

# MINUTES OF REGULAR MEETING MAY 21, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey  
Scott Davis, Shane Hrbek, Ronald Neal  
Jeanine Paszkiel, Suzanne Ross  
Sarah Zydon  
John R. Giacchi, Superintendent  
Frances L. Febres, Attorney [left the meeting at 7:53 p.m.]  
50+ Members of the Public

ABSENT: F. Cliff Graham

Mrs. Zydon, Board Vice-President, **opened the meeting at 7:00 P.M.**, with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

## **Board Secretary to Administer the Oath of Office to New Board Member**

Mr. Scott Davis, new Board Member, was sworn into office by the Board Secretary.

## **APPROVAL OF MINUTES**

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried by the following roll call vote, **approved the Minutes of the 25 April 2018 Public Hearing & Regular Meeting.**

Yes	-	7
No	-	0
Abstain	-	Mr. Davis

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried by the following roll call vote, **approved the Executive Minutes of the 25 April 2018 Public Hearing & Regular Meeting.**

Yes	-	7
No	-	0
Abstain	-	Mr. Davis

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## **PRESENTATION(S)**

Sophia Clohessey and Dharmil Bhavsar addressed the Board, and reviewed the events that have occurred at the school.

## **CORRESPONDENCE**

*No correspondence.*

## **OPEN TO THE PUBLIC – AGENDA ITEMS**

On motion by Mr. Blondina, seconded by Mr. Neal, and carried unanimously by roll call vote, **opened the meeting to the public for agenda items at 7:05 p.m.**

Mrs. Zydon read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

*No one addressed the Board.*

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by roll call vote, **closed the meeting to the public for agenda items at 7:05 p.m.**

## **COMMITTEE REPORTS**

### **Finance/Buildings & Grounds Committee**

On motion by Mr. Blondina, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **approved, accepted, announced and/or certified the following:**

- a. **Approved the bills for April 2018 in the amount of \$789,917.88.**
- b. **Approved the bills for the Cafeteria Account in the amount of \$14,952.03.**
- c. **Accepted the Board Secretary's and Treasurer's Reports as of 30 April 2018.**

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- d. **Approved the Transfers made by the Chief School Administrator, after the 25 April 2018 Regular Meeting, with Fund 10 debits totaling \$30,000 [DOCUMENT A] and the Board acknowledges that this/these transfer(s) may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.**
- e. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.**

<hr/>	<u>30 April 2018</u>
<b>Business Administrator/Board Secretary</b>	<b>Date</b>

- f. **Pursuant to N.J.A.C. 6A:23A-16:10, the Franklin Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10.**

**On motion by Mr. Hrbek, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, approved Policy 8561 (New) – Procurement Procedures for School Nutrition Programs (Recommended) [DOCUMENT B].**

**On motion by Mr. Hrbek, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, approved Wallkill Valley Rec Basketball's use of the main gym from 1 November 2018 through 30 March 2019 on Mondays, Wednesdays, and Fridays from 6:00 p.m. to 9:00 p.m. pending completion of required paperwork and assuming there are no conflicts with school events [DOCUMENT C].**

**On motion by Mr. Blondina, seconded by Mr. Neal, and carried unanimously by roll call vote, approved Girl Scout Troop #95328 use of the school cafeteria during the 2018 - 2019 school year for meetings from 2:30 p.m. to 4:00 p.m. on the second and fourth Wednesdays of the month pending completion of required paperwork and assuming there are no conflicts with school events. The dates requested are as follows: (Note that the dates may change based on school calendar and inclement weather days) [DOCUMENT D].**

- **September 12 and 26, 2018**
- **October 10 and 24, 2018**
- **November 14 and 28, 2018**
- **December 12, 2018**
- **January 9 and 23, 2019**
- **February 13 and 27, 2019**
- **March 13 and 27, 2019**



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- April 10 and 24, 2019
- May 8 and 22, 2019
- June 12, 2019 (tentative pending the last day of school)

Mrs. Clohessey reported that report that Dance Dimensions will not use the school for their dance competition on Friday, 8 June 2018 or Saturday, 9 June 2018.

### **Personnel Committee**

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, **accepted Mrs. Geralyn Kahn's retirement (speech teacher), with regrets, effective 30 June 2018 [DOCUMENT E].**

On motion by Mr. Neal, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **approved the following:**

- **Employment Agreement between the Board of Education of the Borough of Franklin, and Mark Postas, Head Custodian [DOCUMENT F].**
- **Contract between the Franklin Board of Education and Mark Postas, Safety Compliance Officer 1 July 2018 – 30 June 2019. [DOCUMENT G]**

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **approved allowing Lisa Vallacchi (Vice Principal) to carry an additional four (4) days of vacation to the 2018-2019 school year pending receipt of a letter from Lisa Vallacchi stating the carryover of days is not precedent-setting.**

On motion by Mr. Hrbek, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved increasing Brittany Mckay to full-time teacher with benefits at BA, Step 1, \$53,085 beginning 17 May 2018, retroactive. (Note that Brittany Mckay was previously approved as a part-time teacher.)**

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **approved the following individuals as substitute teachers for the 2017-18 school year at the rate of \$80 per day, pending receipt of required paperwork:**

- Taylor Carr
- Linda Gaston (was previously approved as a long-term sub)
- Stephanie Leitner
- Amanda Shahin

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the following policies and regulations [DOCUMENT H]:**

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- Policy 1550 – (M) Equal Employment/Anti-Discrimination (Revised)
- Regulation 1550 – (M) Equal Employment/Anti-Discrimination (Revised)

### EDUCATION COMMITTEE

Mrs. Ross reported that the recipient of the 2017-2018 Mildred Harden Scholarship is Erin Kidd.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, **accepted homeless tuition students as follows:**

- H.T. 17-18.15 beginning 26 April 2018
- H.T. 17-18.16 beginning 26 April 2018
- H.T. 17-18.17 beginning 7 May 2018

Mrs. Ross reported a change in the end date for out-of-district tuition student #101 (Hamburg School) as per a closing disclosure forwarded by Hamburg School, tuition student #101 had a residence in Franklin until 30 April 2018. (Note that the original end date was reported as 11 April 2018.)

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved extended school year programs and related services for select students (IEP driven) as depicted on DOCUMENT I.**

On motion by Mr. Hrbek, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved the operation of summer school from 2 July through 30 July 2018, if necessary.**

On motion by Mr. Hrbek, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **approved the following staff members to attend the Active Shooter Response Training Instructor Course (ALICE - Alert, Lockdown, Inform, Counter, Evacuate) at High Point Regional High School on 28 & 29 August 2018 from 8:00 a.m. 4:00 p.m. at a cost of \$595 per person:**

- John R. Giacchi, Chief School Administrator
- Lisa Vallacchi, Vice Principal
- One Additional Staff Member to be named, if necessary

On motion by Mrs. Ross, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved the following policies and regulations [DOCUMENT J]:**

- |                         |   |                                                                                                                        |
|-------------------------|---|------------------------------------------------------------------------------------------------------------------------|
| • Policy 2431 (M)       | – | Athletic Competition (Revised)                                                                                         |
| • Regulation 2431.2 (M) | – | Medical Examination Prior to Participating on a School-Sponsored Interscholastic or Intramural Team or Squad (Revised) |
| • Policy 5350 (M)       | – | Student Suicide Prevention (Revised)                                                                                   |



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- Regulation 5350 (M) – Student Suicide Prevention (Revised)
- Policy 5533 (M) – Student Smoking (Revised)
- Policy 5561 (M) – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Revised)
- Regulation 5561 (M) – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Revised)
- Policy 8462 (M) – Reporting Potentially Missing or Abused Children (Revised)

### **OLD BUSINESS**

*No old business.*

### **NEW BUSINESS**

Mr. Blondina reported that a presentation on social media will be held at the Sussex County School Boards County meeting on 30 May 2018.

### **BOARD SECRETARY'S REPORT**

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by roll call vote, adopted the following resolution:

Be it resolved that the amount of district taxes needed to meet the obligations of the Franklin Borough Board of Education from 1 July 2018 to 30 June 2019 is \$5,651,469 and Franklin Borough is hereby requested to put into the hands of the Business Administrator the monthly dollar amount as depicted on DOCUMENT K, by the 15th of each month, commencing on 15 July 2018 and authorize the Business Administrator to work with the municipality if there is a need to deviate from the tax requisition schedule.

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, approved Board members and administrators to attend the New Jersey School Boards Association Conference to be held Monday 22 October 2018 through Thursday 25 October 2018, and for the Board to pay for/reimburse registration fees, mileage, lodging, meals and incidental costs, in accordance with Board policy. [Note: The State has approved reimbursement for lodging for 22, 23 & 24 October 2018.] All room reservations must be pre-paid by mid-September 2018, and all cancellations must be processed prior to early October 2018 (no refunds will be issued after that date).

On motion by Mr. Neal, seconded by Mrs. Ross, and carried unanimously by roll call vote, approved the FY 2018-2019 agreement with the Sussex County Educational Services Commission (SCESC) to include Child Study Team (CST) services of a Speech Therapist

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**as depicted on DOCUMENT L.**

On motion by Mr. Neal, seconded by Mrs. Paszkiel, and carried by the following roll call vote, **approved the FY 2017-18 & FY 2018-19 Substitute Custodian staffing as depicted on DOCUMENT M.**

<b>Yes</b>	<b>-</b>	<b>7</b>
<b>No</b>	<b>-</b>	<b>0</b>
<b>Abstain</b>	<b>-</b>	<b>Mrs. Ross</b>

### **CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Mr. Giacchi reported the following emergency drills were held:

- Fire drill on 30 April 2018 at 1:30 p.m. It took 4 minutes to evacuate the building.
- Shelter-in-Place security drill on 10 April 2018 at 8:56 a.m. Building occupants were released from the drill at 9:10 a.m.
- Lockdown security drill (after hours) on 11 April 2018 at 2:50 p.m. Building occupants were released from the drill at 2:57 p.m.
- Evacuation to Relocation Site security drill on 18 April 2018 at 8:30 a.m. Building occupants returned to the school at 9:01 a.m.

Mr. Giacchi reported that the play "The Little Mermaid" will be held at 7 p.m. on 22 May 2018.

Mr. Giacchi reported that the Franklin Education Foundation Golf Outing will be held on 25 June 2018.

Mr. Giacchi reported that the Spring Concert will be held on Thursday, 24 May 2018.

Mr. Giacchi reported that Field Day will be held on Friday, 25 May 2018.

### **OPEN TO THE PUBLIC – NON-AGENDA ITEMS**

On motion by Mr. Blondina, seconded by Mr. Neal, and carried unanimously by roll call vote, **opened the meeting to the public at 7:24 p.m.**

Mrs. Zydov read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.



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Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

Mr. and Mrs. Jeffrey Korger addressed the Board on their daughter's recent dress code violation(s), the enforcement of the Dress Code Policy, and requested the Board revisit the policy.

Mr. Jason Siegert, Franklin Education Association Co-President, addressed the Board on the recent staff reductions and asked the Board to reconsider this decision.

On motion by Mr. Neal, seconded by Mrs. Ross, and carried unanimously by roll call vote, **closed the meeting to the public at 7:34 p.m.**

### EXECUTIVE SESSION

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by voice vote, **the following resolution was adopted:**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- [ ] Matters rendered confidential by state or federal law
- [X] Personnel – Chief School Administrator Evaluation, Donaldson Hearing**
- [ ] Appointment of a public official
- [ ] Matters covered by the attorney-client privilege
- [ ] Pending or anticipated litigation
- [ ] Pending or anticipated contract negotiations
- [ ] Protection of the safety or property of the public
- [ ] Matters which would constitute an unwarranted invasion of privacy
- [ ] Matters in which the release of information would impair a right to receive funds from the United States Government
- [ ] Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- [ ] Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

*The Board returned to regular session at 8:16 p.m.*



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On motion by Mr. Blondina, seconded by Mrs. Ross, and carried unanimously by voice vote,  
**adjourned the meeting at 8:16 p.m.**

Respectfully submitted,

William J. Sabo  
Business Administrator/  
Board Secretary