

# MINUTES OF REGULAR MEETING September 19, 2022

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, Nanci M. Davis  
John J. Friend, Shane Hrbek, Stephen Koger  
Stephanie Perna, James Saltzman  
John R. Giacchi, Chief School Administrator  
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Vacant Seat

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

## Approval of Regular Board Minutes

On motion by Mr. Hrbek, seconded by Mrs. Perna, and carried by the following roll call vote, approved the minutes of the following meeting as presented:

1. August 22, 2022 – Regular Meeting Minutes

**ATTACHMENT 1**

Yes	-	6
No	-	0
Abstain	-	Mrs. Clohessey, Mr. Hrbek

**DISCUSSION: NA**

**PRESENTATION: NA**

**CORRESPONDENCE: NA**

## OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items:

The Board Secretary read the following statement:

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At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

*No one addressed the Board.*

On motion by Mrs. Clohessey, seconded by Ms. Davis, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

### **BOARD SECRETARY’S REPORT:**

Mrs. Decker reported that there was no response to the vacant seat on the Board of Education and the posting of vacancy remains on the district website.

### **CHIEF SCHOOL ADMINISTRATOR’S REPORT**

- A. Mr. Giacchi provided an update on school events.
- B. Mr. Giacchi reported that the fire and security drills held during the month of August were as follows:
  - August 23, 2022 at 12:23 p.m. - Fire Drill
- C. Mr. Giacchi reported that the following William Paterson University (WPU) student will be doing clinical placement as follows:

School	Name	Grade	Cooperating Teacher	Dates	Days per week
WPU	Madison Struck	PS	Mrs. Mjihad	Sept-Dec	1

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**Personnel Committee – Kathleen Clohessey, Chair**

**Committee Update: NA**

**Discussion: NA**

On motion by Mr. Hrbek, seconded by Mr. Saltzman, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, acknowledges the following resignation effective-date changes:

<b>Staff Member</b>	<b>Position</b>	<b>Last Day of Employment</b>
Tammy Drake	Part-time Paraprofessional	<b>June 30, 2022</b>
Kristy Stanton	Full-time Teacher	<b>June 30, 2022</b>

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation:

<b>Staff Member</b>	<b>Position</b>	<b>Last Day of Employment</b>
Lisa Werdann	Full-time Paraprofessional	June 30, 2022

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves a onetime salary adjustment for Employee #7808 in the amount of \$1,522.

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the FY 2023 salary for the following employee previously approved at the May 2, 2022 board of education meeting:

<b>Name</b>	<b>Track/Step</b>	<b>Salary</b>
Frederic Street	BA/10	\$62,356

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the following start date for personnel appointed at its August 22, 2022 meeting:

<b>Staff Member/Appointment</b>	<b>Start Date</b>	<b>Compensation</b>
Stephanie Correal - Teacher (1 FTE)	<b>August 31, 2022</b>	On guide at BA Step 6 at \$60,356 per year

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves additional summer hours for the following staff member. Compensation at the contracted rate upon submission of timesheets:

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Staff Member	Additional Hours	Compensation
School Counselor – Christina Lash-Lain	1.5 hours	\$43.00 per hour

- G. Resolved that the Board of Education, upon recommendation of the chief School Administrator, rescinds the following extra-curricular appointment

Activity	Staff Member	Annual Stipend
Student Council Advisor	Laurie Black	\$3,690

- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular appointments for the 2022-2023 school year:

Activity	Staff Member	Annual Stipend
Boys Basketball - Assistant Coach	Tyler Zuccheri	\$2,696
RTI Director (Formerly I&RS)	Analee Felix	\$2,617

- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the below staff members to referee school sports. Compensation pending completion of timesheets:

Staff Member	Sport	Compensation
Ryan Ellis	Soccer	\$65 per game
Jill Helmstetter	Field Hockey	\$65 per game

- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel for the 2022-2023 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Alexandria Colfax - Part-time Paraprofessional (.71 FTE)	On or about September 12, 2022	\$15.67 per hour, no benefits, pending completion of required paperwork  <i>Plus \$1.00 per hour for providing a higher level of care, per contract.</i>
Doris Maldonado - Part-time Paraprofessional (.71 FTE)	On or about September 26, 2022	\$15.67 per hour, no benefits, pending completion of required paperwork
Erica Alonso - Part-time Paraprofessional (.71 FTE)	On or about September 20, 2022	\$15.67 per hour, no benefits, pending completion of required paperwork

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- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development:

Staff Member	Professional Development	Cost	Date
Sandy Molla-Saracco	31 <sup>st</sup> Annual School Health Conference, Somerset, NJ	<i>Registration:</i> • Up to \$225	October 19, 2022

- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the following appointments for 2022-2023 school year:

Staff Member	Start Date	Effective Date
Christine Gaydos - <b>Full-time Paraprofessional (1 FTE)</b>	September 1, 2022	\$15.67 per hour, benefit eligible  <i>Plus \$1.00 per hour for providing a higher level of care, per contract, originally approved at the August 22, 2022 BOE meeting.</i>
Federico Nostray Yafar – Part-time Custodian (.71 FTE) <b><i>This is a 10-month position</i></b>	On or about <b>September 19, 2022</b>	\$18.00 per hour, no benefits, pending completion of required paperwork
Denise O'Brien Part-time Paraprofessional <b>(.36 FTE)</b>	September 1, 2022	\$15.67 per hour, plus benefits  <i>Plus \$1.00 per hour for providing a higher level of care, per contract, originally approved at the August 22, 2022 BOE meeting</i>

- M. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2022-2023 school year: (Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)

Name	Position	Compensation
Roger DeGroat	Substitute Teacher	\$150 per day, no benefits, pending completion of required paperwork
James Gould	Substitute Teacher	\$150 per day, no benefits, pending completion of required paperwork
Hannah Macaluso-Green	Substitute Teacher	\$150 per day, no benefits, pending completion of required paperwork
Silvestre Mercado	Substitute Teacher	\$150 per day, no benefits, pending completion of required paperwork

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Name	Position	Compensation
Kenneth Silverman	Substitute Teacher	\$150 per day, no benefits, pending completion of required paperwork

N. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the staff member listed below to provide home instruction, compensation at the contracted hourly rate upon submission of timesheets:

Dates	Staff Member	Student	Home Instruction	Compensation
Beginning on or about September 6, 2022	Frederic Street - Teacher	#*****6979	A total of 10 hours per week	\$43.00 per hour

### EDUCATION COMMITTEE – Kathleen Clohessey – Chair

**Committee Update: NA**

**Discussion: NA**

On motion by Mr. Hrbek, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the Franklin Borough School (FBS) Emergency Remote Instructional Plan for a Public Health Related District Closure as per NJAC 6A:32-13.1. **Attachment 2**
- B. Resolved that the Board of Education approves the submission of the Full-time Principal Waiver Request for the 2022-2023 school year.
- C. Resolved that the Board of Education approves the submission of the Uniform State Memorandum of Agreement (MOA) Between the Franklin Board of Education and the Franklin Police Department for the 2022-2023 School year.
- D. Resolved that the Board of Education approves the purchase of an updated Pitney Bowes postage meter at a total cost of \$6,891.48 for five (5) years.
- E. Resolved that the Board of Education amends the J&B Therapy, LLC contract for the 2022-2023 previously approved at the June 6, 2022 Board of Education meeting from 16 payments to 20 payments.
- F. Resolved that the Board of Education approves a three (3) year subscription and professional development for Waggle Math, the digital component of Into Math for \$18,576.00.

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- G. Resolved that the Board of Education approves professional development for School Wide (Monthly ELA Coaching) at a cost of \$18,000.00 for the 2022-2023 school year.
- H. Resolved that the Board of Education approves a contract with GoGuardian at a cost of \$6,282.00 for the 2022-2023 school year.
- I. Resolved that the Board of Education approves the following service provider for the 2022-2023 school year:

Service Provider	Services	Costs
Lakeside Counseling Associates, LLC 350 Sparta Ave C-2A Sparta NJ 07871	Preschool Behaviorist	\$175 per hour not to exceed 360 hours for the 2022-2023 school year

- J. Resolved that the Board of Education approves the following contracts for the 2022-2023 school year:

Service Provider	Services	Costs
Best Choice Home Care, Limited Liability Company 210A Goldfinch Court Hackettstown NJ 07840	Substitute Nurse	\$68 per hour
Performance Pediatrics 156 State Route 15 North Lafayette NJ	Physical Therapy	\$80 per hour plus 1% administrative fee
Tri-County Behavioral Sparta Plaza Sparta NJ 07871	Student Counseling	\$75.00 per 45-minute session \$37.50 per 25-minute session \$75.00 per assessment

- K. Resolves that the Board of Education approves payment for the following services that were provided in the 2021-2022 school year:

Student	Service Provider	Service	Cost
#*****8921	Valley Hospital 223 N Van Dien Ave Ridgewood NJ 07450	Auditory Processing Evaluation	\$1,671.95

**FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair**

**Discussion/Comment: NA**

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On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated August 23, 2022 - September 19, 2022. **Attachment 3**

Fund 10	Charter School/ER FICA Share	23,103.69
Fund 11	General Expense	647,597.43
Fund 12	Capital Outlay	108,395.00
Fund 20	Special Revenue	107,587.05
Fund 60	Cafeteria	0
Fund 95	Student Activities	0
	<b>Total</b>	<b>886,683.17</b>

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for August 2022.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of August 31, 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of August 31, 2022, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**Attachment 4**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of August 2022. **Attachment 5**

- D. Resolved that the Board of Education approves travel expenses related to the NJSBA Annual Workshop to be held October 24 - 26, 2022 at Ocean Resort in Atlantic City, New Jersey:

Name	Hotel \$106/night	Mileage 316 miles @ .47	Food Allowance	Tolls and Parking	Total
Barton, Wayne	212.00	148.52	147.50	40.00	548.02
Decker, Barbara	212.00	148.52	147.50	40.00	548.02
Giacchi, J.R.	212.00	148.52	147.50	40.00	548.02

- E. Resolved that the Board of Education approves of the final expenditure reports for fiscal year 2022 for the following grants:



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IDEA Grant	Carryover to FY 2023
IDEA – Basic	\$0
IDEA – Preschool	\$0

ESEA GRANT	Carryover to FY 2023
Title I	\$1,460
Title II-A	\$0
Title IV	\$0

- F. Resolved that the Board of Education approves the following employees' salaries to be charged to ARP ESSER II grant in FY 2023:

Name	Amount	Percentage of Salary
Edwards, Janel	66,656	100%

- G. Resolved that the Board of Education approves Phase II of the Window Project to be included in FY 2024 budget with approximately \$502,000 ARP ESSER III funds to cover a portion of the project cost.
- H. Resolved that the Board of Education approves \$65 per game compensation for referees at athletic events for the 2022-2023 school year.
- I. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork:

Group/Organization	Dates/Times	Space
The Franklin Band	Saturday, December 17, 2022 from 12:30 p.m. to 4:30 p.m. inclusive of set-up and clean-up	<ul style="list-style-type: none"> <li>● Auditorium</li> <li>● 1 Bay under the stage</li> <li>● Gym for costume and instrument set-up</li> <li>● <b>Cost:</b> Custodial overtime fees TBD</li> </ul>

**OLD BUSINESS: NA**

**NEW BUSINESS:**

The Board President asked the board members to decide on convenient start times for the committee meeting schedules.

# MINUTES OF REGULAR MEETING

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### OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

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*No one addressed the Board.*

On motion by Mrs. Clohessey seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

### EXECUTIVE SESSION: NA

On motion by Mrs. Clohessey, seconded by Mr. Koger, and carried unanimously by voice vote, adjourned the meeting at 7:18 p.m.

Respectfully submitted,

Barbara A. Decker  
Business Administrator/  
Board Secretary