

MINUTES OF REGULAR MEETING

May 13, 2024

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey
Erin Henry, Rachel Kabbash, Stephen Koger
Christopher Patterson, Stephanie Perna,
James Saltzman (arrived at 7:03 p.m.)
John R. Giacchi, Superintendent
Carlos Sarmiento, Business Administrator/Board Secretary

ABSENT: John J. Friend

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Ms. Henry, seconded by Mr. Patterson, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. April 29, 2024 – Regular Meeting Minutes
2. April 29, 2024 – Executive Session Minutes

ATTACHMENT 1

PRESENTATIONS:

- A. Student Presentation: Isabella Hrbek provided school updates.
- B. Dr. Giacchi reported that the Superintendent’s Roundtable Award Recipient is Cameron Fischer
- C. Dr. Giacchi reported that the Franklin Borough School’s Caring Award Recipient is Hailey Morse.
- D. Mrs. Ryder gave a presentation on the Science Program (Discovery Education).

CORRESPONDENCE - NA

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OPEN TO THE PUBLIC - AGENDA ITEMS

On motion by Mrs. Kabbash, seconded by Ms. Henry, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mrs. Kabbash, seconded by Mrs. Perna, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT:

Mr. Sarmiento had nothing further to report other than what is going to be approved in the Finance Section.

SUPERINTENDENT'S REPORT

- A. Dr. Giacchi provided an update on school events.
- B. Dr. Giacchi reported that the Mildred Harden Scholarship (Franklin Education Foundation) was awarded to Jessica Loaiza.
- C. Dr. Giacchi reported that the 2022-2023 Franklin Borough School District Harassment, Intimidation, and Bullying (HIB) District and School Grade Report has been officially released

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by the New Jersey Department of Education (NJDOE). The report is posted on the school website.

D. Dr. Giacchi reported that the fire and security drills held during the month of April were as follows:

- April 9, 2024 at 12:26 p.m. - Fire Drill
- April 26, 2024 at 8:46 a.m. - Evacuation Drill

Personnel Committee – Wayne Bartron, Chair

Discussion: NA

On motion by Mr. Koger, seconded by Dr. Saltzman, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the Memorandum of Agreement for the July 1, 2024 - June 30, 2028 collective bargaining agreement between the Franklin Board of Education (BOE) and the Franklin Education Association (FEA). **ATTACHMENT 2**

B. Resolved that the Board of Education, upon recommendation of the Superintendent, appoints the following personnel for the 2024-2025 school year, pending receipt of required paperwork:

Staff Member/Appointment	Start Date	Compensation
Leslie Alfano Barboza- (1 FTE) Confidential Administrative Clerk to the Business Administrator	On or about July 1, 2024	\$57,000 per annum and other benefits reflected in the July 1, 2024 - June 30, 2028 collective bargaining agreement between the BOE and the FEA. <i>(Note that 12 additional sick days will be added to Leslie Alfano Barboza’s starting sick day balance, for a total of twenty-four (24) sick days, for the July 1, 2024 - June 30, 2025 contract period.)</i> This position is benefit eligible and is pending completion of required paperwork.

C. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following unpaid days:

Employee	Unpaid Days
Kristen Karl	2 Days: 5/7/2024, 5/8/2024

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- D. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following extra-curricular appointment for the 2023-2024 school year:

Activity	Staff Member	Annual Stipend
Second Assistant Track Coach	Kristen Bauer	\$2,696, pending an agreement with the Franklin Education Association (FEA) that doing so is not precedent setting.

- E. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the following professional development:

Staff Member	Professional Development	Cost	Date
Kailee Gori	NJCIE Summer Inclusion Conference	Registration: \$175 plus mileage and tolls	June 7, 2024
Laura Roberts	Virtual – ISTE 2024	Registration: \$270	June 23 - 26, 2024

- F. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the salaries for tenured and non-tenured certificated staff for the 2024 - 2025 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

2024-25 Tenured Certificated Staff						
Name	Track	Step	FTE	Salary	Longevity	TOTAL
Bartholomew, Elaine	MA/BA+45	18	1	93,940	1,500	95,440
Black, Laurie	MA+30	17	1	92,004	1,500	93,504
Crosby, Karen	MA/BA+45	18	1	93,940	1,500	95,440
Davies, Lauren	MA+30	18	1	96,150	1,500	97,650
Diaz-Rojas, Ariadne	MA/BA+45	18	1	93,940	1,500	95,440
Dippel, Jaime	BA	18	1	89,640	1,500	91,140
Ellis, Ryan	BA	18	1	89,640	1,500	91,140
Fanuel, Melissa	MA/BA+45	18	1	93,940	1,500	95,440
Fuzia, Michele	MA/BA+45	18	1	93,940	1,500	95,440
Garrity, Erin	MA/BA+45	8	1	67,367		67,367
Grillo, Lisa	MA+60	16	1	90,762	1,500	92,262
Gummere, Margaret	MA/BA+45	18	1	93,940	1,500	95,440
Healey, Sarah	BA	9	1	63,690		63,690
Hendershot, Alison	BA	18	1	89,640	1,500	91,140
Huffman, Amanda	MA+30	18	1	96,150	1,500	97,650
Kota, Christy	MA/BA+45	17	1	89,794	1,500	91,294
Labance, Heather	BA	15	1	77,796		77,796
Lange, Chelsea	MA/BA+45	6	1	66,140		66,140
LoPorto, Karen	MA+30	18	1	96,150	1,500	97,650
Maurin, Amy	MA/BA+45	10	1	68,619		68,619
Mjihad, Kenza	BA	6	1	61,840		61,840

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2024-25 Tenured Certificated Staff						
Mohammed, Sabrina	MA/BA+45	11	1	69,255		69,255
Molla-Saracco, Sandra	MA+60	18	1	98,850	2,000	100,850
Morville, Brianne	MA/BA+45	10	1	68,619		68,619
Panaite, Kimberly	MA+30	18	1	96,150	1,500	97,650
Perry, Janice	MA+30	18	1	96,150		96,150
Reger, Kelly	MA/BA+45	18	1	93,940	1,500	95,440
Roberts, Laura	BA	14	1	74,216		74,216
Samiljan, Jason	MA/BA+45	18	1	93,940	1,500	95,440
Sapio, Stephanie	BA	18	1	89,640	1,500	91,140
Siegert, Jason	BA+30	18	1	91,790	1,500	93,290
Sparta, Kelly	MA/BA+45	18	1	93,940	1,500	95,440
Speer, Nicholas	BA	15	1	77,796	1,500	79,296
Storch, Melissa	BA	9	1	63,690		63,690
Street, Frederic	BA	11	1	64,955		64,955
Symons, Cassandra	BA	16	1	81,552	1,500	83,052
Szymansky, Rebecca	MA/BA+45	7	1	66,750		66,750
Tizzano, Elaine	BA	18	1	89,640	1,500	91,140
Winters, Amanda	MA/BA+45	18	1	93,940	1,500	95,440
Zaremba, Shannon	BA+30	12	1	69,703		69,703
Zuccheri, Tyler	MA/BA+45	6	1	66,140		66,140

End – 2024- 2025 Tenured Certificated Staff table

2024-25 Non-Tenured Certificated Staff					
Name	Tenure Date	Track	Step	FTE	Salary
Correal, Stephanie	9/1/2026	BA	8	1	63,067
Edwards, Janel	9/2/2025	MA/BA+45	12	1	71,853
Fazzio, Megan	8/31/2027	MA/BA+45	17	1	89,794
Felix, Analee	4/5/2026	BA	4	1	60,637
Gallagher, Moya	9/1/2026	BA	7	.4	24,980
Gori, Kailee	9/1/2024	MA/BA+45	5	1	65,535
Murphy, Allison	11/14/2027	MA/BA+45	5	1	65,535
Norris, Regina	9/2/2025	BA	4	1	60,637
Putnam, Meghan	2/2/2027	MA/BA+45	6	1	66,140
Riker, Paige	9/1/2026	BA	3	1	60,637
Wynne, Emily	9/1/2026	BA	9	1	63,690

End – 2024-2025 Non-tenured Certificated Staff table

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- G. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the hourly rate for paraprofessionals for the 2024-2025 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

2024-25 Paraprofessionals						
Name	FTE	Hours Per Day	Hourly Rate	Longevity	Total Hourly Rate	Stipend
Alonso, Erika	.71	5	19		19	
Amado-Scaglione, Nicole	.71	5	19		19	
Arteaga, Jesse	.71	5	19		19	
Arxer, Meghan	.71	5	19		19	
Awuah, Wendy	.71	5	19		19	
Barben, Christina	.71	5	19		19	
Barrientos, Yackelin	.71	5	19		19	
Bauer, Tyler	.71	5	19		19	
Castor, Courtney	.71	5	19		19	
Counterman-O'Leary, Ashley	.71	5	19		19	
Cross, Donna	1.0	6.5	19		19	
Danwatta Liyanage, Shakeel	.71	5	19		19	
Davenport, Elizabeth	.71	5	19		19	
Davis, Lisa	.71	5	19	.25	19.25	
DeVore, Lauren	.71	5	19		19	
Dylewski, Lisa	1.0	6.5	19	.25	19.25	
Engelhardt, Daniel	.71	5	19		19	
Ferrari, Johanna	.71	5	19		19	
Gamella, Elda	.71	5	19		19	
Gamutan, Jane	.57	4	19	.25	19.25	
Gonzales, Angela	.71	5	19	.25	19.25	
Grabkowski, Ann	.71	5	19	.25	19.25	
Guzman, Beatriz	.71	5	19		19	
Hetyei, Diana	.71	5	19		19	
Inesti, Mathew	.71	5	19		19	
Mazzei, Johanna	.71	5	19.15	.50	19.65	
McCann, Amy	1.0	6.5	19	.25	19.25	
McNamara, Sunisa	.71	5	19		19	
Moldovany, Shannon	.71	5	19		19	
Morris, Carolyn	.71	5	19		19	
Muniz, Angelica	.71	5	19		19	
Papadoupalos, Melissa	.71	5	19		19	
Paragh, Nicole	.71	5	19		19	
Riso, Rosalba	.71	5	19	.25	19.25	
Ross, Jessica	.71	5	19		19	
Silvestri, Ryan	.71	5	19		19	

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2024-25 Paraprofessionals						
Talmadge, Crystal	.71	5	19			19
Taylor, Yesenia	.71	5	19			19
Torres, Jennifer	.71	5	19			19
Voegele, Dolores	1.0	6.5	19	.25		19.25
Walters, Kelly	.71	5	19			19
Zierold-Soares, Eve	1.0	6.5	19	.25		19.25

End – 2024-2025 Paraprofessionals table

- H. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the annual appointments for secretaries for the 2024-2025 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

Name	FTE	Longevity	Salary	TOTAL
Carr, Joyce	1		46,085	46,085
Panagakis, Harriet	1	800	46,543	47,343
Wylie, Sharon	1		46,085	46,085

- I. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the annual appointments for the confidential secretaries for the 2024-2025 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

Name	FTE	Longevity	Salary	TOTAL
Babler, Tracey	.71		38,134	38,134
Crum, Pamela	.1		7,160	7,160
Mangine, Donna	1	800	72,965	73,765

- J. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the annual appointments for custodians for the 2024-2025 school year reflecting the collective bargaining agreement effective July 1, 2024 - June 30, 2028.

Name	FTE	Longevity	Salary
Cahill, Robert	1	1,000	45,271
Clint, Michael	1	1,000	48,078
Higgins, Michael (10-month employee)	.63		19,285
McDole, David	1	1,500	59,399
McDole, Sheri	1	1,500	48,194
Nostray-Yafar, Federico (10-month employee)	.63		17,396
Savely, Joshua	1	1,500	53,752

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- K. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the 2024-2025 contract for Carlos Sarmiento, Business Administrator/Board Secretary, at an annual salary of \$113,575 and other benefits per contract as depicted in **ATTACHMENT 3**.
- L. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the 2024-2025 contract for Carolyn Ryder, Supervisor of Instruction, at an annual salary of \$122,750 and other benefits per contract as depicted in **ATTACHMENT 4**.
- M. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the 2024-2025 contract for Lisa Vallacchi, Principal, at an annual salary of \$132,160 and other benefits per contract as depicted in **ATTACHMENT 5**.
- N. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the annual appointments for the 2024-2025 school year:

Name/Position	Compensation
Robert Hennessy – School Security Officer	46,036
Kristoffer Moser – Head Custodian	81,994

- O. Resolved that the Board of Education, upon recommendation of the Superintendent, approves the school security officer to carry a handgun in school buildings and on school grounds for the 2024-2025 school year in accordance with Policy 7446 - School Security Program.

EDUCATION COMMITTEE – James Saltzman – Chair

Discussion: NA

On motion by Mr. Koger, seconded by Mrs. Perna, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves teacher support during home instruction for student #*****0230 for five (5) hours per week from on or about May 15, 2024 to June 13, 2024.
- B. Resolved that the Board of Education approves out-of-district costs for the 2023-2024 school year for the following student:

Student	Provider	Dates	Costs
#*****4998	Northern Hills Academy 10 Gail Court Sparta NJ 07871	April 24, 2024 – June 30, 2024	Tuition: \$12,287.45 Paraprofessional: \$6,618.10 Transportation: TBD

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- C. Resolved that the Board of Education approves out-of-district costs for the 2024-2025 school year for the following student:

Student	Provider	Dates	Costs
#*****####	Northern Hills Academy 10 Gail Court Sparta NJ 07871	On or about September 5, 2024 through On or about June 30, 2024	Tuition: \$55,025 Paraprofessional: \$29,635 Plus additional therapies x 1 = \$2,160 Transportation: TBD

- D. Resolved that the Board of Education approves Discovery Education Science Program K-8 as listed below:

Discover Science Education K - 8	
Online portal - 3-year subscriptions	\$42,750
Print workbooks (5 - 8) Yearly cost	\$1000
Activity kits One-time purchase	\$17, 853
Total Cost Year 1	(Approx) \$61,603

- E. Resolved that the Board of Education amends the 2024-2025 School Year Calendar.

ATTACHMENT 6

- F. Resolved that the Board of Education rescinds the five (5) year contract with Finalsity to host the district website with an initial cost to set up the website of \$6,000 and a yearly fee of \$4,740 commencing in the 2024-2025 school year. *(Note that this resolution was originally approved at the March 11, 2024 Board of Education meeting)*

- G. Resolved that the Board of Education approves Inverse Paradox to set up, host, and provide support for the school website with the costs listed below:

Set-up Fee	Web Hosting	Support
\$5,000	No cost for the first year then \$250 per year	Non-emergency support: \$100 per hour Emergency Support: \$150 per hour Not to exceed a total of 20 hours per year.

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FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Ms. Henry, seconded by Mr. Koger, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated April 30, 2024 - May 13, 2024. **ATTACHMENT 7**

Fund 10	Charter School/ER FICA Share	58,873.46
Fund 11	General Expense	520,537.46
Fund 12	Capital Outlay	144,307.18
Fund 20	Special Revenue	69,111.59
Fund 60	Cafeteria	23,616.01
Fund 95	Student Activities	0
	Total	816,445.70

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for April 2024.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary does certify that as of April 30, 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 the Board of Education does certify that as of April 30, 2024, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

ATTACHMENT 8

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of April 2024. **ATTACHMENT 9**
- D. Resolved that the Board of Education approves up to \$1,000 for the 2023-2024 8th grade graduation awards.
- E. Resolved that the Board of Education accepts two (2) \$50.00 donations from Ronetco Supermarkets for the 2023-2024 8th grade graduation awards.

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- F. Resolved that the Board of Education approves the following Annual Certification of Taxes for fiscal year 2024-2025:

Month	General Fund Tax Levy	Date Due to BOE
July 2024	\$559,795	7.15.2024
August 2024	\$559,795	8.15.2024
September 2024	\$559,795	9.16.2024
October 2024	\$559,795	10.15.2024
November 2024	\$559,795	11.15.2024
December 2024	\$559,795	12.16.2024
January 2025	\$559,795	1.15.2025
February 2025	\$559,795	2.14.2025
March 2025	\$559,795	3.14.2025
April 2025	\$559,795	4.15.2025
May 2025	\$559,795	5.15.2025
June 2025	\$559,799	6.16.2025
TOTAL	\$6,717,544	

- G. Resolved that the Board of Education approves the submission of the Extraordinary Aid application for fiscal year 2024.
- H. Resolved that the Board of Education approves the Ancillary Agreement and rates for FY 2025 with Sussex County Educational Services Commission. **ATTACHMENT 10**
- I. Resolved that the Board of Education approves participation in the Joint Transportation Agreement with High Point Regional High School for the school year 2024-2025 with an Administrative Fee of 5%.
- J. Resolved that the Board of Education approves participation in the Joint Transportation Agreement with Sussex County Regional Transportation Cooperative for school year 2024-2025 with the following administrative fees:

Transportation Service	Administrative Fee
Public/Non-Public	2%
Special Education	4%
Field trips and Sports runs	4%

- K. Resolved that the Board of Education approves the participation in Joint Transportation Agreement with Hopatcong Transportation Cooperative for school year 2024-2025 with the following administrative fees:

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Transportation Service	Administrative Fee
Public/Non-Public	2%
Special Education	4%
Field trips and Sports runs	4%

L. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork and provided there are no conflicts with school activities:

Organization	Time/Date	Space/Cost
Walkkill Valley Football/Cheer	<ul style="list-style-type: none"> • Monday - Friday • September 2024 - November 2024 • 6:00 p.m. - 9:00 p.m. 	Main gymnasium
Franklin Education Foundation (FEF)	<ul style="list-style-type: none"> • Friday, November 22, 2024 • 6:00 p.m. - 8:00 p.m. 	Main gymnasium, gymnasium entrance hallway, and locker rooms

OLD BUSINESS: NA

NEW BUSINESS:

Dr. Giacchi reported that the Franklin Education Foundation (FEF) Golf Outing is on June 25, 2024.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Dr. Saltzman, seconded by Ms. Henry, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on non-agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board

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at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Dr. Saltzman, seconded by Mrs. Perna, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION:

On motion by Mrs. Kabbash, seconded by Mr. Patterson, and carried unanimously by voice vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Superintendent’s Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

The Board returned to regular session at 8:08 p.m.

On motion by Mr. Koger, seconded by Mr. Patterson, and carried unanimously by voice vote, adjourned the meeting at 8:08 p.m.

Respectfully submitted,

Carlos Sarmiento
Business Administrator/
Board Secretary