

**FRANKLIN BOARD OF EDUCATION
REGULAR MEETING
AGENDA
27 NOVEMBER 2017
7:00 p.m.**

PRESIDENT’S STATEMENT – OPEN PUBLIC MEETING

The Board Secretary has advised me that this meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

ROLL CALL:

	Mr. Blondina	Mrs. Clohessey	Mr. Graham	Mrs. Murphy	Mr. Neal	Mrs. Paszkiel	Mr. Payton	Mrs. Ross	Mrs. Zydon
PRESENT									
ABSENT									

A. Flag Salute & Pledge of Allegiance

B. APPROVAL OF MINUTES

1. To approve the 16 October 2017 Regular Meeting minutes.

C. CORRESPONDENCE

1. Letter from Lisa Werdann [aide], rescinding her letter of resignation that was dated 10 November 2017.
2. Letter of resignation dated 20 November 2017 from Marie Kowalenko [aide], with her last day being 18 February 2017 [2018].
3. Letter dated 21 November 2017 from Marie Kowalenko [aide], requesting early release from her contract.

D. OPEN TO THE PUBLIC – NON-AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please

raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

E. COMMITTEE REPORTS

1. Finance/Building & Grounds Committee-To approve A-F

- a. To approve the bills.
- b. To approve bills for the Cafeteria Account in the amount of **\$31,567.22**.
- c. To accept the Board Secretary's and Treasurer's reports for **31 October 2017**.
- d. To approve Transfers made by the Chief School Administrator after the **16 October 2017** regular meeting, with fund 10 debits totaling **\$7,000 [DOCUMENT A]** and the Board acknowledges that this/these transfer(s) may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23-2-12, the Business Administrator/ Board Secretary certifies that as of **31 October 2017**, no budgetary line item account has been overexpended violating N.J.A.C. 6A:23A-16.10.
- f. The Board of Education certifies that no major account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (roll call vote).
- g. To approve the following miscellaneous payments, as follows:
 - Referees: one referee for JV and Varsity games at \$130; two referees \$65 each.
 - Basketball time keeper: \$65 for JV and Varsity games.

2. Education Committee-

- a. To accept tuition students as depicted on **[DOCUMENT B]** at the 2017-2018 tuition rates.

3. Personnel Committee-

- a. To report the employment start date for:

- Michael Higgins, Part-time Custodian, 30 October 2017
 - Joyce Carr, Secretary to the Vice Principal, 6 November 2017
- b. To appoint Elayna Hall as part-time instructional aide for 25 hours per week at a salary of \$12,243 per annum prorated, with no medical benefits. Starting date contingent upon completion of required paperwork.
 - c. To approve Kelly Fedynich as time-keeper for basketball games at \$65 per day for the 2017-2018 season.
 - d. To approve Maryann Rose as a substitute teacher for the 2017-18 school year at the rate of \$80 per day.
 - e. To approve a floating holiday for John Giacchi [Chief School Administrator] due to Veteran's Day falling on a weekend. [DOCUMENT - CSA CONTRACT PAGE]
 - f. To adopt the following Resolution:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Law (NJSA 18A:18A-5) requires that a resolution authorizing the contracting of professional services without competitive bids as adopted:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Franklin that the following professional service be contracted by the Franklin Borough Board of Education for the 2017-18 school year without competitive bidding as a professional service in accordance with 18A:18A-15 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- Bayada Home Health Care, Inc., -\$60 per hour for RN Services and \$50 for LPN Services, plus reimbursable expenses as depicted in [DOCUMENT C].

F. OLD BUSINESS

1. To discuss future capital improvements and how they will be funded.
2. To discuss the School App.
3. To discuss engaging in a strategic plan with NJSBA.

G. NEW BUSINESS

1. To discuss soliciting quotes for medical and dental insurance.

2. To discuss attendance at Techspo 2018, January 25-26, 2018 being held at Harrah's in Atlantic City, NJ. The registration fee is \$425 which includes 2-day admission and access to all food events. Lodging is approved for Thursday 25 January 2018 and the cost is \$99 per room.

H. BOARD SECRETARY'S REPORT

1. To review the Statement of Determination for the 7 November 2017 Annual School Election [DOCUMENT D].
2. To schedule the Annual Reorganizational Meeting between January 1st and 7th [to confirm Wednesday 3 January 2018].
3. To discuss the 2018 Board meeting calendar [recommending keeping the same format that has been in place for the last several years]. There is issue with the March & April 2018 meeting dates due to the FY 2018-19 budget calendar.
4. To approve the FY 2017-18 Federal Grants-ESSA/IDEA Carryover expenditures. [DOCUMENT E]
5. To report that the Board Secretary has been asked to serve on the School Alliance Insurance Fund as the Chairperson.

I. CHIEF SCHOOL ADMINISTRATOR'S REPORT

1. To report that a fire drill was held on 23 October 2017 at 9:33 a.m. It took 2 minutes and 7 seconds to evacuate the building.
2. To report that a Shelter-in Place security drill was held on 12 October 2017. It took 30 seconds to lock down.
3. To report that the college students listed below from William Paterson University will be here one day per week beginning the week of January 29, 2018 and ending the week of April 30, 2018 to do their clinical experience (practicum):
 - Kailyn Hess K-6 Phys Ed Mr. Speer/Mrs. Tizzano
 - Elyssa Wottring K-6 Phys Ed Mr. Speer/Mrs. Tizzano
4. To approve professional visitations and related travel for professional staff as depicted on [DOCUMENT F].
5. To approve the field trip requests as depicted on [DOCUMENT G].
6. To approve the Memorandum of Agreement between the Franklin Board of Education and the Franklin Police Department. [DOCUMENT H]

J. OPEN TO THE PUBLIC –VISITORS ADDRESS THE BOARD

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K. EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law-
HIB 17.18.01, HIB 17.18.02, HIB 17.18.03
- Personnel-
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations-
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
 - Proposed FY 2018-19 Business Administrator Contract **[DOCUMENT I]**
 - CSA stipend
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

L. MOTION TO ADJOURN MEETING