

MINUTES OF REGULAR MEETING JANUARY 11, 2021

AT 7:00 p.m. via Zoom

PRESENT: Michelle Babcock, Wayne Bartron, Kathleen Clohessey
John J. Friend, F. Cliff Graham, Shane Hrbek, Stephen Koger
Ronald Neal, Suzanne Ross
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: NA

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald and the Star Ledger.

Due to New Jersey Governor Phil Murphy's recommendations and guidance from the Centers for Disease Control and Prevention (CDC) regarding social distancing, the board of education and the public will participate in this meeting using the digital platform Zoom.

Virtual attendees are asked to please stay muted until the Public Comment section. How to participate in the meeting will be explained at Public Comment.

Approval of Regular Board Minutes

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried by the following roll call vote, approved the minutes of the following meeting as presented:

1. December 14, 2020 – Regular Meeting – Minutes

Attachment 1

Yes	-	8
No	-	0
Abstain	-	Mrs. Babcock

PRESENTATIONS:

A. New Jersey School Boards Association (NJSBA) Representative, Charlene Peterson – Ethics Presentation for Board of Education Members.

CORRESPONDENCE: NA

MINUTES OF REGULAR MEETING JANUARY 11, 2021

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on agenda items.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for comment on agenda items.

BOARD SECRETARY'S REPORT:

- A. School Updates: NA
- B. Mrs. Decker reported that it was discovered that Finance Item A Table – Vendor Payments was off by 10 cents.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

- A. School updates – Mr. Giacchi reported that students/staff returned to in-person instruction on January 11, 2021 and that it was a successful day. He also reported that school is closed on January 18, 2021.
- B. Mr. Giacchi reported that the fire and security drills held during the month of December 2020 were as follows:
 - December 16, 2020 at 9:45 a.m. - Safety drill (emergency drill, shelter in place)
 - December 16, 2020 at 10:00 a.m. - Fire drill

Personnel Committee – Shane Hrbek, Chair

MINUTES OF REGULAR MEETING JANUARY 11, 2021

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Graham, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves Other Paid Leave due to the COVID-19 pandemic under the FFCRA from December 12, 2020 through December 31, 2020 as listed below:

Employee Attendance ID#	Number of Other Paid Days Taken
#157	3 days
#594	2 days
#620	1 day
#632	1.5 days
#527	1 day
#8059	1 day
#560	1 day
#8044	4.5 days
#7980	2 days
#7951	1 day
#8079	5 days

- B. Resolved that the Board of Education upon recommendation of the Chief School Administrator, amends the resolution previously approved at the September 14, 2020 regular meeting:

Date	Staff Members	Home Instruction	Compensation
September 3, 2020 until November 13, 2020 - Home Instruction	Fred Street - Teacher	10 hours per week	\$41.60 per hour
September 3, 2020 until November 13, 2020 - Home Instruction	Elaine Tizzano - Teacher	10 hours per week	\$41.60 per hour

- C. Resolved that the Board of Education upon recommendation of the Chief School Administrator, amends the resolution previously approved at the October 19, 2020 regular meeting:

Craig Goelz Part-time, Long-term Substitute Custodian for employee #569 Up to 25 hours per week	\$13.50 per hour no benefits, pending completion of required paperwork	On or about November 16, 2020 until December 22, 2020
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MINUTES OF REGULAR MEETING JANUARY 11, 2021

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves movement on guide from BA step 2 to BA +30 step 2 for Tyler Zuccheri.

EDUCATION COMMITTEE – Suzanne Ross, Chair

Mrs. Ross provided on update from the Committee Meeting.

Discussion: NA

On motion by Mr. Graham, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves \$7,588 in tuition adjustment for the 2019-2020 school year for out-of-district student #.....1041 attending Lakeland Andover School, Sparta, NJ. This is a certified tuition rate based on the NJDOE.
- B. Resolved that the Board of Education approves a Meraki One (1) Year contract #DTKQ69518 with DynTek Services, Inc. for licenses and support per Quote #001195 V1 at a cost not to exceed \$10,349.52.

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Graham, and carried by the following roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated December 15, 2020 – January 11, 2021. **Attachment 2**

Fund 10	Charter School/ER FICA Share	47,019.38
Fund 11	General Expense	754,850.37
Fund 12	Capital Outlay	15,500.00
Fund 20	Special Revenue	46,883.63
Fund 60	Cafeteria	14,324.82
Fund 95	Student Activities	0
	Total	878,578.20

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for December 2020.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

MINUTES OF REGULAR MEETING JANUARY 11, 2021

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of December 31, 2020, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **Attachment 3**

C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of December 2020. **Attachment 4**

D. Resolved that the Board of Education approves additional CARES Emergency Relief Grant:

Grant	Purpose	Amount
CARES Emergency Relief	Technology related purchases, Professional Development, sanitizing and disinfecting	\$3,875

E. Resolved that the Board of Education accepts the fiscal year 2019-2020 Comprehensive Annual Financial Report and the Auditor's Management Report with no recommendations cited.

F. Resolved that the Board of Education accepts the following donation:

Donor	Purpose	Amount
Franklin Education Foundation	Various mini grants	\$4,335.30

Item A [exceptions below*], B-F	Yes	-	9
	No	-	0
	Abstain	-	0

*Check #14168	Yes	-	8
	No	-	0
	Abstain	-	Mrs. Babcock
		-	Mrs. Ross

OLD BUSINESS: NA

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

MINUTES OF REGULAR MEETING JANUARY 11, 2021

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please click the "Manage Participants" tab at the bottom of your screen, then click the "Raise Your Hand" tab in the bottom right of the participants screen. Once called upon, state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Graham, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by voice vote, adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary