

MINUTES OF REGULAR MEETING APRIL 6, 2020

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, John Friend
F. Cliff Graham, Shane Hrbek, Stephen Koger
Ronald Neal, Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

Mr. Graham, President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease and Prevention (CDC) regarding social distancing, the board of education and the public will participate in the meeting using the digital platform Zoom.

Approval of Regular Board Minutes

On motion by Mr. Hrbek, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. March 9, 2020 – Regular Meeting – Minutes **Attachment 1**

On motion by Mrs. Zydon, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

2. March 9, 2020 – Executive Session – Minutes

PRESENTATIONS

- A. Student Presentation – NA
- B. Mr. Giacchi provided an update to the Board.

OPEN TO THE PUBLIC – AGENDA ITEMS

MINUTES OF REGULAR MEETING APRIL 6, 2020

On motion by Mr. Hrbek, seconded by Mr. Bartron, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to comment on agenda items.

BOARD SECRETARY'S REPORT

Mrs. Decker provided an update to the Board.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following to the Board:

- A. School updates – Emily Pauciello has been named Student of the Year.
- B. Fire and security drills held during the month of March 2020 were as follows:
 - Emergency Tabletop Drill – March 13, 2020 from 8:00 a.m. - 8:15 a.m.
 - Fire Drill - No fire drill was conducted as school closed beginning March 16, 2020 as a result of the executive order given by New Jersey Governor Phil Murphy to minimize exposure to the coronavirus (COVID-19).

Personnel Committee – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mr. Bartron, seconded by Mr. Neal, and carried unanimously by roll call vote, approved the following resolutions:

MINUTES OF REGULAR MEETING APRIL 6, 2020

- A. Resolved that the Board of Education approves Kelly Snyder (Sparta) as a Homework Club Advisor at \$33.33 per hour per contract for the 2019-2020 school year. Compensation to be made upon submission of timesheets.
- B. Resolved that the Board of Education approves rescinding the increase in hours for the part-time custodians listed below: *(Note this increase was originally approved at the March 9, 2020 Board of Education meeting.)*

Part-time Custodian	Temporary Hours	Effective
#7853	From 8 hours per day to 5 hours per day, 5 days per week	April 7, 2020 <i>This employee is NOT eligible for benefits at the 5-hour workday.</i>
#611	From 8 hours per day to 5 hours per day, 5 days per week	April 7, 2020 <i>This employee is NOT eligible for benefits at the 5-hour workday.</i>

- C. Resolved that the Board of Education approves the first reading of the following policies and regulation:

Number	Title	Attachment #
P & R 1581	Domestic Violence	Attachment 2 & 3
P 3421.13	Postnatal Accommodations – Teaching Staff	Attachment 4
P 4421.13	Postnatal Accommodations – Support Staff	Attachment 5

Education Committee – Suzanne Ross, Chair

Discussion:

Mrs. Ross provided a summary of the Sussex County Educational Services Commission Meeting.

On motion by Mrs. Zydon, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves amending the 2019-2020 School calendar as follows:

Date	Revision
Thursday - June 18, 2020	New last day of school
Monday - June 15, 2020 Tuesday - June 16, 2020 Wednesday - June 17, 2020 Thursday - June 18, 2020	12:30 p.m. dismissal

**MINUTES OF REGULAR MEETING
APRIL 6, 2020**

- B. Resolved that the Board of Education cancels all field trips for the remainder of the 2019-2020 school year. The Chief School Administrator and Business Administrator will pursue reimbursement for funds already disbursed.

MINUTES OF REGULAR MEETING APRIL 6, 2020

- C. Resolved that the Board of Education approves the following extended school year (ESY) programs and related services for select students (IEP driven), for six (6) weeks, Monday through Thursday from 9:00 a.m. - 11:30 a.m. commencing June 22, 2020 and ending on July 30, 2020:

ESY Program Type

- Preschool Disabilities
- Autistic
- Behavioral Disabilities
- K-2 Language and/or Learning Disabilities
- 3-4 Language and/or Learning Disabilities

ESY Related Services

- Speech Language Services
- Occupational Therapy Services
- Physical Therapy Services
- Nurse Services

- D. Resolved that the Board of Education approves submitting the attached Memorandum of Understanding to move forward with the Big Brothers Big Sisters - State Association of New Jersey program. Franklin Borough School would be responsible for one-third (1/3) of the \$15,000 cost as this program is being formed in concert with two other schools in the area pending completion of all required paperwork. **Attachment 6**
- E. Resolved that the Board of Education approves submitting the attached Memorandum of Understanding to move forward with The Family Resource Network at no cost to the district, pending completion of all required paperwork. **Attachment 7**
- F. Resolved that the Board of Education approves the first reading of the following updated policies and regulations:

Number	Title	Attachment #
P 2422	Health and Physical Education	Attachment 8
P & R 5330	Administration of Medication	Attachment 9 & 10
P 8210	School Year	Attachment 11
P & R 8220	P - School Day R - School Closings	Attachment 12 & 13
P 8462	Reporting Potentially Missing or Abused Children	Attachment 14

- G. Resolved that the Board of Education approves the second reading and adoption of the following policy:

Number	Title	Attachment #
P 8550	Unpaid Meal Charges/Outstanding Food Service Charges	Attachment 15

MINUTES OF REGULAR MEETING APRIL 6, 2020

FINANCE/BUILDINGS & GROUNDS – John Friend, Chair

Mr. Friend provided an update on the Finance & Buildings & Grounds Committee meeting.

Discussion: NA

On motion by Mrs. Zydon, seconded by Mr. Bartron, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated March 10, 2020 - April 6, 2020. **Attachment 16**

Fund 10	Charter School/ER FICA Share	40,095.50
Fund 11	General Expense	557,741.31
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	81,400.03
Fund 60	Cafeteria	33,151.53
Fund 95	Student Activities	0
	Total	712,388.37

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for March 2020.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of March 31, 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of March 31, 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 17**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of March 2020. **Attachment 18**

- D. Resolved that the Board of Education approves the first reading of the following policy:

Number	Title	Attachment #
P 7243	Supervision of Construction	Attachment 19

- E. Resolved that the Board of Education amends the resolution previously approved March 9, 2020 approving GL Group Inc. of Bloomingdale, New Jersey, to replace a total of

MINUTES OF REGULAR MEETING APRIL 6, 2020

21 interior doors in stairwells and **cafeteria** at a cost not to exceed \$68,620 utilizing HCESC-SER-19F cooperative pricing.

- F. Resolved that the Board of Education approves GL Group Inc. of Bloomingdale, New Jersey to replace three (3) boiler room doors for a total cost of \$11,100 utilizing HCESC-SER-19F cooperative pricing.
- G. Resolved that the Board of Education approves Zitone Construction & Supply Co., Inc. of Montague, New Jersey to remove the wall between Room 115 and 116 at a cost not to exceed \$20,300 with an additional charge of \$5,500 if the wall is load bearing. (PEA Funds – preschool classroom)
- H. Resolved that the Board of Education authorizes the Board Secretary to complete and submit any and all necessary documents relating to the following grant applications:
- School Development Authority – Alyssa’s Law Compliance and School Security Grant
 - School Violence and Prevention Program (SVPP)
- I. Resolved that the Board of Education approves participation with the Sussex County Regional Cooperative of Hopatcong, New Jersey, for the following transportation services for the 2020-2021 schoolyear:

TRANSPORTATION SERVICES	SERVICE FEE
Public/Non-public To/From	2%
Special Education	4%
Athletics/Field Trips	4%

OLD BUSINESS: NA

NEW BUSINESS:

- A. Resolved to report the following annual Board appointments, effective May 4, 2020 through the 2021 Board of Education organization meeting:
- Sussex County School Boards Association delegate – Mrs. Ross
 - New Jersey School Boards Association delegate – Mrs. Zydon
 - Sussex County Educational Services Commission delegate – Mrs. Ross

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Hrbek, seconded by Mrs. Zydon, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

Mr. Graham read the following statement:

MINUTES OF REGULAR MEETING APRIL 6, 2020

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Mr. Kevin Blondina addressed the Board, thanking them for bringing the Big Brother program to Sussex County.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION:

On motion by Mrs. Ross, seconded by Mr. Bartron, and carried unanimously by voice vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Chief School Administrator
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

The Board returned to regular session at 8:21 p.m.

**MINUTES OF REGULAR MEETING
APRIL 6, 2020**

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by voice vote, adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary