

POLICY

A curriculum guide shall be prepared for each course of study by the teacher and the department head concerned for approval by the Board in order to direct and assist the professional staff toward the attainment of goals sought by that course of study.

Each curriculum guide shall contain, as appropriate to the course of study:

- a. objectives of the course of study
- b. concepts and skills to be taught
- c. attitudes and appreciations to be developed
- d. suggested materials and resources appropriate to the course
- e. suggested activities designed to achieve the objectives
- f. suggested methods of instruction
- g. a list of supplemental materials for the guidance of teachers.

Each teacher will use the curriculum guide as the core of the course he/she has been assigned to teach. No teacher shall be expected to implement every suggestion made in the guide, nor shall the guide constrain a teacher from the use of ingenuity in meeting the objectives of the guide, subject to the review of the principal.

Copies of all current curriculum guides shall be kept on file in the office of the principal.

Reference: 18A:33-1, 35-2

Date Adopted: 2/16/76

Date Revised: 1/16/89