

MINUTES OF REGULAR MEETING JULY 13, 2020

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, John Friend
F. Cliff Graham, Shane Hrbek, Stephen Koger,
Ronald Neal [joined at 7:03 p.m.], Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease and Prevention (CDC) regarding social distancing, the board of education and the public will participate in this meeting using the digital platform *Zoom*.

Approval of Regular Board Minutes

On motion by Mrs. Ross, seconded by Mr. Hrbek and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. June 8, 2020 – Regular Meeting – Minutes **Attachment 1**
2. June 8, 2020 – Executive Session – Minutes

PRESENTATIONS: NA

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items.

The Board Secretary read the following statement:

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At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mr. Neal, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for comment on agenda items.

BOARD SECRETARY'S REPORT:

The Board Secretary reported the following to the Board:

1. Addendum Item for Finance & Buildings & Grounds

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following to the Board:

- A. School updates.
- B. No fire or security drills were held during the month of June 2020 because school closed beginning March 16, 2020 as a result of the executive order given by New Jersey Governor Phil Murphy to minimize exposure to the coronavirus (COVID-19).

Personnel Committee – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mr. Neal, seconded by Mrs. Ross, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the resignation from the following staff member for the purpose of retirement:

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Employee	Position	Retirement Effective Date
Patricia MacDonald	Teacher	June 30, 2019

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves maternity leave for Courtney Savino who plans to begin maternity leave on Wednesday, October 14, 2020 excluding any unforeseen issues with the pregnancy and delivery. Mrs. Savino plans to use twenty (20) accumulated sick days prior and twenty (20) accumulated sick days after the birth of her child. Mrs. Savino's return back to work is expected to be the start of the 2021-2022 school year after utilizing sick days followed by twelve (12) weeks through the NJ Family Leave Act and an additional twelve (12) weeks after that through the Family and Medical Leave Act.
- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the application for degree change for Jessica Garris beginning September 1, 2020 at MA Step 5 with a salary of \$61,600.
- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following appointments for the 2020-2021 school year, pending completion of required paperwork:

Name/Position	Compensation	Effective Date
Kailee Gori – Full-time Preschool Teacher	BA Step 1, \$56,075 plus benefits	8/31/2020
Kristy Stanton - Full-time Preschool Teacher	BA Step 3, \$56,675 plus benefits	8/31/2020
Arcangelo Iurato – Full-time, 12 months Technical Coordinator	\$67,500, plus benefits	On or about 8/3/2020

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the Technical Coordinator job description. **Attachment 2**
- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves shared nursing contracts with Hamburg School (**Attachment 3**), Ogdensburg Public School (**Attachment 4**), and Wallkill Valley Regional High School (**Attachment 5**).
- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Alyssa Icolari for up to a total of 135 hours to provide speech therapy for the summer Extended School Year (ESY) program and attend summer CST meetings at \$41.60 per hour, payable upon submission of timesheets.
- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Karen LoPorto to provide up to 50 hours of technical support at

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\$41.60 per hour from June 19, 2020 through August 31, 2020 payable upon submission of timesheets.

- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves up to a total of 20 hours at the rate of \$41.60 per hour to the following teachers for summer CST meetings, payable upon submission of timesheets: *(Note that this is a total of 20 hours, not 20 hours per teacher.)*

Teacher	Compensation
Fuzia, Michele	\$41.60 per hour
McGlone, Brianne	\$41.60 per hour
Sheldon, Ashley	\$41.60 per hour
Sisco, Jennifer	\$41.60 per hour
Ball, Deborah	\$41.60 per hour
Garris, Jessica	\$41.60 per hour
Garrity, Erin	\$41.60 per hour

- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the custodial contract for July 1, 2020 through June 30, 2023.

Attachment 6

- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2020-2021 school year: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Position	Name	Compensation
Substitute Nurse	<ul style="list-style-type: none"> • DiGioia, Joyce • Gratzl, Renate • Kerrison, Janine 	\$200 per day No benefits
Substitute Teacher	<ul style="list-style-type: none"> • Albrecht, Kayla • Beggel, Oswald • Blauvelt, Pamela • Brown, Bonnie • Castiglione, Barbara • Colombo, Anthony • Cordero, Itzel • Dasalla, David • DePietri, Kathy • DeSantis, Joanne • Donovan, Michael • Duffy, KristinaGamutan, Sabrina 	\$100 per day, No benefits

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Position	Name	Compensation
	<ul style="list-style-type: none"> • Hauptly, Kara • Henry, Samantha • Hilbert, Brielle • Hopp, Toni • Lehman, Trudie • McDole, Cheyenne • McGowan, Jean • McGrath, James • Mjahad, Najia • Moskonas, Maria • Myslinski, Ryan • Norris, Regina • Rago, Erica • Rose, Maryann • Shahin, Amanda • Shellowsky, Kira • Stecher, Karen • VanAllen, Michele • Yadvish, Denise • Zaremski, Kelly 	
Substitute Aide	<ul style="list-style-type: none"> • Colfax, Alexandria • Drum, Charlotte • Lewis, Mary Alison • Pallotta, Marie 	\$11.00 per hour No benefits
Substitute Secretary	<ul style="list-style-type: none"> • Babler, Tracey 	\$11.00 per hour No benefits
Substitute Custodian	<ul style="list-style-type: none"> • Alemy, Dayna • Alemy, Kira • Havel, Jason • Henry, Alexa • Kent, Silas • Nunez, Miguel • Rosco, Madison • Stecher, Isabelle 	\$11.00 per hour No benefits

L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development:

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Staff Member	Professional Development	Cost	Date
Brianna McGlone	TESOL Core Certificate Program (Cohort 25) Online Program	\$1,900 (members) \$2,290 (non-members)	9/13/2020 - 7/16/2021
Joshua Savely	Rutgers Center for Government Services, NJ Educational Facilities Management Program Online Purchasing Refresher	\$202	7/22/2020 - 7/23/2020

M. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the first reading of the following policy update:

Number	Title	Attachment #
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)	Attachment 7

Items A-I & K-M

Yes	-	9
No	-	0
Abstain	-	0

Item J

Yes	-	8
No	-	Mrs. Zydon
Abstain	-	0

Education Committee – Suzanne Ross, Chair

Discussion:

Mrs. Ross provided an update on the Education Committee Meeting.

On motion by Mr. Graham, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the following service provider for the 2020-2021 school year:

Provider	Service(s)	Cost
BAYADA Home Health Care, Inc.	Nursing Services	\$62 per hour - RN \$52 per hour - LPN

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- B. Resolved that the Board of Education approves the following services for the 2020-2021 school year:

Provider	Student ID	Cost
BAYADA Home Health Care, Inc.	#*****4660	\$56/hour RN or \$46/hour LPN

- C. Resolved that the Board of Education approves the Amendment to BAYADA Home Health Care, Inc. Nursing Services Pertaining to One-on-One Student Cases which allows for remote supervision.

- D. Resolved that the Board of Education approves the following out-of-district costs for the 2020-2021 school year:

Student ID	School	Dates	Rate
#*****4660	Northern Hills Academy 10 Gail Court Sparta, NJ 07871	September 2020 – June 2021	Tuition \$49,850 Paraprofessional \$26,853 Plus transportation

- E. Resolved that the Board of Education approves the following curriculum for the 2020-2021 school year:

Provider	Program	Annual Cost
Newsela (9/1/20 to 8/31/21)	ELA and Social Studies – Grades 3-8	\$6,435.00
Curriculum Associates	iReady Math and Language Arts – Grades K-8	\$17,490.00
School Wide	ELA program and Year 1 Writers Workshop Grades – K-8	\$25,087.52

- F. Resolved that the Board of Education approves the first reading and adoption of the following policies and regulations updates:

Number	Title	Attachment #
P 2270	Religion in Schools (R)	Attachment 8
P 2622	Student Assessment (R)	Attachment 9
P & R5111	Eligibility of Resident/Nonresident Students (R)	Attachment 10 & 11
P & R5200	Attendance (R)	Attachment 12 & 13
P & R5320	Immunization (R)	Attachment 14 & 15
P 5610	Suspension (R)	Attachment 16
R 5610	Suspension Procedures (R)	Attachment 17
P 5620	Expulsion (R)	Attachment 18
P & R8320	Personnel Records (R)	Attachment 19 & 20

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FINANCE/BUILDINGS & GROUNDS – John Friend, Chair

Discussion:

Mr. Friend provided an update on the Finance & Buildings & Grounds Committee meeting.

On motion by Mr. Hrbek, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated June 9, 2020 through June 30, 2020. **Attachment 21**

Fund 10	Charter School/ER FICA Share	48,018.95
Fund 11	General Expense	842,823.78
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	100,530.13
Fund 60	Cafeteria	7,052.78
Fund 95	Student Activities	16,923.73
	Total	1,015,349.37

- B. Resolved that the Board of Education approves the vendor payments dated July 1, 2020 through July 13, 2020. **Attachment 22**

Fund 10	Charter School/ER FICA Share	6,400.00
Fund 11	General Expense	135,949.03
Fund 12	Capital Outlay	133,000.00
Fund 20	Special Revenue	0
Fund 60	Cafeteria	0
Fund 95	Student Activities	0
	Total	275,349.03

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of June 2020. **Attachment 23**

- D. Resolved that the Board of Education accepts 2020 CARES Emergency Relief Grant funds:

PURPOSE	AMOUNT
Instructional Supplies – devices	\$ 60,941
Non Instructional Supplies – cleaning disinfectants and equipment	\$ 9,000
Support Services – Professional Development	\$ 1,000
TOTAL	\$70,941

- E. Resolved that the Board of Education approves the 2020-2021 annual service contract with Arrow Elevator, Inc. of Vernon, New Jersey, in the amount not to exceed \$2,575.

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- F. Resolved that the Board of Education approves the purchase of 270 Dell devices from Trinity3 Technology of St. Paul, Minnesota utilizing TIPS Contract #200105:

270 Dell Devices @ \$345	AMOUNT
2020 CARES Emergency Relief Grant	\$ 60,941
District Funds	\$ 32,209
TOTAL	\$ 93,150

- G. Resolved that the Board of Education approves the purchase of 12 Promethean Boards from All Covered, Morristown, New Jersey, utilizing Sourcewell Cooperative ID #9840 Contract #083116-KON and #022719-KON, including license and necessary parts at a cost not to exceed \$30,600. (*FY 2021 budget includes 12 boards*)
- H. Resolved that the Board of Education approves the following change order dated June 9, 2020 for the Fire Alarm Replacement Project (Haig's Service Corporation):

Change Order 001 Upgrade remote annunciators at (3) locations	\$1,944
General Allowance LESS Change Order 001 Remaining Allowance	\$25,000.00 (\$1,944.00) \$23,056.00

- I. Resolved that the Board of Education accepts the following donation:

Donation From	Purpose	Amount
Anonymous	Reduce cafeteria balance of students eligible for reduced lunch program	\$500.00

- J. Resolved that the Board of Education approves the following breakfast and lunch prices for the 2020-2021 school year:

	Student	Reduced	Adult
Breakfast	1.10	.30	2.10
Lunch	2.70	.40	4.00

- K. Resolved that the Board of Education approves sick day compensation for the retiree listed below as of June 30, 2020 per contract language:

Employee	Days	Rate Per Day	Sick Day Compensation
Employee #167	192.5	\$80.21	\$15,440.43

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- L. Resolved that the Board of Education approves the purchase of 33 window air conditioning units in anticipation of school opening September 3, 2020 utilizing a vendor on state contract or a member of a cooperative purchasing commission/council not to exceed \$25,000.

OLD BUSINESS: NA

NEW BUSINESS:

Sarah Zydon was recognized for earning New Jersey School Boards Association Certified Board Member status.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Hrbek, seconded by Mr. Bartron, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mr. Bartron, seconded by Mr. Hrbek, and carried unanimously by voice vote, adjourned the meeting at 7:13 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary