

# MINUTES OF REGULAR MEETING FEBRUARY 26, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey  
F. Cliff Graham, Shane Hrbek  
Louise Murphy, Jeanine Paszkiel  
Suzanne Ross, Sarah Zydon  
John R. Giacchi, Superintendent  
42+ Members of the Public

ABSENT: Ronald Neal

Mr. Graham, Board President, **opened the meeting at 7:00 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried by the following roll call vote, **approved the Minutes of the 29 January 2018 Regular Meeting.**

Yes	-	7
No	-	0
Abstain	-	Mrs. Murphy

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried by the following roll call vote, **approved the Executive Minutes #1 of the 29 January 2018 Regular Meeting.**

Yes	-	7
No	-	0
Abstain	-	Mrs. Murphy

On motion by Mrs. Zydon, seconded by Mrs. Paszkiel, and carried by the following roll call vote, **approved the Executive Minutes #2 of the 29 January 2018 Regular Meeting.**

Yes	-	6
No	-	0
Abstain	-	Mr. Blondina, Mrs. Murphy

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On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried by the following roll call vote, **approved the Minutes of the 8 February 2018 Special Meeting.**

Yes	-	5
No	-	0
Abstain	-	Mr. Blondina, Mrs. Murphy, Mrs. Paszkiel

### PRESENTATIONS TO THE BOARD

Melanie Salerno and Dharil Bhausar addressed the Board on the "School Happenings" project at the Franklin School.

Mayayla Snyder and Shannon Vantassel addressed the Board on the "My Time Project" at the Franklin School.

### CORRESPONDENCE

Mr. Graham read a letter from Ms. Natalie Lewis (third grade teacher) requesting a medical leave of absence beginning 16 March 2018 through approximately 23 April 2018.

### OPEN TO THE PUBLIC – NON-AGENDA ITEMS

On motion by Mrs. Zydon, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **opened the meeting to the public for non-agenda items at 7:10 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

Mr. Jeff Korger addressed the Board complementing the improved traffic flow of the front parking lot and he made some additional suggestions to improve traffic flow.

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by roll call vote, **closed the meeting to the public for non-agenda items at 7:12 p.m.**

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### COMMITTEE REPORTS

#### Finance/Building & Grounds Committee

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved, accepted, announced and/or certified the following:

- a. **Approved the bills for January 2018 in the amount of \$975,065.81.**
- b. **Approved the bills for the Cafeteria Account in the amount of \$17,190.10.**
- c. **Accepted the Board Secretary's and Treasurer's Reports as of *31 January 2018*.**
- d. **Approved the Transfers made by the Chief School Administrator, after the 29 January 2018 Regular Meeting, with Fund 10 debits totaling \$60,500 [DOCUMENT A] and the Board acknowledges that this/these transfer(s) may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.**
- e. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.**

	<u>31 January 2018</u>
Business Administrator/Board Secretary	Date

- f. **Pursuant to N.J.A.C. 6A:23A-16:10, the Franklin Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10.**

Mr. Graham summarized a letter from the Wallkill Valley Little League requesting to use the baseball field for T-Ball division and Pony division for both practices and games 1 March 2018 through 30 June 2018, Monday through Friday from 5:00 p.m. to 9:00 p.m. and Saturdays from 9:00 a.m. to 5:00 p.m. [DOCUMENT B].

On motion by Mr. Hrbek, seconded by Mrs. Zydon, and carried unanimously by roll call vote, approved Wallkill Valley Little League's request to use the baseball field for T-Ball division and Pony division for both practices and games 1 March 2018 through 30 June 2018, Monday through Friday from 5:00 p.m. to 9:00 p.m. and Saturdays from 9:00 a.m. to 5:00 p.m. and to allow the group to provide maintenance of the grounds in coordination with the school and maintain a port-a-john, if applicable, and pending receipt of required paperwork [DOCUMENT B].



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Mr. Graham summarized a letter from the Borough of Franklin Recreation Commission requesting to use the auditorium and a classroom on 18 May 2018 and 19 May 2018 from 12:00 p.m. to 9:00 p.m. to hold the Borough's annual Miss Franklin Scholarship Pageant, and that the Board of Education consider waiving the fee for this event **[DOCUMENT C]**.

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and **not carried** by the following roll call vote, **to approve the request from the Borough of Franklin Recreation Commission and to waive all fees for the annual Miss Franklin Scholarship Pageant.**

Yes	-	4
No	-	Mrs. Clohessey, Mr. Hrbek, Mrs. Murphy, Mrs. Zydon
Abstain	-	0

On motion by Mr. Hrbek, seconded by Mrs. Zydon, and **not carried** by the following roll call vote, **to approve the request from the Borough of Franklin Recreation Commission and to assess all fees for the annual Miss Franklin Scholarship Pageant.**

Yes	-	4
No	-	Mr. Blondina, Mr. Graham, Mrs. Paszkiel, Mrs. Ross
Abstain	-	0

Mr. Graham summarized a letter from the Franklin Forward Alliance requesting to hold the Forward Franklin Community Wellness Expo at Franklin Borough School on 15 April 2018 from 12:00 p.m. - 4:00 p.m. in the gym and other rooms as needed, and that the Board of Education considers waiving the fee for this event. **[DOCUMENT D - Verbal Request for Date Change as of 2/23/2018.]**

On motion by Mrs. Clohessey, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the request for the Franklin Forward Alliance to hold the Forward Franklin Community Wellness Expo at Franklin Borough School on 15 April 2018 from 12:00 p.m. - 4:00 p.m. in the gym and other rooms as needed, pending receipt of required paperwork, and payment of custodial fees [facility use fee was waived].**

### Personnel Committee

Mr. Giacchi reported that the following William Paterson University students will do their clinical experience (practicum) two days-a-week beginning the week of 5 February 2018 and ending the week of 30 April 2018:

• Joseph Wilke	6 - 8 English	Mr. Siegert (Tues./Thurs.)
• Regan Dalby	6 - 8 English	Mr. Siegert (Mon./Fri.)
• Christopher Cook	2nd grade	Mrs. Black

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the following:**

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- **Contractual FY 2017-18 Sick Day/Vacation Day Payout as depicted on DOCUMENT E.**
- **Elayna Hall's (part-time paraprofessional) request for an unpaid leave of absence due to family member illness [DOCUMENT F].**
- **Jennifer Rodriguez as a long-term substitute teacher for third grade [Natalie Lewis (medical leave)], at a rate of \$100 per diem beginning on or about 16 March 2018 with an anticipated end date of approximately 23 April 2018, pending completion of required paperwork. No medical benefits are provided as this is a temporary position.**

### **EDUCATION COMMITTEE**

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **accepted tuition student H.T. 17-18.12 beginning 29 January 2018 at a tuition cost of \$11,859 [prorated].**

Mrs. Ross requested public community input on Policy 2361, Acceptable Use of Computer Network/Computers and Resources.

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **opened the meeting for to be public for input on Policy 2361, Acceptable Use of Computer Network/Computers and Resources at 7:25 p.m.**

*No one addressed the Board.*

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **closed the meeting for to be public for input on Policy 2361, Acceptable Use of Computer Network/Computers and Resources at 7:25 p.m.**

### **OLD BUSINESS**

Mrs. Ross updated the Board on a recent Sussex County School Board's meeting she attended on school consolidation.

Mr. Graham reported that Strategic Planning Meeting #2 is scheduled for Tuesday, 6 March 2018 at 7:00 p.m. in the school cafeteria. He stressed the need for five Board of Education members to be present.

### **NEW BUSINESS**

A discussion was held regarding the Franklin Forward Alliance initiative to promote a healthy community and the next meeting is scheduled for 28 March 2018.



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## BOARD SECRETARY'S REPORT

The Board Secretary reported that he accepted the bid specifications for the Classroom #202 Restroom Project on Thursday, 15 February 2018 [after the Board attorney and insurance agent's review]. The specifications were available to prospective bidders on Friday, 16 February 2018. A pre-bid meeting was held Thursday, 22 February 2018, with the sealed bid opening scheduled for Wednesday, 28 March 2018 at 11:00 a.m.

The Board Secretary reviewed the FY 2018-19 Internet Service Provider quotation process [posted on the internet via the Federal E-rate website] with a closing date of 22 January 2018. The Evaluation Committee reviewed the two proposals submitted, and Cologix Inc. scored the highest.

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved the FY 2018-19 Internet Service Provider quotation as submitted by Cologix Inc., to provide a 50 mbps internet service and 500 GB backup at an annual cost of \$26,760, with the same second year renewal price for FY 2019-20 [Note: The service can be scaled up to 100 mbps at an annual cost of \$ \$32,520 or to 200 mbps at an annual cost of \$42,480 at any time during the contract period, and the pricing was included in the proposal], pending attorney review of Cologix's contract documentation.**

The Board Secretary asked the Board to consider changing the March 2018 Board of Education meeting from 19 March 2018 to 26 March 2018. It was the consensus of the Board to move the March meeting to March 26, to accommodate the revised [extended by a week] FY 2018-19 budget submission schedule.

## CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the results of the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) dated 6 February 2018.

Mr. Giacchi reported that a fire drill was held on was held on 22 January 2018 at 1:30 p.m. It took 2 minutes to evacuate the building.

Mr. Giacchi reported that a Shelter-in-Place security drill was held on 29 January 2018 at 1:00 p.m. Building occupants were released from the drill at 1:04 p.m.

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved professional visitations and related travel for professional staff as depicted on DOCUMENT G.**

On motion by Mrs. Clohessey, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved field trip requests as depicted on DOCUMENT H.**

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Mr. Giacchi discussed the National Student Walkout Day scheduled for March 14, 2018.

### OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Clohessey, seconded by Mrs. Ross, and carried unanimously by roll call vote, **opened the meeting to the public at 7:40 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

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*No one addressed the Board.*

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by roll call vote, **closed the meeting to the public at 7:40 p.m.**

### EXECUTIVE SESSION

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by voice vote, **the following resolution was adopted:**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

**[X] Matters rendered confidential by state or federal law – HIB 17-18.06, Chief School Administrator Evaluation Pre-Conference**

**[X] Personnel – Grievance**

- ☐ Appointment of a public official
- ☐ Matters covered by the attorney-client privilege
- ☐ Pending or anticipated litigation
- ☐ Pending or anticipated contract negotiations
- ☐ Protection of the safety or property of the public

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- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

*The Board returned to regular session at 8:39 p.m.*

After some discussion, it was the consensus of the Board to hold a Special Board Meeting on Wednesday 7 March 2018.

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by voice vote, **adjourned the meeting at 8:41 p.m.**

Respectfully submitted,

William J. Sabo  
Business Administrator/  
Board Secretary