

**FRANKLIN BOARD OF EDUCATION
REGULAR MEETING
January 29, 2018
7:00 P.M.**

PRESIDENT’S STATEMENT – OPEN PUBLIC MEETING

The Board Secretary has advised me that this meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

ROLL CALL:

	Mr. Blondina	Mrs. Clohessey	Mr. Graham	Mr. Hrbek	Mrs. Murphy	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mrs. Zydon
PRESENT									
ABSENT									

A. Flag Salute & Pledge of Allegiance

B. APPROVAL OF MINUTES

1. To approve the 18 December 2017 Regular Meeting minutes.
2. To approve the 18 December 2017 Executive Session Meeting minutes.
3. To approve the 3 January 2018 Reorganizational Meeting minutes.

C. PRESENTATIONS

D. CORRESPONDENCE

1. Letter from the New Jersey Earth Science Association informing the Board that they will hold their April 2018 mineral show at the Robert Littell Center.
2. A Final Determination letter from the Mr. Bernard E. Piaia, Director, Office of School Facilities & Finance, for the Classroom #202 Restroom Project.
3. An Other Capital Project Determination letter from the Mr. Bernard E. Piaia, Director, Office of School Facilities & Finance, for the Classroom #202 Restroom Project.

4. A letter from the Sussex County Educational Services Commission informing the Board of the FY 2018-19 Tuition & Itinerant Program Rates.
 - a. To approve the FY 2018-19 rates for the Sussex County Educational Services Commission should the district utilize the services.

E. OPEN TO THE PUBLIC – NON-AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

F. COMMITTEE REPORTS

1. Finance/Building & Grounds Committee

- a. To approve the bills.
- b. To approve bills for the Cafeteria Account in the amount of **\$28,296.45**.
- c. To accept the Board Secretary's and Treasurer's reports for **31 December 2017**.
- d. To approve Transfers made by the Chief School Administrator after the **19 December 2017** regular meeting, with fund 10 debits totaling **\$66,300 [DOCUMENT A]** and the Board acknowledges that this/these transfer(s) may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23-2-12, the Business Administrator/ Board Secretary certifies that as of **31 December 2017**, no budgetary line item account has been over expended violating N.J.A.C. 6A:23A-16.10.
- f. The Board of Education certifies that no major account has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (roll call vote).

- g. To discuss the proposed timelines for the Classroom #202 Restroom Project.
 - i. To approve moving forward with the Classroom #202 Restroom Project.
 - ii. To approve Parette Somjen Architects to prepare all plans, specifications, drawings and necessary bid-related documents for the Classroom #202 Restroom Project and the Business Administrator ensures that funds are available for this project utilizing the Capital Reserve Account.
- h. To approve Dance Dimensions by Michelle use of the school auditorium, lobby and gym on the following days, pending receipt of required paperwork and payment in accordance with Policy 7510, Use of School Facilities:
 - Friday, 8 June 2018 from 3:00 p.m. to 9:00 p.m. for a dance rehearsal
 - Saturday, 9 June 2018 from 10:00 a.m. to 8:00 p.m. for a dance recital
- i. To approve Dance Unlimited use of the auditorium on Friday, 2 February 2018 after school for up to two hours, pending receipt of required paperwork.
- j. To approve extending the use of the zoom room by Wallkill Valley Junior Cheer through the week of 12 January 2018.
- k. To approve the use of the clock/scoreboard by St. Jude's basketball program on 31 January 2018 and 28 February 2018.
- l. To approve the following policies and regulations [**DOCUMENT B**]:
 - Policy 7101, Educational Adequacy of Capital Projects (Revised, page 9).
 - Policy 7425, Lead Testing of Water in Schools (New)
 - Policy and Regulation 7441, Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)

2. Personnel Committee

- a. To approve Lisa Vallacchi [Vice Principal] as School Safety Specialist.
- b. To approve the 10 month FY 2017-18 contract for part-time custodian Michael Higgins [**DOCUMENT C**].
- c. To approve the following degree change effective 1 January 2018, retroactive:
 - Amanda Huffman from BA Step13 to MA Step13 at the contracted salary of \$66,135 pending receipt of required paperwork [official transcripts].

- d. To approve the following policies and regulations [**DOCUMENT D**]:
 - Policy 3437, Military Leave (Revised)
 - Policy 4437, Military Leave (Revised)
 - Policy and Regulation 7440, School District Security (Revised)
- e. To report the start date of 21 December 2017 for part time aide, Kathleen Winkler.
- f. To report the start date of 2 January 2018 for part time aide, Elayna Hall.
- g. To report that college student Jed Gloria is doing his field placement with J & B Therapy at Franklin Borough School for seven weeks on Thursdays beginning 1 February 2018.
- b. To amend the Chief School Administrator job description [**DOCUMENT E**].
- c. To discuss the search process for hiring a new business administrator.

3. Education Committee

- a. To report on the Immunization Audit conducted by the Department of Health on 8 January 2018 [**DOCUMENT F**]. Franklin School is 100% compliant.
- b. To report the following students require home instruction as listed below:
 - 17-18.4 beginning 4 January 2018 for 10 hours per week at the contracted rate.
 - 17-18.5 beginning 4 January 2018 for 10 hours per week at the contracted rate.
 - 17-18.6 beginning 5 January 2018 for 5 hours per week at the contracted rate.
- c. To report the following students have ended home instruction as listed below:
 - 17-18.4 returned to school 18 January 2018.
 - 17-18.5 returned to school 18 January 2018.
- d. To act on the following HIB report (shared at the 18 December 2018 regular meeting in Executive Session):

● HIB 17-18.04	Unsubstantiated	Affirmed/Rejected/Modified
● HIB 17-18.05	Unsubstantiated	Affirmed/Rejected/Modified
- e. To approve the following policies and regulations [**DOCUMENT G**]:
 - Policy 0169.02, Board Member Use of Social Networks (New)
 - Policy 5516.01, Student Tracking Devices (New)
 - Policy 8507, Breakfast Offer Versus Serve (OVS) (M) Revised
 - Policy and Regulation 8630, Emergency School Bus Procedures (M) (Revised)
 - Policy 9242, Use of Electronic Signatures (New)

G. OLD BUSINESS

1. To remind the Board that Special Meetings for the strategic planning process with the New Jersey School Boards Association as the facilitator are scheduled for 8 February 2018, 6 March 2018 and 10 April 2018, with snow dates of 9 February 2018, 8 March 2018 and 11 April 2018.

H. NEW BUSINESS

I. BOARD SECRETARY'S REPORT

1. To review with the Board the timeline/deadline for the filing of the School Ethics/Financial Disclosure Statements.
2. To review the Department of Education's FY 2018-19 budget calendar:
 - By Tuesday 20 March 2018 the FY 2018-19 Budget is due to the Executive County Superintendent. Action on the proposed FY 2018-19 Budget will be on the Monday, 19 March 2018 Board meeting.
 - The Public Hearing will be held before the Wednesday, 25 April 2018 regular meeting.
 - To discuss the review of the proposed FY 2018-19 Budget by the Board.
3. To approve the FY 2017-18 Grant Carryover amendment for Basic IDEA grant [DOCUMENT H].
4. To approve the FY 2018-19 purchases to be made from the approved low bid vendors utilizing the Educational Data Services, Inc/West/Central New Jersey Cooperative Bidding Program with the Morris County Educational Services Commission as the lead agency, with the bid pricing being firm until 30 November 2018.

J. CHIEF SCHOOL ADMINISTRATOR'S REPORT

1. To report that Kelly Fedynich is Franklin Borough School's representative for the Governor's Educator of the Year Award.
2. To approve providing Kelly Fedynich \$250 to use in her classroom as the Governor's Educator of the Year Award recipient for Franklin Borough School.
3. To approve professional visitations and related travel for professional staff as listed in [DOCUMENT I].
4. To report on the fire alarm evacuation that took place on 8 January 2018.
5. To report that a fire drill was held on 4 December 2017 at 1:14 p.m. It took 2 minutes and 7 seconds to evacuate the building.

6. To report that a Lock Down security drill was held on 21 December 2017 at 1:15 p.m. It took 8 seconds for all building participants to lock down.

K. OPEN TO THE PUBLIC –VISITORS ADDRESS THE BOARD

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L. EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel - **Staff request for sick days**
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

M. MOTION TO ADJOURN MEETING