

FRANKLIN BOROUGH SCHOOL DISTRICT
Student Acceptable Use Policy
Grades 3-8*

Please read this document carefully before signing.

Philosophy:

Internet access is available to students in the Franklin School District. The Franklin School District provides computer equipment, computer services and Internet access to its students for educational purposes only. We believe the use of global telecommunication resources offers vast, diverse, and unique opportunities for both students and teachers. Our goal is to promote educational excellence by facilitating innovation, problem solving and resource sharing.

The Internet is an intriguing and powerful tool. The Internet provides students, teachers, and administrators opportunities for worldwide connections to electronic mail, Google Apps for Education, discussion groups, databases, shareware software and informational sources such as libraries and museums. Through the use of the Internet, our students have the potential to engage in active learning and information management.

Access to the Internet:

The Internet connects thousands of computers all over the world and millions of individual subscribers. Students and teachers have access to:

1. Electronic mail (e-mail) for communication, each student will be assigned a fboe.org (Franklin Board of Education) email account through Google Apps (gmail).
2. Information and news from many government agencies, including NASA, and the opportunity to correspond with scientists, teachers, elected representatives, and experts in many areas.
3. Public domain software and graphics of all types for school use.
4. Discussion groups on an array of topics such as blogs and news groups (that provide open forums for educational participation).
5. The Library of Congress, many university library catalogs, and online databases.
6. The World Wide Web.

Access to computers, Chromebooks, and numerous resources makes available material that may not be considered to be of educational value in the context of the school setting. Franklin School District takes precautions to restrict access to sites that may be more appropriate for mature audiences by issuing guidelines and having staff supervise students. However, on a global network, it is impossible to control all materials and a curious user may discover questionable information.

Educational Role:

The district's educational program plays a significant role in promoting intellectual freedom. It serves as a point of voluntary access to information and ideas and is a learning laboratory for students as they acquire critical thinking and problem-solving skills needed in a pluralistic society. The open and interconnected nature of the Internet is a vital tool for our students. Its use will provide our graduates with competitive workplace readiness skills needed for a new global millennium. To ensure that there is no questionable material on a single system, a school would have to either have no links to other systems

(eliminating the need for Internet access) or make sure that everyone in the world agrees to keep such materials out of their systems. The Franklin School District recognizes the fact that most computer users are responsible, thoughtful users.

ACCEPTABLE USE POLICY - TERMS AND CONDITIONS

Acceptable Use:

Users of technology in all its formats (including the Internet) are responsible for their resources and the opportunity for collaborative work. The use of district wide technology must be in support of education and research consistent with the educational objectives of the Franklin School District. Transmission of any material in violation of any national, state or local regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, racially offensive material, or material protected by trade secret or contract. All files, programs, communications and information accessed via the network should be assumed to be copyrighted material. Proper citation(s) and/or permission should be obtained before using such information.

Responsibilities and Privileges:

The use of the Internet is a privilege not a right. Inappropriate use will result in a cancellation of that privilege. The administration, faculty, and staff of Franklin School District will deem what is inappropriate use and may revoke a student's privileges.

* This guideline is a subset of Board of Education Policy #2361 and Regulation #2361R which are the specific and bona fide rules for computer usage. They are found on the web site www.fboe.org or can be reviewed at the school in the office of the superintendent or Board of Education office.

Network, Internet and Online Use Guidelines:

The user:

- will exercise his/her privilege to use the Internet, Google Apps for Education, and network server as an educational resource accepting the responsibility for all material received. Only those students who have received appropriate instruction shall be authorized to use the Internet.
- will bear the responsibility to monitor all material received via the Internet.
- will accept the responsibility of keeping all pornographic material, inappropriate text files, or files dangerous to the integrity of the network from entering the school via the Internet.
- will accept the responsibility of keeping software that is copyright protected from entering the school via the Internet.
- will use appropriate language. The use of vulgarities is not acceptable.
- will *not* reveal his/her personal address, phone numbers, or personal information or those of students or colleagues.

- will *not* reveal his/her password to other students or log onto the network for any other individual. This can result in a loss of Internet and network privileges.
- will *not* disrupt the network.
- will *not* post personal messages on conferences, bulletin boards and blogs.
- will *not* reveal other people's private matters.
- will *not* print or download files **excessively**. The determination of excessive use shall be solely the responsibility of the staff member responsible for the network or the local printer.
- will *not* download or install any software. All software installations will be installed by the technology department.
- will not use digital cameras, cellphone cameras, or cameras on Chromebooks inappropriately such as to harass, intimidate or bully other students, teachers, staff or substitute teachers.
- will *not* use any file share services through the Internet.
- will *not* use the system for personal or financial gain.

Note: Game playing is not a priority. The focus of the district's technology program is to provide educational resources that will enhance learning and the academic environment.

Security:

Security on any computer system is a high priority, especially when the system involves many users. If the user feels he/she can identify a security problem on the Internet or network, he/she must notify an administrator or a teacher immediately. (The problem should not be shown or shared with other users.) Attempts to log on to the Internet as a system administrator or as any individual or organization other than oneself will result in cancellation of user privileges. Any user identified as a security risk or as a person having a history of problems with other computer systems may be denied access to the Internet, computers, and network system. The determination of risk shall be the responsibility of the school administration.

Vandalism:

Vandalism will result in the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy system software, data or other files, as well as disruption or destruction of either equipment or resources. This includes, but is not limited to, the uploading or creation of computer viruses.

Consequences of Policy Violation(s):

Any attempt to violate this policy may result in revocation of the user's Internet and/or e-mail access and/or computer access privileges. In addition, school disciplinary action, and/or appropriate legal action may be taken. The school administrators, with the assistance of the staff, will make the determination of any policy violation.

**Franklin School District
Student Acceptable Use Policy**

A student will not receive Internet and network access until this form is completed and returned to the address listed below.

STUDENT

I understand and will abide by the Internet Use Agreement. I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Student #1: _____
(please print)

Signature: _____
Date: _____

Student #2: _____
(please print)

Signature: _____
Date: _____

Student #3: _____
(please print)

Signature: _____
Date: _____

Student #4: _____
(please print)

Signature: _____
Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have carefully read the Terms and Conditions for Access to the Franklin School District's electronic network and computer equipment. I recognize that it is impossible for the Franklin School District to restrict access to all information and resource materials, and I will not hold the District, members of the Board of Education, or its employees responsible for materials acquired on the network or computer systems that do not pertain to the prescribed curriculum or course of study. Furthermore, I agree to be legally and financially responsible for any damages or injuries caused by my child's use of the school network or computer equipment in any manner which violates the terms and conditions set forth in this agreement.

With this understanding, I hereby give permission to make access to the electronic network available to my child and certify that the information on this form is accurate.

Student Name _____

Student Name _____

Student Name _____

Student Name _____

Home Address _____ **Phone** _____

Parent or Guardian's Name (please print) _____

Parent or Guardian's Signature _____ **Date** _____

Please sign and return to:

**Dr. Patricia J. Pfeil, Principal
Franklin Borough School
50 Washington Avenue
Franklin, NJ 07416**