

MINUTES OF REGULAR MEETING APRIL 12, 2021

AT 7:00 p.m. via Zoom

PRESENT: Michelle Babcock, Wayne Bartron, Kathleen Clohessey
John J. Friend, F. Cliff Graham, Shane Hrbek
Stephen Koger, Ronald Neal, Suzanne Ross
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

The Board President opened the meeting at 7:01 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease Control and Prevention (CDC) regarding social distancing, the board of education and the public will participate in this meeting using the digital platform Zoom.

Virtual attendees are asked to please stay muted until the Public Comment section. How to participate in the meeting will be explained at Public Comment.

Approval of Regular Board Minutes

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meeting as presented:

1. March 8, 2021 – Regular Meeting Minutes

Attachment 1

PRESENTATIONS: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Ross, seconded by Mr. Graham, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in

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duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mr. Bartron invited Mrs. Clancy-Muller to address the Board.

Mrs. Clancy-Muller addressed the Board regarding her leave request.

On motion by Mrs. Ross, seconded by Mr. Graham, and carried unanimously by voice vote, closed the meeting to the public for comment on agenda items.

BOARD SECRETARY’S REPORT: NA

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. School updates - Mr. Giacchi provided school updates on numerous topics.
- B. Mr. Giacchi reported that as of June 17, 2021, Mary Ellen Diffily is closing out her 35 years of providing physical therapy services at Franklin Borough School.
- C. Mr. Giacchi reported that the fire and security drills held during the month of February 2021 were as follows:
 - March 11, 2021 at 11:45 a.m. - Lockdown
 - March 23, 2021 at 9:00 a.m. - Fire drill

Personnel Committee – Shane Hrbek, Chair

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mrs. Babcock, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Other Paid Leave due to the COVID-19 pandemic from March 6, 2021 through April 1, 2021 as listed below:

Employee Attendance ID#	Number of Other Paid Days
#710	9 Days
#728	4 Days
#509	4 Days

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- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid leave of absence:

Employee	Dates	Reason
JoAnn Clancy-Muller	April 15, 2021 - June 17, 2021 or the last day of the 2020-2021 school year	Unpaid Leave of Absence

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following part-time paraprofessional to be compensated as a substitute teacher as needed during the 2020-2021 school year prorated per contract language:

Employee/Position	Appointment	Effective Date	Stipend
Cheyenne McDole Part-time Paraprofessional	Substitute Teacher	April 16, 2021 - June 30, 2021	\$3,000

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation:

Employee	Position	Effective Date
LeAnn Tozzi	Part-time Paraprofessional	April 2, 2021 <i>Pending receipt of a letter from the Franklin Education Association (FEA) stating release before 60 days' notice is not precedent setting.</i>

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation for the purpose of retirement:

Employee	Position	Effective Date
Carolee Post	Part-time Paraprofessional	June 30, 2021

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitute for the 2020-2021 school year: *(Note that benefits are not included.)*

Name	Position	Effective Date	Compensation
Joseph Gencarelli	Substitute Paraprofessional	March 22, 2021	\$12 per hour, no benefits

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following appointment for the 2020-2021 school year, pending completion of required paperwork where necessary:

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Name/Position	Compensation	Effective Date
Joseph Gencarelli, Part-time Paraprofessional 5.25 per day (.75)	\$14.49 per hour, no benefits	On or about April 13, 2021

- H. Due to the global pandemic, resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves an additional Assistant Track Coach stipend of \$2,696 for the 2020-2021 school year pending a letter from the Franklin Education Association stating it is not precedent setting.
- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extracurricular stipends for the 2020-2021 school year:

Staff Member	Extracurricular Activity	Stipend
Danielle Emery	Head Track Coach	\$3,558
Jason Samiljan	Assistant Track Coach	\$2,696
Shannon Zarembo	Assistant Track Coach	\$2,696

- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the first reading of the following regulation update:

Number	Title	Attachment #
R 1642	Earned Sick Leave Law (M)	Attachment 2

- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
P 0145	Board Member Resignation & Removal (M) (Revised)	Attachment 3
P 1643	Family Leave (M) (New)	Attachment 4
P & R 5330.01	Administration of Medical Cannabis (M) (Revised)	Attachments 5 & 6
P 7425	Lead Testing of Water in Schools (M) Revised)	Attachment 7
R 7425	Lead Testing of Water in Schools (M) (New)	Attachment 8

- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, abolishes the following policies and regulations:

ABOLISHED POLICIES AND REGULATIONS

Number	Title	Attachment #
P 3431.1	Family Leave (M) (Abolished)	Attachment 9
P 4431.1	Family Leave (M) (Abolished)	Attachment 10
P 3431.3	New Jersey Leave Insurance Program (Abolished)	Attachment 11

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ABOLISHED POLICIES AND REGULATIONS

Number	Title	Attachment #
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)	Attachment 12
P & R 7430	School Safety (M) (Abolished)	Attachments 13 & 14

M. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation for the purpose of retirement:

Employee	Position	Effective Date
Mark Postas	Head Custodian	May 1, 2021

N. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation:

Employee	Position	Effective Date
Kathleen Winkler	Part-time Paraprofessional	April 12, 2021 <i>Pending receipt of a letter from the Franklin Education Association (FEA) stating release before 60 days' notice is not precedent setting.</i>

EDUCATION COMMITTEE – Suzanne Ross, Chair

Mrs. Ross provided an update from the Committee Meeting.

Discussion: NA

On motion by Mrs. Babcock, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the following service provider for the 2020-2021 school year with the attached Delta-T Group Education Rates: **Attachment 15**

Service Provider
Delta-T Group North Jersey, Inc. 1460 US Route 9 North, Suite 300 Woodbridge, NJ 07095

B. Resolved that the Board of Education amends the 2020-2021 School Calendar as follows:

Date	Revision
Thursday - June 17, 2021	<ul style="list-style-type: none"> • New last day of school • 8th Grade Graduation Ceremony

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C. Resolved that the Board of Education approves the 2021-2022 School Year calendar.

Attachment 16

D. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
P 2415	Every Student Succeeds Act (M) (Revised)	Attachment 17
P 2415.02	Title I - Fiscal Responsibilities (M) (Revised)	Attachment 18
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)	Attachment 19
P & R 2415.2	Every Student Succeeds Act Complaints (M) (Revised)	Attachments 20 & 21
P 4125	Employment of Support Staff Members (M) (Revised)	Attachment 22
P 6360	Political Contributions (M) (Revised)	Attachment 23
P 8330	Student Records (M) (Revised)	Attachment 24
P 9713	Recruitment by Special Interest Groups (M) (Revised)	Attachment 25

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the vendor payments dated March 9 - April 12, 2021.

Attachment 26

Fund 10	Charter School/ER FICA Share	85,266.31
Fund 11	General Expense	823,463.87
Fund 12	Capital Outlay	3,500.00
Fund 20	Special Revenue	54,994.22
Fund 60	Cafeteria	10,583.94
Fund 95	Student Activities	0
	Total	977,808.34

B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for March 2021.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of March 31, 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of March 31, 2021, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation

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Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Attachment 27

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of March 2021. **Attachment 28**

- D. Resolved that the Board of Education approves FY 2021 IDEA Basic Amendment I in the amount of \$90,000:

FROM	TO
Instructional Support Services (100.300)	Instructional Tuition (100.500)

- E. Resolved that the Board of Education authorizes the submission of the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA Consolidated Grant) application as follows:

Entitlement	Amount
ESSER II	\$290,797
Learning Acceleration	\$25,000
Mental Health	\$45,000

- F. Resolved that the Board of Education approves a 12-month service contract with CenturyLink Communications, LLC, DBA Lumin Technologies Group to provide six (6) additional virtual lines to be used when staff is remote at a cost not to exceed \$4,300.00.

- G. Resolved that the Board of Education approves the following Facility Use request:

Organization/Event	Date	Facility Request	Cost
Boy Scouts of America	July and August 2021	Main parking lot to be used as bus stop for summer camp	N/A

- H. Resolved that the Board of Education approves the fiscal year 2022 Preschool Education Aid budget with projected enrollment of 64 students:

Estimated Preschool Education Aid	863,232
Estimated Prior Year Carryover	600,000
Estimated Amount for Students with Disabilities in General Education Classrooms	134,880
TOTAL	1,598,112

- I. Resolved that the Board of Education approves the following donation:

Donation From	Purpose	Amount
Rotary Club of Walkkill Valley	Hotspots – Planet Networks	500.00

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OLD BUSINESS: NA

NEW BUSINESS:

A. Resolved that the Board of Education makes the following annual Board appointments, effective April 13, 2021 through the 2022 Board of Education reorganization meeting:

- Sussex County School Boards Association delegate – Mrs. Clohessey
- New Jersey School Boards Association delegate – Mr. Bartron
- Sussex County Educational Services Commission delegate – Mrs. Ross

B. Mr. Giacchi announced the results of the 2021 Alcohol Awareness Poster Contest:

- Gloria Helsen – winner
- Lily Geuther – runner-up

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Clohessey, seconded by Mr. Graham, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the “Manage Participants” tab at the bottom of your screen, then click the “Raise Your Hand” tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried unanimously by voice vote, the following resolution was adopted:

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WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Superintendent Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Action may or may not be taken.

The Board returned to regular session at 7:36 p.m.

On motion by Mrs. Clohessey, seconded by Mr. Graham, and carried unanimously by voice vote, adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary