

MINUTES OF REORGANIZATIONAL MEETING JANUARY 3, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kathleen Clohessey, F. Cliff Graham
Shane Hrbek, Louise Murphy
Ronald Neal, Jeanine Paszkiel
Suzanne Ross, Sarah Zydon
8 Members of the Public

ABSENT: Kevin Blondina

Mr. Sabo, Board Secretary, **opened the meeting at 7:00 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

This meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the New Jersey Herald, the Sunday Herald, and the Star-Ledger.

Mrs. Clohessey arrived at 7:01 p.m.

The Board Secretary informed the Board of the results of the 7 November 2017 Annual School Election as listed in **DOCUMENT A**.

The Board Secretary swore into office the following newly elected Board Members:

Sarah Zydon	-	Three Year Term [2018, 2019, 2020]
Kathleen Clohessey	-	Three Year Term [2018, 2019, 2020]
Shane Hrbek	-	Three Year Term [2018, 2019, 2020]

The Board Secretary asked for nominations for President.

Mrs. Murphy nominated Mrs. Ross for President.

Mrs. Zydon nominated Mr. Graham for President.

The Board Secretary closed nominations for President.

The following was the roll call vote for Mrs. Ross for President:

Yes	-	2
No	-	Mr. Graham, Mr. Hrbek, Mr. Neal, Mrs. Paszkiel Mrs. Clohessey, Mrs. Zydon
Abstain	-	0

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Mr. Graham was elected President by the following roll call vote:

Yes	-	6	
No	-		Mrs. Murphy, Mrs. Ross
Abstain	-	0	

The Board Secretary turned the meeting over to Mr. Graham who asked for nominations for Vice President.

Mrs. Clohessey nominated Mrs. Zydon for Vice President.

Mrs. Murphy nominated Mrs. Ross for Vice President.

Mr. Graham closed nominations for Vice President.

Mrs. Zydon was elected Vice-President by the following roll call vote:

Yes:	-	6	
No:	-		Mrs. Murphy, Mrs. Ross
Abstain:	-	0	

On motion by Mr. Neal, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **designated the following banks as FY 2018-19 depositories:**

TD Bank, Franklin, NJ
Sussex Bank, Franklin, NJ
Lakeland Bank, Franklin, NJ
NJ Cash Management Fund, Trenton, NJ

On motion by Mr. Neal, seconded by Mrs. Murphy, and carried unanimously by roll call vote, **named the following officers to sign against the accounts of the Board of Education as follows:**

<u>General, Payroll Deductions, & Flexible Spending</u>	<u>Activities</u>	<u>Food Service</u>	<u>Payroll</u>
President or Vice President	Secretary	Secretary	Treasurer or
Secretary	CSA	Treasurer	Secretary
Treasurer			

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the dates for the Regular Monthly Meetings at the Franklin School Library (presently the fourth Monday of each month, with some exceptions, at 7:00 p.m.) and approved the meeting schedule as listed in DOCUMENT B.**

On motion by Mr. Neal, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **designated the New Jersey Herald, the Sunday Herald and the Star-Ledger [faxed and**

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asked to publish if no fee] as the official newspapers for advertising and for public notices and The Star Ledger for certain employment ads (professional) and www.k12jobspot.com for various employment ads.

On motion by Mrs. Zydon, seconded by Mr. Neal, and carried unanimously by roll call vote, **readopted the existing Board Bylaws and Policy Manual for the 2018-19 school year.**

On motion by Mrs. Clohessey, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **readopted any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.**

On motion by Mrs. Murphy, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **appointed William J. Sabo, Board Secretary, as Public Agency Compliance Officer (per Affirmative Action requirements).**

OPEN TO THE PUBLIC

On motion by Mr. Neal, seconded by Mrs. Murphy, and carried unanimously by roll call vote, **opened the meeting to the public at 7:12 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come forward and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mr. Neal, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **closed the meeting to the public at 7:12 p.m.**

OLD BUSINESS

No Old Business.

NEW BUSINESS

No New Business.

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BOARD SECRETARY'S REPORT

The Board Secretary distributed the Board Member Acknowledgement of Receipt of Code of Ethics. All board members signed the document and received **DOCUMENT C**, Board Policy #0142.

On motion by Mrs. Zydon, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **adopted the Board Member Code of Ethics [DOCUMENT C]**.

The Board Secretary reviewed the board member training requirements, with the Board acknowledging that each board member is responsible for his/her own board member training requirements.

On motion by Mr. Neal, seconded by Mrs. Murphy, and carried unanimously by roll call vote, **approved the Lakeland Bank Resolution changing the signatures on the General Account, the Payroll Deductions Account and the Flexible Spending Account to reflect the change in Board President and Vice-President.**

SUPERINTENDENT'S REPORT

On motion by Mr. Neal, seconded by Mrs. Zydon, and carried unanimously by roll call vote, as per the Superintendent's recommendation, **approved the curricula for the Franklin Borough School as follows:**

- **English Language Arts, K-8, January 2017 *New**
- **Mathematics, K-5, approved October 2016**
Mathematics, 6-8, January 2017 *New
- **Social Studies, K-8, approved April 2012**
- **Science, K-5, January 2017 *New**
Science, 6-8, approved August 2016
- **Visual & Performing Arts, K-8, approved April 2012**
- **World Languages (Spanish), K-8, approved April 2012**
- **Technology, Grades K-8, approved April 2012**

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Neal, seconded by Mrs. Ross, and carried unanimously by roll call vote, **opened the meeting to the public at 7:20 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be

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called upon. Once called, please come forward and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mr. Neal, seconded by Mrs. Murphy, and carried unanimously by roll call vote, **closed the meeting to the public at 7:20 p.m.**

CORRESPONDENCE

Mr. Graham read a letter of retirement from Mr. William J. Sabo [Business Administrator/Board Secretary] dated 31 December 2017.

On motion by Mrs. Ross, seconded by Mr. Neal, and carried unanimously by roll call vote, **accepted the retirement of Mr. William J. Sabo [Business Administrator/Board Secretary] effective 1 July 2018.**

EXECUTIVE SESSION

No Executive Session.

On motion by Mrs. Murphy, seconded by Mr. Neal, and carried unanimously by voice vote, **adjourned the meeting at 7:25 p.m.**

Respectfully submitted,

William J. Sabo
Business Administrator/
Board Secretary

