

MINUTES OF REGULAR MEETING MAY 3, 2021

AT 7:00 p.m. via *Zoom*

PRESENT: Michelle Babcock, Wayne Bartron, Kathleen Clohessey
John J. Friend, F. Cliff Graham, Shane Hrbek
Stephen Koger, Ronald Neal [arrived at 7:27 p.m.]
Suzanne Ross [arrived at 7:07 p.m.]
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease Control and Prevention (CDC) regarding social distancing, the board of education and the public will participate in this meeting using the digital platform *Zoom*.

Virtual attendees are asked to please stay muted until the Public Comment section. How to participate in the meeting will be explained at Public Comment.

Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the minutes of the following meeting as presented:

1. April 12, 2021 – Regular Meeting Minutes

Attachment 1

Yes	-	7
No	-	0
Abstain	-	0

PRESENTATIONS:

- A. Eagle Scout Project – Master Noah DeRenzo
- B. Budget Presentation – Mrs. Barbara Decker, Business Administrator/Board Secretary and Mr. John Giacchi, Chief School Administrator

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On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the following resolution:

Resolved that the Board of Education approves the Eagle Scout Project presented by Noah DeRenzo at the May 3, 2021 Board Meeting:

Yes	-	8
No	-	0
Abstain	-	0

OPEN TO THE PUBLIC – FY 2021-2022 Final Budget

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the 2021-2022 Final Budget.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mr. Hrbek, seconded by Mr. Neal, and carried unanimously by voice vote, closed the meeting to the public for comment on 2021-2022 Final Budget.

BUDGET:

A. ADOPTION OF THE 2021-2022 FINAL BUDGET

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, adopted the following resolution:

RESOLVED that the Board of Education adopts the 2021-2022 school year budget using 2021-2022 state aid allocations and that the Secretary to the Board of Education be authorized

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to submit the following final budget to the Executive County Superintendent of Schools for certification in accordance with statutory deadline:

BE IT FURTHER RESOLVED that the district place a "user-friendly" summary of the budget on the district's website per N.J.A.C. 6A:23A-8.1(c) within 48 hours after the public hearing on the budget.

	General Fund	Special Revenue	Total
2021-2022 Budget	\$10,949,674	\$1,721,134	12,670,808
Less: Anticipated Revenue	\$4,848,494	\$1,721,134	6,569,628
Taxes to be Raised	\$6,101,180	0	6,101,180

CAPITAL RESERVE WITHDRAWAL

RESOLVED that the Board of Education requests approval of capital reserve withdrawal in the amount of \$924,000 with the 2021-2022 final budget.

Project	Projected Cost
Window Replacement Phase 1	\$924,000

PROFESSIONAL SERVICES 2021-2022

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Borough Board of Education hereby establishes the following maximums for the 2021-2022 fiscal year as follows:

Professional Service	Amount
Legal	\$32,500
Audit	\$27,000
Physician	\$5,500
Architect/Engineer	\$25,000

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

SCHOOL DISTRICT TRAVEL MAXIMUM 2021-2022

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-2022 school year; and

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WHEREAS, travel and expense reimbursement has reached a total amount of \$8,246.00 as of April 27, 2021 NOW, THEREFORE, BE IT RESOLVED, that the Franklin Borough Board of Education, in the County of Sussex, New Jersey, hereby establishes the school district maximum for the 2021-2022 school year at the sum of \$46,650; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Discussion: NA

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mrs. Ross, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY’S REPORT

Mrs. Decker thanked the board members for their support of the FY22 Budget.

CHIEF SCHOOL ADMINISTRATOR’S REPORT

A. School updates - Mr. Giacchi provided school updates on numerous topics.

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B. Mr. Giacchi reported that the fire and security drills held during the month of April 2021 were as follows:

- April 29, 2021 at 8:45 a.m. - Fire drill
- April 29, 2021 at 8:49 a.m. - Shelter-in-Place which transitioned into a lockdown drill

Personnel Committee – Shane Hrbek, Chair

Discussion: NA

On motion by Mr. Graham, seconded by Mr. Neal, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Other Paid Leave due to the COVID-19 pandemic from April 2, 2021 through April 30, 2021 as listed below:

Employee Attendance ID#	Number of Other Paid Days
#628	8 days
#394	4 days
#7874	10 days
#8059	8 days
#8049	9 days

B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following annual appointments for tenured and non-tenured certificated staff for the 2021-2022 school year. Salaries to be adjusted pending settlement of new collective bargaining agreement.

2021-22 Tenured Certificated Staff						
Name	Track	Step	FTE	Salary	Longevity	TOTAL
Bargiel, Sandy	MA+30	18	1	91,605	1,500	93,105
Bartholomew, Elaine	MA/BA+45	18	1	89,385	1,500	90,885
Black, Laurie	MA/BA+45	13	1	74,456	1,500	75,956
Crosby, Karen	MA/BA+45	15	1	80,428	1,500	81,928
Daly, Melissa	MA/BA+45	7	1	62,805		62,805
Davies, Lauren	MA+30	15	1	82,638	1,500	84,138
Diaz-Rojas, Ariadne	MA/BA+45	18	1	89,385	1,500	90,885
Dippel, Jaime	BA	14	1	73,142	1,500	74,642
Eber, Amanda	MA/BA+45	14	1	77,442	1,500	78,942
Ellis, Ryan	BA	15	1	76,128		76,128
Emery, Danielle	MA/BA+45	7	1	62,805		62,805
Fanuel, Melissa	MA/BA+45	18	1	89,385	1,500	90,885
Fuzia, Michele	MA/BA+45	15	1	80,428	1,500	81,928
Garris, Jessica	MA/BA+45	5	1	61,600		61,600

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2021-22 Tenured Certificated Staff						
Gay, Sarah	BA	5	.8	45,840		45,840
Grillo, Lisa	MA+30	12	1	73,680		73,680
Gummere, Margaret	MA/BA+45	18	1	89,385	1,500	90,885
Helmstetter, Jill	BA	18	0.71	60,410	1,500	61,910
Hendershot, Alison	BA	18	1	85,085	1,500	86,585
Kilmat, Kelly	MA/BA+45	15	1	80,428	1,500	81,928
Kota, Christy	MA/BA+45	13	1	74,456	1,500	75,956
Labance, Heather	BA	11	1	64,315		64,315
LoPorto, Karen	MA+30	18	1	91,605	1,500	93,105
Maurin, Amy	MA/BA+45	6	1	62,140		62,140
McGlone, Brianne	MA/BA+45	6	1	62,140		62,140
Molla-Saracco, Sandra	MA+60	18	1	94,460	2,000	96,460
Panaite, Kimberly	MA+30	15	1	82,638	1,500	84,138
Samiljan, Jason	MA/BA+45	18	1	89,385	1,500	90,885
Sapio, Stephanie	BA	16	1	79,114	1,500	80,614
Savino, Courtney	MA/BA+45	7	1	62,805		62,805
Siegert, Jason	BA+30	14	1	75,423	1,500	76,923
Sparta, Kelly	MA/BA+45	15	1	80,428	1,500	81,928
Speer, Nicholas	BA	11	1	64,315		64,315
Storch, Melissa	BA	5	1	57,300		57,300
Street, Frederic	BA	7	1	57,671		57,671
Symons, Cassandra	BA	12	1	67,170		67,170
Tizzano, Elaine	BA	18	1	85,085	1,500	86,585
Winters, Amanda	MA/BA+45	14	1	77,442	1,500	78,942
Zaremba, Shannon	BA+30	8	1	61,425		61,425

End – 2021-2022 Tenured Certificated Staff table

2021-22 Non-Tenured Certificated Staff					
Name	Tenure Date	Track	Step	FTE	Salary
Ball, Deborah	9/2/2023	BA	10	1	62,060
Cleary, Caitlyn	9/2/2023	BA	2	1	56,375
Foote-Lovett, Patricia	9/1/2024	BA	1	.4	22,430
Fried, Janice	10/2/2022	MA+30	14	1	79,652
Garrity, Erin	9/2/2021	MA/BA+45	4	1	61,275
Gori, Kailee	9/1/2024	BA	1	1	56,075
Icolari, Alyssa	9/2/2023	MA/BA+45	5	1	61,600
Lange, Chelsea	9/2/2023	MA/BA+45	2	1	60,675
Lash-Lain, Christina	9/1/2024	MA/BA+45	3	1	60,975
Mjahad, Kenza	9/2/2023	BA	2	1	56,375
Roberts, Laura	9/2/2023	BA	10	1	62,060
Sheldon, Ashley	1/3/2023	BA	3	1	56,675
Sienkiewicz, Sabrina	9/26/2021	BA	7	1	58,505

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2021-22 Non-Tenured Certificated Staff					
Sisco, Jennifer	3/13/2023	MA/BA+45	3	1	60,975
Stanton, Kristy	9/1/2024	BA	3	1	56,675
Szymansky, Rebecca	9/2/2021	MA/BA+45	4	1	61,275
Zuccheri, Tyler	10/8/2023	BA+30	2	1	58,525

End – 2021-2022 Non-tenured Certificated Staff table

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following annual appointments for paraprofessionals for the 2021-2022 school year. Salaries to be adjusted pending settlement of new collective bargaining agreement.

2021-22 Paraprofessionals			
Name	FTE	Salary	Stipend
Alemy, Beth	.71	13,380.85	
Conte, Lisa	.71	13,261.70	
Cross, Donna	.75	13,920.81	
Davis, Lisa	.75	13,920.81	
Delhasani, Anita	1.0	17,235.86	3,000
DeVore, Lauren	.75	13,920.81	
Drake, Tammy	.71	13,261.70	
Dylewski, Lisa	1.0	17,235.86	3,000
Ehlberg, Lisa	.75	13,920.81	
Formica, Barbara	.75	13,920.81	
Furman-Leve, Trisha	.71	13,261.70	
Gallagher, Lisa	.71	13,261.70	
Gamella, Elda	.71	13,258.35	
Gamutan, Jane	.57	10,606.68	
Gaydos, Christine	.75	13,920.81	
Gencarelli, Joseph	.75	13,921.27	
Grabkowski, Ann	.71	13,261.70	
Kent, Dorothy	.71	13,618.07	
Mazzei, Johanna	.75	14,047.08	
McCann, Amy	1.0	17,235.86	
McDole, Cheyenne	.71	13,258.35	
O'Brien, Denise	.36	6,629.18	
Papadoupalos, Melissa	.75	13,920.81	
Payton, Mary	.71	14,361.41	
Powell-Hicks, Shelby	.75	13,920.81	
Riso, Rosalba	.71	13,261.70	
Sollitto, Holly	.71	13,261.70	
Talmadge, Crystal	.71	13,261.70	
Vitrano, Angela	.71	13,261.70	

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2021-22 Paraprofessionals			
Voegele, Dolores	1.0	17,235.86	
Werdann, Lisa	1.0	17,235.86	3,000
Zierold-Soares, Eve	1.0	17,235.86	

End – 2021-2022 Paraprofessionals table

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments for secretaries for the 2021-2022 school year. Salaries to be adjusted pending settlement of new collective bargaining agreement.

Name	FTE	Salary
Carr, Joyce	1	38,557
Panagakis, Harriet	1	38,940
Wylie, Sharon	1	38,556

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments for the confidential secretaries and treasurer for the 2021-2022 school year. Salaries to be adjusted pending settlement of new collective bargaining agreement.

Name	FTE	Longevity	Salary	TOTAL
Crum, Pamela	0.1		6,630	6,630
Mangine, Donna	1	800	62,694	63,494
Rose, Cecilia	1	800	64,376	65,176

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments for custodians for the 2021-2022 school year:

Name	FTE	Longevity	Salary
Cahill, Robert	1		40,538
Clint, Michael	1		43,052
Higgins, Michael (10-month employee)	0.63		17,269
McDole, David	1	1,500	53,188
McDole, Sheri	1	1,500	43,156
Rosko, Madison	.63		22,308
Savely, Joshua	1	1,500	48,132

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- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2021-2022 contract for Barbara Decker, Business Administrator/Board Secretary, at an annual salary of \$127,305 and other benefits per contract as depicted in **Attachment 2**.
- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2021-2022 contract for Carolyn Ryder, Supervisor of Instruction, at an annual salary of \$105,196 and other benefits per contract as depicted in **Attachment 3**.
- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2021-2022 contract for Lisa Vallacchi, Vice Principal, at an annual salary of \$111,375 and other benefits per contract as depicted in **Attachment 4**.
- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following annual appointments for the 2021-2022 school year:

Name/Position	Compensation	
Robert Hennessy – School Security Officer	\$41,427.28	Attachment 5
Arcangelo Iurato – Technology Coordinator	\$68,850	Attachment 6

- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the school security officer to carry a handgun in school buildings and on school grounds for the 2021-2022 school year in accordance with Policy 7446 – School Security Program.
- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the second reading and adoption of the following regulation update:

Number	Title	Attachment #
R 1642	Earned Sick Leave Law (M)	Attachment 7

EDUCATION COMMITTEE – Suzanne Ross, Chair

Mrs. Ross provided an update from the Committee Meeting.

Discussion:

- Discussion on Extended School Year and Academic School Year that were approved this evening.

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On motion by Mr. Koger, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the following home instruction in a hospital setting:

Student	Service Provider & Service	Dates	Cost
#*****9349	Learn Well - Home Instruction in a Hospital Setting	March 15, 2021 - March 19, 2021	\$269.33

- B. Resolved that the Board of Education approves the following psychiatric evaluation:

Student	Provider	Cost
#*****6979	Dr. Fennelly	\$700

- C. Resolved that the Board of Education amends the 2020-2021 School Year Calendar as follows:

Date	Change
Field Day - Friday, May 28, 2021	Full day dismissal for staff and students as per agreement with the Franklin Education Association stating full day dismissal on Field Day is not precedent setting.

- D. Resolved that the Board of Education approves the following extended school year (ESY) programs and related services for select students (IEP driven):

Extended School Year (ESY) Programs

Program Type	Dates	Time	Staff
Preschool	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 2 Aides
K/1 st Resource	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 1 Aide
K-2 nd Self-Contained	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 2 Aides
4 th /5 th Resource	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 1 Aide
5 th /6 th Self-Contained	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 2 Aides

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Program Type	Dates	Time	Staff
5 th /6 th BD	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 1 Aide
7 th /8 th BD	7/6/21 - 8/5/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 2 Aides
Autistic	7/6/21 - 8/19/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Teacher 2 Aides

- E. Resolved that the Board of Education approves the following extended school year (ESY) related services for select students (IEP driven):

Extended School Year (ESY) Related Services

Program Type	Dates	Schedule/Time	Staff
Speech Language Services	7/6/21 - 8/19/21	Up to 125 hours per speech language service schedule	2 Speech Language Specialists
Occupational Therapy (OT) Services	7/6/21 - 8/19/21	Up to 80 hours per OT service schedule	1 OT or 1 Certified OT Assistant
Physical Therapy (PT) Services	7/6/21 - 8/19/21	Up to 40 hours per PT service schedule	1 PT
Nurse Services	7/6/21 - 8/19/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 Nurse
School Security Officer Services	7/6/21 - 8/19/21	Monday - Thursday 9:00 a.m. - 11:30 a.m.	1 School Security Officer

- F. Resolved that the Board of Education approves the following Summer Extension Programs (Session A and Session B) for select students as follows:

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Academic Extension Summer Programs

Session	Dates	Time	Grade Level Groups (ELA & Math)	Staff
A	7/6/21 – 7/22/21 (3 weeks)	Monday - Thursday 9:00 a.m. - 11:30 a.m.	ELL 1-2 3-4 4-5 6-8	5 teachers
B	7/26/21 - 8/12/21 (3 weeks)	Monday - Thursday 9:00 a.m. - 11:30 a.m.	ELL 1-2 3-4 4-5 6-8	5 teachers

- G. Resolved that the Board of Education approves summer custodial help Monday through Friday from 7:00 a.m. - 3:00 p.m. from June 21, 2021 through August 31, 2021.
- H. Resolved that the Board of Education approves Educere – Virtual Education to provide summer school, if necessary, at a cost of \$195 per student per subject to be funded by the district.
- I. Resolved that the Board of Education approves AMC Theaters in Rockaway, New Jersey as a field trip destination for the 2020-2021 school year.
- J. Resolved that the Board of Education approves the Blanket Approval for Field Trips pending authorization of the administration for the 2021-2022 school year.

Attachment 8

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Mr. Friend provided an update on the committee meeting.

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated April 13, 2021 - May 3, 2021.

Attachment 9

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Fund 10	Charter School/ER FICA Share	60,474.79
Fund 11	General Expense	763,077.70
Fund 12	Capital Outlay	11,006.00
Fund 20	Special Revenue	65,664.32
Fund 60	Cafeteria	15,347.27
Fund 95	Student Activities	771.66
Total		916,341.74

- B. Resolved that the Board of Education approves the second renewal with Maschio's Food Services, Inc. of Chester, New Jersey, to serve as Food Service Management Company (FSMC) for the 2021-2022 school year with an annual management fee of \$8,240 and a guarantee of \$15,000.
- C. Resolved that the Board of Education approves the following Annual Certification of Taxes for fiscal year 2021-2022:

ANNUAL CERTIFICATION OF TAXES JULY 1, 2021 TO JUNE 30, 2022

Month	General Fund Tax Levy	Date Due to BOE
JULY 2021	\$ 508,432.00	7.15.2021
AUGUST 2021	\$ 508,432.00	8.16.2021
SEPTEMBER 2021	\$ 508,432.00	9.15.2021
OCTOBER 2021	\$ 508,432.00	10.15.2021
NOVEMBER 2021	\$ 508,432.00	11.15.2021
DECEMBER 2021	\$ 508,432.00	12.15.2021
JANUARY 2022	\$ 508,432.00	1.14.2022
FEBRUARY 2022	\$ 508,432.00	2.15.2022
MARCH 2022	\$ 508,432.00	3.15.2022
APRIL 2022	\$ 508,432.00	4.15.2022
MAY 2022	\$ 508,432.00	5.16.2022
JUNE 2022	\$ 508,428.00	6.15.2022
TOTAL	\$ 6,101,180.00	

- D. Resolved that the Board of Education approves the submission of the Zoom Room (old girl's gym) project application, which is included in the District's Long-Range Facility Plan (LRFP), to the New Jersey Department of Education as an Other Capital Project.

ANNUAL APPOINTMENTS - FY 2021-2022

- E. Resolved that the Board of Education approves the FY 2021-2022 Annual Personnel Appointments, Authorizations, or Designations as listed below:

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2021-2022 Appointments, Authorizations, or Designations	Staff Member(s)	Annual Stipend
Appoint Public Agency Compliance Officer (per Affirmative Action requirements), Contracting Agent, Qualified Purchasing Agent and the Custodian of Records	Barbara Decker	N/A
Appoint Attendance Officer	Chelsea Lange	N/A
Appoint School Examiner	Sandra Molla-Saracco	N/A
Appoint Affirmative Action/504 Compliance Officer	Christina Lash-Lain	N/A
Appoint Child Study Team Coordinator	Margaret Gummere	\$3,641
Appoint School Safety Specialist	Lisa Vallacchi	N/A
Authorize the Chief School Administrator and Business Administrator/Board Secretary to implement the 2021-2022 budget pursuant to the policies and regulations of the NJ State Department of Education and the Franklin Board of Education.	John Giacchi Barbara Decker	N/A
Authorize the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the board. Any such approval shall be presented to the Board for ratification at its next meeting as per NJSA 18A:19-4.1.	Barbara Decker	N/A
Authorize the Chief School Administrator to declare miscellaneous items no longer needed as surplus and dispose of these items.	John Giacchi	N/A
Authorize the Business Administrator to make purchases up to the bid threshold utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from other qualified pricing cooperatives/consortiums approved/awarded vendors.	Barbara Decker	N/A
Authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.	Barbara Decker	N/A
Authorize the Chief School Administrator and/or the Business Administrator to enter into inter-local agreement with other school districts, municipalities and/or county governments for miscellaneous services, supplies or equipment	John Giacchi Barbara Decker	N/A

End - 2021-2022 Appointments, Authorizations, or Designations table

F. To adopt the following Annual Professional & Service Provider Appointment Resolution:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

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NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Franklin that the following professionals and service providers be contracted as by the Franklin Board of Education for the 2021-2022 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

- 1) Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq.

Title	Hourly Rate
Attorney	150.00
Law Clerks and Paralegals	90.00

- 2) Nisivoccia LLP, Valerie A. Dolan, Board Auditor, not to exceed \$26,700

- 3) Parette Somjen Architects, LLC

Title	Hourly Rate
Principal/Partner	167.00
Director/Senior Associate	157.00
Associate/Senior Project Architect/Senior Certified Interior Designer	146.00
Project Architect/Project Engineer/Project Manager	125.00
Contract Administrator	110.00
Senior Assistant Project Manager	105.00
Assistant Project Manager/Staff Architect/Certified Interior Designer	90.00
Job Captain	82.00
Architectural Intern Designer Level 3	81.00
Architectural Intern Designer Level 2	78.00
Architectural Intern Designer Level 1	64.00
Administrative Assistant	54.00
Seasonal/Part Time Intern	45.00

- 4) J and B Therapy, LLC

- 5) Bayada Home Health Care, Inc.

- 6) Dr. Bryan Fennelly - special services evaluations

- 7) Dr. Lee J. Suckno - special services evaluations

- 8) Dr. David Markel, Hamburg Pediatrics Center, Inc., School Physicians, \$5,000 per annum. *NOTE: this is FY 2020-2021 contract price.*

- 9) Pam Brillante, Master Teacher, not to exceed \$58,500

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- G. Resolved that the Board of Education approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute.
- H. WHEREAS, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B *et. seq.*); and

WHEREAS, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Franklin Borough Board of Education hereafter referred to as "Educational Facility" has determined that membership in the School Alliance Insurance Fund hereafter referred to as "Fund" is in the best interest of the Educational Facility; and

WHEREAS, the Educational Facility agrees to be a member of the Fund for a period of three (3) years, effective July 1, 2021, said membership to terminate on July 1, 2024 at 12:01 a.m. standard time; and

WHEREAS, the Educational Facility has never defaulted on claims if self-insured and has never been canceled for non-payment of insurance premiums for two (2) years prior to execution of this Resolution;

NOW THEREFORE, Be It Resolved that the Educational Facility does hereby agree to join the Fund and is/are afforded the following coverages:

- ✓ Workers' Compensation
- ✓ Supplemental Indemnity - Workers' Compensation
- ✓ Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability (Includes \$5M Excess General and Auto Liability)
- ✓ Excess Liability (AL/GL)
- ✓ School Leaders Professional Liability
 - Excess Liability (SLPL)
 - Student Accident
 - Foreign Travel Liability
 - Excess Cyber Liability

BE IT FURTHER RESOLVED that the Educational Facility's Business Official Barbara Decker, is hereby appointed as the Educational Facility's Fund Commissioner; and

BE IT FURTHER RESOLVED that the Educational Facility's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership of the Fund as are required by the Fund's bylaws and

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to deliver same to the Administrator of the Fund with the express reservation that said documents shall become effective only upon the Educational Facility's admission to the Fund.

- I. WHEREAS, the Franklin Borough Board of Education, ("Educational Facility") has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Franklin Borough Board of Education does hereby appoint AJGRMSI as its Risk Management Consultant in accordance with the Fund's Bylaws.

- J. Resolved that the Board of Education approves the School Alliance Insurance Fund Indemnity and Trust Agreement for a period of three (3) years commencing July 1, 2021.
- K. Resolved that the Board of Education, pursuant to P.L. 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Abcode Security, Inc.	Absolute Fencing, Inc.
Aero Environmental Services, Inc.	Alliance for Competitive Energy Services (ACES)
Bayada Home Health Care, Inc.	Borough of Franklin
CDK Systems, Inc.	Cleary, Giacobbe, Alfieri & Jacobs
Dude Solutions, Inc.	DynTek Services, Inc.
Eastern DataComm, Inc.	Educational Consortium for Telecommunications Savings (ECTS)
Educational Data Services, Inc.	Educational Services Commission of NJ
Frontline Education	Finch Oil Co., Inc.
Hamburg Pediatrics, David Markel, M.D.	Hunterdon County Educational Services Commission
J&B Therapy, LLC	Maschio's Food Services, Inc.
Middlesex Regional Educational Services Commission	Morris County Educational Services Commission
NJ State Health Benefits Program	Nisivoccia LLP

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Pamela Brillante	Parette Somjen Architects
PaySchools Software	Planet Networks, Inc.
R & L Data Center, Inc.	Realtime Informational Technology, Inc.
School Alliance Insurance Fund (SAIF)	Arthur J. Gallagher Risk Management Services, Inc.
Sunlight General Sussex Solar LLC	Sussex County Educational Services Commission
Sussex County Regional Transportation Cooperative	T.A. Mountford, Inc.
County of Sussex	Township of Hardyston

- L. Resolved that the Board of Education approves the following renewal contracts with Frontline Education for school year 2021-22 through school year 2023-2024:

Software/Service	FY 2022 Cost	FY 2023 Cost	FY 2024 Cost
Absence and substitute management (formerly AESOP)	\$3,845.95	\$3,961.33	\$4,080.17
Applicant Tracking (Applitrack)	\$2,267.91	\$2,335.94	\$2,406.02

- M. Resolved that the Board of Education approves the following renewal contracts with CDK Systems, Inc. for school year 2021-2022:

Software/Service	Annual Cost
CDK for Accounting	\$4,160.00
CDK Personnel	\$4,795.00
Additional Users	\$600.00

- N. Resolved that the Board of Education approves the renewal contract with Dude Solutions, Inc. not to exceed \$3,100 for school year 2021-2022.

- O. Resolved that the Board of Education approves the renewal contracts with Eastern DataComm, Inc. for school year 2021-2022:

Service	Annual Cost
ShoreTel/Mitel Maintenance	\$4,875.00
LENS2 Annual Maintenance	\$1,800.00

- P. Resolved that the Board of Education approves the renewal contract with R&L Data, Inc. - Payroll Software Provider not to exceed \$13,000 for school year 2021-2022.

- Q. Resolved that the Board of Education approves the renewal contract with Realtime Information Technology, Inc. for school year 2021-2022:

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Software/Service	Annual Cost
Student Information System and RTI Module	\$5,430.00
Special Education Management/IEP Writer	\$3,700.00
Notification/Alert System	\$750.00
Food Service Management/POS	\$1,845.00
E-Signature	\$750.00
504 Module	\$1,850.00
Total	\$14,325.00

- R. Resolved that the Board of Education approves the renewal contract with PaySchools Software not to exceed \$1,200 based on 2020-2021 pricing for school year 2021-2022.
- S. Resolved that the Board of Education approves the renewal contract with PSNI – Professional Software for Nurses, Inc. not to exceed \$755 for school year 2021-2022.
- T. Resolved that the Board of Education approves Ameriflex as the Flexible Spending Account service provider at a cost of \$95.00 per month for school year 2021-2022.
- U. Resolved that the Board of Education approves the following cooperative bidding entities to be utilized as needed:
- Educational Data Service, Inc.
 - Educational Services Commission of New Jersey
 - Morris County Cooperative Pricing Council
 - Hunterdon County Educational Services Commission
 - The Interlocal Purchasing System (TIPS – USA)

OLD BUSINESS: NA

NEW BUSINESS:

Mr. Bartron thanked the teachers in light of Teacher Appreciation Week.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage

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Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mrs. Lee Anne Petrowski addressed the Board regarding an issue she had with the Principal two weeks ago.

Mr. Bartron thanked her for her comments. Mr. Giacchi added that the aide on bus duty now has a roster of students riding the bus and the office staff has been reminded of the importance of requesting identification of adults picking up students.

On motion by Mrs. Clohessey, seconded by Mr. Neal, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION

On motion by Mr. Neal, seconded by Mr. Hrbek, and carried unanimously by voice vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – CSA Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

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BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

No action will be taken.

The Board returned to regular session at 8:37 p.m.

On motion by Mr. Hrbek, seconded by Mrs. Ross, and carried unanimously by voice vote, adjourned the meeting at 8:37 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary