

MINUTES OF REGULAR MEETING AUGUST 17, 2020

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, John Friend, F. Cliff Graham
Shane Hrbek, Stephen Koger, Ronald Neal
Suzanne Ross, Sarah Zydor
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Kathleen Clohessey

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease and Prevention (CDC) regarding social distancing, the board of education and the public will participate in this meeting using the digital platform *Zoom*.

Approval of Regular Board Minutes

On motion by Mrs. Ross, seconded by Mr. Hrbek and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. July 13, 2020 – Regular Meeting – Minutes

Attachment 1

PRESENTATIONS: NA

CORRESPONDENCE:

- A. 2020-2021 School Use Request - Girl Scout Troop 95328

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Hrbek, seconded by Mrs. Zydor, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items.

The Board Secretary read the following statement:

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At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mr. Bartron, seconded by Mr. Neal, and carried unanimously by voice vote, closed the meeting to the public for comment on agenda items.

BOARD SECRETARY’S REPORT:

- A. School Updates – no updates

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates provided by Mr. Giacchi
- B. Mr. Giacchi reported that no fire or security drills were held during the month of July 2020 because school closed beginning March 16, 2020 as a result of the executive order given by New Jersey Governor Phil Murphy to minimize exposure to the coronavirus (COVID-19).

Personnel Committee – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mr. Hrbek, seconded by Mr. Bartron, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the resignation from the following staff members:

Employee	Position	Effective Date
Wendy Healy	Part-time Nurse	June 30, 2020
Michelle Minimi	Guidance Counselor	September 22, 2020

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- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves summer hours at the rate of \$41.60 per hour to the following staff members, payable upon submission of timesheets:

Teacher	Reason	Hours	Compensation
Karen LoPorto	Summer Technology Work	An additional 10 hours	\$41.60 per hour
Sabrina Sienkiewicz	<ul style="list-style-type: none"> • Relocate Health Office to New Location • Complete New Student and Transfer Paperwork 	Up to a total of 20 hours	\$41.60 per hour

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the resolution approved at the July 13, 2020 board meeting regarding summer CST hours to include the following teacher to be compensated upon submission of timesheets:

Teacher	Compensation
Tizzano, Elaine	\$41.60 per hour

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Janice Fried for speech services for up to 10 hours of summer work at the contact rate of \$41.60 per hour.
- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, authorizes the Chief School Administrator to hire new employees to be approved at the September 2020 Board of Education Meeting.
- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following appointments for the 2020-2021 school year, pending completion of required paperwork:

Name/Position	Compensation	Effective Date
Christina Lash-Lain, Full-time School Counselor	MA Step 3 \$60,975, plus benefits	8/31/2020
Patricia Foote Lovett, Part-time Nurse (.4)	BA Step 1, \$22,430 <i>prorated</i> , no benefits	8/31/2020

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the application for degree change for Lisa Grillo beginning September 1, 2020 at MA +30 Step 12 with a salary of \$73,680.

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- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the revised annual appointments for custodians for the 2020-2021 school year based on the collective bargaining agreement commencing July 1, 2020 - June 30, 2023 and approved at the July 13, 2020 board of education meeting:

Name	FTE	Longevity	Salary
Cahill, Robert	0.63		20,457
Clint, Michael	1		41,396
Higgins, Michael (10-month employee)	0.63		13,902
McDole, David	1	1,500	51,142
McDole, Sheri	0.63	1,500	22,027
Savely, Joshua	1	1,000	46,281

- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves increasing the hours for the part-time custodians listed below:

Part-time Custodian	Temporary Hours	Effective
Bruce Cahill	From 5 hours per day to 8 hours per day, 5 days per week	August 18, 2020 through September 30, 2020 <i>Note that this employee is eligible for benefits after 60 days from commencement of the increase in hours.</i>
Sherrie McDole	From 5 hours per day to 8 hours per day, 5 days per week	August 18, 2020 through September 30, 2020 <i>Note that this employee is eligible for benefits after 60 days from commencement of the increase in hours.</i>

- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the retirement date for teacher Patricia MacDonald to June 30, **2020**. *(At the July 13, 2020 Board of Education Meeting, Patricia MacDonald's retirement date was approved as June 30, 2019.)*
- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the second reading and adoption of the following policy update:

Number	Title	Attachment #
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M)	Attachment 2

- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the requested leave from the following staff members:

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Staff Member	Type of Leave Requested	Dates Requested
Melissa Daly	<i>Families First Coronavirus Response Act (FFCRA): 2 weeks emergency paid sick leave @ \$200/day under the Emergency Paid Sick Leave Act (EPSLA) followed by ten (10) weeks of paid leave provided by Emergency Family and Medical Leave Expansion Act (EFMLEA). No sick days to be charged. Request for Leave due to Unavailability of Childcare.</i>	August 31, 2020 – November 30, 2020
Joshua Savely	Request for FMLA to bond with newborn	On or about October 9, 2020 for 12 consecutive weeks

Education Committee – Suzanne Ross, Chair

Discussion: NA

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the following service provider for the 2020-2021 school year:

Provider	Service(s)	Cost
Mountain Lakes Board of Education 96 Powerville Road, Suite 1 Mountain Lakes, NJ 07046	Itinerant Services for Students with Hearing Loss	\$165 per hour

- B. Resolved that the Board of Education approves the following services for the 2020-2021 school year:

Provider	Student ID	Cost
Mountain Lakes Board of Education Itinerant Services for Student with Hearing Loss	#*****4147	\$165 per session 4 sessions per year

- C. Resolved that the Board of Education approves the following out-of-district costs for the 2020-2021 school year:

Student ID	School	Dates	Rate
#*****1041	Lakeland Andover 20 Jefferson Street Newton, NJ 07860	September 2020 - June 2021	Tuition \$55,800 <i>Plus transportation</i>

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D. Resolved that the Board of Education approves the second reading and adoption of the following policies and regulations updates:

Number	Title	Attachment #
P 2270	Religion in Schools (R)	Attachment 3
P 2622	Student Assessment (R)	Attachment 4
P & R5111	Eligibility of Resident/Nonresident Students (R)	Attachment 5 & 6
P & R5200	Attendance (R)	Attachment 7 & 8
P & R5320	Immunization (R)	Attachment 9 & 10
P 5610	Suspension (R)	Attachment 11
R 5610	Suspension Procedures (R)	Attachment 12
P 5620	Expulsion (R)	Attachment 13
P & R8320	Personnel Records (R)	Attachment 14 & 15

E. Resolved that the Board of Education approves McGraw Hill Reading Wonders Subscription for \$3,002.43 for the 2020-2021 school year.

On motion by Mr. Graham, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the following resolution:

F. Resolved that the Board of Education suspends the requirement for the first and second reading section of Policy # 0131 - Bylaws and Policies for only the August 17, 2020 Board of Education meeting for the purpose of immediately adopting and/or amending the policies listed below:

Number	Title	Attachment #
P 1648	Restart and Recovery Plan Appendices	Attachment 16 Attachment 16.a
P 1648.02	Remote Learning Options for Families (M) (<i>adopt</i>) Appendices	Attachment 17 Attachment 16.a
P 8451	Control of Communicable Disease (<i>amend</i>)	Attachment 18

FINANCE/BUILDINGS & GROUNDS – John Friend, Chair – Committee Report

Discussion:

Mr. Friend provided an update on the Finance & Buildings & Grounds Committee meeting.

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the vendor payments dated July 14, 2020 - August 17, 2020. **Attachment 19**

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Fund 10	Charter School/ER FICA Share	125,526.48
Fund 11	General Expense	393,745.15
Fund 12	Capital Outlay	86,136.20
Fund 20	Special Revenue	89,310.99
Fund 60	Cafeteria	1,904.85
Fund 95	Student Activities	385.00
	Total	697,008.67

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for June 2020.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of June 30, 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 20**

- C. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for July 2020.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of July 31, 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of July 31, 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 21**

- D. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of June 2020 – PEA Only. **Attachment 22**

- E. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of July 2020. **Attachment 23**

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- F. Resolved the Board of Education approves the purchase of STEAM Maker Activity Cart from School Specialty at a cost not to exceed \$6,102 utilizing NJ State Contract #CUSTBID#T0114.
- G. Resolved that the Board of Education approves the 2020-2021 annual subscription with Intrado Interactive Services Corporation for SchoolMessenger software at a cost not to exceed \$5,000.
- H. Resolved that the Board of Education approves the 11-month subscription of Dude Software commencing August 1, 2020 - June 30, 2020 at a cost not to exceed \$2,542.
- I. Resolved that the Board of Education accepts the following donations:

Donation From	Purpose	Amount
Anonymous	Reduce cafeteria balance of students eligible for reduced lunch program	\$138.61
Anonymous	Reduce cafeteria balance of students eligible for reduced lunch program	\$138.00

- J. Resolved that the Board of Education authorizes the board secretary to submit the following discretionary grant funds application with a project period commencing August 1, 2020 - September 30, 2022:

GRANT	AMOUNT
Digital Divide – Discretionary Grant	\$17,735

- K. Resolved that the Board of Education authorizes the board secretary to submit the FEMA – CARES Relief application on behalf of the school district.

OLD BUSINESS: NA

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Hrbek, seconded by Mr. Bartron, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the

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bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mr. Ryan Ellis, President, Franklin Education Association, addressed the Board regarding his concerns over safety and minimum standards not being met. He also thanked the Board and Administration for their support.

Mrs. Suzette Houdershieldt, payroll clerk, addressed the Board regarding her concerns over the health and safety of students and co-workers regarding the use of masks.

Mr. Robert Ernst, teacher, addressed the Board regarding his concerns over re-opening school.

Mr. Giacchi responded.

Mrs. Heather Labance, teacher, addressed the Board, expressing her disappointment of no consideration for high risk teachers.

On motion by Mrs. Ross, seconded by Mr. Neal, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

On motion by Mr. Hrbek, seconded by Mr. Bartron, and carried unanimously by voice vote, reopened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

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Ms. Ashley Molinini, parent, addressed the Board regarding the plan to reopen school.

Mr. Giacchi responded that the school reopening will move forward as outlined.

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Ms. Stephanie Sapio, teacher, addressed the Board regarding the number of families who responded to the survey.

Mrs. Lisa Vallacchi, Vice-Principal, responded.

Mrs. Joanne Clancy-Muller, teacher and parent, addressed the Board regarding her concern for the safety of co-workers.

Ms. Liz Mercero, parent, addressed the Board regarding who will be returning.

Mr. Giacchi responded that he cannot comment on personnel matters.

Ms. Jennifer Passmore, 5th grade parent, addressed the Board on how remote and in-person teaching/learning will be handled.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Ross, seconded by Mr. Bartron, and carried unanimously by voice vote, adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary