

PRESENTATIONS

CORRESPONDENCE

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Neal	Mr. Graham
Present									

Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Neal	Mr. Graham
Present									

BOARD SECRETARY’S REPORT

- A. School Updates

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates
- B. To report that Jessica Garris is the 2020-2021 Governor’s Educator of the Year award recipient for Franklin Borough School.
- C. To report that Christine Gaydos (Veith) is the 2020-2021 Educational Services Professional of the Year award recipient for Franklin Borough School.
- D. To report that the fire and security drills held during the month of November 2020 were as follows:
 - November 19, 2020 at 9:45 a.m. - Fire drill
 - November 19, 2020 at 2:00 p.m. - Safety drill

II. Personnel Committee – Kathleen Clohessey, Chair – Committee Report
Approve Items A – F

Motion: _____ ***Second:*** _____

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves \$250 for Jessica Garris to use in her classroom as she is the 2020-2021 Governor’s Educator of the Year award recipient for Franklin Borough School.
- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Other Paid Leave due to the COVID-19 pandemic under the FFCRA from November 13, 2020 through December 11, 2020 as listed below:

Employee Attendance ID#	Number of Other Paid Days Taken
#7982	5 days
#627	5 days
#232	10 days
#7955	4 days
#728	4 days
#598	5 days

C. Resolved that the Board of Education upon recommendation of the Chief School Administrator, amends the resolution previously approved at the September 14, 2020 regular meeting:

Date	Staff Members	Home Instruction	Compensation
September 3, 2020 - November 13, 2020	Barbara Formica, Paraprofessional	10 hours per week	\$14.49 per hour, benefit eligible

D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves professional development listed below:

Staff Member	Professional Development	Cost	Date
Sabrina Sienkiewicz	Live Online Seminar - Practical Strategies to Address the Challenges of Today's School Nurse	<i>Registration: \$279</i>	1/27/2021

E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2020-2021 school year: (*Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.*)

Name	Position	Compensation
Morgan Carr	Substitute Teacher	\$100 per day, no benefits, pending completion of required paperwork
Jacqueline Combs	Substitute Teacher	\$100 per day, no benefits, pending completion of required paperwork
Michelle Nardini	Substitute Teacher	\$100 per day, no benefits, pending completion of required paperwork

F. **Whereas**, throughout the majority of the 2020 calendar year the Franklin Borough School District has incurred significant unplanned expenditures, most of which have related to keeping students and staff safe during the COVID-19 pandemic; and

Whereas, a loss of state aid funds is projected to have a further negative financial impact upon the Franklin Borough School District; and

Whereas, the Superintendent of Schools has reviewed and assessed the school district’s current organizational structure with the goal of achieving greater efficiency, cost savings, and utilization of staff skills; and

Whereas, the Superintendent of Schools has identified and recommends as a significant cost saving measure the abolishment of the payroll clerk position and the outsourcing of payroll tasks;

Now, therefore, be it resolved, that the following organizational changes are to be made and implemented, effective December 15, 2020;

A. Abolishment of the following positions and titles:

1. Payroll Clerk

B. Outsourcing of payroll tasks to:

1. Payroll Company – currently R&L DataCenters, Inc.;

Be it further resolved, that the employment of employee #638 with the Franklin Borough School District shall end immediately; and

Be it further resolved, that the Franklin Borough Board of Education shall continue to pay the salary and benefits of employee #638 for sixty (60) days beyond the employee’s release from employment, beginning December 15, 2020.

Discussion

Roll Call Vote:

Member	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Neal	Mr. Graham
Present									

III. EDUCATION COMMITTEE – Suzanne Ross – Committee Report
Approve Items A - G

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the submission of the Operational Plan, which includes a universe of 74 students, for the Fiscal Year 2022 Preschool Education Aid.
- B. Resolved that the Board of Education amends the services previously approved August 17, 2020 for the 2020-2021 school year:

Provider	Student ID	Cost
Mountain Lakes Board of Education - Lake Drive Program - Itinerant Services	#*****4147	\$165 meeting consultation
Mountain Lakes Board of Education Itinerant Services for Student with Hearing Loss	#*****4147	14 sessions per year \$2,310

- C. Resolved that the Board of Education approves the following service provider for the 2020-2021 school year:

Service Provider	Services
P.G. Chambers School 15 Halko Drive Cedar Knolls, NJ 07927	AT/AAC Consultation session for eye gaze system 2 hour session @ \$184.00/session

- D. Resolved that the Board of Education approves the following services:

Service Provider	Student ID	Services/Dates	Anticipated Cost
P.G. Chambers School	#*****4660	Total of 3 - 2 hour sessions @ \$184/session	\$552

- E. Resolved that the Board of Education approves the purchase of OTUS Learning Management System at a cost of \$4,037.50 per year.
- F. Resolved that the Board of Education approves the July 2019 – June 2020 HIB Self-Assessment.

G. Resolved that the Board of Education approves guest Speaker Bernie Ivan for the regional Special Education Parent Advisory Group (SEPAG):

Service Provided	Date of Service	Cost of Service
Provide free parent virtual workshop, "Helping Students Cope with the Stress of COVID-19 and Remote Learning"	12/8/2020	\$237.50 <i>Franklin Board of Education's share of the cost is \$237.50 [\$950.00 divided equally among 4 districts]</i>

Discussion

Roll Call Vote:

Member	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mr. Neal	Mr. Graham
Present									

IV. FINANCE/BUILDINGS & GROUNDS – John Friend, Chair – Committee Report

Approve Items A – F

Motion: _____ **Second:** _____

A. Resolved that the Board of Education approves the vendor payments dated November 17, 2020 - December 14, 2020. **Attachment 2**

Fund 10	Charter School/ER FICA Share	43,555.91
Fund 11	General Expense	390,222.72
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	164,070.90
Fund 60	Cafeteria	15,870.16
Fund 95	Student Activities	0
	Total	613,719.69

B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for November 2020.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of November 30, 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of November 30, 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **Attachment 3**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of November 2020. **Attachment 4**
- D. Resolved that the Board of Education approves the submission of the window project application, which is included in the District's Long Range Facility Plan (LRFP), to the New Jersey Department of Education as an Other Capital Project.
- E. Resolved that the Board of Education approves the School Security Grant in the amount of \$23,080 in conjunction with Alyssa’s Law Compliance for Fiscal Year 2021.
- F. Resolved that the Board of Education approves the increase in minimum wage effective January 1, 2021 to \$12 per hour per state law.

Discussion

Roll Call Vote:

Member	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mr. Neal	Mr. Graham
Present									

OLD BUSINESS

NEW BUSINESS

Discussion

Roll Call Vote:

Member	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Neal	Mr. Graham
Present									

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

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- A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mr. Neal	Mr. Graham
Present									

- B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Neal	Mr. Graham
Present									

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Hrbek	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Neal	Mr. Graham
Present									

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING: Time _____

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Koger	Mrs. Ross	Mrs. Zydon	Mr. Bartron	Mrs. Clohessey	Mr. Friend	Mr. Hrbek	Mr. Neal	Mr. Graham
Present									