

**Franklin Board of Education  
Regular Meeting Agenda  
April 11, 2022 at 7:00 p.m. in the Auditorium**

**CALL MEETING TO ORDER AND ROLL CALL BY:**

**Time: p.m.**

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	VACANT	Mrs. Clohessey	Mr. Bartron

**Flag Salute & Pledge of Allegiance**

**PRESIDENT’S STATEMENT – OPEN PUBLIC MEETING**

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

**I. ACTION ITEMS – Approval of the following routine matters:**

A. Approval of Regular Board Minutes

That the minutes of the following meeting be approved as presented:

1. March 14, 2022 - Regular Meeting Minutes **ATTACHMENT 1**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion**

**Roll Call Vote:**

Member	Mr. Hrbek	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	Mr. Friend	VACANT	Mrs. Clohessey	Mr. Bartron

**CORRESPONDENCE**

- Email from Mrs. Barbara Formica dated March 23, 2022 resigning her position as a member of the Board of Education effective immediately.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

- A. Resolved that the Board of Education accepts the resignation of Mrs. Barbara Formica from the Franklin Board of Education effective March 23, 2022.

**Discussion**

**Roll Call Vote:**

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	VACANT	Mrs. Clohessey	Mr. Bartron

**OPEN TO THE PUBLIC - AGENDA ITEMS**

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

- A. Open the meeting for public comment on agenda items.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion**

**Roll Call Vote:**

Member	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	Mr. Friend	Mr. Hrbek	VACANT	Mrs. Clohessey	Mr. Bartron

B. Close the meeting for public comment on agenda items.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion**

**Roll Call Vote:**

Member	Mrs. Perna	Mrs. Ross	Mr. Saltzman	Mr. Friend	Mr. Hrbek	Mr. Koger	VACANT	Mrs. Clohessey	Mr. Bartron

**BOARD SECRETARY’S REPORT**

**CHIEF SCHOOL ADMINISTRATOR’S REPORT**

A. School updates

B. To report that the fire and security drills held during the month of January were as follows:

- March 7, 2022 at 12:31 p.m. - Fire Drill
- March 17, 2022 at 10:33 a.m. - Safety Drill – Lockdown
- March 30, 2022 at 9:00 a.m. - Safety Drill – Bomb Threat

**II. Personnel Committee – Kathleen Clohessey, Chair – Committee Report**

***Approve Item A - F***

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid leaves of absence:

Employee	Dates
Cordero, Dalitza	<b>2 days:</b> 4/7/2022 and 4/8/2022
Winkler, Kathleen	<b>1 day:</b> 3/28/2022
Talmadge, Courtney	<b>1 day:</b> 3/29/2022

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the staff member listed below to serve as a home instructor. Staff member is to be compensated at the contracted hourly rate upon submission of timesheets:

<b>Date</b>	<b>Staff Member</b>	<b>Student</b>	<b>Home Instruction</b>	<b>Compensation</b>
On or about March 28, 2022 - June 15, 2022	Fred Street - Teacher	#000006979	10 hours per week	\$43.00 per hour

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves a \$650 per year stipend for an Assistant TREP\$ Market Moderator pending a sidebar agreement with the Franklin Education Association (FEA).
- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves raising the rate of pay for substitute nurses to \$250 per day effective April 16, 2022.
- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2021-2022 school year: (*Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.*)

<b>Name</b>	<b>Position</b>	<b>Compensation</b>
Analee Felix	Substitute Teacher	\$125 per day, no benefits
Miranda Hnyda	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork
Silvester Mercado	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork
Christian Recca	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the professional development listed below:

<b>Staff Member</b>	<b>Professional Development</b>	<b>Cost</b>	<b>Date</b>
John Giacchi	Spring Leadership Conference, Atlantic City, NJ	<i>Registration:</i> <b>\$0</b> <i>Hotel:</i> <b>\$200</b> <i>Trans.</i> <b>\$110.60</b> <i>Tolls, Parking:</i> <b>\$20 pending receipts</b> <i>Meals:</i> <b>\$147.50</b>	5/18/2022 – 5/20/2022

**Discussion**

**Roll Call Vote:**

Member	Mrs. Ross	Mr. Saltzman	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Perna	VACANT	Mrs. Clohessey	Mr. Bartron

**III. EDUCATION COMMITTEE – Suzanne Ross – Committee Report**

***Approve Items A – H***

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

- A. Resolved that the Board of Education approves submitting the Dynamic Learning Maps (DLM) Justification Application to the Sussex County Office of Education.
- B. Resolved that the Board of Education approves home instruction services for the following student:

Student	Service	Dates
#*****6979	10 Hours Per week of Home Instruction	On or about March 28, 2022 - June 15, 2022

- C. Resolved that the Board of Education approves psychiatric evaluations for the following students:

Student	Service Provider	Date of Services	Cost
#*****8673	Dr. Bryan Fennelly 8 Shunpike Road Madison NJ 07940	February 21, 2022	\$715.00
#*****1904	Dr. Jeffrey Ilardi 171 Woodport Road Sparta NJ 07871	March 29, 2022	\$1,700.00

- D. Resolved that the Board of Education amends the 2021-2022 School Calendar as follows:

**ATTACHMENT 2**

Date	Revision
Friday - June 17, 2022	<ul style="list-style-type: none"> <li>• New last day of school</li> <li>• 8<sup>th</sup> Grade Graduation Ceremony at 7:00 p.m.</li> </ul>
Monday - Friday - June 13 - 17, 2022	<ul style="list-style-type: none"> <li>• 12:30 p.m. dismissal days</li> </ul>

- E. Resolved that the Board of Education approves the following end of school year (ESY) summer programs/positions:

2022 SUMMER VACANCIES						
Dates	Days/Times	Grade Level	Subjects	Teachers	*Aides	
On or about June 27, 2022 - July 29, 2022	Monday - Thursday 9:00 a.m. - 2:30 p.m.	PS	PS	1	1	
		1 - 2	ELA / Math	1	1	
		3 - 4	ELA / Math	1	1	
		5 - 6	ELA / Math	1	1	
		7 - 8	ELA / Math	1	1	
				<b>School Nurse</b>	1	
				<b>School Security Officer</b>	1	

*\*One-to-one aides are not included in this total.*

- F. Resolved that the Board of Education approves Educere, an online summer school program, at a cost of \$195 per student per class for the 2021-2022 summer school program.
- G. Resolved that the Board of Education approves the purchase of an activity chair at a cost of \$2,581.60 from Hudson Home Health Care, Inc. dba National Seating & Mobility NE.
- H. Resolved that the Board of Education approves the second reading and adoption of the following policy updates:

Number	Title	Attachment #
P 1648.11	The Road Forward COVID-19 - Health & Safety	ATTACHMENT 3

**Discussion**

**Roll Call Vote:**

Member	Mr. Saltzman	Mr. Friend	Mr Hrbek	Mr. Koger	Mrs. Perna	Mrs. Ross	VACANT	Mrs. Clohessey	Mr. Bartron

**IV. FINANCE/BUILDINGS & GROUNDS – John Friend, Chair – Committee Report**  
**Approve Items A – E**

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

- A. Resolved that the Board of Education approves the vendor payments dated March 15, 2022 - April 11, 2022. **ATTACHMENT 4**

Fund 10	Charter School/ER FICA Share	113,062.61
Fund 11	General Expense	772,113.81
Fund 12	Capital Outlay	46,719.65
Fund 20	Special Revenue	112,406.49
Fund 60	Cafeteria	22,975.29
Fund 95	Student Activities	443.53
	<b>Total</b>	<b>1,067,721.38</b>

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for March 2022.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of March 31, 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of March 31, 2022, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **ATTACHMENT 5**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of March 2022. **ATTACHMENT 6**

- D. Resolved that the Board of Education approves the fiscal year 2023 Preschool Education Aid budget with projected enrollment of 64 students:

Estimated Preschool Education Aid	893,425
Estimated Prior Year Carryover	643,418
Estimated Amount for Students with Disabilities in General Education Classrooms	137,450
<b>TOTAL</b>	<b>1,674,293</b>

- E. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork and providing there are no conflicts with school events.  
*Note that when the school closes for the day or for early dismissal due to weather or other unforeseen circumstances, all evening activities are canceled.*

Group/Organization	Time/Date/Event	Space/Cost
Wallkill Valley Regional High School	<ul style="list-style-type: none"> <li>• May 31, 2022 – WVRHS Spring Band Concert</li> <li>• June 1, 2022 – WVRHS Spring Choir Concert</li> <li>• Additional day/evening practice dates/times to be determined and coordinated with the office of the Franklin Borough School Chief School Administrator.</li> </ul>	<ul style="list-style-type: none"> <li>• Auditorium, pending receipt of required paperwork</li> <li>• No cost</li> </ul>

***Discussion***

***Roll Call Vote:***

Member	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	VACANT	Mrs. Clohessey	Mr. Bartron
Present									

**OLD BUSINESS**

**NEW BUSINESS**



**OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD**

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- A. Open the meeting to the public for visitors to address the board.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion**

**Roll Call Vote:**

Member	Mr. Hrbek	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	Mr. Friend	VACANT	Mrs. Clohessey	Mr. Bartron
Present									

- B. Close the meeting to the public for visitors to address the board.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Discussion**

**Roll Call Vote:**

Member	Mr. Koger	Mrs. Perna	Mrs. Ross	Mr. Saltzman	Mr. Friend	Mr. Hrbek	VACANT	Mrs. Clohessey	Mr. Bartron
Present									

**EXECUTIVE SESSION**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – CSA Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Roll Call Vote:**

Member	Mrs. Perna	Mrs. Ross	Mr. Saltzman	Mr. Friend	Mr. Hrbek	Mr. Koger	VACANT	Mrs. Clohessey	Mr. Bartron
Present									

**RESUME OPEN SESSION: Time:** \_\_\_\_\_

**MOTION TO ADJOURN MEETING: Time** \_\_\_\_\_

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Roll Call Vote:**

Member	Mrs. Ross	Mr. Saltzman	Mr. Friend	Mr. Hrbek	Mr. Koger	Mrs. Perna	VACANT	Mrs. Clohessey	Mr. Bartron
Present									