

MINUTES OF REGULAR MEETING SEPTEMBER 24, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey
Scott Davis, F. Cliff Graham, Shane Hrbek
Jeanine Paszkiel, Suzanne Ross, Sarah Zydon
John R. Giacchi, Superintendent
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Ronald Neal

Mr. Graham, Board President, opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Law of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

APPROVAL OF MINUTES

On motion by Mrs. Zydon, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the Minutes of the 27 August 2018 Regular Meeting. **(Attachment 1)**

PRESENTATION(S)

1. Mrs. Carolyn Ryder, Supervisor of Instruction, provided a presentation of PARCC scores.
2. Mrs. Kathleen Helewa, Field Representative, New Jersey School Boards Association, provided a presentation on the Strategic Plan.

On motion by Mr. Blondina, seconded by Mr. Davis, and carried unanimously by roll call vote, approved the Strategic Plan as follows:

GOAL AREA 1: Learning/Academics and the Whole Child

To further develop our program of studies to address academic standards and foster an interest in career development, so that any student can become a well-rounded member of society.

Objectives:

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- i Continue to offer rigorous and diverse courses that promote academic achievement.
- ii Incorporate vocational-awareness into existing programs.
- iii Promote self-esteem and success at every level.

GOAL AREA 2: Health and Wellness of All

To create and foster an environment that promotes the overall health and wellness of students, faculty, and staff through positive learning experiences.

Objectives:

- i. Develop programs that support student interests and creativity.
- ii. Create productive citizens through school-wide community service opportunities.
- iii. Create and enhance school-wide team-building exercises.
- iv. Develop professional development opportunities that promote positive mental health initiatives.
- v. Increase parent participation in school initiatives.

GOAL AREA # 3: 21st-Century Campus

To continually improve the functionality of the school to encourage innovative thinkers.

Objectives:

- i Campus-wide re-examination and re-configuration to the layout.
- ii Integrate art throughout the campus.
- iii Continually update campus security and safety.
- iv Provide global innovative technology.

2018/2019 Board Goals

- i. To have members of the Franklin School Board attend both school and community events.
- ii. Increased board attendance at county meetings and sharing important information with relevant stakeholders.

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- iii. To support capital improvements that will increase the efficiency and long term viability of the school building.

2018/2019 District Goals

- i. Create a living curriculum that implements an innovative approach to teaching and learning.
- ii. Provide programs and interventions to promote the success of students academically and socially.
- iii. Enhance technology to support instruction and improve school safety.

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mrs. Zydon, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for agenda items at 7:26 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

No one addressed the Board.

On motion by Mrs. Ross, seconded by Mr. Hrbek, and carried unanimously by roll call vote, closed the meeting to the public for agenda items at 7:26 p.m.

COMMITTEE REPORTS

Personnel Committee – Jeanine Paszkiel, Chair

Mrs. Paszkiel reviewed the committee notes from the 9/18/18 meeting.

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Discussion: Mr. Giacchi explained that additional aides are needed due to new student that transferred in.

On motion by Mrs. Zydor, seconded by Mr. Blondina, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves medical leaves of absence for the following employees:

Employee#	Position	Start Date	Anticipated Return
535	Custodial	July 17, 2018 - Utilize sick days	On or about 12/1/2018
747	Teacher	September 7, 2018 - Utilize sick days	On or about 10/22/2018

- B. Resolved that the Board of Education approves coworkers to donate one (1) personal day to add to employee #535's sick bank.

- C. Resolved that the Board of Education approves the following appointment:

Name	Position	Replaces	Effective Date	Salary
Cahill, Robert B. <i>(currently part time custodian – 25 hours week)</i>	Long-term Substitute Custodian <i>(full time - 40 hours per week)</i>	Employee #535	10/1/2018 – on or about 12/1/2018 – resume current part-time custodial position when long-term substitute position no longer needed	\$15.91/hour <i>(current hourly rate)</i>

- D. Resolved that the Board of Education approves professional development as listed below:

Staff Member	Professional Development	Cost	Date
Melissa Daly	NCTM Regional Conference and Expo., Hartford, CT	\$410 plus hotel and related travel	October 4-6, 2018
Rebecca Schulman	NCTM Regional Conference and Expo., Hartford, CT	\$410 plus hotel and related travel	October 4-6, 2018
Karen Roccisano	Special Education Law in NJ, Parsippany, NJ	\$229.99 plus related travel	October 11, 2018
Sabrina Sienkiewicz	School Health Conference, Somerset, NJ	\$195 plus related travel	October 17, 2018
Suzanne O'Connor	Makerspaces Workshop, West Orange, NJ	\$259 plus related travel	November 28, 2018
Michele Fuzia	ABA Online Course	\$850	Jan 1-March 24, 2019
Michele Fuzia	Two (2) ABA Online Courses	\$285 \$570	April 8-June 23, 2019

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Paraprofessionals as listed below:	Roles and Responsibilities of Para-Professionals workshop, Sparta, NJ	\$25 per person 32 people anticipated	October 8, 2018																																	
<p>Anticipated Attendees:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Alemy, Beth</td> <td style="width: 33%;">Kent, Dorothy</td> <td style="width: 33%;">Rizzo, Jodi</td> </tr> <tr> <td>Delihassani, Anita</td> <td>Lippincott, Valerie</td> <td>Schumacher, Kayla</td> </tr> <tr> <td>DiNapoli, Lisa</td> <td>Mazzei, Johanna</td> <td>Soares, Eve</td> </tr> <tr> <td>Drake, Tammy (<i>has not yet started</i>)</td> <td>Miladinovich, Jill</td> <td>Sollitto, Holly</td> </tr> <tr> <td>Ehlberg, Elise</td> <td>Norris, Jeanie</td> <td>Shahin, Amanda</td> </tr> <tr> <td>Formica, Barbara</td> <td>O'Brien, Denise</td> <td>Sheldon, Ashley</td> </tr> <tr> <td>Furman-Leve, Trisha (<i>has not yet started</i>)</td> <td>Payton, Mary</td> <td>Stoffels, Anne-Marie</td> </tr> <tr> <td>Gallagher, Lisa</td> <td>Post, Carolee</td> <td>Vitrano, Angela</td> </tr> <tr> <td>Grabkowski, Ann</td> <td>Rago, Erica</td> <td>Werdann, Lisa</td> </tr> <tr> <td>Hall, Elayna</td> <td>Riso, Rosalba</td> <td>Winkler, Kathleen</td> </tr> <tr> <td>Howard, Chandler</td> <td>Rivera, Kimberly</td> <td></td> </tr> </table>				Alemy, Beth	Kent, Dorothy	Rizzo, Jodi	Delihassani, Anita	Lippincott, Valerie	Schumacher, Kayla	DiNapoli, Lisa	Mazzei, Johanna	Soares, Eve	Drake, Tammy (<i>has not yet started</i>)	Miladinovich, Jill	Sollitto, Holly	Ehlberg, Elise	Norris, Jeanie	Shahin, Amanda	Formica, Barbara	O'Brien, Denise	Sheldon, Ashley	Furman-Leve, Trisha (<i>has not yet started</i>)	Payton, Mary	Stoffels, Anne-Marie	Gallagher, Lisa	Post, Carolee	Vitrano, Angela	Grabkowski, Ann	Rago, Erica	Werdann, Lisa	Hall, Elayna	Riso, Rosalba	Winkler, Kathleen	Howard, Chandler	Rivera, Kimberly	
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- E. Resolved that the Board of Education approves the following substitute teachers and substitute nurse for the 2018-2019 school year at the rates listed below and pending completion of required paperwork:

Staff Member	Position	Comments
Maryann Rose	Substitute Teacher	\$80 per day Effective September 1, 2018 Not eligible for benefits
Caroline Carty	Substitute Teacher	Effective approximately September 12, 2018 through October 24, 2018 at a rate of \$80 per day Not eligible for benefits
Brielle Hilbert	Substitute Teacher	\$80 per day Not eligible for benefits
Erica Rago	Substitute Teacher	\$80 per day, not to exceed three (3) days per week Not eligible for benefits
Ivonne Reyes	Substitute Teacher	\$80 per day Not eligible for benefits
Renata Gratzl	Substitute Nurse	\$200 per day Not eligible for benefits

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- F. Resolved that the Board of Education approves the substitute stipend of \$3,000 per year per FEA contract for part-time paraprofessional Anita Delihhasani for the 2018-2019 school year.
- G. Resolved that the Board of Education approves the following earnings amendment for part-time paraprofessional Anita Delihhasani:

Staff Member	Corrected Contractual Salary for 2018-2019	Plus Substitute Stipend	Total Earnings for 2018-2019
Anita Delihhasani	\$12,573.56	\$3,000	\$15,573.56

- H. Resolved that the Board of Education amends guide movement for school year 2018-2019:

Name	Prior Approval Date	Prior Approval of Track/Step	Amended Guide Movement	2018-2019 Contractual Salary
Daly, Melissa	7/30/2018	BA Step 30	BA+30 Step 5	\$57,899
Pisauro, Alyssa	8/24/2018	MA Step 6	MA Step 5	\$60,049

- I. Resolved that the Board of Education approves guide movement for JoAnn Clancy-Muller beginning September 1, 2018 from MA Step 12 to MA +30 Step 12 at \$72,129 per year per FEA contract.
- J. Resolved that the Board of Education approves the realignment of steps for certificated staff as agreed upon in negotiations and outlined below:

FY 2018 STEP	REALIGNMENT OF STEPS PER FEA AGREEMENT 7/1/2018 – 6/30/2021	ADVANCE START STEP FY 2018-2019
1	1	2
2	2	3
3	3	4
4-5	4	5
6-7	5	6
8	6	7
9	7	8

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10	8	9
11	9	10
12	10	11
13	11	12
14	12	13
15	13	14
	14	15
16	15	16
17	16	17
18	18	18

Due to realignment of steps agreed upon during the negotiations process for current collective bargaining agreement between Franklin Board of Education and Franklin Education Association dated July 1, 2018 - June 30, 2021, employees' step as of June 30, 2018 will be adjusted to Realignment of Steps Per FEA Agreement 7/1/2018 - 6/30/2021 column in the above table. Further, eligible staff will advance one step when determining placement on Schedule "A" Salary Guide 2018-2019 included in the current agreement.

- K. Resolved that the Board of Education approves the appointment of the following part-time paraprofessionals as listed below pending completion of required paperwork:

Name	Hours	Rate	Effective Date
Rosalba Riso	3.5 hours/day, 5 days/week <i>(not to exceed 183)</i>	\$13.74/hour Not eligible for benefits	9/17/18 – 6/30/19
Erica Rago	6.75 hours/day, 1 day/week <i>(not to exceed 35)</i>	\$13.74/hour Not eligible for benefits	9/10/18 – 6/30/19
Amanda Shahin	6.75 hours/day, 4 days/week <i>(not to exceed 148)</i>	\$13.74/hour Not eligible for benefits	9/11/18 – 6/30/19
Tammy Drake	1 hour/day, 5 days/week <i>(not to exceed 183)</i>	\$13.74/hour Not eligible for benefits	TBD – 6/30/19
Trisha Furman-Leve	1.5 hours/day, 5 days/week	\$13.74/hour Not eligible for	TBD – 6/30/19

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	(not to exceed 183)	benefits
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- L. Resolved that the Board of Education approves the start dates for the part-time paraprofessionals as listed below:

Name	Start Date
Barbara Formica	9/5/2018
Kimberly Rivera	9/5/2018
Ashley Sheldon	9/5/2018

- M. Resolved that the Board of Education approves the increase in hours for the following part-time paraprofessionals:

Name	Old Hours	Increased Hours	Effective
Mary Payton	3.95 hours/day 19.75 hours/week	5 hours/day 5 days/week Not eligible for benefits	9/12/2018
Chandler Howard	2.5 hours/day	5 hours/day 5 days/week Not eligible for benefits	9/10/2018
Valerie Lippincott	2 hours/day	5 hours/day 5 days/week Not eligible for benefits	On or about 9/27/2018

- N. Resolved that the Board of Education approves the following extra-curricular appointments per FEA contract for the 2018-2019 school year:

Staff Member	Position	Cost
Elaine Bartholomew Cassie Symons	8 th Grade Advisor 8 th Grade Advisor	\$500 per teacher
Kelly Fedynich	Head Track Coach	\$3,558
Danielle Emery	Assistant Track Coach	\$2,696
Erin Garrity Stephanie Sapio Alison Lewis	Co-Play Advisors	\$2,617 Director \$1,298 Assistant Director <i>At advisors' request and with FEA consent, stipends are to be combined and split equally among the three advisors.</i>

Education Committee – Suzanne Ross, Chair

Mrs. Ross reviewed the committee notes from the 9/18/18 meeting.

Discussion: NA

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On motion by Mrs. Clohessey, seconded by Mr. Blondina, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves the submission of the Preschool Education Expansion Aide (PEEA) grant proposal for \$349,492.
- B. Resolved that the Board of Education approves the following out-of-district tuition for the 2018-2019 school year plus the cost of transportation:

Student ID & Placement	Tuition	Paraprofessional	TOTAL
#99 - Northern Hills Academy	\$48,873	\$26,326	\$75,199

- C. Resolved that the Board of Education accepts the following homeless tuition students:

Student	In-State	Out-of-State	Beginning Date
HT-18-19.1	X		9/6/2018
HT-18-19.2		X	9/6/2018
HT-18-19.3		X	9/6/2018
HT-18-19.4		X	9/6/2018

- D. Resolved that the Board of Education approves transportation for the following homeless students:
 - H-18-19.1
 - H-18-19.2
- E. Resolved that the Board of Education accepts that tuition student T18-19.1, who was previously approved as a tuition student for the 2018-19 school year, has moved to a new district and will now attend a program in the district of residence.
- F. Resolved that the Board of Education authorizes the CSA to submit a waiver for the age range of students in the elementary autistic class to include students in grades 2 - 6 to the County Superintendent.
- G. Resolved that the Board of Education authorizes the CSA to submit a waiver for the class size in the eighth grade resource center language arts and math classes from nine to ten students to the County Superintendent.
- H. Resolved that the Board of Education approves the practicum student from Felician College listed below to be at Franklin Borough School for one (1) semester, one (1) day a week, from September 11, 2018 through December 11, 2018 as follows:

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Name	Area of Study	Staff Member(s)
Regina Norris (part-time paraprofessional)	K-6 TOSD/English	Mrs. Savino/Mrs. Clancy

- I. Resolved that the Board of Education approves the following field trips:

Location	Grade	Cost
Broadway Theater, New York, NY	8	\$4,499.50
Sussex Rural Electric, Wantage, NJ	6-8 (select students)	Free admission

Finance/Building & Grounds – Kathleen Clohessey, Chair

Mrs. Clohessey reviewed the committee notes from the 9/18/18 meeting.

Discussion: NA

On motion by Mrs. Paszkiel, seconded by Mr. Blondina, and carried unanimously by roll call vote, approved the following:

- A. Resolved that the Board of Education approves the vendor payments dated August 28, 2018 through September 24, 2018. (**Attachment 2**)

Fund 10	Charter School/ER FICA Share	\$ 37,022.98
Fund 11	General Expense	\$ 546,041.79
Fund 12	Capital Outlay	\$ 49,404.80
Fund 20	Special Revenue	\$ 10,371.51
Fund 60	Cafeteria	\$ 1,687.32
	Total	\$ 644,528.40

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for August 31, 2018.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of August 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of August 31, 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. (**Attachment 3**)

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- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of August 2018. (**Attachment 4**)
- D. Resolved that the Board of Education approves Change Order #3 to be deducted from the General Allowance for Classroom 202 Restroom Project:

General Allowance Remaining	\$9,097.00	Contract Sum AFTER CO 1 and 2	\$89,460.75
Change Order #3 – Provide new floor pan bladder, new wall tile finishes and relocate existing vent tack at custodial closet; provide new ACT with grid & recessed LED light in 1 st floor restroom; remove existing exhaust fan & install junction box covers.	\$3,280.74	LESS Remaining General Allowance	\$5,816.26
Remaining General Allowance	\$5,816.26	New Contract Sum	\$83,644.49

- E. Resolved that the Board of Education approves the items listed below as obsolete materials for disposal:

DEPT/ GRADE	ARTICLE & DESCRIPTION (INCLUDE SERIAL # OR OTHER IDENTIFICATION)	QTY
CST Office	Broken Wooden Desk	1
Level 1 5A, K-A,B	Teacher's Samples : McGraw Hill Reading, Marshall Cavendish Math	20
Grade 1 Small Group	Literacy By Design Teachers Guide	3
CST Office	Dictionaries (boxed)	21
Grade 6	History and Math Workbooks (boxed)	47

DEPT/ GRADE	ARTICLE & DESCRIPTION (INCLUDE SERIAL # OR OTHER IDENTIFICATION)	QTY
Grade 1, 3 Grade K-5	Everyday Math Teachers Guide Vol. 1-2 Rigby PM Kit (boxed)	6

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Grade 5	Everyday Math / Math Masters Silver Burdett Math Books Misc. Social Studies Books (boxed)	24
CST Office	Holt Civics in Practice Hardcover Books (boxed)	9
CST Office	Misc. Dictionaries and Encyclopedias (boxed)	9
CST Office	Rigby PM Benchmark Writing, spelling, letter recognition workbooks, phonics workbooks (boxed)	14
CST Office	Everyday Math Workbooks (9) Camelot Learning Workbooks (9) (boxed)	18

- F. Resolved that the Board of Education approves the school facility use requests as listed below provided there are no conflicts with school events and contingent upon all paperwork being completed:

Organization Name	Space Requested	Dates/Times Requested
St. Jude's Basketball	Main Gymnasium with use of clock/scoreboard when needed	Thursdays from 6:00 - 9:00 pm from November 15, 2018 through March 28, 2019
Walkkill Valley Junior Rangers Football Cheerleaders	Zoom Room	Mondays, Wednesdays and Fridays from 5:00 - 8:00 pm from October 1, 2018 through December 31, 2018

OLD BUSINESS: NA

NEW BUSINESS:

Mrs. Zydon reported that the New Jersey School Boards Workshop will email information to board members. If you can inform the chairperson or the committee so all can cover many topics.

Mr. Blondina stated there are great workshops for all to benefit from no matter how long serving as a board member. There are no Franklin students attending this year.

Mrs. Ross updated the board on the Sussex County Educational Service Commission. There are two professionals on staff [Special Education and Early Education Specialists] to develop programs/workshops.

BOARD SECRETARY'S REPORT: NA

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CHIEF SCHOOL ADMINISTRATOR'S REPORT

Mr. Giacchi reported that child care will be provided on Parent Night. He thanked the teachers for coming out to the board meeting and for all their effort in working on the Strategic Plan.

OPEN TO THE PUBLIC – NON-AGENDA ITEMS

On motion by Mr. Hrbek, seconded by Mr. Davis, and carried unanimously by voice vote, opened the meeting to the public at 7:38 p.m.

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

No one addressed the Board.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

On motion by Mrs. Ross, seconded by Mr. Davis, and carried unanimously by voice vote, closed the meeting to the public at 7:38 p.m.

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by voice vote, adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary