

MINUTES OF REGULAR MEETING JANUARY 20, 2020

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, John Friend
F. Cliff Graham, Shane Hrbek, Stephen Koger
Ronald Neal, Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: None

Mr. Graham, President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me that this meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the minutes of the following meetings as presented:

1. December 16, 2019 – Regular Meeting – Minutes	Attachment 1
Yes	- 7
No	- 0
Abstain	- Mr. Friend, Mr. Neal

On motion by Mrs. Clohessey, seconded by Mr. Bartron, and carried by the following roll call vote, approved the minutes of the following meetings as presented

2. December 16, 2019 – Executive Session – Minutes	
Yes	- 6
No	- 0
Abstain	- Mr. Friend, Mr. Koger, Mr. Neal

PRESENTATIONS

A. Student Presentation – Elaina Mercado, 8th grade student, provided an update on school activities.

MINUTES OF REGULAR MEETING JANUARY 20, 2020

CORRESPONDENCE

- A. Mr. Graham read a thank you letter from the Franklin Historical Society regarding Franklin Borough School's participation in the autumn 2019 "Franklin Finds Scarecrows" contest.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Bartron, seconded by Mr. Hrbek, and carried unanimously by roll call vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, closed the meeting to the public for visitors to address the board.

BOARD SECRETARY'S REPORT

- A. School updates: NA

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following to the Board of Education:

- A. School updates including January 2020 as School Board Recognition month.
- B. Melissa Fanuel was the December 2019 TransOption Teacher of the Month as announced by the WSUS 102.3 Radio Station.
- C. Elaine Bartholomew is Franklin Borough School's Governor's Educator of the Year (GEOY) award recipient for the 2019-2020 school year.
- D. Mary Payton is Franklin Borough School's Governor's Educational Services Professional of the Year award recipient for the 2019-2020 school year.

MINUTES OF REGULAR MEETING JANUARY 20, 2020

- E. The final disposition of the school security breach incident that took place on November 19, 2018.
- F. Fire and security drills held during the month of December 2019 were as follows:
- December 13, 2019 - Fire Drill from 8:00 a.m. - 8:13 a.m.
 - December 18, 2019 - Lockdown Drill from 8:11 a.m. - 8:18 a.m.

Personnel Committee – Kathleen Clohessey, Chair

Discussion: NA

On motion by Mrs. Zydon, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves providing \$250 for Elaine Bartholomew to use in her classroom as the recipient of the Governor’s Educator of the Year (GEOY) award.
- B. Resolved that the Board of Education approves allowing coworkers to donate one (1) personal day to add to employee #7901’s sick bank pending receipt of a sidebar agreement from the Franklin Education Association (FEA) stating this action is not precedent-setting.
- C. Resolved that the Board of Education approves the following resignation for the purpose of retirement:

Employee	Effective Date
Harry McDole	February 1, 2020

- D. Resolved that the Board of Education accepts the following letter of resignation pending receipt of a sidebar agreement from the FEA stating the action of releasing the paraprofessional earlier than 60 days’ notice is not precedent-setting:

Staff Member	Position	Last Date of Employment
Alexandria Colfax	Part-time paraprofessional	Wednesday, January 22, 2020

- E. Resolved that the Board of Education approves the following substitutes for the 2019-2020 school year to be compensated upon submission of time sheets: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Substitute Name	Substitute Position	Compensation
Samantha Henry	Teacher	\$100 per day, no benefits
Janine Kerrison	Nurse	\$200 per day, no benefits

MINUTES OF REGULAR MEETING JANUARY 20, 2020

Substitute Name	Substitute Position	Compensation
Alexandria Colfax	Paraprofessional	\$11 per hour, no benefits

F. Resolved that the Board of Education approves supplemental pay for the staff members listed below upon submission of timesheets:

Date/Event	Staff Members	Hours Worked	Compensation
January 6, 2020 CPI Training	Gaydos, Christine	2 hours	\$14.11 per hour
	Talmadge, Crystal	2 hours	\$14.11 per hour
	DeVore, Lauren	7 hours	\$14.11 per hour

G. Resolved that the Board of Education approves unpaid leave for employee #7929 for the five (5) days listed below pending receipt of a letter from the FEA stating this request is not precedent-setting:

Employee	Unpaid Leave
#7929	January 6, 2020
	January 7, 2020
	January 8, 2020
	January 9, 2020
	January 10, 2020

H. Resolved that the Board of Education approves the professional development listed below:

Staff Member	Professional Development	Cost	Date
Carol Cervino	NJMEA State Conference, Atlantic City, NJ	<i>Registration: \$170 Hotel: \$96 Plus related travel</i>	2/20/2020 and 2/21/2020
Lisa Vallacchi	Positive Discipline Denville, NJ	<i>Registration: \$395 Plus related travel (Registration is \$395 if paid by 3/1/2020)</i>	3/30/2020 and 3/31/2020

I. Resolved that the Board of Education approves referee compensation from the Student Activity Account for the preliminary games of the Hardyston Basketball Tournament hosted by the Franklin Borough School District on February 3, 2020:

Name	Position	Amount
Jim Nathan <i>or replacement</i>	Referee	\$80/2 games not-to-exceed \$160
Wayne McWilliams <i>or replacement</i>	Referee	\$80/2 games not-to-exceed \$160

MINUTES OF REGULAR MEETING JANUARY 20, 2020

Name	Position	Amount
Diane Brown <i>or replacement</i>	Referee	\$80/4 games not-to-exceed \$320
Alison Hendershot <i>or replacement</i>	Timeclock Operator	\$50/4 games not to exceed \$200 <i>Note: compensation for Alison Hendershot to be made from the payroll account upon submission of timesheet.</i>

J. Resolved that the Board of Education approves the use of Title I funds for the 2019-2020 school year in the amount of \$80,000 to cover a portion of the following paraprofessionals' salaries:

- Alemy, Beth
- Delihassani, Anita
- Furman-Leve, Trisha
- Grabkowski, Ann
- Miladinovich, Jill
- Payton, Mary
- Rivera, Kimberly
- Sollitto, Holly

K. Resolved that the Board of Education approves the use of IDEA Preschool funds for the 2019-2020 school year in the amount of \$9,835 to cover a portion of the following paraprofessionals' salaries:

- Conte, Lisa
- Drake, Tammy
- Voegelé, Dolores
- Winkler, Kathleen

Education Committee – Suzanne Ross, Chair

Mrs. Ross provided an update on the Education Committee meeting.

Discussion: NA

On motion by Mr. Bartron, seconded by Mr. Neal, and carried unanimously by roll call vote, approved the following resolutions:

A. Resolved that the Board of Education approves the amended rates for the below service provider for the 2019-2020 school year:

Provider	Services
PG Chambers 15 Halko Drive Cedar Knolls, NJ 07927	AT/AAC Consultation and Services \$92 per hour plus travel <i>Not to exceed 12 hours</i>

MINUTES OF REGULAR MEETING JANUARY 20, 2020

- B. Resolved that the Board of Education amends the date of the 8th grade field trip previously approved on September 23, 2019 and adds the additional NYC sites listed below:

Destination	Grade	Date	Cost
Broadway Theater 1681 Broadway New York, NY 01119	8	June 3, 2020 from 8:15 a.m. – approximately 6:30 p.m.	\$3,672.50 plus transportation
Add the following sites to the 8 th grade field trip on June 3, 2020. The cost of the additional sites is anticipated to be defrayed by the Franklin Education Foundation for the 2019-2020 school year: <ul style="list-style-type: none"> • Madame Tussauds Wax Museum New York, NY • Dallas BBQ New York, NY 			

- C. Resolved that the Board of Education approves the first reading of the following regulation update:

Number	Title	Attachment #
Regulation 5530	Substance Abuse	Attachment 2

FINANCE/BUILDINGS & GROUNDS – John Friend, Chair

Mr. Friend provided an update on the Finance & Buildings & Grounds Committee meeting.

On motion by Mr. Bartron, seconded by Mr. Koger, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated December 17, 2019 through January 20, 2020. **Attachment 3**

Fund 10	Charter School/ER FICA Share	41,494.09
Fund 11	General Expense	628,411.83
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	191,836.64
Fund 60	Cafeteria	14,918.74
Fund 95	Student Activities	1,310.00
	Total	877,971.30

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for December 2019.

MINUTES OF REGULAR MEETING JANUARY 20, 2020

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of December 31, 2019, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 4**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of December 2019. **Attachment 5**
- D. Resolved that the Board of Education approves the disposal of the obsolete items.

DEPT/ GRADE	ARTICLE & DESCRIPTION (INCLUDE SERIAL # OR OTHER IDENTIFICATION)	QTY
-	Kitchen food warmer	1
-	Walker	1
-	Preschool table	1
-	Middle school desk	22
-	Office chair	9
-	Bookcase	2
-	Filing cabinet	6
-	Computer desk	3

Item A [exceptions below*], B-D	Yes	-	9
	No	-	0
	Abstain	-	0
*Check #13456	Yes	-	8
	No	-	0
	Abstain	-	Mr. Friend

OLD BUSINESS: NA

MINUTES OF REGULAR MEETING JANUARY 20, 2020

NEW BUSINESS:

Mrs. Zydon reported that the January 30, 2020 New Jersey School Boards Association meeting will be held at Franklin Borough School. Mrs. Zydon informed the Board that there will be a regional meeting on February 8, 2020 at Montville, High School and a Social and Emotional Learning Conference on February 14, 2020.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mr. Bartron, seconded by Mr. Hrbek, and carried unanimously by roll call vote, opened the meeting to the public for visitors to address the board.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by roll call vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Ross, seconded by Mr. Bartron, and carried unanimously by voice vote, adjourned the meeting at 7:24 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary