

Franklin Borough School

*50 Washington Ave. - Franklin, NJ 07416
Phone 973-827-9775 - Fax 973-827-6522*

*Patricia J. Pfeil, Ed.D., Principal
Carolyn Ryder, Supervisor of Instruction*

*Michelle Minimi, School Counselor
Meg Gummere, LDTC/CST Coordinator*

September 6, 2016



Dear Parents and Guardians:

Franklin Borough School continues its efforts to facilitate communication with parents/guardians regarding our students' academic progress. You now have the ability to securely view your child's grades, attendance, teacher comments, and other information via the Internet using the Oncourse Connect parent portal.

In order to take advantage of this feature, you must pick up your individual username and password in Franklin Borough School's main office.

The following times are available for parents/guardians to receive this information:

- Tuesday, September 13th during Back-to-School Night for grades K - 4
- Thursday, September 15th during Back-to-School Night for grades 5 – 8
- Beginning Monday, September 19th, you may come to school Monday through Friday from 8:30 a.m. - 4:00 p.m.

Each student will have a unique username and password assigned to his/her records. Please keep your password(s) private so only you can access the information. Your username and password should not be shared with your child because we are striving to maintain confidentiality.

If you have any questions or concerns regarding the Oncourse Connect parent portal, please feel free to contact Mrs. Ryder, Supervisor of Instruction, at (973) 827-9775, ext. 225.

Sincerely,

Patricia J. Pfeil, Ed.D.
Principal

Leading the Way to Excellence