

# MINUTES OF REGULAR MEETING JUNE 18, 2018

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Kevin Blondina, Kathleen Clohessey  
Scott Davis, F. Cliff Graham, Ronald Neal  
Jeanine Paszkiel, Suzanne Ross, Sarah Zydon  
John R. Giacchi, Superintendent  
26 Members of the Public

ABSENT: Shane Hrbek

Mr. Graham, Board President, **opened the meeting at 7:07 P.M.**, with the Flag Salute and Pledge of Allegiance, and a moment of silence for Mike Payton, a former board member who recently passed away, which was followed by the following statement:

The Board Secretary has advised me this meeting is being conducted in compliance with the "Open Public Meeting Act-Chapter 231-Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date, and to the extent known, the agenda and stating whether formal action may or may not be taken and has been properly posted at the school, sent to the Clerk/Administrator, sent to the N.J. Herald, the Sunday Herald, and the Star-Ledger. Said notice was undertaken by reason of publication of the annual notice.

## APPROVAL OF MINUTES

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried by the following roll call vote, **approved the Minutes of the 21 May 2018 Regular Meeting.**

<b>Yes</b>	-	<b>6</b>
<b>No</b>	-	<b>0</b>
<b>Abstain</b>	-	<b>Mr. Graham</b>

On motion by Mrs. Ross, seconded by Mrs. Paszkiel, and carried by the following roll call vote, **approved the Executive Minutes of the 21 May 2018 Regular Meeting.**

<b>Yes</b>	-	<b>6</b>
<b>No</b>	-	<b>0</b>
<b>Abstain</b>	-	<b>Mr. Graham</b>

## PRESENTATION(S)

*No student presentations.*

Mr. Giacchi presented a plaque to the Franklin Borough School Governor's Educator of the Year Award Recipient, Kelly Fedynich.

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Mr. Giacchi presented a plaque to the Franklin Borough School Superintendent's Roundtable Award recipient, 8th grader Eric Ebisch.

Mrs. Ross presented of gift to retired Board of Education member, Louise Murphy.

Mr. Blondina presented a gift to Mr. William Sabo in recognition of his 26 1/2 years of service to Franklin School.

## **CORRESPONDENCE**

*No correspondence.*

## **OPEN TO THE PUBLIC – AGENDA ITEMS**

On motion by Mrs. Zydon, seconded by Mr. Blondina, and carried unanimously by roll call vote, **opened the meeting to the public for agenda items at 7:08 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

*No one addressed the Board.*

On motion by Mr. Neal, seconded by Mrs. Ross, and carried unanimously by roll call vote, **closed the meeting to the public for agenda items at 7:08 p.m.**

## **COMMITTEE REPORTS**

### **Finance/Buildings & Grounds Committee**

On motion by Mrs. Zydon, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved, accepted, announced and/or certified the following:**

- a. **Approved the bills for May 2018 in the amount of \$807,110.11.**

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- b. **Approved the bills for the Cafeteria Account in the amount of \$16,468.84.**
- c. **Accepted the Board Secretary's and Treasurer's Reports as of 31 May 2018.**
- d. **Approved the Transfers made by the Chief School Administrator, after the 21 May 2018 Regular Meeting, with Fund 10 debits totaling \$45,000 [DOCUMENT A] and the Board acknowledges that this/these transfer(s) may increase/decrease the maximum dollar limit established as part of the 2017-18 budget process for various professional services.**
- e. **Pursuant to N.J.A.C. 6A:23A-16.10, the Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.**

\_\_\_\_\_  
Business Administrator/Board Secretary

31 May 2018  
Date

- f. **Pursuant to N.J.A.C. 6A:23A-16:10, the Franklin Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10.**

Mrs. Clohessey reported that the Classroom #202 Restroom Project Kickoff meeting was held on Monday, 21 May 2018 and the project is ready to start.

Mrs. Clohessey reported regarding the Energy Savings Improvement Program (ESIP) initiative that representatives from TRC Solutions have reviewed financial records submitted by Franklin Borough School regarding energy use in the building and that they conducted the energy audit of the building on Tuesday, 29 May 2018 and Wednesday, 30 May 2018.

## **Education Committee**

Mrs. Ross reported that the last day for homeless tuition students HT.17-18.13 and HT.17-18.14 was 16 May 2018.

Mrs. Ross reported that homeless tuition student HT.17-18.17 originally reported at the 21 May 2018 BOE meeting is not a homeless **tuition** student.

On motion by Mrs. Ross, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved the position of Extended School Year (ESY) Nurse Monday through Thursday, from 9:00 a.m. to 11:30 a.m. beginning 9 July 2018 and ending 23 August 2018 at an hourly rate of \$41.60 per hour.** (Note that hourly compensation remains the same as in fiscal year 2017-18. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)

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On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the placement of student #99 in the 2018 Extended School Year (ESY) program at Northern Hills Academy at a program cost of \$9,536, plus \$5,187 for cost of aide plus transportation.**

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved the Blanket Approval for Field Trips Pending Authorization of Administration for the 2018-2019 School Year as depicted in DOCUMENT B.**

On motion by Mrs. Ross, seconded by Mrs. Paszkiel, and carried unanimously by roll call vote, **approved home instruction for student 17-18.1 of up to five (5) hours a week, per week, between 1 July 2018 and 31 August 2018.** *(Hourly compensation remains the same as in fiscal year 2017-2018. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)*

On motion by Mrs. Ross, seconded by Mr. Blondina, and carried unanimously by roll call vote, **approved up to a total of ten (10) hours of summer tutoring between 9 July 2018 and 9 August 2018.** *(Hourly compensation remains the same as in fiscal year 2017-2018. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)*

### Personnel Committee

Mr. Giacchi reported that Harriet Panagakis requested New Jersey Family and Medical Leave (FMLA) from 2 July 2018 to 20 July 2018 **[DOCUMENT C]**.

On motion by Mr. Neal, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **amended the starting full-time salary for Brittany Mckay to \$53,595 beginning 17 May 2018 (retroactive).** *(BA, Step 1, as per Schedule "C" of the current contract.)*

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved the FY 2018-2019 contract for Carolyn Ryder, Supervisor of Instruction, at a contractual salary of \$98,645 and other benefits per contract as depicted in DOCUMENT D.**

On motion by Mrs. Paszkiel, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the FY 2018-2019 contract for Lisa Vallacchi, Vice Principal, at a contractual salary of \$102,000 and other benefits per contract as depicted in DOCUMENT E.**

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved Sharon Wylie as full time Child Study Team Secretary at a starting salary of \$35,595 with benefits starting 1 July 2018.** *(Note that salary and placement on the guide will remain the same as in fiscal year 2017-18. The fiscal year 2018-2019 salary and placement on the guide will be determined once the contract negotiations are complete.)*

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On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved Joyce DiGioia as ESY Nurse, Monday through Thursday, from 9:00 a.m. to 11:30 a.m. beginning 9 July 2018 and ending 9 August 2018 at an hourly rate of \$41.60 per hour.** *(Note that hourly compensation remains the same as in fiscal year 2017-2018. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)*

On motion by Mrs. Paszkiel, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved those people listed below for extended school year programs at the contractual hourly rate:** *(Hourly compensation remains the same as in fiscal year 2017-2018. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)*

- **Patricia MacDonald, Preschool Disabilities Program #1 – Special Education Teacher**
- **Carolee Post, Preschool Disabilities Program #1 – Aide**
- **Kathleen Winkler, Preschool Disabilities Program #1 – Aide**
  
- **Brittany Mckay, Preschool Disabilities Program #2 – Special Education Teacher**
- **Jodi Rizzo, Preschool Disabilities Program #2 – Aide**
- **Alyxx Mangine, Preschool Disabilities Program #2 – Aide at \$13.38 per hour** *(Note that hourly compensation remains the same as in fiscal year 2017-2018. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)*
  
- **Michele Fuzia, Autistic Disabilities Program – Special Education Teacher**
- **Eve Soares, Autistic Disabilities Program – Aide**
  
- **Amy Maurin and Brianne McGlone, Learning and Language Disabilities Program K-2 – Special Education Teachers.** *(Each teacher will teach a portion of the ESY program.)*
- **Jeannie Norris, Learning and Language Disabilities Program K-2 – Aide**
  
- **Alyssa Pisauro, Wilson Reading Program – Special Education Teacher**
  
- **Erika Langert, Speech Languages Services – Speech Language Specialist** *(Services provided per contract with the Sussex County Educational Services Commission.)*
  
- **Margaret DeVelez, Occupational Therapy Services – Occupational Therapist or Certified Occupational Therapy Assistant** *(Services provided per contract with J&B Therapy, LLC.)*

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- **Mary Ellen Diffily, Physical Therapy Services – Physical Therapist (Services provided per contract with Mary Ellen Diffily, Physical Therapist.)**
- **Brianne McGlone, Substitute Teacher for all ESY and summer school programs**
- **Angela Vitrano, Substitute Aide for all ESY and summer school programs**

On motion by Mrs. Paszkiel, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, **approved extra-curricular appointments for the 2018-19 school year:**

- |                          |   |
|--------------------------|---|
| • <b>Jason Samiljan</b>  | <b>Boys Basketball Head Coach</b>       |
| • <b>Jason Siegert</b>   | <b>Boys Basketball Assistant Coach</b>  |
| • <b>RJ Baumgartner</b>  | <b>Girls Basketball Head Coach</b>      |
| • <b>Melissa Daly</b>    | <b>Girls Basketball Assistant Coach</b> |
| • <b>Jason Siegert</b>   | <b>Field Hockey Head Coach</b>          |
| • <b>Danielle Emery</b>  | <b>Field Hockey Assistant Coach</b>     |
| • <b>Jason Samiljan</b>  | <b>Soccer Head Coach</b>                |
| • <b>Elaine Tizzano</b>  | <b>Soccer Assistant Coach</b>           |
| • <b>Elaine Tizzano</b>  | <b>Cheerleading Head Coach</b>          |
| • <b>Brianne McGlone</b> | <b>Cheerleading Assistant Coach</b>     |
| • <b>Elaine Tizzano</b>  | <b>Breakfast Program Supervisor</b>     |
| • <b>Carol Cervino</b>   | <b>Chorus Director</b>                  |
| • <b>Sarah Gay</b>       | <b>Band Director</b>                    |
| • <b>Karen LoPorto</b>   | <b>Yearbook Advisor</b>                 |
| • <b>Karen LoPorto</b>   | <b>Webmaster</b>                        |
| • <b>RJ Baumgartner</b>  | <b>I&amp;RS Chairperson</b>             |
| • <b>RJ Baumgartner</b>  | <b>NJHS Advisor</b>                     |
| • <b>Kelly Fedynich</b>  | <b>Basketball Timekeeper</b>            |
| • <b>Amanda Huffman</b>  | <b>Art Advisor</b>                      |
| • <b>Michele Fuzia</b>   | <b>Auditorium Morning Supervisor</b>    |
| • <b>Karen LoPorto</b>   | <b>Auditorium Morning Supervisor</b>    |
| • <b>Danielle Emery</b>  | <b>Homework Club Advisor</b>            |
| • <b>Karen LoPorto</b>   | <b>Homework Club Advisor</b>            |

On motion by Mr. Neal, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **permitted the Chief School Administrator to approve summer hours at the contracted hourly rate as follows:**

- **Computer teacher up to 100 hours**
- **Guidance counselor up to 5 days**
- **CST staff up to 10 days each**
- **Nurse up to 5 days**
- **Two (2) part-time aides up to 5 days each (not to exceed 40 hours) to provide office help, if necessary.**

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On motion by Mrs. Paszkiel, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved Jason Siegert as summer school teacher of language arts at the contractual hourly rate of \$41.60 per hour, Monday through Friday from 8:00 a.m. to 11:00 a.m. beginning 2 July 2018 and ending 30 July 2018 (excluding Wednesday, 4 July 2018). Tuesday, 31 July and Wednesday, 1 August 2018 will be used as make-up days, if necessary.** *(Note that hourly compensation remains the same as in fiscal year 2017-2018. The fiscal year 2018-2019 hourly compensation will be determined once the contract negotiations are complete.)*

### OLD BUSINESS

*No old business.*

### NEW BUSINESS

Mrs. Ross reported on the reorganizational meeting of the Sussex County Educational Services Commission and the various activities that have occurred at the Northern Hills Academy. Some discussed ensued among the Board and Mrs. Ross.

Mrs. Ross reported that Mrs. Zydon was recently honored at a Sussex County School Boards Meeting for attaining the New Jersey School Board's Certified Board Member status.

### BOARD SECRETARY'S REPORT

On motion by Mr. Neal, seconded by Mr. Blondina, and carried unanimously by roll call vote, **adopted the following resolution:**

**WHEREAS**, there exists a need for various professional services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Franklin that **Bayada Home Health Care, Inc.** be contracted by the Franklin Borough Board of Education for the **2018-19** school year **[DOCUMENT F]** without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$200,000.

On motion by Mrs. Paszkiel, seconded by Mrs. Ross, and carried unanimously by roll call vote, **approved the Lakeland Bank Corporate Authorization Resolution changing of the Business Administrator from William J. Sabo to Barbara Decker effective 1 July 2018 [DOCUMENT G].**

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On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the FY 2017-18 Sick/Vacation Day Disbursement as depicted on [DOCUMENT H].**

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the following Resolutions for the School Alliance Insurance Fund [DOCUMENT I]:**

- **Resolution to join the School Alliance Insurance Fund.**
- **Resolution to adopt the School Alliance Insurance Fund Indemnity & Trust Agreement.**
- **Resolution Appointing a Risk Management Consultant.**

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **approved the FY 2018-19 District Summary Award letters for the purchases to be made through the Morris County Educational Services Commission/Ed-Data Cooperative [DOCUMENT J].**

The Board Secretary reported that Pursuant to PL 2015, Chapter 47 the Franklin Borough Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

- Sodexo Management Inc.
- The Wallkill Group
- New Jersey State Health Benefits Program
- School Alliance Insurance Fund/Bollinger/Morville Agency
- Alliance for Competitive Energy Services (ACES)
- Educational Consortium for Telecommunications Savings (ECTS)
- Hamburg Borough Board of Education
- Educational Data Services, Inc./Morris County Educational Services Commission
- Hunterdon County Educational Services Commission
- The Educational Services Commission of New Jersey
- Sussex County Regional Transportation Cooperative
- The County of Sussex
- The County of Morris
- Cleary, Giacobbe, Alfieri & Jacobs
- Nisivoccia LLP
- Parette Somjen Architects
- J & B Therapy, LLC
- Mary Ellen Diffily, Physical Therapist
- Hamburg Pediatric, David Markel, M.D.

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- CDK Systems, Inc.
- R & L Data Center, Inc.
- The Township of Randolph
- T. A. Mountford Company
- Township of Hardyston
- Sussex County Educational Services Commission
- Automatic Temperature Control Services
- Bayada Home Health Care, Inc.
- Aero Environmental Services, Inc.

On motion by Mr. Neal, seconded by Mr. Davis, and carried unanimously by roll call vote, **adopted the following resolution to transfer money to the Capital Reserve Account. [This can only occur by BOE resolution in the month of June or during the budget process.]**

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, Franklin Borough Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

**WHEREAS**, the Franklin Borough Board of Education has determined that not to exceed \$500,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Franklin Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

## **CHIEF SCHOOL ADMINISTRATOR'S REPORT**

Mr. Giacchi reported the following emergency drills were held:

- Fire drill on 24 May 2018 at 1:16 p.m. All returned to the building at 1:30 p.m.
- Active Shooter security drill on 30 May 2018 at 8:53 a.m. Building occupants were released from the drill at 9:07 a.m.

Mr. Giacchi reported that emergency bus evacuation drills were held on for students in preschool through 8th grade on the following dates: 18, 22, 23, 29, 30 & 31 May as well as 1 and 5 June 2018.

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## OPEN TO THE PUBLIC – NON-AGENDA ITEMS

On motion by Mr. Blondina, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **opened the meeting to the public at 7:26 p.m.**

Mr. Graham read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the front and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member that the staff member may consider defamatory and/or libelous, as that staff member retains all rights to pursue any legal remedies against you.

Mr. Thomas Law, teacher, addressed the Board and thanked the Board for allowing him to teach at the Franklin School. Mr. Law reviewed some of his students' accomplishments over the last three years.

Mr. Ryan Ellis, Co-President, Franklin Education Association, addressed the Board on the reduction of teaching staff in FY 2018-19 and on possible ways to find funds to hire these two teachers back.

On motion by Mrs. Ross, seconded by Mrs. Zydon, and carried unanimously by roll call vote, **closed the meeting to the public at 7:35 p.m.**

## EXECUTIVE SESSION

On motion by Mrs. Ross, seconded by Mr. Neal, and carried unanimously by voice vote, **the following resolution was adopted:**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel – Chief School Administrator Evaluation**
- Appointment of a public official
- Matters covered by the attorney-client privilege

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- Pending or anticipated litigation
- Pending or anticipated contract negotiations – **FEA contract negotiations**
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

*The Board returned to regular session at 7:50 p.m.*

On motion by Mrs. Ross, seconded by Mr. Neal, and carried unanimously by voice vote, **adjourned the meeting at 7:50 p.m.**

Respectfully submitted,

William J. Sabo  
Business Administrator/  
Board Secretary