

**FRANKLIN BORO BOARD OF EDUCATION
ORGANIZATION MEETING AGENDA
Tuesday, January 4, 2022
7:00 p.m.**

I. Call to Order – *Barbara A. Decker, Board Secretary*

II. Statement of Compliance – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the NJ Herald and the Star Ledger, its agenda has been posted at the appropriate locations, and a copy has been filed with the Franklin Borough Clerk.

FLAG SALUTE

III. Report of the November 2, 2021 Annual School Board Election – *Barbara A. Decker, Board Secretary*

| CANDIDATE | VOTES |
|--|------------|
| Three (3) Three-Year Full Terms | |
| Darlene Pallay | 47 |
| Barbara Formica | 45 |
| James Saltzman | 25 |
| TOTAL | 117 |

ADMINISTRATION OF OATH OF OFFICE

Mrs. Decker administers the Oath of Office to newly elected Board members:

- Mrs. Darlene Pallay
- Mrs. Barbara Formica
- Mr. James Saltzman

ROLL CALL:

| | | |
|-------------|----------------|--------------|
| Mr. Bartron | Mrs. Clohessey | Mrs. Formica |
| Mr. Friend | Mr. Hrbek | Mr. Koger |
| Mrs. Pallay | Mrs. Ross | Mr. Saltzman |

Terms of Office:

| Board Member | Term Expires |
|--------------------|--------------|
| John Friend | 2022 |
| Stephen Koger | 2022 |
| Suzanne Ross | 2022 |
| Wayne Bartron | 2023 |
| Kathleen Clohessey | 2023 |
| Shane Hrbek | 2023 |
| Barbara Formica | 2024 |
| Darlene Pallay | 2024 |
| James Saltzman | 2024 |

IV. Organization Action

ELECTION OF BOARD PRESIDENT:

The Board Secretary opens the floor for nominations for Board President:

NOMINEE

NOMINATED BY:

Board Secretary closes nominations for the Board President.

Discussion

Roll call vote to elect the President of the Board:

| | | |
|----------------|--------------|-------------|
| Mrs. Clohessey | Mrs. Formica | Mr. Friend |
| Mr. Hrbek | Mr. Koger | Mrs. Pallay |
| Mrs. Ross | Mr. Saltzman | Mr. Bartron |

President of the Board is: _____

MEETING IS TURNED OVER TO THE PRESIDENT OF THE BOARD:

ELECTION OF BOARD VICE PRESIDENT:

The Board President opens the floor for nominations for Vice President:

NOMINEE

NOMINATED BY:

President closes nominations for Board Vice President.

Discussion

Roll call vote to elect the Vice President of the Board:

| | | |
|--------------|-------------|----------------|
| Mrs. Formica | Mr. Friend | Mr. Hrbek |
| Mr. Koger | Mrs. Pallay | Mrs. Ross |
| Mr. Saltzman | Mr. Bartron | Mrs. Clohessey |

Vice President of the Board is: _____

OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

| | | |
|-------------|----------------|--------------|
| Mr. Friend | Mr. Hrbek | Mr. Koger |
| Mrs. Pallay | Mrs. Ross | Mr. Saltzman |
| Mr. Bartron | Mrs. Clohessey | Mrs. Formica |

B. Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

| | | |
|----------------|--------------|-------------|
| Mr. Hrbek | Mr. Koger | Mrs. Pallay |
| Mrs. Ross | Mr. Saltzman | Mr. Bartron |
| Mrs. Clohessey | Mrs. Formica | Mr. Friend |

Approval of action items:

ORGANIZATION – Items A – J

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

| | | |
|--------------|-------------|----------------|
| Mr. Koger | Mrs. Pallay | Mrs. Ross |
| Mr. Saltzman | Mr. Bartron | Mrs. Clohessey |
| Mrs. Formica | Mr. Friend | Mr. Hrbek |

- A. Resolved that the Board of Education adopts the existing bylaws and policies of the Franklin Borough Board of Education through the next organization meeting in January 2023.
- B. Resolved that the Board of Education approves the Chief School Administrator to serve as alternate Custodian of Records.
- C. Resolved that the Board of Education approves the Vice President of the Franklin Borough Board of Education to serve as alternate board secretary when necessary.

- D. Resolved that the Board of Education adopts the Code of Ethics for School Board Members to include:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

N.J.S.A.18A:12-24.1

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

I will vote to appoint the best qualified personnel available after consideration of the recommendations of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

- E. Resolved that the Board of Education approves the evaluation instrument established by the New Jersey School Boards Association for their annual self-evaluation.
- F. Resolved that the Board of Education approves the notice of annual meetings of the Board of Education through the next organization meeting in January 2023 and directs the School Business Administrator/Board Secretary to advertise and post the notice in accordance with policy. The meetings will be held in the auditorium of Franklin School.

| Regular Monthly Meetings |
|---|
| Monday, January 24, 2022 |
| Monday, February 14, 2022 |
| Monday, March 14, 2022 |
| Monday, April 11, 2022 |
| Monday, May 2, 2022 – Tentative Public Hearing 2022-2023 Budget |
| Monday, June 6, 2022 |
| Monday, July 18, 2022 |
| Monday, August 22, 2022 |
| Monday, September 19, 2022 |
| Monday, October 17, 2022 |
| Monday, November 14, 2022 |
| Monday, December 12, 2022 |
| Tuesday, January 3, 2023 Tentative Organization |

- G. Resolved that the Board of Education approves The New Jersey Herald and The Star Ledger as the official newspapers for advertising and for public notices.
- H. Resolved that the Board of Education approves Lakeland Bank to be designated as the official depository with the signatories for all accounts in accordance with the following summary:

| LAKELAND BANK ACCOUNT | SIGNATORIES |
|------------------------------|---|
| General Fund | Board President, Vice President, Treasurer, Board Secretary |
| Payroll | Treasurer, Board Secretary |
| Agency | Board President, Vice President, Treasurer, Board Secretary |
| FSA | Board President, Vice President, Treasurer, Board Secretary |
| Student Activities | Board Secretary, Chief School Administrator |
| Food Service | Treasurer, Board Secretary |

- I. Resolved that the Board of Education adopts any existing contracts and agreements to which the Board is a party and where continuation is not authorized by law.

- J. Resolved that the Board of Education approves the annual appointments listed below effective January 4, 2022 through December 31, 2022:

| ORGANIZATION | DELEGATE |
|---|-----------------|
| Sussex County School Boards Association | |
| New Jersey School Boards Association | |
| Sussex County Educational Services Commission | |

PRESENTATIONS

- A. School Boards Ethics Presentation by Kathleen Helewa, New Jersey School Boards Association.

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY'S REPORT

CHIEF SCHOOL ADMINISTRATOR'S REPORT

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

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Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

| | | |
|-------------|----------------|--------------|
| Mrs. Pallay | Mrs. Ross | Mr. Saltzman |
| Mr. Bartron | Mrs. Clohessey | Mrs. Formica |
| Mr. Friend | Mr. Hrbek | Mr. Koger |

A. Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

| | | |
|----------------|--------------|-------------|
| Mrs. Ross | Mr. Saltzman | Mr. Bartron |
| Mrs. Clohessey | Mrs. Formica | Mr. Friend |
| Mr. Hrbek | Mr. Koger | Mrs. Pallay |

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Roll Call Vote:

| | | |
|--------------|-------------|----------------|
| Mr. Saltzman | Mr. Bartron | Mrs. Clohessey |
| Mrs. Formica | Mr. Friend | Mr. Hrbek |
| Mr. Koger | Mrs. Pallay | Mrs. Ross |

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING

Motion: _____ **Second:** _____

Roll Call Vote:

| | | |
|-------------|----------------|--------------|
| Mr. Bartron | Mrs. Clohessey | Mrs. Formica |
| Mr. Friend | Mr. Hrbek | Mr. Koger |
| Mrs. Pallay | Mrs. Ross | Mr. Saltzman |