorizations or Designations	Staff Member(s)	Annual Stipend
Appoint Safety Compliance Officer/Integrated Pest Management Coordinator/Indoor Air Quality Designated Individual	Kristoffer Moser	N/A
Appoint Child Study Team Coordinator	Margaret Gummere	\$3,641
Appoint School Safety Specialist	Lisa Vallacchi	N/A
Appoint Title IX Coordinator	TBD	N/A
Appoint Investigator	TBD	N/A
Appoint Decision-Maker	Lisa Vallacchi	N/A
Authorize the Superintendent and Business Administrator/Board Secretary to implement the 2024-2025 budget pursuant to the policies and regulations of the NJ State Department of Education and the Franklin Borough Board of Education	John Giacchi Carlos Sarmiento	N/A
Authorize the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the board. Any such approval shall be presented to the Board for ratification at its next meeting as per NJSA 18A:19-4.1.	Carlos Sarmiento	N/A
Authorize the Superintendent to declare miscellaneous items no longer needed as surplus and dispose of these items.	John Giacchi	N/A
Authorize the Business Administrator to make purchases up to the bid threshold utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from other qualified pricing cooperatives/ consortiums approved/awarded vendors.	Carlos Sarmiento	N/A
Authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.	Carlos Sarmiento	N/A
Authorize the Superintendent and/or the Business Administrator to enter into inter-local agreement with other school districts, municipalities and/or county governments for miscellaneous services, supplies, or equipment	John Giacchi Carlos Sarmiento	N/A

End – 2024-2025 Appointments, Authorizations, or Designations table

M. To adopt the following Annual Professional & Service Provider Appointment Resolution:

WHEREAS, there exists a need for various professional services, and

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WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Franklin that the following professionals and service providers be contracted by the Franklin Borough Board of Education for the 2024-2025 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$300,000, as follows:

Dr. Lauren B. Amsell	Bayada Home Health Care, Inc.
Cleary, Giacobbe, Alfieri, Jacobs, LLC Attorney \$160/ hour Law Clerks and Paralegals \$90/hour	D.C. Fagan Psychological Services
Dr. Bryan Fennelly	Dr. Andre J. Francois
Dr. Jeffrey M. Ilardi	J and B Therapy, LLC
Lakeside Counseling Associates, LLC	Nadira Fernandez, M.D., Premier Health Associates, LLC, \$6,000 annual cost.
Nisivoccia LLP, Valerie A. Dolan, Board Auditor, \$34,505	Performance Pediatrics
Dr. Lee J. Suckno	Team Behavioral Consultants, LLC
Parette Somjen Architects - 2024-2025 Hourly Rates ATTACHMENT 5	

N. Resolved that the Board of Education approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute.

O. **WHEREAS**, the Franklin Borough Board of Education, ("Educational Facility") has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Franklin Borough Board of Education does hereby appoint AJGRMSI as its Risk Management Consultant in accordance with the Fund's Bylaws.

P. Resolved that the Board of Education approves the School Alliance Insurance Fund Indemnity and Trust Agreement for a period of three (3) years commencing July 1, 2024.

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- Q. Resolved that the Board of Education, pursuant to P.L. 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the Franklin Borough Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Abcode Security, Inc.	Aero Environmental Services, Inc.
Alliance for Competitive Energy Services (ACES)	Arrow Elevator, Inc.
Bayada Home Health Care, Inc.	Borough of Franklin
CDK Systems, Inc.	Cleary, Giacobbe, Alfieri & Jacobs
Celebrate the Children	Artiq/DynTek Services, Inc.
East Coast Combustion Specialists, Inc.	Eastern DataComm, Inc.
Educational Consortium for Telecommunications Savings (ECTS)	Educational Data Services, Inc.
Educational Services Commission of NJ	Educere, LLC
EI UP, LLC dba Learn-Well	Elizabethtown Gas Company
Frontline Education	Houghton Mifflin Harcourt Publishing Co.
High Point Regional High School	Hunterdon County Educational Services Commission
Interado Interactive Services Corp.	J&B Therapy, LLC
JCP&L	Johnson Controls, Inc.
Lakeside Counseling Associates, LLC.	Maschio's Food Services, Inc.
Middlesex Regional Educational Services Commission	Morris County Educational Services Commission
Navigate 360	NJ/SB Construction LLC
NJ State Health Benefits Program	Nisivoccia LLP
OnScene Technologies, Inc.	Parette Somjen Architects LLC
Performance Pediatrics	PaySchools Software
Premier Health Associates, Nadira Fernandez, M.D.	Planet Networks, Inc.
Puresan Holdings LLC	R & L Data Center, Inc.
Realtime Informational Technology, Inc.	School Alliance Insurance Fund (SAIF)/Arthur J. Gallagher Risk Management
Sunlight General Sussex Solar LLC	Sussex County Charter School for Technology
Sussex County Educational Services Commission	Sussex County Regional Transportation Cooperative
T.A. Mountford, Inc.	Trafera LLC f/k/a Trinity 3 LLC
Township of Hardyston	Windsor Learning Center, Inc.
County of Sussex	Celebrate the Children
Inverse Paradox	Chancellor Academy
Shepard School	

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- R. Resolved that the Board of Education approves the annual contract with Arrow Elevator Incorporated at a cost of \$2,915 for the 2024-2025 school year.
- S. Resolved that the Board of Education approves the following renewal contracts with CDK Systems, Inc. for school year 2024-2025:

Software/Service	Annual Cost
CDK for Accounting	4,525.00
CDK Personnel	5,405.00
Additional Users	320.00

- T. Resolved that the Board of Education approves the renewal contract with Eastern DataComm, Inc. for school year 2024-2025:

Service	Annual Cost
ShoreTel/Mitel Maintenance	5,290.00
LENS2 Annual Maintenance	1,980.00

- U. Resolved that the Board of Education approves the renewal contract with ePlus for Go Guardian not to exceed \$13,725 for school year 2024-2025.
- V. Resolved that the Board of Education approves the following renewal contracts with Frontline Education for school year 2022-2023 through school year 2024-2025:

Software/Service	FY 2023 Cost	FY 2024 Cost	FY 2025 Cost
Absence & substitute management (formerly AESOP)	3,961.33	4,080.17	4,386.17
Applicant Tracking (Applitrack)	2,335.94	2,406.02	2,586.48

- W. Resolved that the Board of Education approves the renewal contracts with R&L Data, Inc. - Payroll Software Provider not to exceed \$14,000 for school year 2024-2025.
- X. Resolved that the Board of Education approves the renewal contract with Realtime Information Technology, Inc. for school year 2024-2025:

Software/Service	Annual Cost
Student Information System & RTI Module	9,879.39
Special Education Management/IEP Writer	4,259.74
Notification/Alert System	1,113.46
Food Service Management/POS	2,124.12
E-Signature	863.46
504 Module	2,129.87

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Software/Service	Annual Cost
Parent App	500.00
Total	20,870.04

- Y. Resolved that the Board of Education approves the annual contract with Instructional Empowerment for iObservation not to exceed \$3,000 for school year 2024-2025.
- Z. Resolved that the Board of Education approves the annual contract with Learning A-Z for Raz-Plus and ELL Edition not to exceed \$3,042 for school year 2024-2025.
- AA. Resolved that the Board of Education approves the annual contract OnScene Technologies, Inc. for the 2024-2025 school year not to exceed \$3,730.
- BB. Resolved that the Board of Education approves the annual contract Otus from December 1, 2024 - November 30, 2025 not to exceed \$4,500.
- CC. Resolved that the Board of Education approves the annual contract with Strauss Esmay Associates, LLP not to exceed \$3,010 for school year 2024-2025.
- DD. Resolved that the Board of Education approves Ameriflex as the Flexible Spending Account service provider at a cost of \$100 per month for school year 2024-2025.
- EE. Resolved that the Board of Education approves Change Orders for the Windows Project as follows:

Change Order	Cost
COR-04 - To bring the HVAC system in the nurse's office to code	6,800.48
COR-06 - To replace the damaged dampers in the cafeteria storage room	3,550.24

- FF. Resolved that the Board of Education approves various obsolete musical equipment for disposal. **ATTACHMENT 6**
- GG. Resolved that the Board of Education approves the following cooperative bidding entities to be utilized as needed:
- County of Bergen
 - Educational Data Service, Inc.
 -
 - Educational Services Commission of New Jersey
 - Morris County Cooperative Pricing Council
 - Hunterdon County Educational Services Commission
 - The Interlocal Purchasing System (TIPS – USA)

- HH. Resolved that the Board of Education accepts a \$250 donation from Jim and Judy Williams to be used for the RISE club during the 2024-2025 school year. **ATTACHMENT 7**

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- II. Resolved that the Board of Education accepts the Food Service Management Company (FSMC) proposal from Maschio's Food Services, Inc. for the food service operation for 2024-2025 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of \$15,000 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$1,500 per month as a cost of operation. The costs of operation and the administrative/ management fee shall not be paid during periods of time when normal school operations are disrupted and shall be subject to renegotiation in the event that normal school operations are disrupted.

The FSMC guarantees the School Food Authority (SFA) a breakeven operation for the 2024-2025 school year.

Mr. Giacchi pointed out that Carolyn Murphy should be Allyson Murphy (2024-2025 Extra-Curricular Appointments on page 10).

Items A-II (Except for Check #17038):	Yes	-	9
	Abstain	-	0
	No	-	0
Item A (Check #17038):	Yes	-	8
	Abstain	-	Mrs. Clohessey
	No	-	0

OLD BUSINESS: NA

NEW BUSINESS:

Mrs. Kabbash thanked the Board for the signage in different languages.

Mr. Friend reported that the Planning Board has plans for new developments in Franklin.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Kabbash, seconded by Ms. Henry, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on non-agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called

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upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mr. Friend, seconded by Mrs. Kabbash, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION:

On motion by Mr. Bartron, seconded by Mr. Friend, and carried unanimously by voice vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Superintendent’s Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

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The Board returned to regular session at 7:34 p.m.

On motion by Mrs. Kabbash, seconded by Mr. Bartron, and carried unanimously by voice vote, adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Carlos Sarmiento
Business Administrator/
Board Secretary