

Franklin Borough School

2016-2017



50 Washington Avenue
Franklin, NJ 07416

Handbook and Calendar
www.fboe.org

Tel: 973-827-9775
Fax: 973-827-6522

FRANKLIN BOROUGH BOARD OF EDUCATION
50 WASHINGTON AVE ❖ FRANKLIN, NJ 07416
Telephone: (973) 827-9775 ❖ Fax: (973) 827-6522
www.fboe.org

Dear Franklin School Families,

On behalf of the entire Franklin Borough School (FBS) staff, welcome to the 2016-2017 school year! Our primary goal this year is to help our students achieve academically, socially, and emotionally. Our students should strive to achieve at a 96% attendance rate (fewer than 7 absences per year), an 80% subject mastery, and at least a 90% homework completion. Specifically, we ask that you partner with our teachers to increase achievement by doing the following:

- Limit the amount of television watching/video gaming each day;
- Make sure that your child is well rested by having a set bedtime that is enforced each evening;
- Monitor and support your child's reading and writing at home;
- Provide a quiet place to complete homework. If your child needs additional help, please be sure to ask his/her teacher(s) for guidance;
- Attend parent-teacher conferences to learn about your child's strengths and areas that present challenges;
- Be an active participant in our PTO and volunteer to assist in the classroom;
- Be sure that your child arrives to school on time for the 7:55 a.m. bell;
- Reinforce Franklin School's expectation that your child will come to school ready to follow school rules, listen to adults, and be productive citizens in the FBS teaching and learning community.

This year we will continue to learn new ways of doing business at FBS. We are excited about our new math program (Go Math!) in grades K-5, and we will happily venture into the second year of Reading Wonders, our language arts program. Our eighth graders will participate in the year-long Altitude program sponsored by Atlantic Health. We believe it is everyone's responsibility to empower children with the creative, intellectual, and decision-making skills necessary for them to become academically, socially, physically, and emotionally successful and responsible.

Franklin Borough School is proud to have a community of educators who are committed to sharing best practices and improving their craft. We are thrilled to welcome new teachers and staff to our school community -- individuals who are passionate about the future of our school.

Our mission is to create a culture of excellence. We are motivated to continue our journey and become the best that we can be. At Franklin Borough School, your children will be safe; they will learn, and they will become socially responsible citizens. Believe and achieve with us!

Yours truly,

Thomas N. Turner, Ed.D., Superintendent
 Patricia J. Pfeil, Ed.D., Principal















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September 2016

Spectacular achievement is always preceded by spectacular preparation.

~ Dr. Robert Schuller

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1  Teacher In-Service	2  Teacher In-Service	3
4	5 SCHOOL CLOSED Labor Day	6 	7	8  Sports Physicals 8:30 a.m.	9 PTO Cherrydale Fundraiser Kick-off (9:00 a.m.) Assembly: Grades K - 7 Grade 8 PTO Kindergarten Ice Cream Social 6:30 p.m.	10
11  Grandparents Day 	12	13  Back to School Night Grades K - 4 at 6:30 p.m. First Day of Eid al-Adha	14	15  Back to School Night Grades 5 - 8 at 6:30 p.m. Hispanic Heritage Month Begins	16  Student Council - Blue and White Day	17
18	19	20 School Pictures Pre-K - 4  Picture Day! PTO Meeting 7:00 p.m.	21 School Pictures 5 - 8	22  Autumn Begins 12:30 Dismissal - Teacher In-service until 4:00 p.m.	23	24  Mineral Show 9:00 a.m. - 5:00 p.m.
25  Mineral Show 10:00 a.m. - 5:00 p.m.	26 Board of Ed. Mtg. 7:30 p.m.	27	28 Faculty Meeting	29	30 PTO Yankee Candle Fundraiser Kick-off  1 st MP Interim Reports Available for Review on the OnCourse Connect parent portal at www.fboe.org	

FRANKLIN BOROUGH BOARD OF EDUCATION

The Franklin Board of Education consists of nine elected voting members:

Mr. Kevin Blondina, President
Mrs. Louise Murphy, Vice President

Mr. Cliff Graham
Mr. Ron Neal
Mrs. Jeanine Paszkiel
Mr. Mike Payton
Mrs. Suzanne Ross
Mrs. Sarah Zydon

Dr. Thomas N. Turner, Superintendent
Mr. William J. Sabo, Business Administrator

BOARD OF EDUCATION MEETINGS

The Franklin Board of Education has scheduled its regular meetings on the following dates (usually the third or fourth Monday of each month). Meetings begin at 7:30 p.m. and are held in the school library.

Meetings scheduled for the 2016-2017 school year are listed below.

September 26
October 17
November 28
December 19

The dates for the January through August meetings will be determined after the Board of Education's reorganization meeting in January 2017. They will be posted to the school's website at www.fboe.org.

RIGHT-TO-KNOW POLICY & AHERA MANAGEMENT POLICY

The Right-to-Know (RTK) gives public employees certain rights and access to information about chemical hazards at their workplace so that they can work safely with hazardous substances. It also helps emergency response personnel adequately plan and respond to emergencies. This information is kept in a central RTK file at Franklin Borough School. Please contact Mr. Mark Postas, Right-to-Know Compliance Officer, at **(973) 827-9775, ext. 213** for additional information.

PEST CONTROL POLICY

School Integrated Pest Management Plan (**Policy 7422**) requires non-pesticide management procedures will be used whenever possible, and when pesticides are used, low impact pesticides will be preferred. "After-hours" application by licensed applicators will occur whenever possible. **This policy (Policy 7422) can be obtained in the Main Office or on the school's website by visiting www.fboe.org.**

VOICE MAIL EXTENSIONS

Administrative Staff

Dr. Thomas N. Turner	Superintendent	973-827-9775, ext. 212
Mr. William J. Sabo	Business Administrator	973-827-9775, ext. 214
Dr. Patricia J. Pfeil	Principal	973-827-9775, ext. 211

Child Study Team (CST)

Mrs. Meg Gummere	LDT, CST Coordinator	973-827-9775, ext. 225
Mrs. Karen Roccisano	Social Worker	973-827-9775, ext. 225
Mrs. Sandra Molla-Saracco	School Psychologist	973-827-9775, ext. 225

Supervisor of Instruction

Mrs. Carolyn Ryder	973-827-9775, ext. 225
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School Nurse

Mrs. Maria Garrera, RN/MSN	973-827-9775, ext. 219
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School Counselor

Ms. Michelle Minimi	973-827-9775, ext. 210
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School Physician

Dr. David Markel	973-827-1918
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VISITORS AND PARENTS

Any parent or visitor entering the school must first report to the main office receptionist for a pass. Persons wishing to visit the school or confer with a teacher should make arrangements for a conference by leaving a message on the teacher's voice mail (see page 5 for teachers' phone extension numbers).

STUDENT DIRECTORY INFORMATION

The school releases the names, addresses, and telephone numbers (unless unlisted) of our students to the Parent Teacher Organization (PTO). If you do not wish to have this information released, you must request in writing that your child's name not be released. The purpose of these lists is to better facilitate communications between the PTO and our parent community.

Pictures of students are shared with the community. Your child's name and picture may appear in newspapers, television, and other media unless specific written directions are submitted and signed by a parent/legal guardian requesting that your child not be part of such a feature.





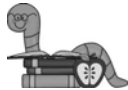



LOST AND FOUND

Many items are lost by students during the school year. Any questions concerning lost items should be directed to the main office at **(973) 827-9775, ext. 210.**

October 2016

Well done is better than well said.

~ Ben Franklin

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 PTO Spirit Wear Fundraiser Kick-off PTO Cherrydale Fundraiser Final Orders Due First Day of Rosh Hashanah	4	5	6	7  PTO Family Fun Night: Art Academy 6:30 p.m.	8
9	10 SCHOOL CLOSED Columbus Day Teacher In-service	11	12  Optical Academy: Open to students, staff, family and community members Yom Kippur	13	14	15
16	17 PTO Yankee Candle Fundraiser Final Orders Due  Board of Ed. Mtg. 7:30 p.m.	18 PTO Meeting 7:00 p.m.	19	20	21  PTO Family Fun Night: "Halloween Spooktacular" 6:30 p.m.	22  Scholastic Book Fair Begins Online
23	24  PTO Gingerbread Fundraiser Kick-off	25	26 Honors Band/Chorus Rehearsal 6:00 - 8:30 p.m. Faculty Meeting	27	28  PTO Spirit Wear Fundraiser Final Orders Due 1 st MP Ends	29
30	31 Student Council - Orange and Black Day Halloween Parade Grades Pre-K - 4 at 1:15 p.m.  2 nd MP Begins					

TIME SCHEDULE

	Starting Time	Dismissal
Preschool a.m.	7:55 a.m.	10:25 a.m.
Preschool p.m.	11:56 a.m.	2:30 p.m.
Kindergarten - Eighth Grade	7:55 a.m.	2:30 p.m.

Shortened Session Schedules

Preschool a.m.	7:55 a.m.	10:25 a.m.
Preschool p.m.	7:55 a.m.	10:25 a.m.
Kindergarten - Eighth Grade	7:55 a.m.	12:30 p.m.

Delayed Opening Schedule

Kindergarten - Eighth Grade	10:00 a.m.	2:30 p.m.
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Preschool Delayed Opening Schedule (2-1/2 hour session)

a.m. Session	10:00 a.m.	12:30 p.m.
p.m. Session	10:00 a.m.	12:30 p.m.

Children should not arrive at school before 7:45 a.m. as there is no supervision before that time.

On occasions when the **weather is extreme**, students will be allowed into the auditorium at 7:45 a.m. Parents may walk their children to the **outside auditorium** door, but **parents should not enter the auditorium**. Supervision will be provided in the auditorium. Children should dress appropriately for outdoor weather conditions at all times.



TRANSFERS & STUDENT RECORDS

If you plan to transfer your child to another school district, please notify the principal's office several days before your leaving date. A release paper must be signed at the new school in order to forward all records.

Pursuant to 18A:36-19A, when transferring from one public school district to another, it is the responsibility of the student's last district of attendance to forward all educational records to the new school. (Records include all academic, disciplinary, and health files.) This procedure includes forwarding the discipline records of all graduating eighth graders to the high school.

ABSENCE AND EXCUSE POLICY

Regular attendance is essential if your child is expected to be successful at school. Absence can be a major cause of student failure and/or retention. The Department of Education has required close inspection of individual attendance records and mandates that districts pursue measures to reduce chronic absenteeism.

In accordance with policy, the Board requires a parent/guardian to call the attendance line (**973-827-9775, ext. 238**) prior to 7:55 a.m. to report a child's absence. Failure to inform the school will result in a call from our school and/or a home visit to check on the welfare of the child. Upon return to school, a written statement of the cause for the absence must be submitted to the child's homeroom teacher. If a student is absent, he/she is responsible for making up all missed assignments.

Chronic student absenteeism can result in referral to the Crisis Intervention Unit of Sussex County, Probation, or Municipal Court.

Attendance shall be required of all students enrolled in school during the days and hours that school is in session. Only religious holidays as determined by the State of New Jersey are considered excused absences.

An exception to this procedure may include a chronic or long-term medical condition (e.g. surgery). Please refer to **Policy 5200** for more information.

ABSENTEE CALL-IN NUMBER

In the event your child will not be in school, please call the absence line at **(973) 827-9775, ext. 238 to report the absence**. Children who are absent and not accounted for may be reported promptly to the Franklin Police Department. Please refer to **Policy 8464** for more information.

ACCEPTABLE USE OF TECHNOLOGY


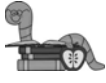








Please note that the computers at school are Board property and are to be used as a privilege only for educational purposes. There is no expectation of privacy nor will any inappropriate usage be tolerated as per **Policy 2361**.

Also please note that **cell phones** and **other electronic equipment** are **NOT** to be used in school. They should be turned off and stored where they will not be accessed (e.g. lockers). If a student needs to call home during the school day, he/she should ask permission to use the school phone in the office. It is important to know that cell phones and other electronic equipment will be confiscated if they are used or visible during school, and parents may be asked to come to the office to pick up the items.

November 2016

Never look down on anyone unless you're helping them up.

~ Jesse Jackson

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<p>1</p>  <p>PTO Holiday Pie Fundraiser Kick-off Honors Band/Chorus Rehearsal 6:00 - 8:30 p.m.</p>	<p>2</p> <p>PTO Cherrydale Fundraiser Pick-up 2:30 - 5:00 p.m.</p>	<p>3</p>	<p>4</p>  <p>Scholastic Book Fair: Teacher Preview from 10:00 a.m. - 1:00 p.m.</p>	<p>5</p>
<p>6</p>  <p>Daylight Savings Time Ends</p>	<p>7</p> <p>Scholastic Book Fair 8:00 a.m. - 3:00 p.m. PTO Gingerbread Fundraiser Final Orders Due Honors Band/Chorus Rehearsal 6:00 - 8:30 p.m. 12:30 Dismissal</p>	<p>8</p> <p>Scholastic Book Fair 8:00 a.m. - 3:00 p.m. Parent/Teacher Conferences Report Cards Issued Grades 1-8 Election Day 12:30 Dismissal</p>	<p>9</p> <p>Scholastic Book Fair 8:00 a.m. - 3:00 p.m. (PM Hours 6:00 - 8:00) 12:30 Dismissal</p>	<p>10</p> <p>SCHOOL CLOSED NJEA Conference</p>	<p>11</p>  <p>Veterans Day Scholastic Book Fair Ends Online</p>	<p>12</p>
<p>13</p>	<p>14</p> <p>SCHOOL REOPENS  PTO Holiday Pie Fundraiser Final Orders Due American Education Week</p>	<p>15</p>  <p>School Picture Retakes Pre-K - 8 Honors Band/Chorus Rehearsal 6:00 - 8:30 p.m. PTO Meeting 7:00 p.m.</p>	<p>16</p> <p>Honors Band/Chorus Full-Day Rehearsal</p>	<p>17</p> <p>PTO Yankee Candle Fundraiser Pick-up 2:30 - 5:00 p.m.  Honors Band/Chorus Concert 7:00 p.m.</p>	<p>18</p>  <p>PTO Holiday Photo Card Fundraiser 6:00 p.m.</p>	<p>19</p>
<p>20</p>	<p>21</p>	<p>22</p>  <p>PTO Holiday Pie Fundraiser Pick-up 2:30 - 5:00 p.m.</p>	<p>23</p> <p>12:30 p.m. Dismissal</p>	<p>24</p>  <p>SCHOOL CLOSED Thanksgiving Recess</p>	<p>25</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>SCHOOL REOPENS Board of Ed. Mtg. 7:30 p.m.</p>	<p>29</p>	<p>30</p> <p>Faculty Meeting</p>			

2016-2017 SCHOOL CALENDAR

2016

September 1 Thurs. Teachers' Orientation
 2 Fri. Teachers' Orientation
 5 Mon. **Labor Day***
 6 Tues. First Day of School for Students
19 Days

October 10 Mon. **Columbus Day***
 (Teacher In-service)
20 Days

November 7, 8, & 9 Mon. - Wed 12:30 p.m. Dismissal
 (Parent Conferences)
 10 - 11 Thurs. & Fri. **NJEA Conference***
 23 Fri. 12:30 p.m. Dismissal
 24 - 25 Thurs. & Fri. **Thanksgiving Recess***
18 Days

December 23 Wed. 12:30 p.m. Dismissal
 26 - 30 Mon. - Fri. **Holiday Recess***
17 Days

2017

January 2 Mon. **New Year's Day***
 3 Tues. School Reopens
 16 Mon. **Dr. Martin Luther King, Jr. Day***
20 Days

February 20 - 21 Mon. & Tues. **Winter Recess***
 22 Wed. School Reopens
18 Days

March
23 Days

April 14 Fri. **Spring Recess***
 17 - 21 Mon. - Fri. **Spring Recess***
 24 Mon. School Reopens
14 Days

May 29 Mon. **Memorial Day***
22 Days

June 13 Tues. Last Day for Students**
9 Days

*School Closed

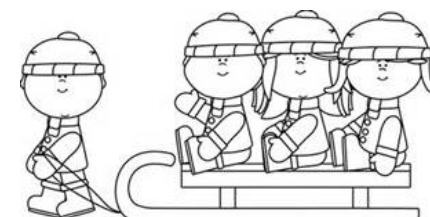
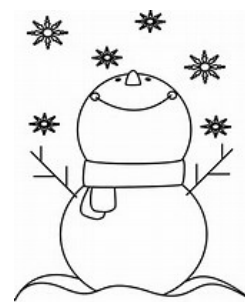
**Tentative - date may change based on the number of emergency closings.

This proposed calendar is not absolute. Therefore, any emergency closings due to inclement weather or other conditions necessitating the closing of school will be rescheduled at the discretion of the Board of Education.

These make-up days may occur during recesses, or days may be added to the end of the school year. If necessary, weekends may be utilized to comply with State attendance requirements.

Vacations scheduled during recess periods or in June are made at the individual's risk.

When a delayed opening occurs on days scheduled for early dismissal, please note the early dismissal is canceled. Hence, the 2:30 p.m. regular dismissal will be in effect.



Weather Emergencies - Emergency Closing

If serious weather conditions make it dangerous for travel, school may be closed. Please tune in to the following radio stations:

WSUS - 102.3 FM
WNNJ - 103.7 FM

Frequent announcements will be given beginning at 6:30 a.m.

Additionally, closing notifications will be made via the:

Honeywell Emergency Notification System












(Honeywell is an automated emergency alert system. More information about this system will be provided under separate cover.)

Note that school closings will cancel all after-school activities.

December 2016

Each morning we are born again. What we do today is what matters most.

~ Buddha

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1  PTO Gingerbread Fundraiser Pick-up 2:30 - 5:00 p.m.	2	3
4	5  Holiday Bazaar 8:00 a.m. - 3:00 p.m.	6  Holiday Bazaar 8:00 a.m. - 3:00 p.m.	7  Holiday Bazaar 8:00 a.m. - 3:00 p.m. (Evening hours 6:00 - 8:00) Pearl Harbor Remembrance Day	8 12:30 Dismissal - Teacher In-service until 4:00 p.m.	9  PTO Family Fun Night: Ornaments with Santa 7:00 p.m. 2 nd MP Interim Reports Available for Review on the <i>OnCourse Connect</i> parent portal at www.fboe.org	10
11	12	13	14  Winter Concert Assembly 9:00 a.m.  Winter Concert 7:00 p.m.	15	16	17
18	19	20	21  Winter Begins	22	23	24
25	26	27	28 SCHOOL CLOSED Holiday Recess	29	30	31  New Year's Eve
 First Day of Hanukkah	 Christmas Day				Board of Ed. Mtg. 7:30 p.m.	PTO Meeting 7:00 p.m.
	Kwanza Begins				12:30 p.m. Dismissal	Christmas Eve






**Franklin Borough School
2016-2017 Staff List**

Grade	Teacher	Room	Ext.	Subject/Grade/Title	Teacher	Room	Ext.	
Pre-School	Ms. MacDonald	103	402	Language Arts	Mrs. Panaite	204	423	
K - 2nd	Mrs. Campana	A-3	468		5th - 6th	Mr. Siegert	219	469
Kindergarten	Ms. Callahan	110	419		7th	Mrs. Symons	221	408
	Ms. Dippel	102	451	6th, 8th	Mr. Law	210	424	
First	Mrs. Grillo	111	414	Math/Algebra	Mr. Samiljan	205	456	
	Mrs. Black	A-1	444	Math	Ms. Kovalsky	206	435	
	Mrs. Fanuel	A-6	452	Science	Mrs. Emery	217	462	
2nd - 4th	Mrs. Snyder	A-5	455	5th - 6th	Mr. Baumgartner	213	454	
	Mrs. Zaremba	113	429	Social Studies	Ms. Kovalsky	206	435	
Second	Mrs. Crosby	A-2	420	6th - 8th	Ms. Fedynich	104	440	
	Ms. Kota	A-8	422	A.C.E./Enrichment	Mrs. Diaz-Rojas	208/209 Ofc	464	
	Mrs. Winters	A-4	412	Spanish	TBA	208/209 Ofc.	453	
3rd - 4th	Ms. McGlone	118	404	Art	Mrs. Zuravnsky	Art	405	
	Mr. Ellis	114	437	K - 4th	Mrs. Huffman	Art	457	
Third	Mrs. Hendershot	119	445	3rd - 8th	Mrs. Ottogalli	24	450	
	Mrs. Lewis	120	447	Computers/CAM	Mrs. LoPorto	214	310	
	Mrs. Davies	112	410	Chrome Book Lab	Mrs. Cervino	14	407	
Fourth	Mrs. Labance	117	465	Music - General	Ms. Gay	11	430	
	Ms. Garris	202	403	- Instrumental	Mr. Speer	Gym	438	
Fifth	Mrs. Panaite	204	423	Physical Education	Mrs. Tizzano	Gym	459	
	Mr. Samiljan	205	456	Health	Mrs. Helmstetter	33	463	
	Ms. Sapio	211	406	5th - 8th	Mrs. Bargiel	Library	426	
Sixth	Ms. Kovalsky	206	435	Media Specialist	Mrs. Garrera	Clinic	219	
	Ms. LaCouture	212	416	Nurse	Mrs. Kahn	122	441	
	Ms. Pisauro	203	428	Speech	Ms. Merkler	208B	425	
7th - 8th	Mr. Siegert	219	435	Supervisor of Instruction	Mrs. Ryder	CST Office	225	
	Mr. Street	207	442	School Counselor	Ms. Minimi	Front Office	210	
Seventh	Mrs. Cervino	14	407	LDTIC	Mrs. Gummere	CST Office	225	
	Mrs. Huffman	17	457	Psychologist	Mrs. Molla-Saracco	CST Office	225	
	Mrs. LoPorto	214	310	Social Worker	Mrs. Roccisano	CST Office	225	
Eighth	Mrs. Ottogalli	25	450	BSIP Staff	Ms. Hocking	207A	471	
	Mr. Baumgartner	213	454		Mrs. Jordan	218	432	
	Mrs. Emery	217	462		Mrs. Storch	116	427	
K - 4th Grade Team	Mr. Law	210	424	Aide				
	Mrs. Symons	221	408	Ext.				
	Mrs. Fuzia	115	458	Mrs. Alemy	439	Mrs. Litteral	448	
	Ms. McAuliffe	208A	418	Mrs. Delhasani	427	Ms. Mangine	477	
	Mrs. Savino	121	443	Mrs. Demarest	494	Mrs. Mazzei	471	
5th - 8th Grade Team	Mrs. Bartholomew	220	431	Ms. DiBerardino	421	Mrs. Miladinovich	436	
	Ms. Garris	202	403	Mrs. Douglas	417	Mrs. Norris	434	
	Ms. LaCouture	212	416	Mrs. Ebisch	472	Mrs. Payton	449	
	Ms. Menzel	219	433	Mrs. Gallagher	411	Mrs. Post	415	
	Ms. Pisauro	203	428	Mrs. Grabkowski	474	Ms. Schumacher	475	
	Ms. Sapio	211	406	Mrs. Hall	467	Mrs. Soares	460	
				Ms. Horuzy	413	Mrs. Sollitto	466	
				Mrs. Kent	409	Mrs. Werdan	473	
				Mrs. Kowalenko	472	Mrs. Wylie	493	

January 2017

The highest reward for a person's toil is not what they get for it, but what they become by it.

~ John Ruskin

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 SCHOOL CLOSED Holiday Recess (Continued) New Year's Day	2 SCHOOL CLOSED Holiday Recess (Continued)	3 SCHOOL REOPENS	4 Faculty Meeting	5	6	7
8	9	10  Yearbook Photos	11	12	13	14
15	16 SCHOOL CLOSED Dr. Martin Luther King, Jr. Day 	17 PTO Meeting 7:00 p.m.	18	19	20  PTO Family Fun Night: "Decades" Dance 7:00 p.m. 2 nd MP Ends	21
22	23 3 rd MP Begins	24  Smile Program Mobile Dentist	25 Faculty Meeting	26	27 2 nd MP Report Cards Issued (Grades K - 8)	28  Chinese New Year Begins The Year of the Rooster
29	30	31				NOTE: The date of January's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.

PROMOTION AND RETENTION POLICY

A pupil will be promoted to the next grade level when he/she has successfully completed the course requirements at the presently assigned grade, has achieved the instructional objectives set for the present grade, has demonstrated the proficiencies required for movement into the educational program of the next grade, and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience.

A teacher who determines that a pupil's progress may not be sufficient to meet promotion standards shall notify the parent and principal. Every effort shall be made to remediate a pupil's deficiencies before retention is recommended.

Students in grades 6-8 whose final average in any academic subject is a failing grade will be required to attend and successfully complete summer school before being promoted to the next grade level. Eighth grade students will not be allowed to participate in the graduation ceremony.

School attendance shall be a factor in the determination of a pupil's promotion or retention. Only extenuating circumstances should permit the promotion of a pupil who has been in attendance fewer than 160 days during the school year. Please refer to **Policy 5410** for more information.

STUDENT RECORDS

The legal guardian of a child has the right to review his/her child's records. If you would like to schedule such a review, please call the office at **(973) 827-9775, ext. 210**.

LEAVING SCHOOL GROUNDS

Students are not permitted to leave school grounds during the school day unless written permission has been secured from home and approved by the administration. Students who leave school must be accompanied by an adult.

MONEY AND VALUABLES

Students are discouraged from bringing valuables or excess money to school. Aside from lunch, if money is needed for anything (e.g. field trips), a note will be sent home to parents. *The school cannot be responsible for lost, damaged, or stolen personal items.*

LOCKERS

Lockers, desks, and cubbies are school property and should be treated as such. They are subject to administrative search. Backpacks, messenger bags, drawstring bags, and the like are to be kept in lockers and not brought to class.

PERIOD SCHEDULE - GRADES 5-8

Below is the period schedule students will follow:

Homeroom	7:55 - 8:03			
Period 1	8:05 - 8:46		Period 6	11:40 - 12:21
Period 2	8:48 - 9:29		Period 7	12:23 - 1:04
Period 3	9:31 - 10:12		Period 8	1:06 - 1:47
Period 4	10:14 - 10:55		Period 9	1:49 - 2:30
Period 5	10:57 - 11:38			

HARASSMENT, INTIMIDATION, AND BULLYING POLICY

The Board of Education will not tolerate harassment, intimidation, or bullying of pupils by school employees, other pupils, or third parties. Any grievance or allegations of harassment, intimidation, or bullying should be reported to either official listed below:

Harassment, Intimidation, and Bullying Specialist

Ms. Michelle Minimi 973-827-9775, ext. 210 mminimi@fboe.org

Harassment, Intimidation, and Bullying Coordinator

Dr. Patricia Pfeil 973-827-9775, ext. 211 pjpfel@fboe.org

The policy and regulations regarding harassment, intimidation, or bullying are contained in **Policy 5512**.

FAMILY LIFE CURRICULUM

The family life curriculum is available in the school's main office and on the school's website at www.fboe.org. Additionally, an outline of topics discussed is provided at Back-to-School Night.

Parents/guardians must notify the school in writing if they wish to withdraw their child(ren) from a specific part of this family life curriculum.

MEAL PROGRAM (BREAKFAST AND LUNCH)

Breakfast is served at 7:40 a.m. Students should enter the cafeteria by the outside doors nearest the business office.

Lunch times are as follows:

Kindergarten:	10:14 - 10:55		
Grade 1:	10:25 - 11:07	Grade 4:	10:57 - 11:38
Grade 2:	10:25 - 11:07	Grades 5-6:	11:40 - 12:21
Grade 3:	10:57 - 11:38	Grades 7-8:	12:23 - 1:04

Students are not allowed to leave the school grounds at lunch time or any other time during the school day.

Thirty-minute lunch periods will be in effect for 12:30 p.m. dismissals and delayed opening days.

PLEASE NOTE: On delayed opening days, breakfast is NOT served.

BREAKFAST AND LUNCH COSTS









The cost for breakfast is \$1.00.* The cost of a complete lunch is \$2.30, and reduced-price lunch is \$.40. Milk, without lunch purchase, is \$.60. There is a federally-funded lunch program available to students whose parents/guardians qualify. Applications are sent home with children at the beginning of each school year and distributed to newly-enrolled students. Forms can be requested throughout the school year if household income changes.

*Note that if a student is eligible for free or reduced lunch, he/she is eligible for breakfast at no charge.

February 2017

It takes both rain and sunshine to make a rainbow.

~ Unknown

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 	2  Groundhog Day	3	4
5	6  PTO Gertrude Hawk Fundraiser Kick-off	7 PTO Meeting 7:00 p.m.	8	9	10  PTO Family Fun Night: "Sweetheart" Dance 7:00 p.m.	11
12  Lincoln's Birthday	13  PTO Valentine Bazaar Fundraiser 10:00 a.m. - 1:15 p.m. in Cafeteria	14 Student Council - Red or Pink Day  PTO Valentine Bazaar Fundraiser 10:00 a.m. - 1:15 p.m. in Cafeteria	15	16	17	18
19	20 SCHOOL CLOSED Winter Recess Presidents' Day	21	22 Washington's Birthday  SCHOOL REOPENS Faculty Meeting	23	24 3 rd MP Interim Reports Available for Review on the <i>OnCourse Connect</i> parent portal at www.fboe.org	25
26	27	28				NOTE: The date of February's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.

TRANSPORTATION TO AND FROM SCHOOL

Busing

Franklin students who live beyond a two-mile limit are transported.

A student may ride only the bus to which he/she has been assigned. Children who are not bus students are not allowed to ride the bus.

Parents are not to request that students change buses for social reasons. Any emergency situations concerning bus changes must be handled through the school principal at **(973) 827-9775, ext. 211**.

Crosswalks

Students and parents are urged to cross streets only where crossing guards are provided. **Please do not cross Washington Avenue at School Plaza.** The service of the crossing guards is provided for the safety of our children. Therefore, it is important that the students and adults follow the directions given by the crossing guards at all times.

Student Use of Bicycles

Students are permitted to use bicycles starting in grade 4. Students must walk their bicycles upon approaching and leaving the school. The bicycles should be secured to the bike rack in the back of the school by the business office.

Reminder: Students under the age of 17 are required by law to wear a safety helmet. The Board will not be responsible for bicycles and helmets that are lost or damaged.

NOTE: Segways, scooters, skateboards, hoverboards/hovercrafts, and the like are NOT allowed on school property.



TESTING

New Jersey Assessment of Skills and Knowledge (NJASK) in science will be administered to students in grades 4 and 8 as follows:

May 31, 2017 NJASK 4 and NJASK 8 - Science
(Make-up date: June 7, 2017)

The standardized testing dates for the PARCC assessment (Partnership for Assessment of Readiness for College and Careers) for students in grades 3 through 8 are between April 24, 2017 - May 19, 2017.

FORGOTTEN ITEMS

Please note: When forgotten items such as lunch, homework, or a musical instrument are delivered to school, students will not be paged to report to the office; these items will be delivered to the student. The intercom is used only for emergency situations or for a message that pertains to the entire student body.

REPORT CARDS

Report cards are issued to students in grades 1-8 four times a year as follows:

November 7, 8, & 9 (Given to parents at conferences)
January 27
April 7
June 13*

Kindergarten students will receive report cards two times a year as follows:

January 27
June 13*

*Tentative - date may change based on the number of emergency closings.

All parents are strongly encouraged to attend the first marking period conference. Report cards will be issued at that time. All subsequent report card envelopes must be signed by a parent and returned to the teacher. We also urge parents to request other conferences during the year. The school administration and staff feel that in order to make your child's school experience beneficial and rewarding, the home and school must communicate and work together.

HONOR ROLL

High Honor Roll

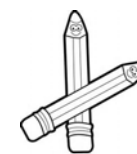
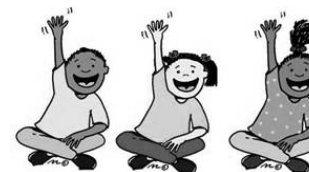
To qualify for High Honor Roll, students must obtain an "A" average in all areas as well as receive an outstanding or satisfactory rating in the effort areas.

Honor Roll

To qualify for the Honor Roll, students must obtain a "B" average or better in all areas as well as receive an outstanding or satisfactory rating in the effort areas.

Honorable Mention

To qualify for Honorable Mention, students must obtain a "B" average or better in all **major subjects** (math, language arts, science, social studies, Computer Assisted Math (CAM)) and only one "C" in another subject, as well as receive an outstanding or satisfactory rating in the effort areas.












NATIONAL JUNIOR HONOR SOCIETY

The Franklin Chapter of the National Junior Honor Society recognizes 7th and 8th grade students who demonstrate outstanding accomplishments in the areas of scholarship, character, leadership, service, and citizenship. Students are chosen for membership by a five-member faculty council. Interested students must submit an essay and two letters of recommendation. Please visit the school website at www.fboc.org for details regarding how to become a member.

March 2017

Real leaders are ordinary people with extraordinary determination.

~ Unknown

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Ash Wednesday	2	3  PTO Gertrude Hawk Fundraiser Final Orders Due	4
5	6	7	8	9 12:30 Dismissal - Teacher In-service until 4:00 p.m.	10	11
12  Daylight Saving Time Begins	13	14	15	16	17 Student Council - Green Day  St. Patrick's Day PTO Tricky Tray Fundraiser 6:00 - 11:00 p.m. in the Gym/Auditorium	18
19	20  ← Scholastic Book Fair 8:00 a.m. - 3:00 p.m.  Spring Begins	21  → Scholastic Book Fair 8:00 a.m. - 3:00 p.m. PTO Meeting 7:00 p.m.	22  Scholastic Book Fair 8:00 a.m. - 3:00 p.m. (Evening Hours 6:00 - 8:00)	23  PTO Gertrude Hawk Fundraiser Pick-up 2:30 p.m. - 5:00 p.m.	24  SNOW DATE: PTO Tricky Tray Fundraiser 6:00 - 11:00 p.m. in the Gym/Auditorium	25
26	27	28	29 Faculty Meeting	30	31 3 rd MP Ends	NOTE: The date of March's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.

HEALTH SERVICES

As part of the health services program, the following assessments are administered to students in grades kindergarten through eight:

- a. Vision Screening
- b. Audiometric Testing
- c. Height and Weight

Vision and Hearing tests are conducted on all school children. This is started as soon as possible when school begins in September.

Parents and teachers are encouraged to contact the nurse if they have any questions or wish a re-examination of a child who seems to be having difficulty with his or her school work. Parents are notified of any concerns that are discovered.

Scoliosis Screening Program - Students in grades 4, 6, and 8 are examined yearly. Referral letters are sent to parents if their child is found with the possibility of scoliosis.

Medication in School

Pupils requiring medication at school must have a written statement from the family physician. Forms are available in the health office as well as on the website (www.fboe.org). This medication consent identifies the type, dosage, and purpose of the medication. This statement must also be signed by a parent. Medication must be in a container from the drug store labeled in the proper manner. The **parent must** bring the medication to the nurse. Students **are not allowed** to carry medication on their person. Self-medication orders from a doctor are needed and qualify for emergency medications only.

Self-medication may only be permitted in strict accordance with **Policy 5330** in circumstances with potentially life-threatening illness. Therefore, students are not permitted to carry or use cough drops, aspirin, etc.

The school nurse should be advised of any drug prescribed by the family physician which might alter the behavior or activity of the student (e.g. sedatives, tranquilizers, antibiotics, amphetamines). The nurse will convey this information to other appropriate personnel in the school.

Parents of children listed as having **asthma** should confer with the school nurse regarding the school policy for class trips and the use of an inhaler at school.

Child Study Team (CST) Evaluations/Child Study Find

Children ages 2-1/2 to 5 may be eligible for a free half-day preschool disabilities program. According to NJAC 6A:14, "preschool disabled" means an identified disabling condition which occurs in children between the ages of 3 and 5 and requires special education services.

A request for an evaluation by the CST may be made for these children or any other school-age child who exhibits conditions which may adversely affect his/her academic performance. Please call **(973) 827-9775, ext. 225** for information.

Kindergarten Enrollment Requirements (Medical and Age)

All pupils entering kindergarten shall be required to have a pre-school physical examination which should include a hearing and vision test.

Requirements for Registration

DPT	Four doses of DPT, with one dose given on or after child's 4th birthday, or any five doses.
Polio	Three doses with one dose given on or after child's 4th birthday, or any four doses.
Measles	Two doses if born after January 1, 1990 and entering school at kindergarten or first grade.
Mumps	One dose
Hepatitis B	Three doses are required for every pupil entering kindergarten and sixth grade.

Please send your immunization records to the nurse's office.

Parents of kindergarten students are reminded that all records must be complete before the opening of school. Kindergarten students must be **5 years** of age on or before October 1st. To register, the child's **birth certificate, immunization record, and proof of residency** must be provided.

Immunization Requirements (Meningitis and Tdap Vaccine Information)

Every child born on or after January 1, 1997, and entering grade six or a comparable age level special education program with an unassigned grade on or after September 1, 2008, shall have received one dose of a meningococcal-containing vaccine, such as the medically-preferred meningococcal conjugate vaccine.

Children born on or after January 1, 1997 and transferring into a New Jersey school from another state or country after September 1, 2008 shall have received one dose of Tdap, provided at least five years have elapsed from the last documented Tdap dose.

There will be no grace period when school starts in September.

Visit <http://www.cdc.gov/meningococcal/> for more information.

Human Papillomavirus (HPV)

The State of New Jersey has required that school districts distribute information regarding the Human Papillomavirus (HPV) to parents of all students in seventh grade. Visit <http://www.cdc.gov/hpv/> for more information.




Pediculosis (Head Lice)

General facts regarding lice can be reviewed at: http://www.cdc.gov/parasites/lice/head/gen_info/index.html

April 2017

Do not wish to be anything but what you are, and try to be that perfectly.

~ St. Francis DeSales

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3  PTO Mother's Day Plant Sale Fundraiser Kick-off 4 th MP Begins	4	5	6 12:30 Dismissal - Teacher In-service until 4:00 p.m.	7  Student Council - Neon Day 3 rd MP Report Cards Issued (Grades 1 - 8)	8
9 Palm Sunday	10	11 PTO Meeting 7:00 p.m. First Day of Passover	12	13	14 SCHOOL CLOSED Spring Recess Good Friday	15
16 ←	17	18	19 SCHOOL CLOSED Spring Recess	20	21	22 → Earth Day
23	24 PARCC Testing Grades 3 - 8 (Schedule TBD)	25	26	27	28  Arbor Day	29
30	May 1 PARCC Testing Grades 3 - 8 (Schedule TBD)	May 2	May 3 Faculty Meeting	May 4	May 5	NOTE: The date of April's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.

NO CHILD LEFT BEHIND (NCLB)/TITLE I

School-Parent Compact (NCLB) for shared responsibility to improve student academic achievement

The school is responsible to provide opportunities for children to achieve high academic success through effective instruction and quality curriculum. The school staff realizes that parents are responsible for supporting their child's learning with regard to monitoring attendance, homework completion, and television watching. Parents are also instrumental in the lives of their children as volunteers in the classroom and participating in the educational process. Communication between teachers and parents is vital in this process. Parent/teacher conferences, back-to-school nights, and frequent progress reports/report cards facilitate this communication. Parents will have reasonable access to staff, opportunities to volunteer and participate in their child's class, as well as observation opportunities as outlined in school board policy. Additionally, parent workshops, committees and/or forums will be held to build partnerships and/or increase communication. Title I funds will assist in the aforementioned activities. Funds may assist in the following areas, such that the school:

1. Shall provide assistance to parents of pupils served by the school in understanding such topics as the state's academic content standards and state's student academic achievement standards, state and local academic assessments, the requirements of this Policy, and how to monitor a child's progress and work with educators to improve the achievement of their child(ren);
2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
3. Shall educate teachers, pupil services personnel, building principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
4. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents to more fully participate in the education of their children;
5. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;
6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
7. May provide necessary literacy training from Title I funds if the school district has exhausted all other reasonably available sources of funding for such training;
8. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
9. May train parents to enhance the involvement of other parents;
10. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
11. May adopt and implement model approaches to improving parental involvement;
12. May establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs;
13. May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and
14. Shall provide such other reasonable support for parental involvement activities under this policy as parents may request.

Policy 2415 et al. is available for review through the school office or on our website at www.fboe.org.

POLICIES AND/OR REGULATIONS

The following policies and/or regulations specifically chosen for parent/student review are available at the school or on our website at www.fboe.org. All other policies are available at www.fboe.org or at Franklin Borough School in the Business Office.

Policy 2260	Affirmative Action Program for School and Classroom Practices	Policy 2330	Homework
Policy & Reg. 2361	Acceptable Use of Computer Network/Computers and Resources	Policy 2422	Family Life Education
Policy & Reg. 5200	Attendance	Policy 5230	Late Arrival and Early Dismissal
Policy & Reg. 5330	Administration of Medication	Policy 5331	Anaphylaxis to Food and Other Substances
Policy 5420	Reporting Pupil Progress	Policy & Reg. 5410	Promotion and Retention
Policy 5511	Dress and Grooming	Policy 5500	Expectations of Pupil Conduct
Policy & Reg. 5512	Harassment, Intimidation, or Bullying Investigation Procedures	Policy & Reg. 5513	Care of School Property
Policy & Reg. 5519	Dating Violence at School	Policy & Reg. 5530	Substance Abuse
Policy & Reg. 5600	Pupil Discipline	Policy & Reg. 5751	Sexual Harassment
Policy & Reg. 7422	School Integrated Pest Management Plan	Policy 8210	School Year
Policy & Reg. 8330	Pupil Records	Policy 8453	HIV/AIDS
Policy & Reg. 8464	Missing Children	Policy 8540	Free and Reduced Rate Meals
Policy & Reg. 8600	Transportation	Policy 8601	Pupil Supervision After School Dismissal
Policy 8335	Family Educational Rights and Privacy Act	Policy & Reg. 9320	Cooperation with Law Enforcement Agencies

HOMEWORK POLICY

The Franklin Board of Education recognizes that homework is an integral part of the learning process. As such, teachers provide homework in an effort to extend and reinforce the learning experiences that occur in the classroom. Homework will be varied to include both long-term and nightly assignments. Assignments will include reinforcement, research, creative work, and project activities. At the end of each marking period, one point will be deducted from each student's final average for every two incomplete/missing homework assignments in each subject. This policy is in place for students in grades 5-8.














In the event a student is absent from class, it is his/her responsibility to find out what work was missed and to make the necessary arrangement with his/her teachers to secure assignments and make up work.

Homework assignments missed due to an absence of 2 or more days may be obtained for a student by calling the front office at **(973) 827-9775, ext. 210**. The appropriate teachers will be notified, and the homework will be available in the office the following day. The policy regarding homework is **Policy 2330**.

May 2017

You may not have been responsible for your heritage, but you are responsible for your future.

~ Unknown

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<p>1 May Day</p> <p>PARCC Testing Grades 3 - 8 (Schedule TBD)</p> <p>Teacher Appreciation Week</p>	<p>2</p>  <p>National Teacher's Day</p>	<p>3</p>  <p>PTO Mother's Day Plant Sale Fundraiser Final Orders Due</p>	<p>4</p>	<p>5</p> <p>Cinco de Mayo</p>	<p>6</p>
7	<p>8</p> <p>PARCC Testing Grades 3 - 8 (Schedule TBD)</p>	<p>9</p>	<p>10</p> <p>4th MP Interim Reports Available for Review on the <i>OnCourse Connect</i> parent portal at www.fboe.org</p>	<p>11</p>	<p>12</p>  <p>PTO Mother's Day Plant Sale Fundraiser Pick-up</p>	<p>13</p>
<p>14</p>  <p>Mother's Day</p>	<p>15</p> <p>PARCC Testing Grades 3 - 8 (Schedule TBD)</p>  <p>PTO Krispy Kreme Fundraiser Kick-off</p>	<p>16</p> <p>PTO Meeting 7:00 p.m.</p>	<p>17</p>	<p>18</p>	<p>19</p>   <p>PTO Carnival (no rides)</p>	<p>20</p>  <p>Armed Forces Day</p>
<p>21</p>	<p>22</p>	<p>23</p>	<p>24</p>  <p>Spring Concert Assembly 9:00 a.m.</p>  <p>Spring Concert 7:00 p.m.</p>	<p>25</p>	<p>26</p>  <p>Field Day</p> <p>12:30 p.m. Dismissal</p>	<p>27</p> <p>First Day of Ramadan</p>
<p>28</p>	<p>29</p> <p>SCHOOL CLOSED Memorial Day</p>	<p>30</p>  <p>PTO Krispy Kreme Fundraiser Final Orders Due</p>  <p>Student Council - Red, White and Blue</p>	<p>31</p> <p>NJASK - Science Grades 4 & 8</p> <p>Faculty Meeting</p>			<p>NOTE: The date of May's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.</p>

PARENT TEACHER ORGANIZATION (PTO)

The purpose of the Franklin Parent Teacher Organization (PTO) is to develop a positive working relationship between the home and our school as well as raise funds to provide many extras for our school and our students. We encourage parents to become involved with the many programs and activities it sponsors. Meetings are held monthly. Dates are listed in the school calendar and posted on the school's website: www.fboe.org. We encourage you to support the PTO. Membership is open to all adults, and membership registration is held on Back-to-School Night(s). Registration is open until December 31st. Please join us!

2016-2017 Parent Teacher Organization Officers

President	Mrs. Kathleen Clohessey
Vice-President	Ms. Amanda Tassillo
Secretary	Ms. Helene Gillespie
Treasurer	Mrs. Traci Dressner

If you have any questions, please call the PTO voice mail at **(973) 827-9775, ext. 470**, and a PTO officer will be happy to return your call.

FIELD TRIPS

Field trips offer a first-hand educational experience not available in the classroom. They usually take place during school hours and always under the supervision of a teacher. Written parental consent is necessary for a child to be able to participate. A set of rules and regulations as well as medical requirements (if applicable) are sent home with each child before the trip is to take place.

ELIGIBILITY REQUIREMENTS FOR SCHOOL ACTIVITIES

Students who participate in the Franklin athletic program and/or co-curricular activities must maintain a satisfactory academic standard and comply with school rules.

The students will be subject to a mid-marking period and final quarter evaluation to determine eligibility. Any student who is failing one or more core subjects at the mid-marking period or at the close of a marking period will be placed on probation for two weeks and will not be allowed to participate in extra- or co-curricular activities. A re-evaluation will then take place after the two-week probation. If passing grades are not attained, eligibility for participation will be suspended for an additional two weeks. This procedure will be repeated as long as needed and throughout each marking period.

Marking periods (MP) for the 2016-2017 school year will close on the following dates:

1st MP: October 28 **2nd MP:** January 20 **3rd MP:** March 31 **4th MP:** TBA*

*The number of emergency closings will determine the last date of the marking period.

Students who intend to participate in inter-school athletics are required to obtain a physical from their personal physician, or if they prefer, the school physician may provide the physical. The physicals must be completed using a specific form from the state. Forms may be obtained through the nurse's webpage on the school website (www.fboe.org). Please call the nurse at **(973) 827-9775, ext. 219** regarding any questions.

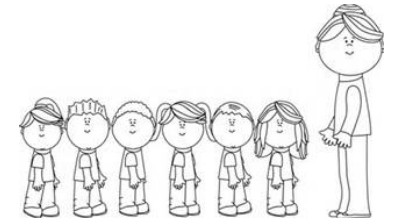
STUDENT DRESS CODE

The Franklin Board of Education recognizes that each student's way of dress is an expression of the person's personal style and individual preference. Although there are many fashionable items in the stores, not all are appropriate for school.

For your information, the following regulations are in place:

- NO** low-cut, tight-fitting, transparent clothes, bare midriffs, or suggestive clothing. Clothing may not expose underwear (e.g. bras, panties, boxer shorts);
- NO** skirts, dresses, or pants that end higher than mid-thigh;
- NO** outdoor jackets, coats, or hats are to be worn indoors;
- NO** bare feet, unsafe footwear, cleated shoes or footwear intended for the beach (flip-flops);
- NO** patches or decorations that are offensive or obscene;
- NO** undershirts (underwear) worn without an outer shirt;
- NO** tank tops/muscle shirts with excessively gaping armholes;
- NO** clothing that is overly soiled, torn, or defaced;
- NO** nonprescription sunglasses, glazed, or tinted glasses except as prescribed by the pupil's doctor are to be worn indoors;
- NO** spaghetti straps or tank tops, as well as **NO** off-the-shoulder, halter, or strapless shirts. Shirts must have shoulder straps that are at least two inches in width;
- NO** pajama bottoms, flannel pants, or dorm pants;
- NO** clothing, apparel and/or accessories which promote gangs or criminal activity or have references to alcohol, controlled dangerous substances, or tobacco;
- NO** clothing containing profanity or sexual references or innuendos;
- NO** clothing which includes racial or ethnic violence;
- NO** hats, hoods, visors, headbands, or other headgear; and
- NO** clothing that is likely to create a material and substantial disruption to the school environment is permitted.

If a student does not dress in accordance with the above policy, the student may be asked to change into a school-issued garment, his/her gym clothes, or a parent will be called to bring appropriate clothing to school.







BOOK, CHROMEBOOK, COMPUTER AND EQUIPMENT CARE

All books, Chromebooks, and other equipment and materials should be handled with care. The Board charges each student in the school with the responsibility for the proper care of the books, equipment and other materials entrusted to him/her. If a book or other item entrusted in the student's care is lost, damaged, or defaced in any way, the student's parents shall be expected to pay for the damaged item(s). The Board authorizes the imposition of fines for the loss, damage, or defacement of books and materials and reserves the right to withhold a report card or a diploma from any student whose payment of such fine is in arrears.

June 2017

The mind, like a parachute, functions only when open.

~ Unknown

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>*Tentative - date may change based on the number of emergency closings.</p> <p>NOTE: The number of emergency closings will determine the last day of the fourth marking period.</p>				1	2	3
4	<p>5</p>  <p>PTO Krispy Kreme Fundraiser Pick-ups from 2:00-5:00 p.m.</p> <p>4th MP Ends</p>	<p>6</p> <p>PTO Volunteer Appreciation Meeting at 7:00 p.m.</p>	<p>7</p> <p>NJASK - Science Grades 4 & 8 Make-ups</p>	8	9	10
11	<p>12</p> <p>*Student Recognition Assemblies - Grades 5-8 (to be held on the next-to-last day of school)</p>	<p>13</p> <p>*Last Day of School for Students</p> <p>*4th MP Report Cards Issued (Grades K - 8)</p>	<p>14</p>  <p>Flag Day</p>	15	16	17
<p>18</p>  <p>Father's Day</p>	19	20	<p>21</p>  <p>Summer Begins</p>	22	23	24
25	26	27	28	29	30	<p>NOTE: The date of June's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.</p>

DISCIPLINE CODE/INFRACTION AND CONSEQUENCES

Teacher Guidelines

Teachers are expected to notify parents by telephone and/or in writing when students demonstrate non-compliant behavior. Teachers may impose consequences for students' misbehavior and inappropriate conduct. These consequences can range from warnings/parental notification to detention and loss of privileges*.

Administrative Guidelines

When teacher interventions require additional assistance to correct inappropriate behavior, the offending students may be referred to the Principal and/or designee who will administer discipline according to the following guidelines. In addition to losing privileges*, one of the following consequences may be imposed:

Infraction	1st Offense	2nd Offense	Subsequent Offenses
I. Inappropriate/disruptive behaviors			
A. Continued failure to follow rules and willful disobedience.	Parent Notice, Detention(s), and/or 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
B. Profane, and/or abusive language or gestures	Parent Notice, Detention(s), and/or 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
C. Disruptive behavior/Defiance of authority/Disrespect	Parent Notice, Detention(s), and/or 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
D. Presence in unauthorized area	Parent Notice, Detention(s), and/or 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
E. Truancy/Cutting Class	Parent Notice, Detention(s), and/or 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
II. Dangerous/Illegal behaviors			
F. Any act of aggression, including sexual harassment and verbal assault toward another student or staff member	Parent Notice, Detention(s), and/or 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
G. Fighting, physical contact, confrontational behavior, bullying	1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
H. Property destruction/Theft/Vandalism	Restitution, 1-3 days ISS/OSS	1-5 days ISS/OSS	1-10 days ISS/OSS
I. Possession or use of tobacco, alcohol, illicit drugs, fire-crackers, weapons, vaping materials, huffing materials, or other dangerous items such as matches, lighters, etc.	1-10 days ISS/OSS and/or referral to appropriate authorities (i.e. medical/police). Expulsion proceedings may be implemented.		
J. Any criminal act (e.g. false fire alarms, etc.)	1-10 days ISS/OSS and/or referral to appropriate authorities (i.e. police). Expulsion proceedings may be implemented.		

Parent Notice will be made by telephone and/or in writing.

Detention - not to exceed 4:00 p.m. The exact time for the detention will be stated in the notification.

ISS - In-School Suspension

OSS - Out-of-School Suspension

*Privileges include, but are not limited to, field trips, dances, graduation ceremonies, and other after-hour school events.


NOTE: In all cases, the administration maintains its discretion for administering discipline for any and all infractions. A single occurrence may proceed directly to a suspension or an expulsion procedure given the severity of the incident. Likewise, an incident may be mitigated by circumstances such that an alternative consequence is warranted. Whenever a student is suspended, he/she will not be permitted on school property during the suspension period without expressed permission from the administration. Those students on ISS will be required to leave the school campus at 2:30 p.m.

When a student is suspended, he/she is expected to make up classwork and will be credited for the work made up. The suspension will not adversely affect the student's grade unless the classwork is not completed in a reasonable time (usually equal to the length of time of the suspension -- 2 days of suspension equals 2 11 days to make work up after returning to school).

July 2017

Those who bring sunshine to the lives of others cannot keep it from themselves.

~ James Barrie

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4  Independence Day	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					NOTE: The date of July's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.

Franklin Borough School 2016-2017 Sports Schedules

Soccer Schedule		
<u>Date</u>	<u>School</u>	<u>Location</u>
September		
20	Hardyston	Home
26	Frankford	Home
27	Ogdensburg	Away
October		
4	Kittatinny	Home
5	Frankford	Away
6	NW Christian	Home
11	Ogdensburg	Home
12	Hardyston	Away
13	Hamburg	Home
17	Kittatinny	Away
18	Sussex Christian	Home
26	Sussex Christian	Away
27	NW Christian	Away

Field Hockey Schedule		
<u>Date</u>	<u>School</u>	<u>Location</u>
September		
20	Hardyston	Away
21	Sussex Middle	Home
26	Frankford	Away
29	Newton	Home
October		
3	Vernon	Away
5	Frankford	Home
11	Sussex Middle	Away
12	Hardyston	Home
17	Ogdensburg	Home
18	Newton	Away
24	Andover	Away
25	Vernon	Home
26	Andover	Home

Boys'/Girls' Basketball Schedule		
<u>Date</u>	<u>School</u>	<u>Location</u>
December		
Tournament for Varsity Boys and Girls at Wallkill High School: December (Dates TBD)		
1	Hamburg	Boys H/Girls A
13	Hardyston	Boys A/Girls H
15	Ogdensburg	Boys H/Girls A
19	Vernon	Boys A/Girls H
20	NW Christian	Boys H/Girls A
January		
5	Hamburg	Boys A/Girls H
10	Sussex Christian	Boys A/Girls H
11	Hardyston	Boys H/Girls A
18	Frankford	Boys A/Girls H
19	NW Christian	Boys A/Girls H
25	Frankford	Boys H/Girls A
26	Sussex Christian	Boys H/Girls A
30	Vernon	Boys H/Girls A
February		
2	Ogdensburg	Boys A/Girls H
Tournament for Varsity Boys and Girls at Hardyston Middle School: February (Dates TBD)		

- All games are scheduled to begin at 3:30 p.m.
- Dates may change because of scheduling conflicts and/or inclement weather. Changes will be announced via the Honeywell Emergency Notification System.

August 2017

Winning is not everything – but making the effort to win is.

~ Vincent T. Lombardi

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		NOTE: The date of August's Board of Education meeting will be determined after the January reorganization meeting. The date will be posted on the school's website (www.fboe.org) once it is determined.

FRANKLIN BOARD OF EDUCATION

50 Washington Ave.
Franklin, NJ 07416
www.fboe.org

The Franklin School calendar is sponsored by the
Franklin Board of Education
and the Parent Teacher Organization.



AFFIRMATIVE ACTION POLICY

The Franklin Board of Education has designated the school counselor as the Affirmative Action Officer/504 Compliance Officer for the Franklin Borough School. Copies of the school's policies that relate to Affirmative Action are available to the public.

The Franklin Borough School District with Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Educational Amendments of 1972 (Title IX), Section 592 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (The ADA), and the Age Discrimination Act), and their respective implementing regulations which prohibit discrimination on the basis of race, color or national origin, sex, disability, and age, respectively. The district provides equal access and opportunity in employment and enrollment in all its programs and activities, regardless of race, color, national origin, sex, disability, or age.

Questions or complaints of discrimination should be directed to:

Michele Minimi, School Counselor/Affirmative Action Officer
Franklin Borough School
50 Washington Ave.
Franklin, NJ 07416
(973) 827-9775, ext. 210

In addition, inquiries or complaints concerning the application of Title IV, Title IX, Section 504, the ADA or Age Discrimination Act may also be directed to:

U.S. Department of Education
Office for Civil Rights
Lyndon Baines Johnson Department of Education Building
400 Maryland Avenue, SW
Washington, DC 20202-1100
1- 800-421-3481

DIAL 911 IN AN EMERGENCY

MUNICIPAL & NON-EMERGENCY NUMBERS

POLICE

Franklin Police (973) 827-7700
State Police (973) 383-1515

FIRE

Franklin Fire Department (973) 827-7700

AMBULANCE SERVICE

Wallkill Valley First Aid (973) 827-7700

FRANKLIN BORO HALL

Municipal Offices (973) 827-9280



HOTLINES AND LOCAL INFORMATION

Alcohol	1-800-322-5525
Alcohol and Substance Abuse Program	(973) 383-1533
Big Brothers/Big Sisters	(973) 300-4149
Center for Prevention and Counseling	(973) 383-4787
Child Abuse	1-877-652-2873
NJ Division of Child Protection and Permanency	(973) 383-8400
Division of Senior Services	(973) 579-0555
Domestic Abuse Hotline	(973) 875-1211
Emergency - Newton Memorial Hospital	(973) 383-2121
St. Claire's Hospital, Sussex	(973) 702-2600
Franklin Public Library	(973) 827-6555
Franklin Welfare Office	(973)-209-1617
NJ FamilyCare (<i>for uninsured children</i>)	1-800-701-0710
Planned Parenthood Services	(973) 383-5218
Poison Control	1-800-222-1222
Project Self-Sufficiency	(973) 940-3500
Prosecutor's Office	(973) 383-1570
Runaway Switchboard	1-800-786-2929
Suicide Prevention	1-855-654-6735
Sussex County Health Department	(973) 579-0370
Sussex County Helpline	(973) 209-4357
Sussex County Social Service Division	(973) 383-3600
Sussex County Transit Bus Reservations	(973) 579-0480

Sussex County One Easy Link: www.sussex.nj.us/