

PRESENTATIONS

- A. Student presentation
- B. Fiscal Year (FY) 2023-2024 Preliminary Budget Presentation – Mrs. Decker, Business Administrator/Board Secretary and Mr. Giacchi, Chief School Administrator

OPEN TO THE PUBLIC – Proposed FY 2023-2024 Budget

At this time, members of the public are invited to address the Board for comments on the proposed FY 2023-2024 budget. Please note that public comments on the budget will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

- A. Open the meeting for public comment on FY 2023-2024 budget.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mrs. Clohessey	Mr. Bartron

- B. Close the meeting for public comment on FY 2023-2024 budget.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mrs. Clohessey	Mr. Bartron

BUDGET:

ADOPTION OF THE PRELIMINARY BUDGET FOR 2023-2024

BE IT RESOLVED that the preliminary budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said preliminary budget in the NJ Herald in accordance with the form suggested by the State Department of Education according to law; and

BE IT FURTHER RESOLVED that a public hearing be held in the auditorium at Franklin Borough School, 50 Washington Avenue, Franklin, New Jersey on April 24, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

	General Fund	Special Revenue	Total
2023-2024 Budget	11,602,187	2,496,048	14,098,235
Less: Anticipated Revenue	5,179,638	2,496,048	7,675,686
Taxes to be Raised	6,422,549	0	6,422,549

CAPITAL RESERVE WITHDRAWAL

Resolved that the Board of Education requests approval of capital reserve withdrawal in the amount of \$1,135,000 with the preliminary budget.

Project	Projected Cost (local share)
HVAC Auxiliary Gym, Rooms 36 and 107	35,000
Windows – Phase II	1,100,000

PROFESSIONAL SERVICES 2023-2024

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Borough Board of Education hereby establishes the following maximums for the 2023-2024 fiscal year as follows:

Professional Service	Amount
Legal	25,000
Audit	33,500
Physician	6,000
Architect/Engineer	8,000

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

SCHOOL DISTRICT TRAVEL MAXIMUM 2023-2024

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2023-2024 school year; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$801.08 as of March 10, 2023 NOW, THEREFORE, BE IT RESOLVED, that the Franklin Borough Board of Education, in the County of Sussex, New Jersey, hereby establishes the school district maximum for the 2023-2024 school year at the sum of \$25,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Motion: _____ *Second:* _____

Discussion

Roll Call Vote:

Member	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mrs. Clohessey	Mr. Bartron

CORRESPONDENCE

- A. Letter from Judy and Jim Williams regarding a \$100 donation to the RISE (Responsible, Independent, Skill Experience(s)) Club.

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Clohessey	Mr. Bartron

- B. Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mrs. Clohessey	Mr. Bartron

BOARD SECRETARY’S REPORT

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates
- B. To report the Superintendent’s Roundtable Award recipient is Brooke Perez.
- C. To report that the fire and security drills held during the month of February 2023 were as follows:
 - February 10, 2023 at 12:29 p.m. - Fire Drill
 - February 15, 2023 at 3:00 a.m. - Test of Share 911 (only staff)

II. Personnel Committee – Kathleen Clohessey, Chair – Committee Report

Approve Items A – H

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the resignation from the following staff member:

Employee	Position	Effective Date
Teresa Strimboulis	Part-time Paraprofessional	Last day March 10, 2023 <i>Pending a letter from FEA stating an early release is not precedent setting</i>

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid days:

Employee	Dates
Doris Maldonado	3 days: 3/7/2023, 3/8/2023, 3/9/2023
Gina Woodbury	1 day: 3/9/2023

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the following leave of absence originally approved at the December 12, 2022 Board of Education meeting:

Employee	Dates	Sick/Personal Days
Alyssa Doyle - Maternity Leave of Absence	On or about April 17, 2023 - June 30, 2024	Utilizing 40 sick days and personal days per contract and NJ Family Leave as allowed. <i>Alyssa Doyle will report to work August 2023 to gain tenure and then continue maternity leave through the 2023-2024 school year.</i>

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel for the 2022-2023 school year, pending receipt of required paperwork:

Staff Member/Appointment	Start Date	Compensation
Matthew Inesti - Part-time Paraprofessional (.71 FTE)	March 6, 2023	\$15.67 per hour, no benefits, pending completion of required paperwork. Plus \$1.00 per hour for providing a higher level of care, per contract.
Cynthia Soto- Part-time Paraprofessional (.71 FTE)	On or about March 13, 2023	\$15.67 per hour, no benefits, pending completion of required paperwork. Plus \$1.00 per hour for providing a higher level of care, per contract.

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the staff member listed below to serve as a home instruction paraprofessional. Staff member is to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Member	Student	Home Instruction	Compensation
3/9/2023 - 6/30/2023	Ashley Counterman-O'Leary - Paraprofessional	#*****5706	A total of 5 hours per week	\$15.67 per hour

F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the Yearbook Advisor and Assistant Yearbook Advisor stipends to be split equally between the advisors at their request for the 2022-2023 school year:

Activity	Staff Members	Annual Stipend
<ul style="list-style-type: none"> ● Yearbook Advisor ● Assistant Yearbook Advisor 	<ul style="list-style-type: none"> ● Laura Roberts ● Amanda Huffman 	At the advisors' request and pending Franklin Education Association's (FEA) consent, the \$3,690 stipend for Yearbook Advisor and the \$2,500 stipend for Assistant Yearbook Advisor will be split equally between the two advisors.

G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development:

Staff Member	Professional Development	Cost	Date
John Giacchi	NJASA / NJAPSA Spring Leadership Conference 2023, Atlantic City NJ	<i>Registration:</i> None <i>Plus Hotel:</i> \$100 per night <i>Plus Meals and Travel:</i> \$346.96	May 17 - 19, 2023

H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitute for the 2022-2023 school year, compensation upon submission of timesheets:

Name	Position	Compensation
Thomas Halter	Substitute Teacher	\$150 per day, pending completion of required documents, no benefits

Discussion

Roll Call Vote:

Member	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mrs. Clohessey	Mr. Bartron

III. EDUCATION COMMITTEE – Jim Saltzman – Committee Report
Approve Items A – F

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the extension of the 2019-2022 Comprehensive Equity Plan (CEP) and submission of the CEP Statement of Assurance to the Executive County Superintendent of Schools.
- B. Resolved that the Board of Education amends its acceptance of the Elizabethtown Gas EmPowered Schools Program donation to reflect that it is a total of \$200 with no stipend to be paid. *Note: This was originally approved at the February 13, 2023 Board of Education meeting as a \$200 stipend.*
- C. Resolved that the Board of Education approves the 2023-2024 School Year Calendar.
- D. Resolved that the Board of Education approves out-of-district tuition and transportation for the student below:

ATTACHMENT 2

Student	Provider	Dates	Cost
#*****5685	Celebrate the Children 230 Diamond Spring Rd Denville NJ 07834	February 15, 2023 - June 30, 2023	\$431 per day plus \$175 per day if needed for Extraordinary Services Plus Transportation

- E. Resolved that the Board of Education approves the following professional services:

Provider	Service/Dates	Cost
Sussex County Educational Services Commission	Speech Services April 17, 2023 – June 30, 2023	\$104/day + 6% Administrative fee 5 days per week

- F. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachments
P & R 5200	Attendance (M) (Revised)	ATTACHMENTS 3 & 4

Discussion

Roll Call Vote:

Member	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Mrs. Clohessey	Mr. Bartron

IV. FINANCE/BUILDINGS & GROUNDS – John Friend, Chair – Committee Report
Approve Items A - F

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the vendor payments dated February 14, 2023 - March 13, 2023. **ATTACHMENT 5**

Fund 10	Charter School/ER FICA Share	65,334.07
Fund 11	General Expense	992,890.99
Fund 12	Capital Outlay	3,000.00
Fund 20	Special Revenue	131,182.24
Fund 60	Cafeteria	26,087.37
Fund 95	Student Activities	851.00
	Total	1,219,345.67

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for February 2023.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of February 28, 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of February 28, 2023, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **ATTACHMENT 6**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of February 2023. **ATTACHMENT 7**

D. Resolved that the Board of Education accepts the following donation:

Donor	Purpose	Amount
Jim and Judy Williams	RISE Club (Responsible, Independent, Skill Experience(s))	\$100

E. Resolved that the Board of Education approves a 36-month contract covering July 2023 - June 2026 with Planet Networks of Newton, New Jersey, to provide 1 Gigabyte of internet service at an annual cost of \$10,800 per Quote Number 39555 dated February 16, 2023.

F. Resolved that the Board of Education approves the following facility use request pending receipt of required paperwork and providing there are no conflicts with school events. *Note that when the school closes for the day or for early dismissal due to weather or other unforeseen circumstances, all evening activities are canceled.*

Group/Organization	Time/Date	Space/Cost
Boy Scouts of America	July 1, 2023 - August 30, 2023	School parking lot to be used as a bus stop for summer camp. <i>No cost.</i>

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mrs. Clohessey	Mr. Bartron

OLD BUSINESS

NEW BUSINESS

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

- A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Koger	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mrs. Clohessey	Mr. Bartron

- B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Patterson	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mrs. Clohessey	Mr. Bartron

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – CSA Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mrs. Perna	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Clohessey	Mr. Bartron
Present									

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING: Time _____

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Saltzman	Mr. Friend	Ms. Henry	Mr. Hrbek	Mr. Koger	Mr. Patterson	Mrs. Perna	Mrs. Clohessey	Mr. Bartron
Present									