

MINUTES OF REGULAR MEETING JULY 29, 2019

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey, Scott Davis, F. Cliff Graham
Jeanine Paszkiel, Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Shane Hrbek, Ronald Neal

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me that this meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by roll call vote, accepted the resignation of Mr. Scott Davis from the Franklin Borough Board of Education, effective July 29, 2019.

A. Approval of Regular Board Minutes

On motion by Mrs. Zydon, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. June 19, 2019 – Regular Meeting – Minutes **Attachment 1**
2. June 19, 2019 – Executive Session Meeting – Minutes

B. Approval of Board of Education and District Goals

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved the following resolutions:

1. Resolved that the Board of Education approves the Board Goals for the 2019-2020 school year. **Attachment 2**
2. Resolved that the Board of Education approves the District Goals for the 2019-2020 school year. **Attachment 3**

PRESENTATIONS: NA

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CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items at 7:03 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, closed the meeting to the public for comment on agenda items at 7:04 p.m.

COMMITTEE REPORTS

Personnel Committee – Kevin Blondina, Chair – Committee Report

Discussion:

Mr. Blondina and Mr. Giacchi provided an update on the Committee Meeting.

On motion by Mrs. Zydon, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education accepts resignations from the following staff members:

Employee	Position	Resignation Effective Date
Kelly Fedynich	Teacher	June 30, 2019
Alyssa Pisauo	Teacher	June 30, 2019

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- B. Resolved that the Board of Education accepts the resignation from the following staff member for the purpose of retirement:

Employee	Position	Retirement Effective Date
Bridget Campana	Teacher	June 30, 2019

- C. Resolved that the Board of Education approves increasing the hours of the following part-time paraprofessionals as listed below:

Name	New Hours	Effective Date
Tammy Drake	5 hours per day, 5 days per week at \$14.11 per hour	9/1/2019
Trisha Furman-Leve	5 hours per day, 5 days per week at \$14.11 per hour	9/1/2019
Angela Vitrano	5 hours per day, 5 days per week at \$14.11 per hour	9/1/2019

- D. Resolved that the Board of Education amends the following salary and stipend for the 2019-2020 school year:

Name/Position	Compensation	Effective Date
Alyssa Icolari – Full-time Speech Teacher	MA Step 4 at \$60,441 , plus benefits <i>Note: salary was previously approved at \$64,441 at the June 19, 2019 Board of Education meeting.</i>	9/1/2019
Jason Samiljan – Soccer Coach	Contractual stipend of \$3,558 <i>Note: This stipend was previously approved at \$3,550 at the June 19, 2019 Board of Education meeting.</i>	2019-2020 school year

- E. Resolved that the Board of Education approves the following appointments for the 2019-2020 school year pending receipt of required documentation:

Name/Position	Compensation	Effective Date
Jacqueline Falcon – Part-time Teacher	BA Step 1 at \$55,241, prorated 10-month employee, 5 hours per day, 5 days per week, no benefits	9/1/2019
Robert Hennessy – School Security Officer	\$27.50 per hour, 8 hours per day, 181 days per year	9/1/2019
Chelsea Lange – Social Worker	MA Step 1 at \$59,541, full time plus benefits	9/1/2019
Laura Roberts – Full-time Teacher (Enrichment)	BA Step 9 at \$59,621, full time plus benefits	9/1/2019
Lisa Davis – Part-time Paraprofessional	\$14.11 per contract, 5 hours/day, 5 days/week	9/1/2019

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- F. Resolved that the Board of Education approves professional development as listed below:

Staff Member	Professional Development	Cost	Date
Suzette Houdershieltd Donna Mangine	Google Docs and Apps for Administrative Assistants, Bridgewater, NJ	\$300	8/2/2019 & 8/9 2019
Josh Savely	Code Compliance Update, Morristown, NJ	\$244	8/10/2019

- G. Resolved that the Board of Education rescinds the following extra-curricular appointments for the 2019-2020 school year previously approved June 19, 2019:

Activity	Staff Member	Annual Stipend
Basketball – Girls' Assistant Coach	Kelly Fedynich	\$2,696
Track – Head Coach	Kelly Fedynich	\$3,558
Assistant Track Coach	Danielle Emery	\$2,696

- H. Resolved that the Board of Education approves the following extra-curricular appointments for the 2019-2020 school year:

Activity	Staff Member	Annual Stipend
Basketball – Girls' Assistant Coach	Jessica Garris	\$2,696
Track – Head Coach	Danielle Emery	\$3,558
Track – Assistant Coach	Shannon Zarembo	\$2,696
RTI Chairperson (formerly I&RS)	Michelle Minimi	\$2,617
NJHS Advisor	Melissa Daly	\$2,566

- I. Resolved that the Board of Education approves the following substitutes for the 2019-2020 school year: Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.

Position	Name	Compensation
Substitute Nurse	DiGioia, Joyce Gratzl, Renate Koehler, Christine Morris, Jennan	\$200 per day No benefits
Substitute Secretary	Babler, Tracey	\$10.00 per hour
Substitute Teacher	Altmann, Michael Bell, Christopher Blauvelt, Pamela	\$100 per day, No benefits

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Position	Name	Compensation
	Brown, Bonnie Cahill, Kathleen Carr, Taylor Castiglione, Barbara Colombo, Anthony Cordero, Itzel Courtright, Trevor Dasalla, David DePietri, Kathy DeStefano, Yolanda Donovan, Michael Duffy, Kristina Galdi, Jamie Herrera, Jeannisse Hilbert, Brielle Lehman, Trudie Luisi, Anthony Mangine, Alyxx McGrath, Jim Moskonas, Maria Norris, Regina Pattin, Kathleen Pinner, John Rago, Erica Rose, Maryann Shahin, Amanda Shellowsky, Kira Simmons, Bryant Stecher, Karen Taylor, Jacqueline VanAllen, Michele Walz, Daniel Yadvish, Denise Zaremski, Kelly	
Substitute Aide	Drum, Charlotte Gamutan, Sabrina Lewis, Mary Alison Matlub, Zina	\$10.00 per hour No benefits

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- J. Resolved that the Board of Education rescinds the following summer curriculum writer for K - 8 English Language Arts as follows previously approved June 19, 2019:

Grade Level	Staff Member	Compensation
2	Kota, C.	Up to 25 hours at \$41.60 per hour <i>(Total compensation per grade level is not to exceed \$1,040)</i>

- K. Resolved that the Board of Education approves the following summer curriculum writer for K - 8 English Language Arts to be compensated upon submission of time sheets:

Grade Level	Staff Member	Compensation
2	Garrity, E.	Up to 25 hours at \$41.60 per hour <i>(Total compensation per grade level is not to exceed \$1,040)</i>

- L. Resolved that the Board of Education amends up to a total of **25 hours** at \$41.60 per hour to the following teachers for summer CST meetings to be compensated upon submission of timesheets, previously approved at the June 19, 2019 board of education meeting:

- Bartholomew, E.
- Black, L.
- Daly, M.
- Siegert, J.
- Sheldon, A.
- Fuzia, M.
- Street, F.
- Fried, J.
- Fanuel, M.
- McGlone, B.
- Garrity, E.
- Tizzano, E.

- M. Resolved that the Board of Education approves the first reading and adoption of the following policy update:

Number	Title	Attachment #
Policy 7446	School Security Program	Attachment 4

Education Committee – Jeanine Paszkiel – Committee Report

Mrs. Paszkiel provided a summary of the Committee Meeting.

Discussion: NA

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On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the amended 2019-2020 school calendar as listed in **Attachment 5**.
- B. Resolved that the Board of Education approves 10 hours per week of home instruction for student *****0643 commencing June 17, 2019 and ending August 10, 2019.
- C. Resolved that the Board of Education authorizes the Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan (CEP), if needed.
- D. Resolved that the Board of Education approves submitting Franklin Borough School district's Comprehensive Equity Plan (CEP) to the Interim Executive County Superintendent.
- E. Resolved that the Board of Education approves the following service provider for the 2019-2020 school year:

Provider	Services	Compensation
Smart Center 505 Old York Road LL3 Jenkintown, PA 19046	On-site School Observation & Training	Service Fee: \$2,500 plus travel expenses
	Additional services as necessary	Total not to exceed \$10,000 for the 2019-2020 school year

- F. To report the following college students will be completing their clinical practice as follows:

College	Name	Area/Cooperating Teacher	Days/Wk	Dates
WPU	Nicole Bencivenga	K-3 Early Childhood – MacDonald	1	9/19/19 – 12/9/19
WPU	Anthony Biondi	K-5 Phys Ed/Health – Speer/Tizzano	1	9/19/19 – 12/9/19
WPU	Pamela Blauvelt	K-6 Inclusion Classroom – Labance	3	9/19/19 – 12/9/19
WPU	Julianne Cacace	K-5 Phys Ed/Health – Speer/Tizzano	1	9/19/19 – 12/9/19
WPU	Sage Donnolly	Pre-K Early Childhood – MacDonald	1	9/9/19 – 12/9/19
WPU	Breanna Haudek	Pre-K Early Childhood – MacDonald	1	9/19/19 – 12/9/19
WGU	Danielle Jones	K-6 Elem/Spec Ed– Hendershot/Savino	1	10/28/19 – 1/2020
WPU	Kyle McKenna	Pre-K Early Childhood – MacDonald	1	9/19/19 – 12/9/19
WPU	Kerry Mulligan	K-5 Elementary – Panaite	3	9/19/19 – 12/9/19
Felician	Regina Norris	K-6 Elementary – Davis/Savino	2	9/19/19 – 12/9/19

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Finance/Building & Grounds – Ronald Neal, Chair – Committee Report

Mrs. Zydon provided a summary of the Committee Meeting.

Discussion: NA

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated June 20, 2019 through June 30, 2019. **Attachment 6**

Fund 10	Charter School/ER FICA Share	15,814.10
Fund 11	General Expense	297,756.88
Fund 12	Capital Outlay	2,250.00
Fund 20	Special Revenue	1,059.37
Fund 60	Cafeteria	48,828.76
Fund 95	Student Activities	6,780.57
	Total	372,489.68

- B. Resolved that the Board of Education approves the vendor payments dated July 1, 2019 through July 29, 2019. **Attachment 7**

Fund 10	Charter School/ER FICA Share	32,557.34
Fund 11	General Expense	238,182.75
Fund 12	Capital Outlay	92,332.00
Fund 20	Special Revenue	5,704.45
Fund 60	Cafeteria	0
Fund 95	Student Activities	385.00
	Total	369,161.54

- C. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for June 2019.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of June 30, 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials,

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that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 8**

D. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of June 2019. **Attachment 9**

E. Resolved that the Board of Education approves the following sick day payout for the retiree listed below as of June 30, 2019 per contract language:

Employee	Days	Rate Per Day	Sick Day Payout
Employee #526	226.5	\$80.21	\$18,167.57

F. Resolved that the Board of Education approves a maintenance agreement with Arrow Elevator Incorporated of Vernon, New Jersey, commencing July 1, 2019 – June 30, 2020 which includes monthly visits as well as scheduling and performing the annual inspection as required by the State of New Jersey at a cost not to exceed \$2,500.

G. Resolved that the Board of Education approves the purchase of six (6) Promethean Boards from All Covered, Morristown, New Jersey, including license and necessary installation parts at a cost not to exceed \$14,922.00. *(FY 2020 budget includes five (5) boards)*

H. Resolved that the Board of Education approves the purchase of Google Expedition Kit from CDW-G of Vernon Hills, Illinois, at a cost not to exceed \$7,235.00 utilizing ESCNJ18/19-03.

I. Resolved that the Board of Education approves the purchase of 21 Samsung Galaxy Tablets from SHI of Somerset, New Jersey, at a cost not to exceed \$3,200.00. *(FY 2020 budget includes 41 devices)*

J. Resolved that the Board of Education approves the purchase of five (5) Acer Chromebase devices from CDW-G of Vernon Hills, Illinois, including management license at a cost not to exceed \$2,145. *(FY 2020 budget includes 24 Acer Chromebase devices)*

K. Resolved that the Board of Education approves the purchase of various instructional items for the Audio Visual Room, as outlined in FY 2020 budget, from SHI of Somerset, New Jersey, at a cost not to exceed \$2,390.00.

L. The Region VIII Education Service Center for The Interlocal Purchasing System and the Franklin Borough Board of Education;

WHEREAS, the Franklin Borough Board of Education, pursuant to the authority granted by the applicant's state purchasing requirements, desires to participate in The Interlocal Purchasing System (TIPS). TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County). Participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management

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of high quality cooperative procurement solutions will be beneficial to the taxpayers through the anticipated savings to be realized by the Board.

THEREFORE, BE IT RESOLVED, that the Board has identified a stated need for participation in The Interlocal Purchasing System (TIPS) whereby the Business Administrator is authorized and directed to sign and deliver any and all necessary documents herewith for and on behalf of the above named entitle requesting membership in TIPS. I certify that the foregoing is true and correct original Resolution duly adopted by the Franklin Borough Board of Education and is filed on record with TIPS.

- M. Resolved that the Board of Education approves the purchase of 120 Dell Chromebook devices from Trinity 3 LLC of St. Paul, Minnesota, including management license, warranty and white glove service at a cost not to exceed \$38,400 utilizing TIPS. *(FY 2020 budget includes 114 devices)*
- N. Resolved that the Board of Education approves the purchase of three (3) MacBook Pro devices including AppleCare and Pro Apps Bundle for Education at a cost not to exceed \$6,200 utilizing New Jersey State Approved Co-Op #65MCESCCPS bid # ESCNJ 18/19-67.
- O. Resolved that the Board of Education approves the submission of and accepts the ESEA Consolidated grant application/entitlement for the project period July 1, 2019 – September 30, 2020 with the following allocations:

GRANT	ALLOCATION
Title I-A	88,238
Title II-A	11,222
Title IV Part A	10,000
TOTAL	\$109,460

- P. Resolved that the Board of Education approves the submission of and accepts the IDEA Consolidated grant application/entitlement for the project period July 1, 2019 – September 30, 2020 with the following allocations:

GRANT	ALLOCATION
Basic	168,447
Preschool	9,835
TOTAL	\$178,282

- Q. Resolved that the Board of Education approves the disposal of the obsolete items.

Attachment 10

- R. Resolved that the Board of Education approves the following Facility Use request:

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Organization/Event	Date	Facility Request	Cost
Franklin Historical Society All Class Reunion	August 24, 2019	<ul style="list-style-type: none"> • Tour the school between the hours of 1:30 - 3:30 p.m. • Use school parking lot for overflow • Have a custodian available for three (3) hours from 1:00 - 4:00 p.m. at no cost to the Franklin Historical Society 	N/A

OLD BUSINESS: NA

NEW BUSINESS:

1. Mrs. Zydon informed the Board that the Sussex County School Boards Association is considering Franklin School as a meeting place.
2. Need second quote on paving the basketball court and parking lot.
3. Additional meeting date need in August to discuss personnel items.

BOARD SECRETARY’S REPORT:

- A. Mrs. Decker provided an election update.
- B. Mrs. Decker informed the Board that the audit started today.

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. Mr. Giacchi informed the Board that the New Jersey Quality Single Accountability Continuum (NJQSAC) interim report has been received, and the NJQSAC Area of ***Instruction and Program*** for Franklin Borough School is at 47% as of July 2019.
- B. Mr. Giacchi reported fire and security drills held during the month of June 2019 are as follows:
 - June 4, 2019 - Fire Drill from 12:45 - 12:55 p.m.
 - June 6, 2019 - Relocation Drill from 8:00 - 8:14 a.m.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Ross, seconded by Mrs. Paszkiel, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board at 7:20 p.m.

Mr. Graham read the following statement:

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At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Zydon, seconded by Mrs. Paszkiel, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board at 7:20 p.m.

EXECUTIVE SESSION:

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by roll call vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law -
- Personnel - Chief School Administrator
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

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The Board returned to regular session at 7:43 p.m.

On motion by Mrs. Ross, seconded by Mrs. Paszkiel, and carried unanimously by voice vote, adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary