

MINUTES OF REGULAR MEETING JANUARY 24, 2022

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, Barbara Formica
John J. Friend, Shane Hrbek, Stephen Koger
Suzanne Ross, James Saltzman
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Vacant Board Seat

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

In accordance with current State guidelines, the Franklin Borough Board of Education is going back into full compliance with its Bylaw #0164 - Conduct of Board Meetings and will continue to follow social distancing guidelines.

As per policy Bylaw 0155.1 Board Member Participation at Board Meetings using Electronic Device – we will have one board member – Mrs. Suzanne Ross, participating remotely as approved at the December 2021 board meeting.

Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the minutes of the following meeting as presented:

1. December 13, 2021 – Regular Meeting Minutes

ATTACHMENT 1

Yes	-	5
No	-	0
Abstain	-	Mrs. Ross, Mrs. Formica, Mr. Saltzman

On motion by Mrs. Ross, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, approved the minutes of the following meeting as presented:

2. January 4, 2022 – Organization Meeting Minutes

ATTACHMENT 2

DISCUSSION: NA

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PRESENTATIONS:

A. Mr. Giacchi

- Governor's Educator of the Year – Melissa Fanuel
- Governor's Educational Services Professional of the Year – Robert Hennessy

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mrs. Clohessey, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT:

The Board Secretary provided an update on the Vacant Board Seat:

1. Friday, January 28, 2022, is the deadline to submit a letter of interest.
2. Two letters of interest have been received.

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CHIEF SCHOOL ADMINISTRATOR’S REPORT

- A. Mr. Giacchi provided school updates on numerous topics.
- B. Mr. Giacchi reported that the fire and security drills held during the month of December were as follows:
- December 14, 2021 at 1:55 p.m. – Fire Drill
 - December 21, 2021 at 9:02 a.m. – Safety Drill – Bomb Threat

Personnel Committee – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mr. Friend, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the following maternity leave request previously approved at the September 13, 2021 Board of Education meeting:

Staff Member	Amended Date
Melissa Daly	Beginning on or about Monday, January 31, 2022 - June 30, 2022

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid leaves of absence:

Employee	Dates
Elizabeth Davenport	4 days: 12/20/2021, 12/21/2021, 12/22/2021, 12/23/2021
Jocelyn Davis	1 day: 1/12/2022
Barbara Formica <i>Note: This list of unpaid days supersedes the unpaid days previously approved at the December 13, 2021 Board of Education meeting.</i>	Amended - 7 days: 12/9/2021, 12/10/2021, 12/13/2021, 12/14/2021, 12/15/2021, 12/22/2021, 12/23/2021
Tahni Mangino	1 day: 1/20/2022
Denise O’Brien	4 days: 1/18/22, 1/19/22, 1/20/22, 1/21/22
Kathleen Winkler	3 days: 1/6/2022, 1/12/2022, 1/13/2022
Gina Woodbury	1 day: 1/20/2022

- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, rescinds the following appointments:

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RESCIND Staff Member/Appointment	Start Date	Compensation
Amanda Shahin Long-term Substitute	On or about 2/7/2022 - 6/30/2022, at BA Step 1, benefit eligible <i>(Previously approved at the September 13, 2021 Board of Education meeting)</i>	\$57,622 per year prorated

D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the personnel listed below:

Staff Member/Appointment	Start Date	Compensation
Deanna Blondina Long-term Substitute Teacher	On or about 1/31/2022 - 6/30/2022	<ul style="list-style-type: none"> •\$145 per day for 60 days •Day 61, on guide at BA Step 1 (prorated), benefit eligible, retroactive to day one of the appointment
Kelly Walters (.71) Part-time Paraprofessional	On or about 1/31/2022	\$13,789.05 per year, prorated, no benefits, pending completion of required paperwork

E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves supplemental pay for the following staff members pending completion of timesheets:

Staff Member	Reason	Compensation
Donna Cross	As needed	\$16.07 per hour
Tammy Drake	As needed	\$16.07 per hour
Sabrina Mohammed	As needed	\$44.77 per hour
Shelby Powell-Hicks	As needed	\$16.07 per hour

F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following staff members to write curriculum. Compensation to be made upon submission of timesheets:

Staff Member	Curriculum Writing Subject	Compensation
Jill Helmstetter	Physical Education	Up to 10 hours at \$43.00 per hour
Nick Speer	Physical Education	Up to 10 hours at \$43.00 per hour
Elaine Tizzano	Physical Education	Up to 10 hours at \$43.00 per hour

G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following extra-curricular appointments for the 2021-2022 school year:

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EDUCATION COMMITTEE – Suzanne Ross – Chair

Mrs. Ross reviewed some of the topics discussed at the meeting including the Vacant Board Seat, Strong Assessments, TREP\$ and COVID updates.

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education accepts the Harassment, Intimidation, and Bullying (HIB) report shared in Executive Session at the December 13, 2021 regular Board of Education meeting:

HIB Case Number	Finding	Determination
HIB 21-22.01	Unsubstantiated	Accepted/Rejected/Modified

- B. Resolved that the Board of Education approves home instruction for the following out-of-district student:

Student	Service Provider & Service	Dates
#*****4660	SCESC/Northern Hills Academy - Home Instruction	10 hours per week for 8 months Start date: 1/3/2022 End date: 8/18/2022

- C. Resolved that the Board of Education approves the additional out-of-district tuition expense from the 2020-2021 school year:

Student ID	School	Tuition	Balance Due
#*****1041	Lakeland Andover 20 Jefferson Street Newton, NJ 07860	Tentative Tuition previously paid \$55,800 Final Certified Rate (\$378.12 *180) \$68,061	\$12,261

- D. Resolved that the Board of Education approves a \$1,230 per year stipend for a TREP\$ Market Moderator pending a sidebar agreement with the Franklin Education Association (FEA).

- E. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
P 1648.11	The Road Forward COVID-19 - Health and Safety (Revised)	ATTACHMENT 3
P & R 5751	Sexual Harassment of Students (M) (Revised)	ATTACHMENTS 4 & 5

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FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Mr. Koger, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated December 14, 2021 - January 24, 2022. **ATTACHMENT 6**

Fund 10	Charter School/ER FICA Share	130,673.00
Fund 11	General Expense	1,184,997.16
Fund 12	Capital Outlay	29,210.92
Fund 20	Special Revenue	155,315.93
Fund 60	Cafeteria	43,509.68
Fund 95	Student Activities	975.00
	Total	1,544,681.69

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for December 2021.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of December 31, 2021, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

ATTACHMENT 7

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of December 2021. **ATTACHMENT 8**
- D. Resolved that the Board of Education accepts \$9,882 for the District's share of Emergent and Capital Maintenance funding.
- E. Resolved that the Board of Education approves a change order for Challenger Fence, Inc. in the amount of \$890 to increase the size of the gate opening.

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- F. Resolved that the Board of Education approves the following purchases from Win Depot for the cafeteria per Job Reference Number 13068:

DESCRIPTION	COST
Milk Cooler	2,706.40
Bussing Utility Transport Cart	124.43
Reach-In Freezer	3,655.00
Food Slicer	1,512.25
DELIVERY & FREIGHT	717.50
TOTAL	8,715.58

- G. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork and providing there are no conflicts with school events. *Note that when the school closes for the day or for early dismissal due to weather or other unforeseen circumstances, all evening activities are canceled.*

Group/Organization	Time/Date	Space/Cost
The Franklin Band	Tuesdays during the school year until June 28, 2022 from 6:45 p.m. - 9:30 p.m. (inclusive of set-up and clean-up)	Cost: N/A <ul style="list-style-type: none"> ● Auditorium ● Access to music stands and 40 chairs

- H. Resolved that the Board of Education approves the purchase of Ventrac Tractor: KN, 4500Z Kubota WG972-GL at a total cost of \$45,619.65 purchased from North Jersey Bobcat, Inc. through Bergen County Co-Op Bid CK04-20-03.
- I. Resolved that the Board of Education approves an agreement for a cooperative pricing system with the County of Bergen, New Jersey Cooperative Purchasing Alliance #CK-04, effective January 24, 2022, for a period not to exceed five (5) years.

OLD BUSINESS: NA

NEW BUSINESS:

- Mr. Bartron mentioned that any residents interested in the vacant seat on the board should express their interest before the deadline of January 28, 2022. The candidates will be discussed at the February 14, 2022 board meeting.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

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The Board Secretary read the following statement:

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No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary