

MINUTES OF REGULAR MEETING MAY 2, 2022

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, John J. Friend
Shane Hrbek, Stephen Koger, Stephanie Perna
Suzanne Ross [arrived at 7:04 p.m.], James Saltzman
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Vacant Seat

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meeting as presented:

1. April 11, 2022 – Regular Meeting Minutes
2. April 11, 2022 – Executive Session Minutes

ATTACHMENT 1

DISCUSSION: NA

PRESENTATIONS:

- A. Budget Presentation – Mrs. Decker, Business Administrator/Board Secretary and Mr. Giacchi, Chief School Administrator

OPEN TO THE PUBLIC – FY 2022 – 2023 Final Budget

On motion by Mr. Hrbek, seconded by Mrs. Clohessey, and carried unanimously by voice vote, opened the meeting to the public for comment on the FY 2022 – 2023 budget.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the budget items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once

MINUTES OF REGULAR MEETING MAY 2, 2022

called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried unanimously by voice vote, closed the meeting to the public for comment on the FY 2022 – 2023 budget.

BUDGET:

ADOPTION OF THE 2022 – 2023 FINAL BUDGET

On motion by Mrs. Clohessey, seconded by Mr. Saltzman, and carried by the following roll call vote, adopted the following resolution:

RESOLVED that the Board of Education adopts the 2022-2023 school year budget using 2022-2023 state aid allocations and that the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for certification in accordance with statutory deadline:

BE IT FURTHER RESOLVED that the Board of Education approves the use of \$58,805 in Banked Cap and \$14,608 in enrollment adjustment both of which will support certified and non-certified staff salaries in the 2022-2023 fiscal year budget.

BE IT FURTHER RESOLVED that the district place a "user-friendly" summary of the budget on the district's website per N.J.A.C. 6A:23A-8.1(c) within 48 hours after the public hearing on the budget.

BE IT FURTHER RESOLVED that a public hearing be held in the auditorium at Franklin Borough School, 50 Washington Avenue, Franklin, New Jersey on May 2, 2022, at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-2023 school year.

MINUTES OF REGULAR MEETING MAY 2, 2022

	General Fund	Special Revenue	Total
2022-2023 Budget	10,437,013	2,275,972	12,712,985
Less: Anticipated Revenue	4,140,396	2,275,972	6,416,368
Taxes to be Raised	6,296,617	0	6,296,617

CAPITAL RESERVE WITHDRAWAL

RESOLVED that the Board of Education requests approval of capital reserve withdrawal in the amount of \$251,766 with the 2022-2023 final budget.

Project	Projected Cost
Windows - Phase II	\$251,766

PROFESSIONAL SERVICES 2022-2023

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Borough Board of Education hereby establishes the following maximums for the 2022-2023 fiscal year as follows:

Professional Service	Amount
Legal	25,000
Audit	27,000
Physician	5,500
Architect/Engineer	8,000

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

SCHOOL DISTRICT TRAVEL MAXIMUM 2022-2023

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$8,246.00 as of March 14, 2022 **NOW, THEREFORE, BE IT RESOLVED**, that the Franklin Borough Board of Education, in the County of Sussex, New Jersey, hereby establishes the school district maximum for the 2022-2023 school year at the sum of \$32,500; and

MINUTES OF REGULAR MEETING MAY 2, 2022

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Yes	-	8
No	-	0
Abstain	-	0

CORRESPONDENCE

- Email from Nanci M. Davis dated April 25, 2022 regarding the Franklin Board of Education vacancy.

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolution:

- A. Resolved that the Board of Education appoints Nanci M. Davis to the Board of Education pending completion of required paperwork.

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Friend, seconded by Mrs. Clohessey, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

MINUTES OF REGULAR MEETING MAY 2, 2022

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY’S REPORT:

Mrs. Decker thanked the board members for their support of the budget.

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates provided by Mr. Giacchi
- B. Mr. Giacchi reported that the fire and security drills held during the month of April were as follows:
 - April 29, 2022 at 8:20 a.m. - Fire Drill
 - April 6, 2022 at 9:30 a.m. - Active Shooter Drill

Personnel Committee – Kathleen Clohessey, Chair

Committee Update:

Mrs. Clohessey reported that Ms. Kota will replace Mrs. Bargiel as the Media Resource Specialist in September.

Discussion: NA

On motion by Mr. Koger, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation:

Employee	Position	Effective Date
Patricia Foote-Lovett	Part-time Nurse	June 30, 2022

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following family leave request:

Employee	Position	Family Leave Dates
Jessica Imhof	Teacher	Beginning on or about August 31, 2022 with a return to work date of January 3, 2023 utilizing eight (8) accumulated sick days, twelve (12) weeks through the NJ Family Leave Act.

MINUTES OF REGULAR MEETING MAY 2, 2022

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the staff members listed below to serve as home instructors. Staff members are to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Members	Student	Home Instruction	Compensation
On or about April 25, 2022 - May 27, 2022	<ul style="list-style-type: none"> • Bartholomew • J. Maldonado • E. Tizzano 	#*****7069	A total of 10 hours per week	\$43.00 per hour

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular appointment for the 2021-2022 school year:

Activity	Staff Member	Annual Stipend
Assistant TREP\$ Market Moderator	Ariadne Diaz-Rojas	\$650

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2021-2022 school year: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Name	Position	Compensation
Teresa Strimboulis	Substitute Paraprofessional	\$13.00 per hour, no benefits, pending completion of required paperwork
Moya Gallagher	Substitute Nurse	\$250 per day, no benefits, pending completion of required paperwork

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following individuals for the extended school year (ESY) summer program pending receipt of required documentation where necessary. Compensation upon submission of timesheets:

Staff Member/Appointment	Dates	Compensation
Alyxx Mangine – Summer Program Teacher	On or about June 27, 2022 - July 29, 2022	\$43.00 per hour, no benefits
Meghan Putnam – Summer Program Teacher	On or about June 27, 2022 - July 29, 2022	\$43.00 per hour, no benefits, pending receipt of required documentation

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the personnel listed below for the ESY summer program. Compensation at the contracted hourly rate upon submission of timesheets:

MINUTES OF REGULAR MEETING MAY 2, 2022

Staff Members	Compensation	Dates
Teachers: <ul style="list-style-type: none"> • Black, Laurie • Fuzia, Michele • Garrity, Erin • Grillo, Lisa • Labance, Heather • McGlone, Brianne • Mjihad, Kenza • Street, Frederick 	\$43.00 per hour	On or about June 27, 2022 - July 29, 2022

Staff Members	Compensation	Dates
Aides: <ul style="list-style-type: none"> • Ahmed, Iman 	\$15.67 per hour	On or about June 27, 2022 - July 29, 2022
<ul style="list-style-type: none"> • Drake, Tammy 	\$15.67 per hour	
<ul style="list-style-type: none"> • Gaydos, Christine 	\$15.67 per hour	
<ul style="list-style-type: none"> • McCann, Amy 	\$15.67 per hour	
<ul style="list-style-type: none"> • Papadoupalos, Melissa 	\$15.67 per hour	
<ul style="list-style-type: none"> • Paragh, Nicole 	\$15.67 per hour	
<ul style="list-style-type: none"> • Talmadge, Crystal 	\$15.67 per hour	
<ul style="list-style-type: none"> • Voegele, Dolores 	\$15.67 per hour	
<ul style="list-style-type: none"> • Zierold-Soares, Eve 	\$15.92 per hour	

H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development, compensation upon submission of timesheets:

Staff Member	Professional Development	Compensation	Date
<ul style="list-style-type: none"> • Black, Laurie • Fuzia, Michele • Garrity, Erin • Grillo, Lisa • Labance, Heather • Mangine, Alyxx • McGlone, Brianne • Mjihad, Kenza • Putnam, Meghan • Street, Frederick 	Up to 5 hours per person of professional development in preparation for the ESY Summer Program	\$43.00 per hour	To take place between June 20, 2022 and June 24, 2022

MINUTES OF REGULAR MEETING MAY 2, 2022

- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following annual appointments for tenured and non-tenured certificated staff for the 2022-2023 school year:

2022-23 Tenured Certificated Staff						
Name	Track	Step	FTE	Salary	Longevity	TOTAL
Bartholomew, Elaine	MA/BA+45	18	1	91,640	1,500	93,140
Black, Laurie	MA/BA+45	15	1	80,326	1,500	81,826
Crosby, Karen	MA/BA+45	17	1	87,941	1,500	89,441
Daly, Melissa	MA/BA+45	9	1	66,156		66,156
Davies, Lauren	MA+30	17	1	90,151	1,500	91,651
Diaz-Rojas, Ariadne	MA/BA+45	18	1	91,640	1,500	93,140
Dippel, Jaime	BA	16	1	79,742	1,500	81,242
Eber, Amanda	MA/BA+45	16	1	84,042	1,500	85,542
Ellis, Ryan	BA	17	1	83,641	1,500	83,641
Emery, Danielle	MA/BA+45	9	1	66,156		66,156
Fanuel, Melissa	MA/BA+45	18	1	91,640	1,500	93,140
Fuzia, Michele	MA/BA+45	17	1	87,941	1,500	89,441
Garrity, Erin	MA/BA+45	6	1	64,656		64,656
Gay, Sarah	BA	7	.8	48,685		48,685
Grillo, Lisa	MA+30	14	1	78,995	1,500	78,995
Gummere, Margaret	MA/BA+45	18	1	91,640	1,500	93,140
Helmstetter, Jill	BA	18	0.71	62,011	1,500	63,511
Hendershot, Alison	BA	18	1	87,340	1,500	88,840
Imhof, Jessica	MA/BA+45	7	1	65,156		65,156
Kilmat, Kelly	MA/BA+45	17	1	87,941	1,500	89,441
Kota, Christy	MA/BA+45	15	1	80,326	1,500	81,826
Labance, Heather	BA	13	1	69,111		69,111
LoPorto, Karen	MA+30	18	1	93,850	1,500	95,350
Maurin, Amy	MA/BA+45	8	1	65,656		65,656
McGlone, Brianne	MA/BA+45	8	1	65,656		65,656
Mohammed, Sabrina	BA+30	9	1	64,006		64,006
Molla-Saracco, Sandra	MA+60	18	1	96,550	2,000	98,550
Panaite, Kimberly	MA+30	17	1	90,151	1,500	91,651
Samiljan, Jason	MA/BA+45	18	1	91,640	1,500	93,140
Sapio, Stephanie	BA	18	1	87,340	1,500	88,840
Savino, Courtney	MA/BA+45	8	1	65,656		65,656
Siegert, Jason	BA+30	16	1	81,892	1,500	83,392
Sparta, Kelly	MA/BA+45	17	1	87,941	1,500	89,441
Speer, Nicholas	BA	13	1	69,111		69,111
Storch, Melissa	BA	7	1	60,856		60,856
Street, Frederic	BA	9	1	61,856		61,856

MINUTES OF REGULAR MEETING MAY 2, 2022

2022-23 Tenured Certificated Staff (continued)						
Name	Track	Step	FTE	Salary	Longevity	TOTAL
Symons, Cassandra	BA	14	1	72,485	1,500	72,485
Szymansky, Rebecca	MA/BA+45	5	1	64,156		64,156
Tizzano, Elaine	BA	18	1	87,340	1,500	88,840
Winters, Amanda	MA/BA+45	16	1	84,042	1,500	85,542
Zaremba, Shannon	BA+30	10	1	64,506		64,506

End – 2022- 2023 Tenured Certificated Staff table

2022-23 Non-Tenured Certificated Staff					
Name	Tenure Date	Track	Step	FTE	Salary
Edwards, Janel	9/2/2025	MA/BA+45	10	1	66,656
Felix, Analee	4/5/2026	BA	2	1	58,856
Fried, Janice	10/2/2022	MA+30	16	1	86,252
Gori, Kailee	9/1/2024	BA	3	1	58,856
Icolari, Alyssa	9/2/2023	MA+30	7	1	67,366
Lange, Chelsea	9/2/2023	MA/BA+45	4	1	63,656
Lash-Lain, Christina	9/1/2024	MA/BA+45	5	1	64,156
Mjahad, Kenza	9/2/2023	BA	4	1	59,356
Norris, Regina	9/2/2025	BA	2	1	58,856
Roberts, Laura	9/2/2023	BA	12	1	65,895
Sisco, Jennifer	3/13/2023	MA/BA+45	5	1	64,156
Stanton, Kristy	9/1/2024	BA	5	1	59,856
Zuccheri, Tyler	10/8/2023	BA+30	4	1	61,506

End – 2022-2023 Non-tenured Certificated Staff table

- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the hourly rates for paraprofessionals required to report to work 183 days for the 2022-2023 school year.

2022-23 Paraprofessionals						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
Ahmed, Iman	.71	5	15.67		15.67	
Cordero, Dalitza	.71	5	15.67		15.67	
Cross, Donna	.71	5	15.67		15.67	
Davenport, Elizabeth	.71	5	15.67		15.67	
Davis, Lisa	.71	5	15.67		15.67	
Delhasani, Anita	1.0	6.5	15.67	.75	16.42	3,000

MINUTES OF REGULAR MEETING MAY 2, 2022

2022-23 Paraprofessionals (continued)						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
DeVore, Lauren	.71	5	15.67		15.67	
Drake, Tammy	.71	5	15.67		15.67	
Dylewski, Lisa	1.0	6.5	15.67		15.67	3,000
Furman-Leve, Trisha	.71	5	15.67		15.67	
Gamella, Elda	.71	5	15.67		15.67	
Gamutan, Jane	.57	4	15.67		15.67	
Gaydos, Christine	.71	5	15.67		15.67	
Gencarelli, Joseph	.71	5	15.67		15.67	
Grabkowski, Ann	.71	5	15.67	.25	15.92	
Kent, Dorothy	.71	5	16.10	.75	16.85	2,130
Luttke, Cassie	.71	5	15.67		15.67	
Mazzei, Johanna	.71	5	15.82	.25	16.07	
McCann, Amy	1.0	6.5	15.67		15.67	
McDole, Cheyenne	.71	5	15.67		15.67	
McNamara, Sunisa	.71	5	15.67		15.67	
O'Brien, Denise	.36	2.5	15.67		15.67	
Papadoupalos, Melissa	.71	5	15.67		15.67	
Paragh, Nicole	.71	5	15.67		15.67	
Payton, Mary	.71	5	16.98	.75	17.73	
Powell-Hicks, Shelby	.71	5	15.67		15.67	
Riso, Rosalba	.71	5	15.67		15.67	
Sollitto, Holly	.71	5	15.67	.25	15.92	
Talmadge, Courtney	.71	5	15.67		15.67	
Talmadge, Crystal	.71	5	15.67		15.67	
Vitrano, Angela	.71	5	15.67		15.67	
Voegele, Dolores	1.0	6.5	15.67		15.67	
Walters, Kelly	.71	5	15.67		15.67	
Werdann, Lisa	1.0	6.5	15.67	.25	15.92	3,000
Werkheiser, Mariah	.71	5	15.67		15.67	
Woodbury, Gina	.71	5	15.67		15.67	
Zierold-Soares, Eve	1.0	6.5	15.67	.25	15.92	

End – 2022-2023 Paraprofessionals table

- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments of secretaries for the 2022-2023 school year:

MINUTES OF REGULAR MEETING MAY 2, 2022

Name	FTE	Salary
Carr, Joyce	1	42,509
Panagakis, Harriet	1	42,931
Wylie, Sharon	1	42,509

- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments of confidential secretaries for the 2022-2023 school year:

Name	FTE	Longevity	Salary	TOTAL
Babler, Tracey	.71		35,175	35,175
Mangine, Donna	1	800	67,303	68,103
Rose, Cecilia	1	800	69,109	69,909

- M. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the annual appointments of custodians for the 2022-2023 school year:

Name	FTE	Longevity	Salary
Cahill, Robert	1		42,160
Clint, Michael	1		44,774
Higgins, Michael (10-month employee)	.63		17,960
McDole, David	1	1,500	55,316
McDole, Sheri	1	1,500	44,882
Rosko, Madison	.63		23,200
Savely, Joshua	1	1,500	51,558

- N. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2022-2023 contract for Carolyn Ryder, Supervisor of Instruction, at an annual salary of \$108,247 and other benefits per contract as depicted in **ATTACHMENT 2**.
- O. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2022-2023 contract for Lisa Vallacchi, Vice Principal, at an annual salary of \$114,605 and other benefits per contract as depicted in **Attachment 3**.
- P. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following appointments for the 2022-2023 school year:

MINUTES OF REGULAR MEETING MAY 2, 2022

Name/Position	Compensation	
Robert Hennessy – School Security Officer	\$43,335.68	ATTACHMENT 4
Arcangelo Iurato – Technology Coordinator	\$71,260	ATTACHMENT 5
Kristoffer Moser – Head Custodian	\$77,175	ATTACHMENT 6

- Q. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the school security officer to carry a handgun in school buildings and on school grounds for the 2022-2023 school year in accordance with Policy 7446 – School Security Program.

EDUCATION COMMITTEE – Suzanne Ross – Chair

Committee Update:

Mrs. Ross reported that both the Chief School Administrator and Board Self-Evaluation were discussed at the committee meeting.

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves up to \$1,000 for 8th grade graduation awards.
- B. Resolved that the Board of Education approves virtual home instruction services for the following student due to medical reasons:

Student	Services	Dates
#*****7069	10 Hours Per week of Virtual Home Instruction	On or about April 25, 2022 - May 27, 2022

- C. Resolved that the Board of Education approves the following out-of-district costs for the 2021-2022 school year:

Provider	Student	Dates	Tuition
Northern Hills Academy 18 Gail Court Sparta, NJ 07871	#*****4660	April 4, 2022 – End of School Year	\$50,850 annual prorated (parental transportation)

- D. Resolved that the Board of Education approves the following out-of-district transportation costs:

MINUTES OF REGULAR MEETING MAY 2, 2022

Provider	Student	Timeframe	Cost
Safeguard	#*****7175	Increase to 5 days a week	\$150.00 per day or \$750 per week

- E. Resolved that the Board of Education approves the following ESY-related services for select students (IEP driven):

Extended School Year (ESY) Related Services

Program Type	Dates
Speech Language Services	On or about June 27, 2022 - July 29, 2022
Occupational Therapy (OT) Services	
Physical Therapy (PT) Services	

- F. Resolved that the Board of Education approves up to an additional four (4) summer custodians commencing on or about June 20, 2022 through August 31, 2022.
- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves summer hours as listed below, compensation at the contracted hourly rate upon submission of timesheets:

Staff Members	Hours
School Counselor	Not to exceed 6 days or 42 hours
CST Staff	Not to exceed 10 days each or 70 hours each

- H. Resolved that the Board of Education approves \$3,333.33 for the Big Brothers Big Sisters - State Association of New Jersey Program. This is one third of the total cost for the program, which is split evenly with Hardyston and Walkill Valley Regional High School (WVRHS).
- I. Resolved that the Board of Education approves the 2022-2023 rates for the Sussex County Educational Services Commission for ancillary services. **Attachment 7**

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

MINUTES OF REGULAR MEETING MAY 2, 2022

- A. Resolved that the Board of Education approves the vendor payments dated April 12, 2022 - May 2, 2022. **Attachment 8**

Fund 10	Charter School/ER FICA Share	89,206.58
Fund 11	General Expense	779,399.59
Fund 12	Capital Outlay	1,150.00
Fund 20	Special Revenue	129,224.27
Fund 60	Cafeteria	32,960.38
Fund 95	Student Activities	5,363.56
	Total	1,037,304.38

- B. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of April 2022. **Attachment 9**
- C. Resolved that the Board of Education approves the following Annual Certification of Taxes for fiscal year 2022-2023:

ANNUAL CERTIFICATION OF TAXES JULY 1, 2022 TO JUNE 30, 2023

Month	General Fund Tax Levy	Date Due to BOE
JULY 2022	\$ 524,718.00	7.15.2022
AUGUST 2022	\$ 524,718.00	8.15.2022
SEPTEMBER 2022	\$ 524,718.00	9.15.2022
OCTOBER 2022	\$ 524,718.00	10.14.2022
NOVEMBER 2022	\$ 524,718.00	11.15.2022
DECEMBER 2022	\$ 524,718.00	12.15.2022
JANUARY 2023	\$ 524,718.00	1.13.2023
FEBRUARY 2023	\$ 524,718.00	2.15.2023
MARCH 2023	\$ 524,718.00	3.15.2023
APRIL 2023	\$ 524,718.00	4.14.2023
MAY 2023	\$ 524,718.00	5.15.2023
JUNE 2023	\$ 524,719.00	6.15.2023
TOTAL	\$ 6,296,617.00	

- D. Resolved that the Board of Education approves the third renewal with Maschio's Food Services, Inc. of Chester, New Jersey, to serve as Food Service Management Company (FSMC) for the 2022-2023 school year with an annual management fee of \$8,840 and no guarantee.
- E. Resolved that the Board of Education approves the cost of meals for the 2022-2023 school year:

MINUTES OF REGULAR MEETING MAY 2, 2022

	Student	Reduced	Adult
Breakfast	1.35	N/A	2.10
Lunch	3.30	N/A	4.00

- F. Resolved that the Board of Education approves the participation in Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for school year 2022-2023 with the following administrative fees:

Transportation Service	Administrative Fee
Public/Non-Public	2%
Special Education	4%
Field trips and Sports runs	4%

- G. Resolved that the Board of Education approves the participation in Bergen County Region ARP-HCY II Consortium (American Rescue Plan – Homeless Children/Youth).

Grant	Amount
ARP-HCY II	\$4,822

ANNUAL APPOINTMENTS - FY 2022-2023

- H. Resolved that the Board of Education approves the FY 2022-2023 Annual Personnel Appointments, Authorizations or Designations as listed below:

2022-2023 Appointments, Authorizations or Designations	Staff Member(s)	Annual Stipend
Appoint Public Agency Compliance Officer (per Affirmative Action requirements), Contracting Agent, Qualified Purchasing Agent, and the Custodian of Records	Barbara Decker	N/A
Appoint Attendance Officer	Chelsea Lange	N/A
Appoint School Examiner	Sandra Molla-Saracco	N/A
Appoint Affirmative Action/504 Compliance Officer	Christina Lash-Lain	N/A
Appoint Safety Compliance Office/Integrated Pest Management Coordinator/Indoor Air Quality Designated Individual	Kristoffer Moser	
Appoint Child Study Team Coordinator	Margaret Gummere	\$3,641
Appoint School Safety Specialist	Lisa Vallacchi	N/A
Appoint Title IX Coordinator	Christina Lash-Lain	N/A
Appoint Investigator	Christina Lash-Lain	N/A
Appoint Decision-Maker	Lisa Vallacchi	N/A
Authorize the Chief School Administrator and Business Administrator/Board Secretary to	John Giacchi Barbara Decker	N/A

MINUTES OF REGULAR MEETING MAY 2, 2022

2022-2023 Appointments, Authorizations or Designations	Staff Member(s)	Annual Stipend
implement the 2022-2023 budget pursuant to the policies and regulations of the NJ State Department of Education and the Franklin Board of Education		
Authorize the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the board. Any such approval shall be presented to the Board for ratification at its next meeting as per NJSA 18A:19-4.1.	Barbara Decker	N/A
Authorize the Chief School Administrator to declare miscellaneous items no longer needed as surplus and dispose of these items.	John Giacchi	N/A
Authorize the Business Administrator to make purchases up to the bid threshold utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from other qualified pricing cooperatives/ consortiums approved/awarded vendors.	Barbara Decker	N/A
Authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.	Barbara Decker	N/A
Authorize the Chief School Administrator and/or the Business Administrator to enter into inter-local agreement with other school districts, municipalities and/or county governments for miscellaneous services, supplies or equipment	John Giacchi Barbara Decker	N/A

End – 2022-2023 Appointments, Authorizations or Designations table

- I. To adopt the following Annual Professional & Service Provider Appointment Resolution:

WHEREAS, there exists a need for various professional services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Franklin that the following professionals and service providers be contracted as by the Franklin Board of Education for the 2022-2023 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

MINUTES OF REGULAR MEETING MAY 2, 2022

- 1) Cleary, Giacobbe, Alfieri, Jacobs, LLC

Title	Hourly Rate
Attorney	\$150
Law Clerks and Paralegals	\$90

- 2) Nisivoccia LLP, Valerie A. Dolan, Board Auditor, not to exceed \$26,200.

- 3) Parette Somjen Architects, LLC.

Title	Hourly Rate
Partner	\$170
Director/Senior Associate/Associate	\$160
Senior Project Architect/Senior Certified Interior Designer	\$150
Project Architect/Project Manager	\$130
Contract Administrator	\$115
Assistant Project Manager/Staff Architect	\$95
Job Captain/Certified Interior Designer	\$91
Designer 3	\$83
Designer 2	\$75
Designer 1	\$66
Assistant Contract Administrator	\$66
Administrative Assistant	\$55
Seasonal/Part Time Intern	\$46

- 4) J and B Therapy, LLC

- 5) Bayada Home Health Care, Inc.

- 6) Dr. Lauren B. Amsell – special services evaluations

- 7) Dr. Jeffrey M. Ilardi – special services evaluations

- 8) Dr. Bryan Fennelly – special services evaluations

- 9) Dr. Andre J. Francois dba Bilingual Child Study Team

- 10) Dr. Lee J. Suckno – special services evaluations

- 11) Dr. David Markel, Hamburg Pediatrics Center, Inc., School Physicians, \$5,000 per annum.
NOTE: this is FY 2021-2022 contract price.

- 12) Pam Brillante, Master Teacher, not to exceed \$58,500

- 13) Tri County Behavioral Care Therapy

MINUTES OF REGULAR MEETING MAY 2, 2022

J. Resolved that the Board of Education approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute.

K. Whereas, the Franklin Borough Board of Education, (“Educational Facility”) has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

Whereas, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

Whereas, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

Now Therefore, Be It Resolved that the Franklin Borough Board of Education does hereby appoint AJGRMSI as its Risk Management Consultant in accordance with the Fund's Bylaws.

L. Resolved that the Board of Education approves the School Alliance Insurance Fund Indemnity and Trust Agreement for a period of three (3) years commencing July 1, 2021.

M. Resolved that the Board of Education, pursuant to P.L. 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Abcode Security, Inc.	Aero Environmental Services, Inc.
Alliance for Competitive Energy Services (ACES)	Arrow Elevator, Inc.
Bayada Home Health Care, Inc.	Borough of Franklin
CDK Systems, Inc.	Cleary, Giacobbe, Alfieri & Jacobs
D&E Window and Door, LLC	Dude Solutions, Inc.
DynTek Services, Inc.	Eastcoast Combustion Specialists, Inc.
Eastern DataComm, Inc.	Educational Consortium for Telecommunications Savings (ECTS)
Educational Data Services, Inc.	Educational Services Commission of NJ
Educere, LLC	EI US, LLC dba Learn-Well
Frontline Education	Finch Oil Co., Inc.
Hamburg Pediatrics, David Markel, M.D.	Hunterdon County Educational Services Commission
Interado Interactive Services Corp.	J&B Therapy, LLC
Johnson Controls, Inc.	Maschio’s Food Services, Inc.
Middlesex Regional Educational Services Commission	Morris County Educational Services Commission

MINUTES OF REGULAR MEETING MAY 2, 2022

Navigate 360	NJ State Health Benefits Program
Nisivoccia LLP	OnScene Technologies, Inc.
Pamela Brillante	Parette Somjen Architects
PaySchools Software	Performance Pediatrics
Planet Networks, Inc.	R & L Data Center, Inc.
Realtime Informational Technology, Inc.	School Alliance Insurance Fund (SAIF)/Arthur J. Gallagher Risk Management
Sunlight General Sussex Solar LLC	Sussex County Educational Services Commission
Sussex County Regional Transportation Cooperative	T.A. Mountford, Inc.
County of Sussex	Township of Hardyston

- N. Resolved that the Board of Education approves the following renewal contracts with Frontline Education for school year 2021-22 through school year 2023-2024:

Software/Service	FY 2022 Cost	FY 2023 Cost	FY 2024 Cost
Absence & substitute management (formerly AESOP)	\$3,845.95	3,961.33	4,080.17
Applicant Tracking (Applitrack)	\$2,267.91	2,335.94	2,406.02

- O. Resolved that the Board of Education approves the following renewal contracts with CDK Systems, Inc. for school year 2022-2023:

Software/Service	Annual Cost
CDK for Accounting	\$4,245.00
CDK Personnel	\$4,890.00
Additional Users	\$600.00

- P. Resolved that the Board of Education approves the renewal contract with Dude Solutions, Inc. not to exceed \$3,115 for school year 2022-2023.

- Q. Resolved that the Board of Education approves the renewal contract with Eastern DataComm, Inc. for school year 2022-2023:

Service	Annual Cost
ShoreTel/Mitel Maintenance	4,785.00
LENS2 Annual Maintenance	1,800.00

- R. Resolved that the Board of Education approves the renewal contract with ePlus for Go Guardian not to exceed \$6,100 for school year 2022-2023.

MINUTES OF REGULAR MEETING MAY 2, 2022

- S. Resolved that the Board of Education approves the annual contract with Intrado Interactive Services Corporation for SchoolMessenger not to exceed \$5,100 for school year 2022-2023.
- T. Resolved that the Board of Education approves the annual contract with Learning A-Z for Raz-Plus and ELL Edition not to exceed \$2,600 for school year 2022-2023.
- U. Resolved that the Board of Education approves the annual contract with Newsela from September 1, 2022 – August 31, 2023 not to exceed \$8,700 for school year 2022-2023.
- V. Resolved that the Board of Education approves the renewal contracts with R&L Data, Inc. - Payroll Software Provider not to exceed \$14,000 for school year 2022-2023.
- W. Resolved that the Board of Education approves the renewal contract with Realtime Information Technology, Inc. for school year 2022-2023:

Software/Service	Annual Cost
Student Information System & RTI Module	5,565.75
Special Education Management/IEP Writer	3,792.50
Notification/Alert System	768.75
Food Service Management/POS	1,891.13
E-Signature	768.75
504 Module	1,896.25
Total	14,683.13

- X. Resolved that the Board of Education approves the renewal contract with PaySchools Software not to exceed \$1,200 based on 2021-2022 pricing for school year 2022-2023.
- Y. Resolved that the Board of Education approves the renewal contract with PSNI – Professional Software for Nurses, Inc. not to exceed \$800 for school year 2022-2023.
- Z. Resolved that the Board of Education approves the annual contract with Renaissance not to exceed \$3,000 for school year 2022-2023.
- AA. Resolved that the Board of Education approves Ameriflex as the Flexible Spending Account service provider at a cost of \$95.00 per month for school year 2022-2023.
- BB. Resolved that the Board of Education approves the following cooperative bidding entities to be utilized as needed:

- County of Bergen
- Educational Data Service, Inc.
- Educational Services Commission of New Jersey
- Morris County Cooperative Pricing Council
- Hunterdon County Educational Services Commission
- The Interlocal Purchasing System (TIPS – USA)

MINUTES OF REGULAR MEETING MAY 2, 2022

OLD BUSINESS: NA

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Clohessey, seconded by Mr. Koger, and carried unanimously by voice vote, adjourned the meeting at 7:31 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary