

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey  
F. Cliff Graham, Shane Hrbek, Ronald Neal  
Jeanine Paszkiel, Suzanne Ross  
Sarah Zydor  
John R. Giacchi, Superintendent  
13 Members of the Public

ABSENT: Vacant Seat

Mr. Graham, Board President, **opened the meeting at 7:01 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

## **PUBLIC HEARING ON FY 2018-19 BUDGET**

Mr. Giacchi and the Board Secretary presented the proposed FY 2018-19 Budget **[DOCUMENT A]**. After a brief discussion, the Board was in favor of the FY 2018-19 Budget as presented.

## **OPEN TO THE PUBLIC**

On motion by Mr. Blondina, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **opened the meeting to the public regarding the proposed FY 2018-19 Budget at 7:12 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the budget will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

*No one addressed the Board.*

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **closed the meeting to the public regarding the proposed FY 2018-19 Budget at 7:12 p.m.**

On motion by Mr. Hrbek, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **adopted the budget for the 2018-19 school year for the Franklin Borough Board of Education as follows:**

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the NJ Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

## Expenditures

General Current Expense	\$ 9,510,943
Capital Outlay	\$ 105,133
Special Revenue Fund	\$ 168,800
Transfer to Charter School	\$ 230,661
Total Expenditures	\$10,015,537

## Revenue

<b>General Fund</b>	
Budgeted Fund Balance	\$ 774,034
Local Tax Levy	\$ 5,651,469
Misc. Revenue	\$ 4,000
Tuition	\$ 0
State Aid	\$ 3,300,765
WD-C/R-O.C. Projects	\$ 100,000
Semi/Medicaid	\$ 16,469
<b>Special Revenue Fund</b>	
State Aid	\$ 0
Federal Aid	\$ 168,800
<b>Debt Service Fund</b>	
Budgeted Fund Balance	\$ 0
Local Tax Levy	\$ 0
State Aid	\$ 0
Total Revenue	\$10,015,537

## PRESENTATION

Ms. Sophia Clohessey and Mr. Nolan Ryan [Student Council members] addressed the Board, and reviewed the events that have occurred at the school.

## APPROVAL OF MINUTES

On motion by Mr. Hrbek, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the Minutes of the 26 March 2018 Regular Meeting.**

On motion by Mr. Blondina, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **approved the Executive Minutes of the 26 March 2018 Regular Meeting.**

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

On motion by Mr. Blondina, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved the Minutes of the 10 April 2018 Special Meeting.**

## CORRESPONDENCE

Mr. Graham read a letter from the New Jersey School Energy Program dated 3 April 2018 approving the application to have an energy audit performed at the Franklin Borough School.

## OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **opened the meeting to the public for agenda items at 7:17 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

*No one addressed the Board.*

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **closed the meeting to the public for agenda items at 7:17 p.m.**

## COMMITTEE REPORTS

### Finance/Buildings & Grounds Committee

On motion by Mrs. Clohessey, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved, accepted, announced and/or certified the following:**

- a. **Approved the bills for March 2018 in the amount of \$855,479.99.**
- b. **Approved the bills for the Cafeteria Account in the amount of \$25,128.24.**
- c. **Accepted the Board Secretary's and Treasurer's Reports as of 31 March 2018.**

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

- d. Approved the Transfers made by the Chief School Administrator, after the 26 March 2018 Regular Meeting, with Fund 10 debits totaling \$58,501.45 [DOCUMENT B] and the Board acknowledges that this/these transfer(s) may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.
- e. Pursuant to N.J.A.C. 6A:23A-16.10, the Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

\_\_\_\_\_  
Business Administrator/Board Secretary

31 March 2018  
Date

- f. Pursuant to N.J.A.C. 6A:23A-16:10, the Franklin Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10.
- g. Approved up to \$1,000 in awards to graduating 8<sup>th</sup> graders [DOCUMENT C].

On motion by Mrs. Clohessey, seconded by Mr. Neal, and carried unanimously by roll call vote, approved the request from the Forward Franklin Alliance to move the date of the Forward Franklin Community Wellness Expo at Franklin Borough School to 20 May 2018 from 11:30 a.m. to 4:30 p.m. in the gym and other rooms as needed, pending receipt of required paperwork [DOCUMENT D]. Note that at the 26 February 2018 meeting, the Board approved waiving the facility use fee for this event.

On motion by Mrs. Clohessey, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, approved the request from the Optical Academy to use the library on Thursday, 7 June 2018 from 8:00 a.m. - 3:00 p.m., pending completion of required paperwork.

## Personnel Committee

On motion by Mrs. Paszkiel, seconded by Mrs. Zydon, and carried unanimously by roll call vote, accepted the following retirements/resignations, with regrets:

- Christine Napovier's retirement (Child Study Team Secretary) effective 1 July 2018 [DOCUMENT E].
- Sherrie Douglas's retirement (part-time aide) effective 1 July 2018 [DOCUMENT F].
- Karyn DiBerardino's resignation (part-time aide) effective 30 June 2018 [DOCUMENT G].

## **MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018**

Mr. Giacchi reported the start date of 9 April 2018 for part-time paraprofessionals Denise O'Brien and Angela Vitrano.

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved Brittany Mckay as a part-time teacher on guide at BA Step 1, \$53,595 prorated beginning 13 April 2018 (retroactive) for 25 hours per week (.71), with no benefits.**

On motion by Mrs. Paszkiel, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **approved updates made to the 10-month 2017-2018 part-time custodian contract for Michael Higgins [DOCUMENT H].**

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the Agreement between the Franklin Board of Education and The Franklin Custodial Association, July 1, 2018 - June 30, 2020 [DOCUMENT I].**

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the following:**

- **Full/Part-time Teaching and Support Staff for 2018-2019 [DOCUMENT V]**
- **Non-tenured Staff for the 2018-2019 School Year [DOCUMENT W]**
- **Aide Reappointments for the 2018-2019 School Year [DOCUMENT X]**
- **Secretarial Staff for the 2018-2019 School Year [DOCUMENT Y]**

### **EDUCATION COMMITTEE**

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved/accepted the following:**

- **Approved Home instruction for student 17-18.7 on 5 & 6 April 2018 and 9 & 10 April 2018 at Saint Claire's Hospital at a rate of \$55 per hour.**
- **Accepted the tuition students as listed below:**
  - H.T. 17-18.13 beginning 26 March 2018 at a tuition cost of \$11,859, prorated.**
  - H.T. 17-18.14 beginning 26 March 2018 at a tuition cost of \$12,569, prorated.**

Mrs. Ross reported that out-of-district tuition student #101 (attending Hamburg School) moved out of the Franklin Borough School district on 11 April 2018.

Mrs. Ross reported that the date of Thursday, May 10, 2018 at 3:00 p.m. has been set for the Mildred Harden Scholarship Committee meeting.

# MINUTES OF PUBLIC HEARING & REGULAR MEETING

## APRIL 25, 2018

### OLD BUSINESS

A brief discussion was held regarding the Strategic Plan. Mr. Giacchi stated the final Strategic Plan will be presented to the Board in September.

### NEW BUSINESS

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by roll call vote, after some discussion, **approved Bylaw 0170, Use of Electronic Devices by Board Members at Public Board Meetings [DOCUMENT J]**.

### ANNUAL APPOINTMENTS – FY 2018-19

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the following Annual Personnel Appointments, Authorizations or Designations:**

- **Appointed Barbara Decker as Board Secretary, Public Agency Compliance Officer (per Affirmative Action requirements), Contracting Agent, Qualified Purchasing Agent and the Custodian of Records.**
- **Appointed Pamela Crum as Treasurer of School Monies - FY 2018-19 salary TBD.**
- **Appointed Karen Roccisano, School Social Worker, as Attendance Officer. (Note that this appointment is required and has been part of the School Social Worker's duties for the past several years.)**
- **Appointed Sandra Molla-Saracco, School Psychologist, as School Examiner. (Note that this appointment is required and has been part of the School Psychologist's duties for the past several years.)**
- **Appointed Michelle Minimi, Guidance Counselor, as Affirmative Action/504 Compliance Officer. (Note that this appointment is required and has been part of the School Guidance Counselor's duties for the past several years.)**
- **Appointed Meg Gummere to the position of CST Coordinator at a stipend as per the contract with the Franklin Education Association.**
- **Appointed Mark Postas to the position of Safety Compliance Officer/Integrated Pest Management Coordinator/Indoor Air Quality Designed individual at a stipend TBD.**
- **Empower the Chief School Administrator and Business Administrator/Board Secretary to implement the 2018-19 budget pursuant to the policies and**

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

regulations of the NJ State Department of Education and the Franklin Board of Education.

- Permit the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1.
- Authorize the Chief School Administrator to declare miscellaneous items no longer needed as surplus and dispose of these items.
- Authorize the Business Administrator to make purchases up to the bid threshold utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from other qualified pricing cooperatives/consortiums approved/awarded vendors [e.g. approved vendors from West/Central New Jersey Pricing Cooperative/Ed-Data/Morris County Educational Services Commission as the lead agency, the Educational Services Commission of New Jersey Cooperative Pricing System, the Hunterdon County Educational Services Commission Cooperative Pricing System, Morris County Cooperative Pricing Council, etc.].
- Authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.
- Authorize the Chief School Administrator and/or the Business Administrator to enter into inter-local agreement with other school districts, municipalities and/or county governments for miscellaneous services, supplies or equipment.

## ANNUAL PROFESSIONAL & SERVICE PROVIDER APPOINTMENT RESOLUTION

On motion by Mrs. Ross, seconded by Mrs. Zydor and carried unanimously by roll call vote, adopted the following Annual Professional & Service Provider Appointment Resolution:

**WHEREAS**, there exists a need for various professional services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Franklin that **the following professionals and service providers** be contracted by the Franklin Board of Education for the **2018-19** school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000, as follows:

## MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

- 1) Cleary, Giacobbe, Alfieri & Jacobs, Matthew Giacobbe, Esq., Board Attorney & Negotiator, \$150 per hour, plus reimbursable expenses as depicted in DOCUMENT K.
- 2) Nisivoccia LLP, Valerie A. Dolan, Board Auditor, \$22,400, as depicted in DOCUMENT L, including the Peer Review Summary Report.
- 3) Parette Somjen, Greg Somjen, Board Architect, \$164 per hour and other reimbursable expenses as depicted in Document M.
- 4) J&B Therapy, LLC, \$90 per hour for OT & PT & Speech Services and other reimbursable expenses as depicted in DOCUMENT N.
- 5) Mary Ellen Diffily, Physical Therapist, \$85 per hour and other reimbursable expenses as depicted in DOCUMENT O.
- 6) Dr. David Markel, Hamburg Pediatrics Center, Inc., School Physician, \$5,000 per annum. *NOTE: this is FY 2017-18 contract price.*
- 7) Arthur J. Gallagher Risk Management Services, Inc., George Morville, Agent/Risk Management Consultant for the School Alliance Insurance Fund.
- 8) CDK Systems, Inc. - Financial Software Provider.
- 9) R&L Data, Inc. - Payroll Software Provider.
- 10) Educational Data Services, Inc. - Cooperative Bidding Service Vendor.
- 11) Middlesex Regional Ed. Services Commission - Cooperative Bidding Jointure.
- 12) Hunterdon County Ed. Services Commission - Cooperative Bidding Jointure.

### Annual Board Appointments, effective 1 July 2018:

- Mrs. Suzanne Ross was appointed as a delegate to the Sussex County School Boards Association.
- Mrs. Sarah Zydon was appointed as a delegate to the New Jersey School Boards Association.
- Mrs. Suzanne Ross was appointed as a delegate to the Sussex County Educational Services Commission.

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

## BOARD SECRETARY'S REPORT

The Board Secretary reported a potential FY 2018-19 interest/other income shortfall, but the shortfall would be made from additional revenue sources.

The Board Secretary reminded Board members to do their required annual training.

The Board Secretary thanked the Board for the timely filing of their required disclosure statements ahead of the **30 April 2018** deadline.

The Board Secretary reported the following **2019** board seats [**whose terms expire on 31 December 2018**] are up for election at the November 2018 Annual School Election. **Anyone interested in running for a board seat, should go to the Sussex County Clerk's website [www.sussexcountyclerk.com] and obtain a nominating petition:**

- **3 three-year seats [Mr. Neal, Mr. Graham, Mr. Blondina]**
- **1 one-year unexpired seat [Mrs. Murphy vacancy]**

The Board Secretary reported the FY 2018-19 Mildred Harden Scholarship will be **\$2,000**.

On motion by Mr. Neal, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved the FY 2018-19 tuition rates at 75% of the calculated tuition rate as determined by the FY 2018-19 DOE budget software, as follows:**

- **Kindergarten \$12,280**
- **Grades 1-5 \$12,352**
- **Grades 6-8 \$11,976**
- **LLD \$17,611**
- **BD \$18,318**
- **PSD P/T \$16,405**
- **Autism \$28,316**

A discussion was held regarding the bids received at the **Wednesday, 28 March 2018** bid opening for the Classroom Restroom at the Franklin Borough School and the recommendation letter from the Board attorney and architect [**DOCUMENT P**].

On motion by Mr. Neal, seconded by Mrs. Ross, and carried by unanimously by roll call vote, **adopted the following Resolution:**

**RESOLUTION AWARDING A CONTRACT FOR THE RENOVATION OF AN EXISTING  
CLOSET AT THE FRANKLIN BOROUGH SCHOOL  
INTO AN ACCESSIBLE RESTROOM**

# MINUTES OF PUBLIC HEARING & REGULAR MEETING

## APRIL 25, 2018

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-1, et seq. the Franklin Borough Board of Education ("Board") advertised and solicited bids for the renovation of an existing closet in second floor classroom 202 into an accessible restroom; and

**WHEREAS**, the Board received bids from the following:

Wallkill Group, Inc.	\$98,000
Salazar & Associates, Inc.	\$118,290
Aero Plumbing & Heating Co., Inc.	\$119,831

**WHEREAS**, the lowest bid received was from Wallkill Group, Inc. in the amount of \$98,000; and

**WHEREAS**, the Project Architect has reviewed the bids and recommends awarding the project to Wallkill Group, Inc.; and

**WHEREAS**, the Board Attorney has reviewed the bids for legal sufficiency and has determined that Wallkill Group, Inc. has submitted all of the required documents and materials and is therefore the lowest responsible and responsive bidder.

**NOW, THEREFORE BE IT RESOLVED**, by the Franklin Borough Board of Education that a contract is hereby awarded to Wallkill Group, Inc. in the amount of \$98,000 for the renovation of an existing closet in second floor classroom 202 at Franklin Borough School

**BE IT FURTHER RESOLVED** that Board staff and professionals are directed and empowered to take any actions necessary to effectuate the provisions of this resolution.

**BE IT FURTHER RESOLVED** that William Sabo, School Business Administrator, is hereby authorized to execute all change orders and such other documents as may be required to effectuate the provisions of this resolution and the contract to be entered into between the Board and Wallkill Group, Inc. Additionally, the Business Administrator verifies that funds are available for this project in the FY 2018-19 Budget utilizing funds from the Board's Capital Reserve Account.

On motion by Mrs. Ross, seconded by Mr. Neal, and carried unanimously by roll call vote, **approved Parette Somjen Architects for the Construction Phase #3 of the Classroom Restroom at the Franklin Borough School in the amount not to exceed \$6,000 [the proposal is for \$2,250], under the terms and conditions of the 2018-19 contract with Parette Somjen Architects [DOCUMENT Q].**

On motion by Mrs. Zydon, seconded by Mrs. Clohessey, and carried by the following roll call vote, **approved the FY 2018-19 Food Service Management Service Contract [renewal #4] with Sodexo Management, Inc. with a contract start date of 1 July 2018 and an end date of 30 June 2019, as follows:**

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

## Article I: Federal and State Required Contract Language

### A. DURATION OF ADDENDUM

- 1) This addendum begins on July 1, 2018 and ends on June 30, 2019.  
(date) (date)

### B. MANAGEMENT FEE(S) / GUARANTEES

- 1) FEES

**General Support Services Allowance.** SFA shall pay Sodexo a General Support Services Allowance equal to Nine Thousand Three Hundred Sixty-One Dollars and Eighty Cents (\$9,361.80) for the 2018-2019 contract year, payable in ten equal installments of Nine Hundred Thirty-Six Dollars and Eighteen Cents (\$936.18), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**Management Fee.** SFA shall pay Sodexo a Management Fee in an amount equal to Seventeen Thousand Three Hundred Eighty-Two Dollars and Eighty Cents (\$17,382.80) payable in ten equal installments of One Thousand Seven Hundred Thirty-Eight Dollars and Twenty-Eight Cents (\$1,738.28), September through June for the 2018-2019 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

- 2) GUARANTEE SFA and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2018-2019 school year as follows.

#### Surplus Guarantee

Sodexo guarantees that SFA shall receive a Surplus of Five Thousand Dollars and No Cents (\$5,000.00) for the 2018-2019 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to SFA in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

- 3) ASSUMPTIONS Financial terms of the Addendum are based upon the following assumptions. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter into negotiations concerning the impact of such changes, and the financial terms of the Addendum, including any guarantee, shall be adjusted accordingly.

# MINUTES OF PUBLIC HEARING & REGULAR MEETING

## APRIL 25, 2018

- A) Changes in SFA's policies, practices, and service requirements, including but not limited to, changes in bell schedules, meal service periods or proposed staffing, will result in an appropriate adjustment.
- B) Changes in legislation, regulations, reimbursement rates, meal components and quantities required by the National School Lunch Act, the National School Lunch Program or changes in the USDA Smart Snack Standards will affect the guarantee.
- C) Cash and/or food assistance levels from State and Federal Agency do not decline below the previous years levels.
- D) Usable Donated Foods, of adequate quality and variety required for FSMC's proposed menu cycle for the current contract year, valued at no less than the per Pattern Meal value for the previous year.
- E) The financial arrangement will be adjusted to reflect additional costs incurred by Sodexo (i) in connection with the implementation of legislation or other legal requirements, including, but not limited to, the implementation of the Patient Protection and Affordable Care Act and Health Care and Education Reconciliation Act of 2010, which comprise the health care reform of 2010, or other health care rules and regulations, or any modifications thereto or (ii) increases in benefit costs paid by Sodexo on behalf of covered employees. The adjustment to the financial arrangement will be effective from the date the events of (i) and/or (ii) occur.
- F) The state or federal minimum wage rate and taxes in effect as of July 1, 2018, shall remain consistent throughout the year
- G) Average daily attendance ("ada") and the number of free and reduced price participants shall remain at the same levels as the previous year.
- H) There shall be no competitive sales during all service hours.
- I) Vendor prices shall remain constant throughout the year.
- J) Due to the volatile nature of raw material costs, Sodexo and SFA shall review quarterly, costs associated with paper and plastic supplies and fuel surcharges on other deliveries. Any significant and substantiated changes in Sodexo's costs may result in a mutually agreed upon change in the guarantee reflecting any additional costs.
- K) The number of participating health insurance participants does not exceed the level of participation in the previous school year.
- L) Special Functions Sales shall remain at or exceed the levels of the previous year.
- M) FSMC's guarantee is based on revenue amounts and service requirements set forth in the projected budget and should a shortfall in revenue occur the guarantee shall be adjusted accordingly.
- N) Ala Carte sales shall be permitted at all locations for the term of the renewal.
- O) Sodexo shall commence all vending operations and ala carte and snack programs on the first day of the school year and shall continue said operations until the last day of the school year.
- P) Interruption of Service: There shall be no reduction in number of full feeding days (lunch and breakfast) and average daily attendance as a result of

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

- inclement weather, delayed opening, early dismissals resulting in lost full days.  
Q) The projected number of full feeding days shall remain at:

Lunch  
Elementary 180

- R) The projected number of full feeding days shall remain at:

Breakfast  
Elementary 180

- S) The selling prices to students will be no less than those set forth in the table below:

### Elementary

<b>Breakfast:</b>	
Paid:	\$1.10
Reduced:	\$ .00
<b>Lunch:</b>	
Paid:	\$2.50
Reduced:	\$ .40

- T) In the event of an increase in wages or fringe benefits payable to Sodexo's employees as a result of unionization, the guarantee shall from the date of increase in wages or fringe benefits be adjusted by the actual increase in wage rates and fringe benefits.
- U) Total number of school sites qualified for severe need reimbursement shall not decrease during the term of this agreement
- V) If SFA has requested periodic health examinations including the Mantoux Test. All costs associated with such tests will be the responsibility of the SFA and the guarantee shall be adjusted.
- W) The SFA has requested use of biodegradable products within its cafeterias. Should the FSMC's current vendors products not be able satisfy the requirement of the SFA, any additional costs to supply a more satisfactory biodegradable product will directly affect the proposed budget and the guarantee will be adjusted.
- X) The SFA shall not inhibit Sodexo from being able to serve hot breakfasts.
- Y) Any additional breakfast expenses and additional labor hours over budget will be taken off guarantee.

<b>Yes</b>	-	<b>8</b>
<b>No</b>	-	<b>0</b>
<b>Abstain</b>	-	<b>0</b>

# MINUTES OF PUBLIC HEARING & REGULAR MEETING

## APRIL 25, 2018

On motion by Mrs. Zydou, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved the FY 2018-19 Cafeteria Price List [DOCUMENT R]. Note: The student lunch and breakfast is increasing by 10 cents and reduced student breakfast is remaining at \$0.00.**

### CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported the following emergency drills were held:

- Fire drill on 27 March 2018 at 1:00 p.m. It took 2:05 minutes to evacuate the building.
- Shelter-in-Place security drill on 16 March 2018 at 1:45 p.m. Building occupants were released from the drill at 1:50 p.m.

Mr. Giacchi reported that the Kindergarten Moving-up Ceremony is Friday, 15 June 2018 at 1:00 p.m.

Mr. Giacchi reported that the 8th Grade Graduation is Friday, 22 June 2018 at 7:00 p.m.

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, after some discussion, **approved the third grade field trip to Heaters Pond on Edison Road in Ogdensburg, NJ on Thursday, 31 May 2018 for transportation costs only.**

On motion by Mrs. Clohessey, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the following 2017-2018 school calendar changes:**

- **12:30 p.m. dismissal on Friday, 1 June 2018 for only 8<sup>th</sup> graders (new)**
- **2:30 p.m. full day on Wednesday, 13 June 2018 (was 12:30 p.m. dismissal)**
- **12:30 p.m. dismissal days Monday, 18 June 2018 through Friday, 22 June 2018 (new)**

On motion by Mrs. Zydou, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **approved forgiving the last day of school for teachers on Monday, 25 June 2018 provided they stay until 4:00 p.m. on Friday, 22 June 2018 and then return for the graduation ceremony which begins at 7:00 p.m. on 22 June 2018. Note: This will happen only if the last day of school is NOT extended for any unforeseen reasons, and this is contingent upon receiving a letter from the Franklin Education Association (FEA) stating it is not precedent-setting.**

On motion by Mrs. Clohessey, seconded by Mrs. Zydou, and carried unanimously by roll call vote, **approved the 2018-2019 school calendar [DOCUMENT S].**

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **approved the Child Assault Prevention (CAP) Program for the 2018-2019 school year as follows [DOCUMENT T]:**

# MINUTES OF PUBLIC HEARING & REGULAR MEETING APRIL 25, 2018

- CAP for grades 1, 3 and 5 at a district cost of \$373.80
- Teen CAP for grade 8 at a district cost of \$215.40

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved the annual appointments for 2018-2019 with effective dates of 1 July 2018 until 30 June 2019:**

<b>Mark Postas</b>	<b>Head Custodian (tenured as custodian)</b>
<b>Joshua Savely</b>	<b>Full-time Custodian</b>
<b>Dave McDole</b>	<b>Full-time Custodian</b>
<b>Harry McDole</b>	<b>Full-time Custodian</b>
<b>Michael Clint</b>	<b>Full-time Custodian</b>
<b>Sheri McDole</b>	<b>Part-time, 12-Month Custodian (25 hours per week)</b>
<b>Bruce Cahill</b>	<b>Part-time, 12-Month Custodian (25 hours per week)</b>
<b>Michael Higgins</b>	<b>Part-time, 10-Month Custodian (25 hours per week)</b>

The Board interviewed Mr. Scott Davis who was the only person who submitted a letter of interest to fill the vacant Board seat that was advertised in the 13 March 2018 New Jersey Herald, with a closing/due date of 13 April 2018 **[DOCUMENT U]**.

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **appointed Mr. Scott Davis to fill the vacant Board seat, pending results of his background check.**

## **OPEN TO THE PUBLIC – NON-AGENDA ITEMS**

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **opened the meeting to the public at 7:46 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a

# MINUTES OF PUBLIC HEARING & REGULAR MEETING

## APRIL 25, 2018

staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

*No one addressed the Board.*

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by roll call vote, **closed the meeting to the public at 7:46 p.m.**

### EXECUTIVE SESSION

On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by voice vote, **the following resolution was adopted:**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

**[X] Matters rendered confidential by state or federal law – Chief School Administrator Evaluation**

- [ ] Personnel
- [ ] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege
- [ ] Pending or anticipated litigation
- [ ] Pending or anticipated contract negotiations
- [ ] Protection of the safety or property of the public
- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

*The Board returned to regular session at 8:22 p.m.*

A brief discussion ensued on the Board Self-Evaluation process.

**MINUTES OF PUBLIC HEARING & REGULAR MEETING  
APRIL 25, 2018**

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by voice vote,  
**adjourned the meeting at 8:24 p.m.**

Respectfully submitted,

William J. Sabo  
Business Administrator/  
Board Secretary