

**Franklin Board of Education
Public Hearing and Regular Meeting Agenda
May 4, 2020 7:00 pm in the Library**

CALL MEETING TO ORDER AND ROLL CALL BY:

Time: p.m.

Member	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydou	Mr. Neal	Mr. Graham
Present									

Flag Salute & Pledge of Allegiance

PRESIDENT’S STATEMENT – OPEN PUBLIC MEETING

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease and Prevention (CDC) regarding social distancing, the board of education and the public will participate in this meeting using the digital platform *Zoom*.

FINAL FY 2020-21 BUDGET

1. Budget presentation - Public Hearing on the FY 2020-21 Budget

OPEN TO THE PUBLIC – Final FY 2020-21 Budget

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

A. Open the meeting for public comment on the 2020-2021 budget.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mr. Neal	Mr. Graham

B. Close the meeting for public comment on the 2020-2021 budget.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Neal	Mr. Graham

C. ADOPTION OF THE 2020-2021 FINAL BUDGET

Motion: _____ **Second:** _____

RESOLVED that the Board of Education adopts the 2020-2021 School Year budget using 2020-2021 state aid allocations and that the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for certification in accordance with statutory deadline:

BE IT FURTHER RESOLVED that the Borough Board of Education approves the use of \$54,804 in banked CAP which will support certificated and non-certificated staff salaries in the 2020-2021 fiscal year budget.

BE IT FURTHER RESOLVED that the district place a "user-friendly" summary of the budget on the district's website per N.J.A.C. 6A:23A-8.1(c) within 48 hours after the public hearing on the budget.

	General Fund	Special Revenue	Total
2020-2021 Budget	10,021,736	1,684,916	11,706,652
Less: Anticipated Revenue	4,040,187	1,684,916	5,725,103
Taxes to be Raised	5,981,549	0	5,981,549

CAPITAL RESERVE WITHDRAWAL

Resolved that the Board of Education requests approval of capital reserve withdrawal in the amount of \$245,500 with the 2020-2021 final budget.

Project	Projected Cost
Fire Alarm Replacement	\$245,500

PROFESSIONAL SERVICES 2020-2021

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Borough Board of Education hereby establishes the following maximums for the 2020-2021 fiscal year as follows:

Professional Service	Amount
Legal	\$32,500
Audit	\$24,500
Physician	\$5,500
Architect/Engineer	\$15,000

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

SCHOOL DISTRICT TRAVEL MAXIMUM 2020-2021

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 school year; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$22,989 as of May 4, 2020, **NOW, THEREFORE, BE IT RESOLVED**, that the Franklin Borough Board of Education, in the County of Sussex, New Jersey, hereby establishes the school district maximum for the 2020-2021 school year at the sum of \$49,253; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Neal	Mr. Graham

I. ACTION ITEMS – Approval of the following routine matters:

A. Approval of Regular Board Minutes

That the minutes of the following meeting be approved as presented:

1. April 6, 2020 – Regular Meeting – Minutes **Attachment 1**
2. April 6, 2020 – Executive Session – Minutes

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Neal	Mr. Graham
Present									

PRESENTATIONS

CORRESPONDENCE

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mr. Neal	Mr. Graham
Present									

Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mr. Neal	Mr. Graham
Present									

BOARD SECRETARY’S REPORT

- A. School Updates

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates
- B. Mildred Harden Scholarship update
- C. To report to the Board of Education that no fire or security drills were held during the month of April 2020 because school closed beginning March 16, 2020 as a result of the executive order given by New Jersey Governor Phil Murphy to minimize exposure to the coronavirus (COVID-19).

II. Personnel Committee – Kathleen Clohessey, Chair – Committee Report
Approve Items A – N

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the 2019-2020 longevity payments for the custodians listed below. *(Note: These longevity payments were originally approved at \$1,000 at the May 19, 2019 Board of Education meeting.)*

Name	Amended Longevity
McDole, David	\$1,500
McDole, Sheri	\$1,500

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves summer hours as listed below, compensation upon submission of timesheets at the contracted hourly rate as follows:

Staff Member	Hours	Compensation
Guidance Counselor	Not-to-exceed 10 days or 70 hours	\$41.60 per hour
CST Staff	Not-to-exceed 10 days each or 70 hours each	1/200 of annual salary

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following annual appointments for tenured and non-tenured certificated staff for the 2020-2021 school year.

2020-21 Tenured Certificated Staff						
Name	Track	Step	FTE	Salary	Longevity	TOTAL
Bargiel, Sandy	MA+30	18	1	91,605	1,500	93,105
Bartholomew, Elaine	MA/BA+45	18	1	89,385	1,500	90,885
Black, Laurie	MA/BA+45	13	1	74,456	1,500	75,956
Cervino, Carol	BA	18	1	85,085	1,500	86,585
Crosby, Karen	MA/BA+45	15	1	80,428	1,500	81,928
Daly, Melissa	MA/BA+45	7	1	62,805		62,805
Davies, Lauren	MA+30	15	1	82,638	1,500	84,138
Diaz-Rojas, Ariadne	MA/BA+45	18	1	89,385	1,500	90,885
Dippel, Jaime	BA	14	1	73,142	1,500	74.642
Eber, Amanda	MA/BA+45	14	1	77,442	1,500	78,942
Ellis, Ryan	BA	15	1	76,128		76,128
Emery, Danielle	MA/BA+45	7	1	62,805		62,805
Fanuel, Melissa	MA/BA+45	18	1	89,385	1,500	90,885
Fuzia, Michele	MA/BA+45	15	1	80,428	1,500	81.928
Grillo, Lisa	MA/BA+45	12	1	71,470		71,470
Gummere, Margaret	MA/BA+45	18	1	89,385	1,500	90.885
Helmstetter, Jill	BA	18	0.71	60,410	1,500	61,910
Hendershot, Alison	BA	18	1	85,085	1,500	86,585
Kilmat, Kelly	MA/BA+45	15	1	80,428	1,500	81,928
Kota, Christy	MA	13	1	74,456	1,500	75,956
Labance, Heather	BA	11	1	64,315		64,315
LoPorto, Karen	MA+30	18	1	91,605	1,500	93,105
MacDonald, Patricia	BA+30	18	1	87,235	2,000	89,235
Maurin, Amy	MA	6	1	62,140		62,140
McGlone, Brianne	MA/BA+45	6	1	62,140		62,140
Molla-Saracco, Sandra	MA+60	18	1	94,460	2,000	96,460
Panaite, Kimberly	MA+30	15	1	82,638	1,500	84,138
Samiljan, Jason	MA/BA+45	18	1	89,385	1,500	90,885
Sapio, Stephanie	BA	16	1	79,114	1,500	80,614
Savino, Courtney	MA/BA+45	7	1	62,805		62,805
Siegert, Jason	BA+30	14	1	75,423	1,500	76,923
Snyder, Kelly	MA/BA+45	15	1	80,428	1,500	81,928
Speer, Nicholas	BA	11	1	64,315		64,315
Street, Frederic	BA	7	1	57,671		57,671
Symons, Cassandra	BA	12	1	67,170		67,170

Tizzano, Elaine	BA	18	1	85,085	1,500	86,585
Winters, Amanda	MA/BA+45	14	1	77,442	1,500	78.942
Zaremba, Shannon	BA+30	8	1	61,425		61,425

End – 2020- 2021 Tenured Certificated Staff table

2020-21 Non-Tenured Certificated Staff						
Name	Tenure Date	Track	Step	FTE	Salary	TOTAL
Ball, Deborah	9/2/2023	BA	10	1	62,060	62,060
Clancy-Muller, Joann	9/2/2021	MA+30	14	1	79,652	79,652
Cleary, Caitlyn	9/2/2023	BA	2	1	56,375	56,375
Fried, Janice	10/2/2022	MA+30	14	1	79,652	79,652
Garris, Jessica	9/2/2020	BA	5	1	57,300	57,300
Garrity, Erin	9/2/2021	MA	4	1	61,275	61,275
Gay, Sarah	9/2/2020	BA	5	0.8	45,840	45,840
Healy, Wendy	9/4/2023	BA	2	.4	22,550	22,550
Icolari, Alyssa	9/2/2023	MA	5	1	61,600	61,600
Lange, Chelsea	9/2/2023	MA	2	1	60,675	60,675
Minimi, Michelle	9/2/2020	MA	5	1	61,600	61,600
Mjahad, Kenza	9/2/2023	BA	2	1	56,375	56,375
Roberts, Laura	9/2/2023	BA	10	1	62,060	62,060
Sheldon, Ashley	1/3/2023	BA	3	1	56,675	56,675
Sienkiewicz, Sabrina	9/26/2021	BA	7	1	58,505	58,505
Sisco, Jennifer	3/13/2023	MA	3	1	60,975	60,975
Storch, Melissa	9/2/2020	BA	5	0.71	40,110	40,110
Szymansky, Rebecca	9/2/2021	MA	4	1	61,275	61,275
Zuccheri, Tyler	10/8/2023	BA	2	1	56,375	56,375

End – 2020-2021 Non-tenured Certificated Staff table

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following annual appointments for paraprofessionals for the 2020-2021 school year:

2020-21 Paraprofessionals			
Name	FTE	Salary	Stipend
Alemy, Beth	.7	13,380.85	
Conte, Lisa	.7	13,261.70	
Cross, Donna	.7	13,261.70	
Davis, Lisa	.7	13,261.70	
Delihassani, Anita	1.0	17,235.86	3,000
DeVore, Lauren	.7	13,261.70	
Drake, Tammy	.7	13,261.70	
Dylewski, Lisa	1.0	17,235.86	
Ehlberg, Lisa	.7	13,261.70	
Formica, Barbara	.7	13,261.70	
Furman-Leve, Trisha	.7	13,261.70	
Gallagher, Lisa	.7	13,261.70	
Gamutan, Jane	.6	10,606.68	
Gaydos, Christine	.7	13,261.70	
Grabkowski, Ann	.7	13,261.70	
Kent, Dorothy	.7	13,618.07	
Lippincott, Valerie	.7	13,261.70	
Mazzei, Johanna	.7	13,380.85	
McCann, Amy	1.0	17,235.86	
Miladinovich, Jill	.7	13,380.85	
O'Brien, Denise	.36	6,629.18	
Payton, Mary	.7	14,361.41	
Post, Carolee	.7	13,618.07	
Powell-Hicks, Shelby	.7	13,261.70	
Riso, Rosalba	.7	13,261.70	
Rivera, Kimberly	.5	9,287.25	
Sollitto, Holly	.7	13,261.70	
Talmadge, Crystal	.7	13,261.70	
Vitrano, Angela	.7	13,261.70	
Voegele, Dolores	.6	10,606.68	
Werdann, Lisa	1.0	17,235.86	
Winkler, Kathleen	.7	13,261.70	
Zierold-Soares, Eve	1.0	17,235.86	

End – 2020-2021 Paraprofessionals table

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments for secretaries the 2020-2021 school year:

Name	FTE	Salary
Carr, Joyce	1	38,557
Panagakis, Harriet	1	38,940
Wylie, Sharon	1	38,556

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments for the confidential secretaries and treasurer for the 2020-2021 school year:

Name	FTE	Longevity	Salary	TOTAL
Crum, Pamela	0.1		6,456	6,456
Mangine, Donna	1		61,046	61,046
Houdershieldt, Suzette	1	800	51,855	52,655
Rose, Cecilia	1	800	62,684	63,484

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments for custodians for the 2020-2021 school year:

Name	FTE	Longevity	Salary
Cahill, Robert	0.63		19,670 <i>(Salary to be adjusted upon contract negotiations)</i>
Clint, Michael	1		39,804 <i>(Salary to be adjusted upon contract negotiations)</i>
Higgins, Michael (10-month employee)	0.63		13,367 <i>(Salary to be adjusted upon contract negotiations)</i>
McDole, David	1	1,500 <i>(Longevity to be adjusted upon contract negotiations)</i>	49,175 <i>(Salary to be adjusted upon contract negotiations)</i>
McDole, Sheri	0.63	1,500 <i>(Longevity to be adjusted upon contract negotiations)</i>	21,180 <i>(Salary to be adjusted upon contract negotiations)</i>
Savely, Joshua	1	1,000 <i>(Longevity to be adjusted upon contract negotiations)</i>	44,501 <i>(Salary to be adjusted upon contract negotiations)</i>

- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2020-2021 contract for Barbara Decker, Business Administrator/Board Secretary, at an annual salary of \$115,005 and other benefits per contract as depicted in **Attachment 2**.
- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2020-2021 contract for Mark Postas, Head Custodian, at an annual salary of \$81,502.08 and other benefits per contract as depicted in **Attachment 3**.
- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2020-2021 contract for Carolyn Ryder, Supervisor of Instruction, at an annual salary of \$103,133.22 and other benefits per contract as depicted in **Attachment 4**.
- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2020-2021 contract for Lisa Vallacchi, Vice Principal, at an annual salary of \$109,191 and other benefits per contract as depicted in **Attachment 5**.
- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointment for the School Security Officer for the 2020-2021 school year:

Name/Position	Compensation
Robert Hennessy – School Security Officer	\$28.05 per hour, 8 hours per day, 181 days per year

- M. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the school security officer to carry a handgun in school buildings and on school grounds for the 2020-2021 school year in accordance with Policy 7446 – School Security Program.

N. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the second reading and adoption of the following policies and regulation:

Number	Title	Attachment #
P & R 1581	Domestic Violence	Attachment 6 & 7
P 3421.13	Postnatal Accommodations – Teaching Staff	Attachment 8
P 4421.13	Postnatal Accommodations – Support Staff	Attachment 9

Discussion

Roll Call Vote:

Member	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Neal	Mr. Graham
Present									

III. EDUCATION COMMITTEE – Suzanne Ross – Committee Report

Approve Items A -F

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves using Educere as its summer school provider for the 2019-2020 school year should summer school be necessary.
- B. Resolved that the Board of Education approves the attached virtual Emergency Operations Plan. **Attachment 10**
- C. Resolved that the Board of Education approves the attached list of digital platforms, websites, and applications to be used for instruction. **Attachment 11**
- D. Resolved that the Board of Education approves the Blanket Approval for Field Trips for the 2020-2021 school year pending authorization of the administration. **Attachment 12**
- E. Resolved that the Board of Education approves the attached 2020-2021 rate sheet for the Sussex County Educational Services Commission. **Attachment 13**

- F. Resolved that the Board of Education approves the second reading and adoption of the following updated policies and regulations:

Number	Title	Attachment #
P 2422	Health and Physical Education	Attachment 14
P & R 5330	Administration of Medication	Attachment 15 & 16
P 8210	School Year	Attachment 17
P & R 8220	P - School Day R - School Closings	Attachment 18 & 19
P 8462	Reporting Potentially Missing or Abused Children	Attachment #20

Discussion

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydor	Mr. Bartron	Mr. Neal	Mr. Graham
Present									

IV. FINANCE/BUILDINGS & GROUNDS – John Friend, Chair – Committee Report

Approve Items A – K

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the vendor payments dated April 7, 2020 through May 4, 2020. **Attachment 21**

Fund 10	Charter School/ER FICA Share	52,663.83
Fund 11	General Expense	753,140.22
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	78,590.46
Fund 60	Cafeteria	12,360.42
Fund 95	Student Activities	0
	Total	896,754.93

- B. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of April 2020. **Attachment 22**
- C. Resolved that the Board of Education approves a three year contract with Planet Networks of Newton, New Jersey, to provide 1 Gigabyte of internet service at an annual cost of \$10,800 plus a one-time set up fee of \$15,000 for a total of \$47,400 as bid per USAC E-Rate process of competitive pricing.

- D. Resolved that the Board of Education approves the first renewal with Maschio's Food Services, Inc. of Chester, New Jersey, to serve as Food Service Management Company (FSMC) for the 2020-2021 school year with an annual management fee of \$8,160 and a guarantee of \$15,000.
- E. Resolved that the Board of Education approves the purchase of a 16' x 24' pavilion from Krzysztof Banach, LLC for a cost not to exceed \$15,255 utilizing grant funds previously received to construct an outdoor classroom.
- F. Resolved that the Board of Education approves Cifelli and Son General Construction, Inc. of Nutley, New Jersey, to install concrete slab including footings and sidewalk at a cost not to exceed \$23,450 utilizing Ed Data Bid #9184, Masonry, Concrete #24B for the outdoor classroom to be funded by a grant previously received (approximately \$8,145) and district funds (approximately \$15,305).
- G. Resolved that the Board of Education approves Absolute Fence Services, Inc. of Lincoln Park, New Jersey, to install fencing around playground area as specified in Proposal #001405 dated April 22, 2020 utilizing Ed-Data Contract #53 Fencing Materials and Installation at a cost not to exceed \$21,690 to be funded by the PEA program.
- H. Resolved that the Board of Education approves DynTek Services, Inc. to install 60 data drops per Quotation # DTKQ69478-01 at a cost not to exceed \$19,800 utilizing New Jersey State Contract #87720, NJCisco NVP pricing and E-Rate funding.

- I. Resolved that the Board of Education approves the following Annual Certification of Taxes for fiscal year 2020-2021:

**ANNUAL CERTIFICATION OF TAXES
 JULY 1, 2020 TO JUNE 30, 2021**

Month	General Fund Tax Levy	Date Due to BOE
JULY 2020	\$ 498,467.00	7.15.2020
AUGUST 2020	\$ 498,462.00	8.14.2020
SEPTEMBER 2020	\$ 498,462.00	9.15.2020
OCTOBER 2020	\$ 498,462.00	10.15.2020
NOVEMBER 2020	\$ 498,462.00	11.16.2020
DECEMBER 2020	\$ 498,462.00	12.15.2020
JANUARY 2021	\$ 498,462.00	1.15.2021
FEBRUARY 2021	\$ 498,462.00	2.16.2021
MARCH 2021	\$ 498,462.00	3.15.2021
APRIL 2021	\$ 498,462.00	4.15.2021
MAY 2021	\$ 498,462.00	5.14.2021
JUNE 2021	\$ 498,462.00	6.15.2021
TOTAL	\$ 5,981,549.00	

- J. Resolved that the Board of Education approves the Sussex County YMCA to provide before- and after-care services for the 2020-2021 school year to the families at Franklin Borough School. This approval is contingent upon receipt of required paperwork from the Sussex County YMCA.
- K. Resolved that the Board of Education approves the second reading and adoption of the following policy:

Number	Title	Attachment #
P 7243	Supervision of Construction	Attachment 23

Discussion

Roll Call Vote:

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Neal	Mr. Graham
Present									

OLD BUSINESS

NEW BUSINESS

ANNUAL APPOINTMENTS - FY 2020-2021

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the FY 2020-2021 Annual Personnel Appointments, Authorizations, or Designations as listed below:

ANNUAL APPOINTMENTS - FY 2020-2021

2020-2021 Appointments, Authorizations, or Designations	Staff Member(s)	Compensation
Appoint Board Secretary, Public Agency Compliance Officer (per Affirmative Action requirements), Contracting Agent, Qualified Purchasing Agent and the Custodian of Records	● Barbara Decker	N/A
Appoint Attendance Officer	● Chelsea Lange	N/A
Appoint School Examiner	● Sandra Molla-Saracco	N/A
Appoint Affirmative Action/ 504 Compliance Officer	● Michelle Minimi	N/A
Appoint CST Coordinator	● Meg Gummere	\$3,641 stipend
Appoint School Safety Specialist	● Lisa Vallacchi	N/A
Empower the Chief School Administrator and Business Administrator/Board Secretary to implement the 2020-21 budget pursuant to the policies and regulations of the New Jersey State Department of Education and the Franklin Board of Education.	● John Giacchi, Chief School Administrator ● Barbara Decker, Business Administrator/Board Secretary	N/A

Table continued on the next page.

2020-2021 Appointments, Authorizations or Designations	Staff Member(s)	Compensation
Permit the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at its next meeting as per NJSA 18A:19-4.1.	● Barbara Decker, Business Administrator/ Board Secretary	N/A
Authorize the Chief School Administrator to declare miscellaneous items no longer needed as surplus and dispose of these items.	● John Giacchi, Chief School Administrator	N/A
Authorize the Business Administrator to make purchases up to the bid threshold utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from other qualified pricing cooperatives/ consortiums approved/awarded vendors [e.g. approved vendors from West/Central New Jersey Pricing Cooperative/ Ed-Data/Morris County Educational Services Commission as the lead agency, the Educational Services Commission of New Jersey Cooperative Pricing System, the Hunterdon County Educational Services Commission Cooperative Pricing System, Morris County Cooperative Pricing Council, etc.].	● Barbara Decker, Business Administrator/ Board Secretary	N/A
Authorize the Business Administrator, on an as-needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.	● Barbara Decker, Business Administrator/ Board Secretary	N/A
Authorize the Chief School Administrator and/or the Business Administrator to enter into inter-local agreements with other school districts, municipalities, and/or county governments for miscellaneous services, supplies, or equipment.	● John Giacchi, Chief School Administrator ● Barbara Decker, Business Administrator/ Board Secretary	N/A

End – 2020- 2021 Annual Appointments table

B. To adopt the following Annual Professional & Service Provider Appointment Resolution:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Franklin that the following professionals and service providers be contracted as by the Franklin Board of Education for the 2020-2021 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- 1) Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq., Board Attorney & Negotiator, \$150 per hour, plus reimbursable expenses. *NOTE: This is FY 2019-2020 contract price.*
- 2) Nisivoccia LLP, Valerie A. Dolan, Board Auditor, not to exceed \$25,500.
- 3) Parette Somjen Architects, LLC **Attachment 24**
- 4) J and B Therapy, LLC **Attachment 25**
- 5) Bayada Home Health Care, Inc.
- 6) Dr. Bryan Fennelly – evaluations
- 7) Dr. Lee J. Suckno – evaluations
- 8) Mary Ellen Diffily, Physical Therapist, \$87 per hour.
- 9) Dr. David Markel, Hamburg Pediatrics Center, Inc., School Physicians, \$5,000 per annum. *NOTE: This is FY 2019-2020 contract price.*
- 10) Pam Brillante, Master Teacher, not to exceed \$58,500.

C. Resolved that the Board of Education appoints Arthur J Gallagher Risk Management Services Inc. and George Morville, Broker, as Risk Management Consultant for the School Alliance Insurance Fund (S.A.I.F.).

D. Resolved that the Board of Education approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute.

- E. Resolved that the Board of Education designate Bollinger Insurance to provide voluntary Student Accident Policy Insurance for the 2020-2021 school year.
- F. Resolved that the Board of Education, pursuant to P.L. 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. **Attachment 26**
- G. Resolved that the Board of Education approves the following renewal contracts with Frontline Education for the 2020-21 school year:

Software/Service	Annual Cost
Absence & substitute management (formerly AESOP)	\$3,733.93
Applicant Tracking (Applitrack)	\$2,100.00

- H. Resolved that the Board of Education approves the following renewal contracts with CDK Systems, Inc.

Software/Service	Annual Cost
CDK for Windows	\$4,100.00
CDK Personnel	\$4,725.00
Additional Users	450.00

- I. Resolved that the Board of Education approves the renewal contracts with R&L Data, Inc. - Payroll Software Provider not to exceed \$13,000.
- J. Resolved that the Board of Education approves the renewal contracts with Realtime Information Technology, Inc.

Software/Service	Annual Cost
Student Information System & RTI Module	8,000.00
Special Education Management/IEP Writer	3,600.00
Notification/Alert System	750.00
Food Service Management/POS	1,800.00
LESS Credit for RTI Module	(2,700.00)
504 Module	1,400.00

- K. Resolved that the Board of Education approves the renewal contract with PaySchools Software not to exceed \$1,200 based on 2019-2020 pricing.

- L. Resolved that the Board of Education approves the renewal contract with PSNI – Professional Software for Nurses, Inc. not to exceed \$755.

- M. Resolved that the Board of Education approves Ameriflex as the Flexible Spending Account service provider at a cost of \$95.00 per month.

- N. Resolved that the Board of Education approves the following cooperative bidding entities to be utilized as needed:
 - Educational Data Service, Inc.
 - Educational Services Commission of New Jersey
 - Middlesex Regional Ed. Service Commission
 - Hunterdon County Educational Services Commission

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Neal	Mr. Graham
Present									

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Neal	Mr. Graham
Present									

- B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mr. Neal	Mr. Graham
Present									

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel - **Chief School Administrator – Evaluation**
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mr. Neal	Mr. Graham
Present									

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING: Time _____

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Neal	Mr. Graham
Present									