

MINUTES OF REGULAR MEETING JANUARY 28, 2019

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey
Scott Davis, F. Cliff Graham, Shane Hrbek
Ronald Neal, Jeanine Paszkiel
Suzanne Ross [arrived at 7:03 p.m.], Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me that this meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

APPROVAL OF REGULAR BOARD MINUTES

On motion by Mr. Hrbek, seconded by Mr. Blondina, and carried by the following roll call vote, approved the Minutes of the December 17, 2018 Regular Meeting. **(Attachment 1)**

Yes	-	6
No	-	0
Abstain	-	Mrs. Clohessey, Mr. Neal

PRESENTATION

Winston Hennings, Franklin student, provided an update on school activities.

CORRESPONDENCE

Mr. Graham summarized a thank you letter from the Franklin Senior Citizens regarding the holiday luncheon.

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Davis, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for agenda items at 7:04 p.m.

Mr. Graham read the following statement:

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At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mr. Davis, seconded by Mr. Hrbek, and carried unanimously by roll call vote, closed the meeting to the public for agenda items at 7:05 p.m.

COMMITTEE REPORTS

Personnel Committee – Kevin Blondina, Chair – Committee Report

Discussion:

Mr. Blondina provided an update on the Personnel Committee meeting.

Mr. Blondina informed the Board of the following:

- A. Resolved to report to the Board of Education that Eve Soares is Franklin Borough School’s Governor’s Educational Services Professional of the Year award recipient.
- B. Resolved to report to the Board of Education that Robert (RJ) Baumgartner is Franklin Borough School’s Governor’s Educator of the Year (GEOY) award recipient.

On motion by Mr. Davis, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following:

- C. Resolved that the Board of Education approves providing \$250 for Robert (RJ) Baumgartner to use in his classroom as the recipient of the GEOY award.
- D. Resolved that the Board of Education accepts the following letters of resignation:

Staff Member	Position	Resignation Letter Dated	Last Date of Employment
Amanda Shahin	Part-time paraprofessional	11/5/18	1/15/19
Elise Ehlberg	Part-time paraprofessional	1/7/19	3/8/19 (60 days’ notice given; letter requests earlier release date, if possible)

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- E. Resolved that the Board of Education approves the following custodial employee changes:

Employee	Comment	Date
#535	Returned to full-time position <i>(Employee #535 returned from medical leave)</i>	1/3/19
#7853	Returned to part-time position <i>(Employee #7853 is a part-time custodian who was filling in for full-time custodian #535 while employee #535 was on medical leave. Employee #7853 returned to part-time work, no benefits, when employee #535 returned to work full time.)</i>	1/3/19

- F. Resolved that the Board of Education approves the start date for the full-time paraprofessionals who are employed by J&B Therapy as listed below:

J&B Therapy Full-time Paraprofessional	Start Date at Franklin Borough School
Donna Pinzone	January 2, 2019
Lisa Reidinger	January 2, 2019

- G. Resolved to report to the Board of Education that J&B Therapy full-time paraprofessional, Lisa Reidinger, submitted her resignation to J&B Therapy. Lisa Reidinger's last day working at Franklin Borough School was January 18, 2019.

- H. Resolved that the Board of Education approves the start date for the part-time speech teacher who is employed by Sussex County Educational Services:

Sussex County Educational Services	Work Hours	Start Date at Franklin Borough School
Shaun Colavita	3 days per week at \$78 per hour plus 3% admin fee	1/3/19

- I. Resolved that the Board of Education approves the following part-time paraprofessionals, pending completion of required paperwork:

Name	Hours	Compensation	Start Date
Lisa Conte	25 hours per week	\$13.74 per hour, no benefits	1/7/19
Lisa Dylewski	25 hours per week	\$13.74 per hour, no benefits	1/25/19
Alyssa Norcia	25 hours per week	\$13.74 per hour, no benefits	1/14/19
Ivonne Reyes-Martinez	24 hours per week	\$13.74 per hour, no benefits	1/7/19
Dolores Voegele	20 hours per week	\$13.74 per hour, no benefits	on or about 2/11/19
Jane Gamutan	20 hours per week	\$13.74 per hour, no benefits	on or about 2/11/19

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- J. Resolved that the Board of Education approves the start date for the following paraprofessionals:

Name	Position	Start Date
Amy McCann	Full-time paraprofessional, with benefits	1/2/19
Eve Soares	Full-time paraprofessional, with benefits <i>(previously employed as a part-time paraprofessional, no benefits)</i>	1/2/19
Lisa Werdann	Full-time paraprofessional, with benefits <i>(previously employed as a part-time paraprofessional, no benefits)</i>	1/2/19

- K. Resolved that the Board of Education approves the substitute stipend, prorated to \$360, for part-time paraprofessional, Erica Rago, who is available one (1) day per week for the remainder of the 2018-2019 school year.

- L. Resolved that the Board of Education approves the following substitutes for the 2018-2019 school year at the rates listed below and pending completion of required paperwork:

Substitute Name	Substitute Position	Compensation
Christine Koehler	Nurse	\$200 per day, no benefits
Aidan Black	Teacher	\$80 per day, no benefits
Jacqueline Taylor	Teacher	\$80 per day, no benefits
Tracey Babler	Secretary	\$10.00 per hour, no benefits

- M. Resolved that the Board of Education approves referee and timeclock operator compensation from the Student Activity Account for the preliminary games of the Hardyston Basketball Tournament hosted by the Franklin Borough School District on February 4, 2019:

Name	Position	Amount
McWilliams, Wayne or replacement	Referee	\$90/2 games not to exceed \$180
Ramage, David or replacement	Referee	\$90/2 games not to exceed \$180
Fedynich, Kelly or replacement	Timeclock Operator	\$50/2 games not to exceed \$100

- N. Resolved that the Board of Education approves professional development as listed below:

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Staff Member	Professional Development	Cost	Date
S. Gay	Music Educator's Conference, East Brunswick, NJ	\$350.00 plus related travel	2/21/19 through 2/23/19
M. Gummere	Vision Techniques for Eye Movement Disorders Associated with Autism, ADHD, Dyslexia and Other Neurological Disorders, Parsippany, NJ	\$199.99 plus related travel	3/1/19
R. Schulman	Making Best Use of Google Classroom to Strengthen Math Instruction, Newark, NJ	\$269.00 plus related travel	3/18/19
A. Maurin	Increase your Success as a Special Education Resource Teacher, Newark, NJ	\$269.00 plus related travel	4/9/19

- O. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
Policy and Regulation 7440	School District Security	Attachments 2A & 2B

- P. Resolved that the Board of Education authorizes the following individuals to complete their practicum two days a week beginning the week of January 22, 2019 and ending the week of April 29, 2019:

University	Student	Cooperating Teacher
William Paterson University	Pamela Blauvelt (K-6 TSD)	Ms. Garris
William Paterson University	Brian McGuiness (K-5 Phys Ed/Health)	Mr. Speer

- Q. Resolved that the Board of Education authorizes that Shannon Caroccio and Matthew Thompson complete required field placement with J&B Therapy at Franklin Borough School on Thursdays for seven (7) weeks beginning in February 2019.

- R. Resolved that the Board of Education approves Jennifer Sisco as a teacher pending completion of required paperwork as listed below:

Name	Position	Compensation	Anticipated Start Date
Jennifer Sisco	Teacher	MA Step 1, \$58,824, prorated plus benefits, pending completion of paperwork	On or before April 1, 2019

Education Committee – Jeanine Paszkiel – Committee Report

Discussion: NA

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On motion by Mr. Hrbek, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves an addendum to the field trip request for 8th graders on May 15, 2019 to Madame Tussauds Wax Museum and Dallas BBQ, NYC to be funded by the Franklin Education Foundation at an approximate cost of \$2,500. The Board of Education has purchased tickets and will be responsible for transportation costs. (Note: The first part of this trip to the theatre was approved September 26, 2018.)
- B. Resolved that the Board of Education approves transportation for the following homeless students:

Homeless ID	Vendor	Effective date	Cost
HT 18.19.5	SC Regional Cooperative	On or about 12.3.2018	\$110/day
HT 18.19.6	SC Regional Cooperative	On or about 12.3.2018	\$110/day
HT 18.19.7	SC Regional Cooperative	On or about 12.3.2018	\$110/day

- C. Resolved that the Board of Education approves out-of-district placement as follows:

Student #	School	Amount	Account
#103	Terranova Group, Inc. t/a Chapel Hill Academy, Lincoln Park, NJ	\$339/per diem commencing 1/8/2019 104 days = \$35,256 plus transportation \$295/day Plus related services	11.000.100.566.000.000 Tuition - Private

- D. Resolved that the Board of Education approves the 2019 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA). (**Attachment 3**)
- E. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
Policy 2422	Health and Physical Education	Attachment 4
Policy 2610	Educational Program Evaluation	Attachment 5
Policy 5337	Service Animals	Attachment 6
Policy 5756	Transgender Students	Attachment 7
Policy and Regulation Guide Updates – Student Safety Data System (SSDS) Replacing Electronic Violence and Vandalism Reporting System (EVVRS)		
Policy 2415.06	Unsafe School Choice Option	Attachment 8
Regulation 2460.8	Special Education - Free and Appropriate Public Education	Attachment 9
Regulation 5530	Substance Abuse	Attachment 10
Policy and Regulation 5600	Student Discipline/Code of Conduct	Attachments 11A & 11B

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Policy and Regulation 5611	Removal of Students for Firearms Offenses	Attachments 12A & 12B
Policy and Regulation 5612	Assaults on District Board of Education Members or Employees	Attachments 13A & 13B
Policy and Regulation 5613	Removal of Students for Assaults with Weapons Offenses	Attachments 14A & 14B
Policy and Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses	Attachments 15A & 15B

Finance/Building & Grounds – Ronald Neal, Chair – Committee Report

Discussion: NA

On motion by Mr. Graham, seconded by Mrs. Ross, and carried by the following roll call vote, approved the following:

- A. Resolved that the Board of Education approves the vendor payments dated December 18, 2018 through January 28, 2019. **(Attachment 16)**

Fund 10	Charter School/ER FICA Share	63,882.78
Fund 11	General Expense	1,012,562.79
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	61,506.94
Fund 60	Cafeteria	12,908.69
Fund 95	Student Activities	910.00
	Total	1,151,771.20

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for December 31, 2018.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of December 31, 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **(Attachments 17A and 17B)**

Note: There are no line item transfers for the month of December 2018.

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C. Resolved that the Board of Education accepts the fiscal year 2017-2018 Comprehensive Annual Financial Report and the Auditor's Management Report with no recommendations cited.

D. Resolved that the Board of Education accepts the following donations:

Donation by	Purpose	Amount
Franklin Borough PTO	Outdoor playground equipment	\$10,000.00
Franklin Borough PTO	Kindness Week – mustaches	\$228.36
Ronetco Supermarkets	Music program – Choral and Instrumental performances at Shop Rite December 2018	\$500.00

E. Resolved that the Board of Education approves the first reading of the following policy update:

Number	Title	Attachment #
Policy 8561	Procurement Procedures for School Nutrition Programs	Attachment 18

F. Resolved that the Board of Education authorizes Parette Somjen Architects, of Rockaway, New Jersey, to prepare specifications for the following other capital projects to be included in the fiscal year 2020 budget utilizing capital reserve funds in preparation of the required bidding process:

- Replace existing steam boiler
- Replace existing fire alarm system

G. Resolved that the Board of Education approves Forward Franklin Alliance's/North Jersey Health Collaborative's (NJHC's) request to host its 2nd Annual Forward Franklin Community Health & Wellness Expo at Franklin Borough School on Saturday, May 18, 2019 from 11:00 a.m. to 5:00 p.m., pending completion of required school use paperwork. NJHC is a non-profit organization, and as such, asks that the fee for school use be waived.

Items A-F	Yes	-	9
	No	-	0
	Abstain	-	0
Item G	Yes	-	8
	No	-	0
	Abstain	-	Mr. Hrbek

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OLD BUSINESS:

Mrs. Zydon stated that the Future City Competition continues to improve each year and that the participants do a great job.

NEW BUSINESS:

Mrs. Zydon discussed upcoming New Jersey School Boards Association workshops and advised board members that there is no charge to sign yourself up or otherwise contact the Board Office.

Mrs. Paszkiel reported that she was present at Mrs. Susan Ottogalli's services which were well attended.

Mrs. Ross provided an update on the Sussex County Educational Services Commission meeting.

BOARD SECRETARY'S REPORT

Mrs. Decker provided an update on the FY 2018 Audit.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

- A. Mr. Giacchi reported fire and security drills held during the month of December 2018 as follows:
- December 3, 2018 – Fire Drill: the drill began at 9:45 a.m. and ended at 9:59 a.m.
 - December 18, 2018 – Lockdown Drill: the drill began at 9:45 a.m. and ended at 9:53 a.m.
- B. On motion by Mrs. Clohessey, seconded by Mrs. Ross, and carried unanimously by roll call vote, resolved that the Board of Education approves the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Franklin Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Franklin Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

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WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in preschool through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education, and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Franklin Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Franklin Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Zydon, seconded by Mr. Davis, and carried unanimously by voice vote, opened the meeting to the public at 7:23 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

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Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

Mr. Hennings addressed the Board regarding the Future City Competition Mrs. Fedynich's class participated in at Rutgers University on January 19, 2019, stating that it was a chaotic day due to the weather but everyone had a great time. Walkill Valley High School came in first, beating out all other local districts. He also stated that the audio equipment for the play needs work because it interferes with the performance.

On motion by Mrs. Ross, seconded by Mr. Davis, and carried unanimously by voice vote, closed the meeting to the public at 7:25 p.m.

EXECUTIVE SESSION: NA

On motion by Mrs. Ross, seconded by Mr. Davis, and carried unanimously by voice vote, adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary