

MINUTES OF REGULAR MEETING AUGUST 26, 2019

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey, F. Cliff Graham
Shane Hrbek, Jeanine Paszkiel, Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Ronald Neal, Vacant Seat

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me that this meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

A. Approval of Regular Board Minutes

On motion by Mr. Blondina, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. July 29, 2019 – Regular Meeting – Minutes

Attachment 1

On motion by Mrs. Zydon, seconded by Mrs. Paszkiel, and carried by the following roll call vote, approved the minutes of the following meetings as presented:

2. July 29, 2019 – Executive Session Meeting – Minutes

Yes	-	5
No	-	0
Abstain	-	Mr. Hrbek, Mrs. Ross

PRESENTATIONS: NA

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items at 7:03 p.m.

Mr. Graham read the following statement:

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AUGUST 26, 2019

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Zydor, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, closed the meeting to the public for comment on agenda items at 7:04 p.m.

BOARD SECRETARY'S REPORT

Mrs. Decker reported the following:

- No letters of interest were received for the vacant board seat and the County Office has advised that we continue to advertise for the position.
- Audit is complete and presentation dates requested are September 23rd or October 14th.
- Playground equipment installation is to begin this week.
- The boiler project will be substantially complete by September 27, 2019.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following:

A. School updates:

- Parent letter
- Playground installation
- PTO driveway stenciling
- Staff reports on 9/3/19, students return 9/6/19
- Franklin Historical Society Reunion

B. Fire and security drills held during the month of July 2019 were as follows:

- July 24, 2019 - Shelter-in-Place Drill from 12:02 - 12:06 p.m.
- July 26, 2019 - Fire Drill from 10:00 - 10:05 a.m.

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COMMITTEE REPORTS

Personnel Committee – Kevin Blondina, Chair – Committee Report

Discussion: Mrs. Ross inquired about Item F – stipend approval.

Mr. Blondina provided an update on the Committee Meeting.

On motion by Mr. Hrbek, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves the part-time paraprofessional listed below to work a total of 10 hours per week of home instruction for student *****0643. Staff member to be compensated upon submission of timesheets:

Date	Staff Members	Home Instruction	Compensation
June 17, 2019 to June 22, 2019 Home Instruction	Nitoshia Young	10 hours	\$14.11 per hour
July 7, 2019 to July 13, 2019 Home instruction for the ESY program	Nitoshia Young	10 hours	\$14.11 per hour
July 14, 2019 to July 20, 2019 Home instruction for the ESY program	Nitoshia Young	10 hours	\$14.11 per hour
July 21, 2019 to July 27, 2019 Home instruction for the ESY program	Nitoshia Young	10 hours	\$14.11 per hour
July 28, 2019 to Aug 3, 2019 Home instruction for the ESY program	Nitoshia Young	10 hours	\$14.11 per hour
Aug 4, 2019 to Aug 10, 2019 Home instruction for the ESY program	Nitoshia Young	10 hours	\$14.11 per hour

- B. Resolved that the Board of Education approves the substitutes listed below for the ESY programs, to be compensated upon submission of timesheets:

ESY Position	Staff Member	Compensation
Substitute Teacher	Itzel Cordero	\$100 per day
Substitute Social Worker	Kristen Alonso	\$41.60 per hour

- C. Resolved that the Board of Education approves Meg Gummere and Sandy Molla-Saracco to each work five (5) additional seven (7) hour days during the summer, to be compensated at the per diem rate upon submission of time sheets.
- D. Resolved that the Board of Education approves increasing long-term substitute compensation to \$120 per day for the first 60 work days.

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- E. Resolved that the Board of Education approves the following appointments for the 2019-2020 school year pending receipt of required documentation:

Name/Position	Compensation	Effective Date (On or About)
Deborah Ball Full-time Special Education Teacher	BA Step 9 at \$59,621, full-time, plus benefits	9/1/2019
Meredith Eger Part-time Teacher (.71 FTE)	BA Step 1 at \$55,241, prorated, no benefits	9/1/2019
Wendy Healy Part-time School Nurse (.40 FTE)	BA Step 1 at \$55,241, prorated, no benefits	9/1/2019
Maryann Rose Long-term Substitute (4 th Grade)	\$120 per day for up to 60 work days	9/1/2019

- F. Resolved that the Board of Education approves the following full-time paraprofessional to work as a substitute teacher as needed during the 2019-2020 school year to be compensated with an annual stipend of \$3,000, per contract: *(Note that the \$3,000 stipend was previously approved at the May 20, 2019 meeting.)*

Employee/Position	Appointment	Annual Stipend
Anita Delihisani Full-time paraprofessional	Substitute Teacher	\$3,000

- G. Resolved that the Board of Education amends the following appointment previously approved at the June 19, 2019 meeting:

Name/Position	Compensation	Effective Date
Lisa Dylewski full-time paraprofessional New position funded by PEEA grant	\$14.11 per hour, plus benefits 6.5 hours a day 183 days	9/1/2019

- H. Resolved that the Board of Education approves the following substitutes for the 2019-2020 school year to be compensated upon submission of time sheets: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Position	Name	Compensation
Substitute Teacher	Joanne DeSantis Toni Hopp Cheyenne McDole	\$100 per day No benefits
Substitute Aide	Kathy Soberanes	\$10.00 per hour No benefits
Substitute Custodian	Alemy, Dayna Alemy, Kira Havel, Jason	\$10.00 per hour No benefits

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Position	Name	Compensation
	Henry, Alexa Kent, Silas Nunez, Miguel Rosco, Madison Stecher, Isabelle	

- I. Resolved that the Board of Education approves the following job descriptions:
- Chief School Administrator, CSA – **Attachment 2**
 - School Security Officer – **Attachment 3**
- J. Resolved that the Board of Education approves guide movement for Brianne McGlone from BA Step 5 to MA Step 5 beginning September 1, 2019.
- K. Resolved that the Board of Education approves Carrie Grace for regional professional development on September 3, 2019 at Walkkill Valley Regional High School at a cost of \$3,000 to be split evenly between the five regional school districts.
- L. Resolved that the Board of Education approves professional development as listed below:

Staff Member	Professional Development	Cost	Date
<u>Teachers:</u> JoAnn Clancy Karen Crosby Erin Garrity Amanda Huffman Suzanne O'Connor Rebecca Szymansky	Realtime Training	5 hours at \$41.60 per hour, per teacher Compensation upon submission of timesheets	8/22/19
<u>Teachers:</u> Caitlin Cleary Meredith Eger Jacqueline Falcon Kenza Mjahad	High Scope Training	5 hours at \$41.60 per hour, per teacher Compensation upon submission of timesheets <i>(Paid for by the PEEA Grant)</i>	8/23/19
<u>Paraprofessional:</u> Lisa Dylewski	High Scope Training	5 hours at \$14.11 per hour, per paraprofessional Compensation upon submission of timesheets <i>(Paid for by the PEEA Grant)</i>	8/23/19
Josh Savely	Basic Microsoft Office for CEFM's, New Brunswick, NJ	\$262 plus related travel	10/4/19

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Staff Member	Professional Development	Cost	Date
Michele Fuzia	Online Course – Targeted Topics in Behavior Analysis (5017A)	\$415 plus related travel	9/19 - 10/19
Michele Fuzia	Autism NJ's 37 th Annual Conference, Atlantic City, NJ	\$400 plus related travel and hotel expenses	10/17/19 & 10/18/19
Michele Fuzia	Online Course – Ethical and Professional Conduct of Behavior Analysts (50166)	\$730 plus related travel	11/19 - 12/19

M. Resolved that the Board of Education approves the second reading and adoption of the following policy update:

Number	Title	Attachment #
Policy 7446	School Security Program	Attachment 4

N. Resolved that the Board of Education approves, upon recommendation of the Chief School Administrator, the school security officer to carry a handgun in school buildings and on school grounds for 2019-2020 school year in accordance with Policy 7446 – School Security Program.

O. Resolved that the Board of Education rescinds, upon the recommendation of the Superintendent, its June 19, 2019 Resolution pertaining to the termination of Employee No. 7927 and approves the settlement agreement with Employee No. 7927 and accepts her voluntary resignation effective June 30, 2019.

Education Committee – Jeanine Paszkiel – Committee Report

Mrs. Paszkiel provided a summary of the Committee Meeting.

Discussion: NA

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried by the following roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the following service provider for the 2019-2020 school year:

Provider	Services	Compensation
Lake Drive Program 10 Mountain Lakes , NJ 07046	Educational Evaluations	\$800
	Speech Language Evaluations	\$800
	Other services as needed	Per rate sheet

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- B. Resolved that the Board of Education approves Lake Drive Program Specialized Evaluation Services to complete the following:

Student	Services	Cost
*****8036	Educational Evaluation	\$800
	Speech Language Evaluation	\$800
*****4147	Teacher of the Deaf Itinerant Services 1 - 50 min. session/week	Monthly Tuition: \$608.00 Annual Tuition: \$6,080.00

- C. Resolved that the Board of Education approves the out-of-district costs for the students listed below for the 2019-2020 school year:

Student ID	School	Dates	Rate
*****0643	Lord Stirling School 99 Stirling Road Basking Ridge, NJ 07920	September 2019 – June 2020	Tuition \$88,880.40 plus transportation
*****4660	Northern Hills Academy 10 Gail Court Sparta, NJ 07871	September 2019 – June 2019	Tuition \$48,873.00 Paraprofessional \$26,326.00 plus transportation

- D. Approve the following High Scope professional development providers for teacher training:

Trainer	Cost	Date
Gissela Barnas	\$1,500 <i>(paid for by the PEEA Grant)</i>	August 23, 2019
Tracy Crosby	\$1,500 <i>(paid for by the PEEA Grant)</i>	August 23, 2019

Finance/Building & Grounds – Ronald Neal, Chair – Committee Report

Mrs. Zydon provided a summary of the Committee Meeting.

Discussion: NA

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated July 30, 2019 through August 26, 2019. **Attachment 5**

Fund 10	Charter School/ER FICA Share	12,985.36
Fund 11	General Expense	447,211.77
Fund 12	Capital Outlay	338,472.72
Fund 20	Special Revenue	55,986.41

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Fund 60	Cafeteria	0
Fund 95	Student Activities	0
	Total	854,656.26

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for July 2019.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of July 31, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of July 31, 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 6**

Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of July 2019. **Attachment 7**

- C. Resolved that the Board of Education approves Parette Somjen Architects as the architect of record for fiscal year 2020 with the following rates:

Principal/Partner Licensed Architect	\$164.00/hour
Senior Associate/Director	\$154.00/hour
Associate/Senior Project Architect	\$143.00/hour

- D. Resolved that the Board of Education approves the following breakfast and lunch prices for the 2019-2020 school year:

	Student	Reduced	Adult
Breakfast	1.10	.30	2.10
Lunch	2.60	.40	4.00

- E. Resolved that the Board of Education approves the purchase of a Scag Bag Assembly Unit from Bassani Power Equipment of Hamburg, New Jersey, at a cost not to exceed \$2,945.
- F. Resolved that the Board of Education approves Aero Environmental Services, Inc. of Succasunna, New Jersey, to perform asbestos inspection services for a 12 month period beginning August 27, 2019 at a cost not to exceed \$850.

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- G. Resolved that the Board of Education approves Open Systems Integrators, Inc. of Hamilton, New Jersey, to provide services to interface the existing public address system with the new LENS System at a cost not to exceed \$2,039 utilizing Bid #ESCNJ 17/18-19; Co-op#65MCECCPS.
- H. Resolved that the Board of Education approves Wayne Tile Co. of Hamburg, New Jersey, to install new carpet in the Lower Annex area of the school at a cost not to exceed \$12,500.
- I. Resolved that the Board of Education approves the submission the Chief School Administrator's contract commencing October 1, 2019 - June 30, 2024 to the Interim Executive County Superintendent and the Executive County Business Official for review.
- J. Resolved that the Board of Education approves the purchase of the following kitchen equipment from Culinary Depot of Monsey, New York:

Equipment	Cost
Mobile Heated Cabinet	\$2,285
Heated Shelf Food Warmer	\$1,822
TOTAL	\$4,107

- K. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork and provided there is no conflict with school events:

Organization	Dates/Event	Facility Request
Cub Scout Pack 90	<ul style="list-style-type: none"> • Back-to-School Night: <ul style="list-style-type: none"> ➤ September 11, 2019 	Table
	<ul style="list-style-type: none"> • Recruitment Night from 6:00 - 7:30 p.m.: <ul style="list-style-type: none"> ➤ September 18, 2019 	Cafeteria for Recruitment Night
	<ul style="list-style-type: none"> • Den meetings from 6:30 - 7:30 p.m.: <ul style="list-style-type: none"> ➤ Wednesdays from September 18, 2019 to June 10, 2020 • Pack Meetings from 7:00 - 8:30 p.m.: <ul style="list-style-type: none"> ➤ November 22, 2019 ➤ December 13, 2019 ➤ March 20, 2020 ➤ May 15, 2020 	Art Room, Cafeteria, and/or Faculty Dining Room <i>Note that the fees for custodians and facilities are waived.</i>
	<ul style="list-style-type: none"> • Pinewood Derby set-up from 6:00 - 9:00 p.m.: <ul style="list-style-type: none"> ➤ January 17, 2020 • Pinewood Derby from 	Main Gym

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Organization	Dates/Event	Facility Request
	8:00 a.m. - 5:00 p.m.: ➤ January 18, 2020	
St. Jude's Basketball Program	• Basketball practice/games from 6:00 - 9:00 p.m.: ➤ Wednesdays from November 13, 2019 to Wednesday, March 25, 2020	Main Gym with use of scoreboard/clock for games
Franklin Education Foundation	• Professional Wrestling fundraiser from 5:00 - 11:00 p.m.: ➤ Friday, November 15, 2019	Main Gym and Gym entrance hallway <i>Note that the fees for custodians and facilities are waived.</i>

Attachment 6

OLD BUSINESS: NA

NEW BUSINESS:

Mrs. Zydon informed the Board that the Sussex County School Boards Association meeting is scheduled for September 26, 2019 at the Lafayette House.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board at 7:21 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Paszkiel, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board at 7:22 p.m.

**MINUTES OF REGULAR MEETING
AUGUST 26, 2019**

EXECUTIVE SESSION: NA

On motion by Mrs. Zydou, seconded by Mr. Hrbek, and carried unanimously by voice vote, adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary