

MINUTES OF REGULAR MEETING November 14, 2022

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, Nanci M. Davis
John J. Friend, Shane Hrbek, Stephen Koger
Stephanie Perna, James Saltzman [arrived at 7:28 p.m.]
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Vacant Seat

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meeting as presented:

1. October 17, 2022 – Regular Meeting Minutes

ATTACHMENT 1

PRESENTATIONS:

- | | | |
|----------------------------------|---|---|
| A. Audit Presentation | – | Valerie Dolan, Nisivoccia LLP Board Auditor |
| B. Board Self Evaluation Results | – | Kathleen Helewa, New Jersey School Boards Association |

DISCUSSION/COMMENTS: NA

CORRESPONDENCE:

- Letter regarding cannabis manufacturing to the Board of Education.

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items:

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The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mrs. Perna, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT:

1. Mrs. Decker provided the unofficial results of the November 8th election.
2. Mrs. Decker reported that the contract for the Auxiliary Gym HVAC Upgrades was awarded to the second lowest bidder due to a fatal error with lowest bidder's bid bond which must be rejected as non-responsive.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

- A. Mr. Giacchi provided an update on school events.
- B. Mr. Giacchi reported that the fire and security drills held during the month of October were as follows:

- October 11, 2022 at 1:33 p.m. - Fire Drill
- October 14, 2022 at 10:07 a.m. - Shelter-in-Place Security Drill
- October 27, 2022 at 8:30 a.m. - Active Shooter/Tabletop Cafeteria Security Drill

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Personnel Committee – Kathleen Clohessey, Chair

Committee Update: NA

Discussion:

Mr. Bartron reported that there was a change of the unofficial vote, that the board will rescind Mr. Westenberger's appointment and swear in new members at the January meeting

On motion by Mr. Hrbek, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, rescinds the appointment of Scott Westenberger as a Board of Education member.
- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignations:

Staff Member	Position	Last Day of Employment
Denise O'Brien	Part-time Paraprofessional	Monday, October 31, 2022 <i>Pending an agreement with the FEA that release before 60 days per contract is not precedent setting.</i>
Patrick Hanson	Long-term Substitute Teacher	On or about Wednesday, November 23, 2022

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid leave of absence:

Employee	Dates
Patrick Hanson	1 day: 11/15/2022

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following maternity leave of absence:

Employee	Dates
Rebecca Szymansky	On or about February 27, 2023 through June 30, 2023

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel for the 2022-2023 school year, pending receipt of required paperwork where applicable:

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Staff Member/Appointment	Start Date	Compensation
Johanna Ferrari - Part-time Paraprofessional (.71 FTE)	On or about November 21, 2022	\$15.67 per hour, no benefits, pending completion of required paperwork <i>Plus \$1.00 per hour for providing a higher level of care, per contract.</i>
Diana Hetyei - Part-time Paraprofessional (.71 FTE)	On or about November 21, 2022	\$15.67 per hour, no benefits, pending completion of required paperwork
Meghan Putnam – Long-term Substitute Middle School Math Teacher (1 FTE)	On or about February 27, 2023	\$170 per day for 60 days then on guide at BA Step 1 beginning day 61 retroactive to February 27, 2023 or actual start date. Benefit eligible beginning day 61 from start date.

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, rescinds the following extra-curricular activity appointment:

Activity	Rescinded Staff Member	Annual Stipend
8 th Grade Advisor	Rebecca Szymanzky	\$500

- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular activity appointments for the 2022-2023 school year:

Activity	Staff Member	Annual Stipend
Assistant Track Coach	Meghan Putnam	\$2,696
Assistant Yearbook Advisor	Amanda Huffman	\$2,500

- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2022-2023 school year: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Name	Position	Compensation
Ana Concepcion	Substitute Teacher	\$150 per day, pending completion of required documents, no benefits
Miranda Hnyda	Substitute Teacher	\$150 per day, pending completion of required documents, no benefits

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Name	Position	Compensation
Matthew Millar	Substitute Teacher	\$150 per day, pending completion of required documents, no benefits

- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development:

Staff Member	Professional Development	Cost	Date
Kailee Gori	NJ Coalition for Inclusive Education (NJCIE) Leadership Conference, Cherry Hill, NJ	<i>Registration: \$179 plus travel</i>	December 2, 2022
Kenza Mjihad	NJ Coalition for Inclusive Education (NJCIE) Leadership Conference, Cherry Hill, NJ	<i>Registration: \$179</i>	December 2, 2022
Lisa Grillo	Live online seminar: Improve Your Students' Growth in Reading	<i>Registration: \$279</i>	January 17, 2023

EDUCATION COMMITTEE – Kathleen Clohessey – Chair

Committee Update: NA

Discussion: NA

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the Preschool Operational Plan for the 2023-2024 school year.
- B. Resolved that the Board of Education approves the Preschool Enrollment Report for the 2023-2024 school year.
- C. Resolved that the Board of Education approves the purchase of Apps and Books from Apple Inc. Education at a one-time cost of \$2,650.
- D. Resolved that the Board of Education approves the purchase of SmartPass at a cost of \$451 for the 2022-2023 school year.
- E. Resolved that the Board of Education approves the Blanket Approval for Field Trips for the 2022-2023 school year.

ATTACHMENT 2

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- F. Resolved that the Board of Education approves the following contracts for the 2022-2023 school year:

Service Provider	Services	Costs
Lakeside Counseling Associates, LLC 350 Sparta Avenue C-2A Sparta NJ 07871	Student Counseling for Various Students	\$700 per day, not to exceed \$40,000

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion/Comment: NA

On motion by Mr. Koger, seconded by Mr. Saltzman, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated October 18, 2022 - November 14, 2022. **ATTACHMENT 3**

Fund 10	Charter School/ER FICA Share	19,363.96
Fund 11	General Expense	571,677.01
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	79,271.66
Fund 60	Cafeteria	45,819.57
Fund 95	Student Activities	934.50
	Total	717,066.70

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for October 2022.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of October 31, 2022, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of October 31, 2022, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

ATTACHMENT 4

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of October 2022. **ATTACHMENT 5**

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- D. Resolved that the Board of Education accepts the fiscal year 2021-2022 Annual Comprehensive Financial Report and the Auditor's Management Report with no recommendations cited.
- E. Resolved that the Board of Education approves carryover funds from the Preschool Expansion Act for fiscal year 2022 to fiscal year 2023 in the amount of \$706,100.
- F. **WHEREAS**, pursuant to N.J.S.A. 18A:18A-1, et seq. the Franklin Borough Board of Education ("Board") advertised and solicited bids for Auxiliary Gym HVAC Upgrades at the Franklin Borough School; and

WHEREAS, the Board received bids as follows:

Bidder	Base bid	Alternate 1	Alternate 2	Total bid
Teo Technologies, Inc.	\$266,000	+ \$178,000	+\$65,000	\$509,000
TM Brennan Service, Inc.	\$377,000	+ \$139,000	+20,000	\$536,000
Thassian Mechanical Contracting	\$385,000	+ \$196,000	+48,000	\$629,000

WHEREAS, the bid of Teo Technologies, Inc. must be rejected as non-responsive due to a fatal defect with the company's bid bond; and

WHEREAS, TM Brennan Service, Inc. is the lowest responsive bidder.

NOW, THEREFORE BE IT RESOLVED, by the Franklin Borough Board of Education that the bid of Teo Technologies, Inc. is hereby rejected.

BE IT FURTHER RESOLVED that a contract is hereby awarded to TM Brennan Service, Inc. for the Base bid, Alternate No. 1 and Alternate No. 2 for a total contract amount of \$536,000.00.

BE IT FURTHER RESOLVED that Barbara Decker, School Business Administrator, is hereby directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

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- G. Resolved that the Board of Education approves technology upgrades per Quote #005242 provided by DynTek Services, Inc.:

Service	Cost
Meraki WAPs and switches plus installation for both	\$18,632.34
LESS E-Rate funding 60%	- (11,179.40)
DISTRICT PORTION	7,452.94

- H. Resolved that the Board of Education approves various obsolete items for disposal.

Attachment 6

- I. Resolved that the Board of Education approves the following facility use request pending receipt of required paperwork:

Group/Organization	Dates/Times	Space
Wallkill Valley recreational Basketball	December 1, 2022 – March 30, 2023 Monday – Friday from 6:00 p.m. – 9:00 p.m.	Main Gym

OLD BUSINESS:

Mr. Giacchi reported that the Town Council in collaboration with an Ad Hoc Committee and board members are working on a meeting date regarding the piece of land on Route 23.

Mr. Giacchi thanked Mrs. Decker for the audit with no recommendations.

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Hbrek, seconded by Mrs. Perna, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

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No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION:

On motion by Mrs. Clohessey, seconded by Mrs. Perna, and carried unanimously by roll call vote, the following resolution was adopted:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law – HIB 2022-2023.01
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

The Board returned to regular session at 8:08 p.m.

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On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, adjourned the meeting at 8:09 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary